

Open Records Act Compliance Update

Finance and Executive Committee
August 12, 2020

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Public Record Requests During City Hall Closure

- Requests for public records are being received and responded to electronically.
- Open records coordinators within each department are able to access their dedicated open records email inboxes remotely.
- Records that only exist in hard copy located at City Hall may take longer to provide due to limited access to the building.
- www.AtlantaGa.Gov
 - > “I Want To...” tab on top right of page
 - > “Request Open Records” in drop down

Open Records Management Software Procurement Project Update

- RFP-S 1200331, Citywide Public Records Management was advertised to the public on April 20, 2020.
- Responses from proponents were due on August 10, 2020.
- Evaluations expected to begin on August 20, 2020.
- Targeting December 2020 for introduction of legislation to authorize a contract with the recommended proponent.
- Expect pilot department implementation in March – April 2020.
- Anticipate City-wide “go live” by the end of June 2021.

Open Records Compliance Training

- New Employee Orientation will resume virtually in September.
- Provided virtual training for the Department of Aviation in June and in-person training for the Atlanta Police Department in July.
- Working to develop an online training module for annual training of all employees.



Questions