



DEPARTMENT OF LAW
City Attorney Nina R. Hickson

QUARTERLY REVIEW
March 11, 2024

Presented to:

**PUBLIC SAFETY AND
LEGAL ADMINISTRATION COMMITTEE**

**DEPARTMENT OF
LAW
UPDATES SINCE
December 11, 2023**



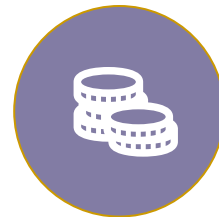
**LAW STAFF
ACCOMPLISHMENTS**



METRICS



**REVENUE AND COST
RECOVERY**



**TOTAL CLAIMS AND
SETTLEMENT
PAYMENTS**



**OUTSIDE COUNSEL
REPORT AND
SPENDING TO DATE**



**APPENDIX: DIVISION
HIGHLIGHTS**



LAW STAFF ACCOMPLISHMENTS
as of Q2 (October 1-December 31, 2023)



LAW STAFF ACCOMPLISHMENTS

International City/County Management Association (ICMA)

Department of Law staff members Eric Williams, Maecher Bailey and Alicia Williams were selected to participate in ICMA's 8-week course titled "*Effective Supervisory Practices*". During this premier professional development course, participants will learn relevant best practices for leadership in the public sector. This course is certified through the ICMA which is the leading organization for local government dedicated to creating and sustaining thriving communities throughout the world.



Eric Williams
*Senior Investigator/
Claims Special Advisor*



Maecher Bailey
Finance Director



Alicia Williams
Litigation Case Manager





DIVISION METRICS
as of Q2 (October 1-December 31, 2023)



DIVISION METRICS: LITIGATION

Litigation Division Metrics as of Q2

The Litigation Division currently has a total of **760** open matters.



582 of the Litigation matters are being handled in-house.



178 of the open Litigation matters were outsourced to Outside Counsel.



