

**MISSION STATEMENT**

**OF**

**[INSERT NAME OF BACE HERE]**

**TABLE OF CONTENTS**

[**I.** **PURPOSE** 3](#_Toc470073593)

[**II.** **MISSION AND LIFE OF BACE** 3](#_Toc470073594)

[**III.** **LOCATION AND DESIGNATED BACE CONTACT PERSON** 3](#_Toc470073595)

# **PURPOSE**

Insert purpose of BACE and enabling legislation here.

# **MISSION AND LIFE OF BACE**

Insert mission/ goals of BACE here; include anticipated sunset date of BACE once these have been met.

# **LOCATION AND DESIGNATED BACE CONTACT PERSON**

If the BACE has a physical presence, insert those details here. Also, indicate the designated BACE contact person (ie if it is the chair, an officer, executive director, etc.) and what City department will provide staffing/administration support.