

COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE

Quarterly Update from

DEPARTMENT OF GRANTS and COMMUNITY DEVELOPMENT



Department Key Facts



1. Serve our most vulnerable residents with outcomes such as:
 - Rehabilitate approximately 100 houses annually
 - Provide TBRA for approximately 450 households annually
 - Assist approximately 50 households to purchase a home
 - Prevent homelessness for approximately 1000 persons annually
2. Support administration of grants for key priorities of the Mayor and City:
 - Affordable Housing Supply and Support
 - Safe, Sanitary, and Low-Barrier Housing and Support Services for People Living with HIV/AIDS
 - Assistance for Currently Homeless Persons and Families
 - Public Facilities, Facility Improvements, and Public Infrastructure
 - Blight Reduction and Neighborhood Cleanup
 - Economic Development and Small Business Incentives
 - Fair Housing, Housing Counseling, and Legal Services
 - Public Services
3. Manage between 125 – 150 projects (contracts) at any given time
4. Responsible for deploying between \$40-60M annually



DGCD Metrics

Program Outcomes: Achieving the desired outcomes established for programs and within each project in alignment with CoA's Consolidated Plan.

- Sample measure – actual vs. planned outcomes

Timeliness of Expenditures: Expending the funding CoA has been entrusted to administer in a timely manner and ensuring payments to our partners in a timely manner.

- Sample measure – timeliness ratio, days to pay invoices

Compliance: Ensuring compliance to grant program policies and eligibility.

- Sample measure - monitoring findings, timely monitoring of agencies

Grant Updates



Fund#	COA Chart of Account Fund Name	Grant Name	Available balance
2201	Community Development Block Grant Fund	Emergency Solutions Grant (ESG)	\$9,090,360
2201	Community Development Block Grant Fund	Community Development Block Grant (CDBG)	\$16,522,730
2501	Intergovernmental Grant Fund	Housing Opportunities for People with AIDS (HOPWA)	\$57,694,415
2504	HOME Investment Partnerships Program Fund	HOME Investment Partnerships Program Fund (HOME)	\$4,558,195
		TOTAL	\$87,865,700



Current Compliance Overview

HUD Findings - Open		
Finding Type	Finding	Funding Type
Financial Management	Award Allocation to CDBG and HOME Activities	CDBG
Financial Management	Award Allocation to CDBG and HOME Activities	HOME
Financial Management	Lack of Supporting Documentation for HUD reimbursed expenses	All
Internal Controls	Lack of Job Descriptions to Organization Chart in Assigning of Management Controls	Internal
Auditing	Auditor Procurement	Internal
Auditing	Late Submissions to Federal Audit Clearinghouse (FAC)	Internal
Auditing	Subrecipient Monitoring	All
Financial Management	Inadequate Progress in Committing HOME Program Funds	HOME
Auditing	Inadequate Monitoring Policy	NSP
Internal Controls	Failure to Document Client Medical and Income Eligibility	HOPWA
Auditing	Failure to Collect Complete, Accurate, Timely, and Comprehensive Performance Data	HOPWA
Financial Management	Failure to Track Program Income	HOPWA
Auditing	Failure to Conduct Audit Reviews	HOPWA

DGCD Ongoing Plan of Action



1. Hire and retain qualified staff

- Fill key department vacancies (9) by February 28, 2022
- Expand upon existing contract to onboard contractor positions by April 1, 2022
- Develop an agreement for collaboration with Invest Atlanta on the HOME Program by March 30, 2022

2. Resolve the backlog of reimbursements

- Pay outstanding 2020 reimbursement requests by April 1, 2022; Pay all completed reimbursement requests submitted in 2021 by June 30, 2022
- Transitioned to a monitoring-based approach for reimbursement submission on January 31, 2022

3. Conduct ongoing training for service providers

- Leverage HUD, contractors, and City staff to conduct reimbursement and contract management trainings for grant service providers on a monthly basis for staff and quarterly basis for service providers

DGCD Ongoing Plan of Action Cont.



4. Issue improved notices of funding availability (NOFA)

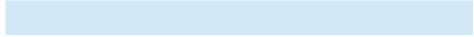
- Conduct separate NOFAs for each program, releasing them by March 30, 2022, aligning to a systems approach vs. individual provider approach
- Award fewer grants, with each targeting service providers with stronger capabilities that will contribute to the overall system

5. Conduct draw downs monthly and meet deadlines

- Hire two additional staff with DOF to support draw downs and reimbursement processing
- Draw down all HOPWA 2018 funds by April 30, 2022

6. Purchase and implement an improved grant management system

- Develop a scope for a new system by April 30, 2022, release an RFP by June 30, 2022
- Implement an improved grant management system by December 31, 2022
- Current system expires April 30, 2022 with option to renew



Questions