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An Administrative Order 2020 MAY -5 PM 3:08 Administrative Order No. 2020- 11  
Office of the Mayor  
City of Atlanta

**OFFICE OF THE MAYOR  
AN ADMINISTRATIVE ORDER**

**AN ADMINISTRATIVE ORDER DIRECTING THE CHIEF OPERATING OFFICER TO ESTABLISH A PROCESS TO IDENTIFY ADDITIONAL OPERATIONAL EFFICIENCIES AND SAVINGS WITHIN THE CITY'S OPERATIONS OVER THE NEXT TWELVE MONTHS THAT MAY BE REFLECTED IN THE PROPOSED FISCAL YEAR 2022 BUDGET, BY NO LATER THAN JULY 1, 2020.**

**WHEREAS**, like much of the world the United States, the State of Georgia, and the City of Atlanta are currently responding to an outbreak of respiratory disease caused by a novel coronavirus named "SARS-CoV-2" and the disease it causes named "coronavirus disease 2019" (abbreviated "COVID-19"); and

**WHEREAS**, on March 11, 2020 the World Health Organization declared the COVID-19 outbreak a pandemic; and

**WHEREAS**, on March 13, 2020 the President of the United States announced a national emergency in response to the COVID-19 pandemic, which included two emergency declarations: one under the National Emergencies Act and one under the Stafford Disaster Relief and Emergency Assistance Act; and

**WHEREAS**, on March 14, 2020 Governor Brian Kemp signed a public health state of emergency to address the COVID-19 pandemic through assisting health and emergency management officials across Georgia by deploying all available resources for the mitigation and treatment of COVID-19; and

**WHEREAS**, due to the COVID-19 pandemic, on March 15, I declared there to be an emergency in existence within the City of Atlanta pursuant to Section 2-181(a) of the City of Atlanta Code of Ordinances; and

**WHEREAS**, as of March 16, 2020, the CDC advised that all events in the United States of ten (10) or more people should be cancelled or held virtually; and

**WHEREAS**, the Center for Disease Control ("CDC") has issued guidance on the emerging and rapidly evolving situation of the COVID-19 pandemic, including how to protect oneself from this illness; and

**WHEREAS**, social distancing was recommended by the CDC to prevent the continued spreading of this illness in the community; and

**WHEREAS**, on March 22, 2020 twenty-four (24) infectious disease clinicians in Georgia signed onto an opinion that it is in their belief that there is little time to “flatten the curve” of the spread of COVID-19; and

**WHEREAS**, on March 23, 2020 I declared there to be the existence of an emergency within the City of Atlanta and issued a Stay at Home Order under my emergency powers and which I have reissued in accordance with Section 2-181 of the City of Atlanta Code of Ordinances no more than every 72 hours thereafter; and

**WHEREAS**, on April 2, 2020, Governor Brian Kemp signed an Executive Order to Ensure a Safe and Healthy Georgia (Governor’s Executive Order 04.02.20.01) to address the COVID-19 pandemic by implementing temporary actions necessary and appropriate to protect the health, safety, and welfare of Georgia’s residents and visitors, effective beginning at 6:00 P.M. on Friday, April 3, 2020 and expiring at 11:59 P.M. on Monday, April 13, 2020; and

**WHEREAS**, on April 8, 2020 Governor Kemp signed an Executive Order 04.08.20.02 extending the Governor’s Executive Order 04.02.20.01, such that it expired on Thursday April 30, 2020 at 11:59 P.M.; and

**WHEREAS**, on April 23, 2020 Governor Kemp signed an Executive Order 04.23.20.02 which, effective May 1, 2020, lifted the shelter in place order for most residents and visitors of the State of Georgia, including the City of Atlanta, leaving it in place only for persons who are considered at higher risk for severe illness resulting from a COVID-19 infection, and requiring businesses to operate pursuant to certain COVID-19 mitigation operational measures; and

**WHEREAS**, the Governor’s Executive Order 04.23.20.02 is scheduled to remain effective through May 13, 2020; and

**WHEREAS**, as a result of these emergency orders, the economy of the City of Atlanta has been largely shuttered; and

**WHEREAS**, as a result of the economic effects of the COVID-19 pandemic, the City of Atlanta should prepare to maintain operations with lower revenues than were anticipated prior to the onset of the COVID-19 pandemic; and

**WHEREAS**, pursuant to these necessary preparations, the proposed budget for Fiscal Year 2021 (FY2021) anticipates certain operational savings; and

**WHEREAS**, over the next twelve months it shall be imperative for the City to conduct a thoughtful analysis to identify additional operational efficiencies and savings within the City's operations that may be reflected in the proposed Fiscal Year 2022 (FY2022) budget; and

**WHEREAS**, accordingly, it is my desire that the Chief Operating Officer shall establish a process to identify additional operational efficiencies and savings within the City's operations over the next twelve months, that may be reflected in the proposed Fiscal Year 2022 (FY2022) budget; and

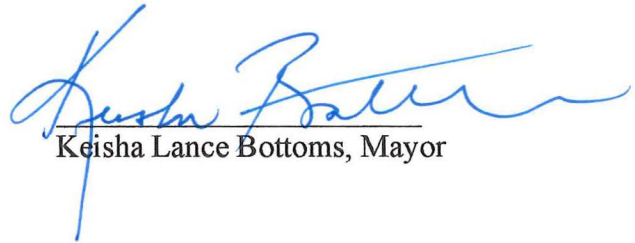
WHEREAS, the Chief Operating Officer shall establish this process by no later than July 1, 2020.

NOW, THEREFORE, BY THE POWER VESTED IN ME AS MAYOR OF THE CITY OF ATLANTA, pursuant to Section 3-104 of the City of Atlanta Charter and Section 2-182(4) of the City of Atlanta Code of Ordinances, it is hereby ordered that:

**SECTION 1:** The Chief Operating Officer shall establish a process to identify additional operational efficiencies and savings within the City's operations over the next twelve months, that may be reflected in the proposed Fiscal Year 2022 (FY2022) budget.

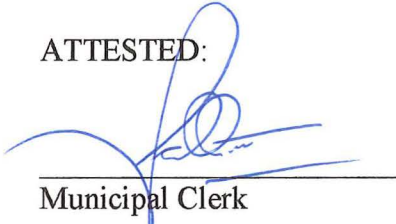
**SECTION 2:** The Chief Operating Officer shall establish this process by no later than July 1, 2020.

SO ORDERED this 7 day of May 2020.



Keisha Lance Bottoms, Mayor

ATTESTED:



Municipal Clerk

**Foris Webb, III**  
Municipal Clerk