



City of Atlanta

Alcohol Technical Advisory Group III (ATAG III)

Wednesday, March 2, 2022

5:00 P.M.

Via Zoom

<https://atlantaga-gov.zoom.us/j/82167807072?pwd=emhWM1YrRH4YU93SjZqdkRWRnNoQT09>

Meeting ID: 821 6780 7072

Passcode: ATAG

Agenda

Meeting 1

- I. CALL TO ORDER
- II. INTRODUCTION OF MEMBERS
- III. ADOPTION OF AGENDA
- IV. ELECTION OF CHAIRPERSON
- V. APPROVE ATAG III MEETING SCHEDULE
- VI. IDENTIFICATION OF CLERICAL SUPPORT SERVICES
 - a. Agenda / Minutes
 - b. Working draft document of ATAG III recommendations
 - c. Action items management
 - d. Final preparation of ATAGIII deliverables
 - Recommendations report
 - Legislation with accompanying fact sheets
 - Work session presentation
 - Communications to stakeholder departments
- VII. ADJOURNMENT

PROPOSED MEETING SCHEDULE

Concept

Meeting 1 is an organizational meeting with few anticipated action items. To expedite the start of module discussion, Meeting 2 is proposed two weeks later. All other meetings follow a three week cycle. Meetings are scheduled for two hours.

The three week cycle will provide:

1. ample time between meetings for completion of ATAG III action items and data gathering;
2. ample time for members to prepare for the next module;
3. reasonable imposition on member schedules given extended time frame of this appointment; and
4. variation in the frequency impact.

Members are asked to prioritize meetings in their schedule to:

1. ensure organized discussion;
2. guarantee quorum for regular progress; and
3. potentially reduce the overall meeting requirement.

Proposed Dates

Wednesdays

5:00 - 7:00 PM

MARCH 03/02/22 03/16/22 **	APRIL 04/06/22 04/27/22	MAY 05/18/22	JUNE 06/08/22 06/29/22	JULY 07/20/22
AUG 08/10/22 08/31/22	SEPT 09/21/22	OCT 10/12/22	NOV 11/02/22 11/16/22 **	DEC 12/14/22

** special two week frequency