271 Litigation matters were opened in Q2 of FY24.



80 Litigation matters were closed in Q2 of FY24.

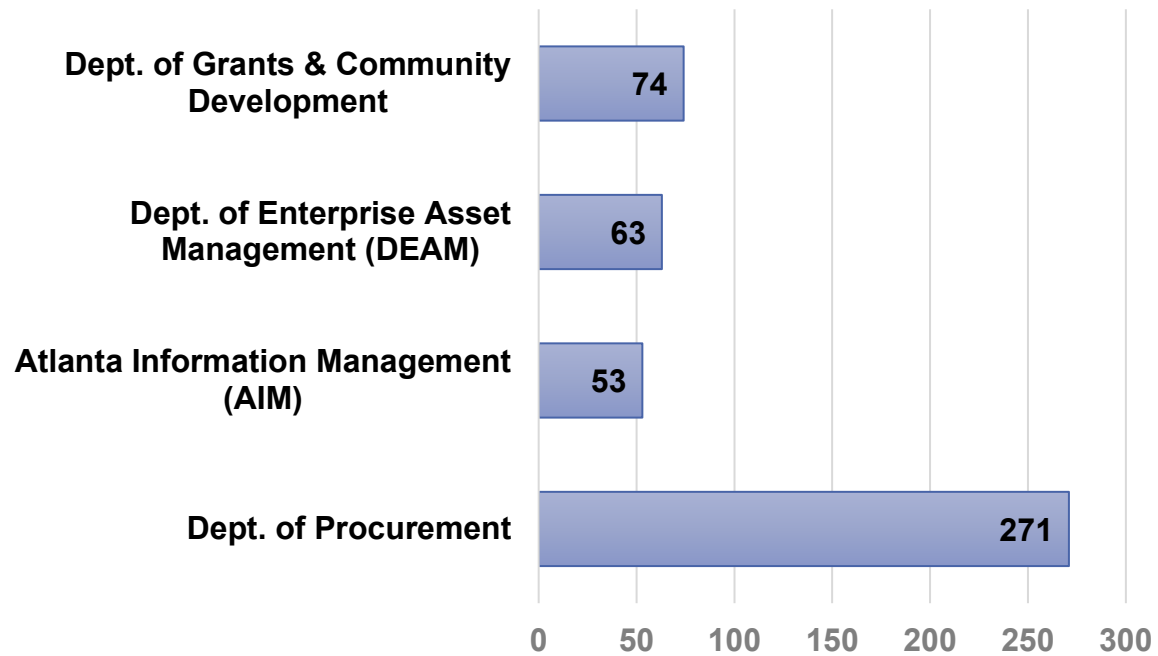


DIVISION METRICS: BUSINESS SERVICES-CONTRACTS

Contracts Team Metrics as of Q2

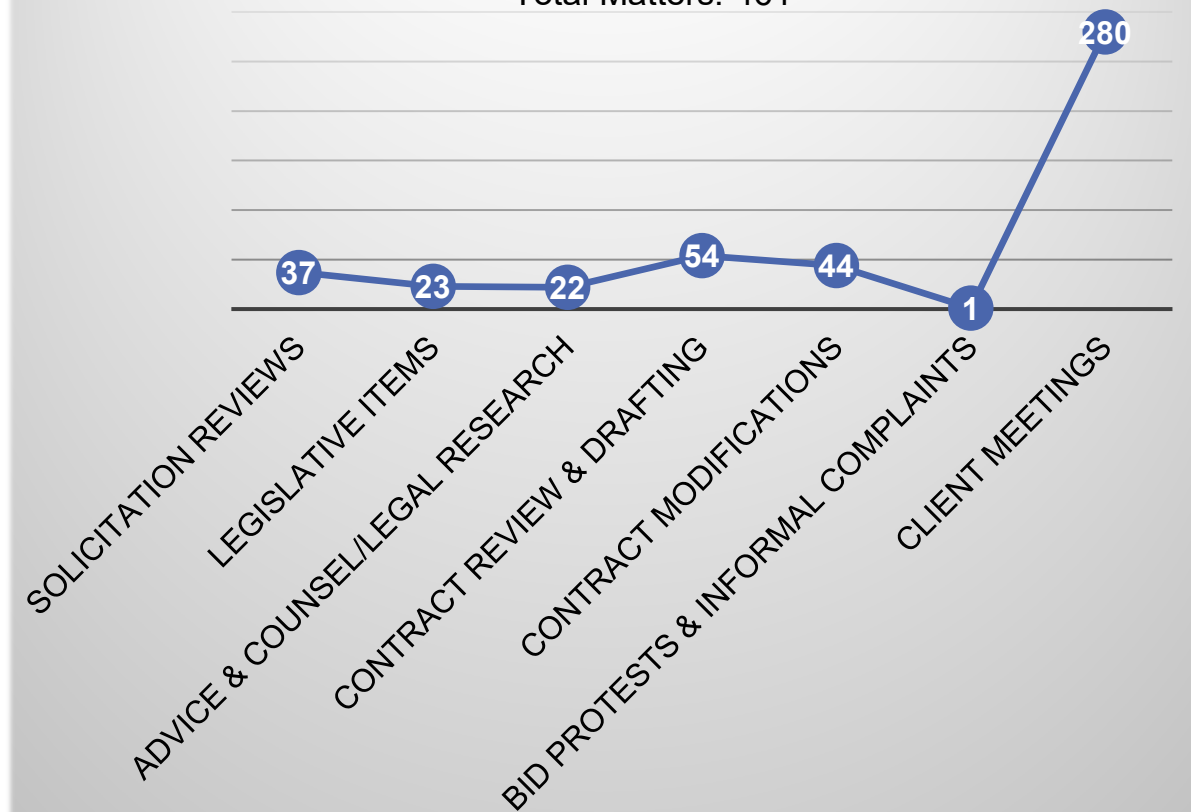
Contract Matters by Client Department

Total Matters: 461



Contract Matters by Type

Total Matters: 461



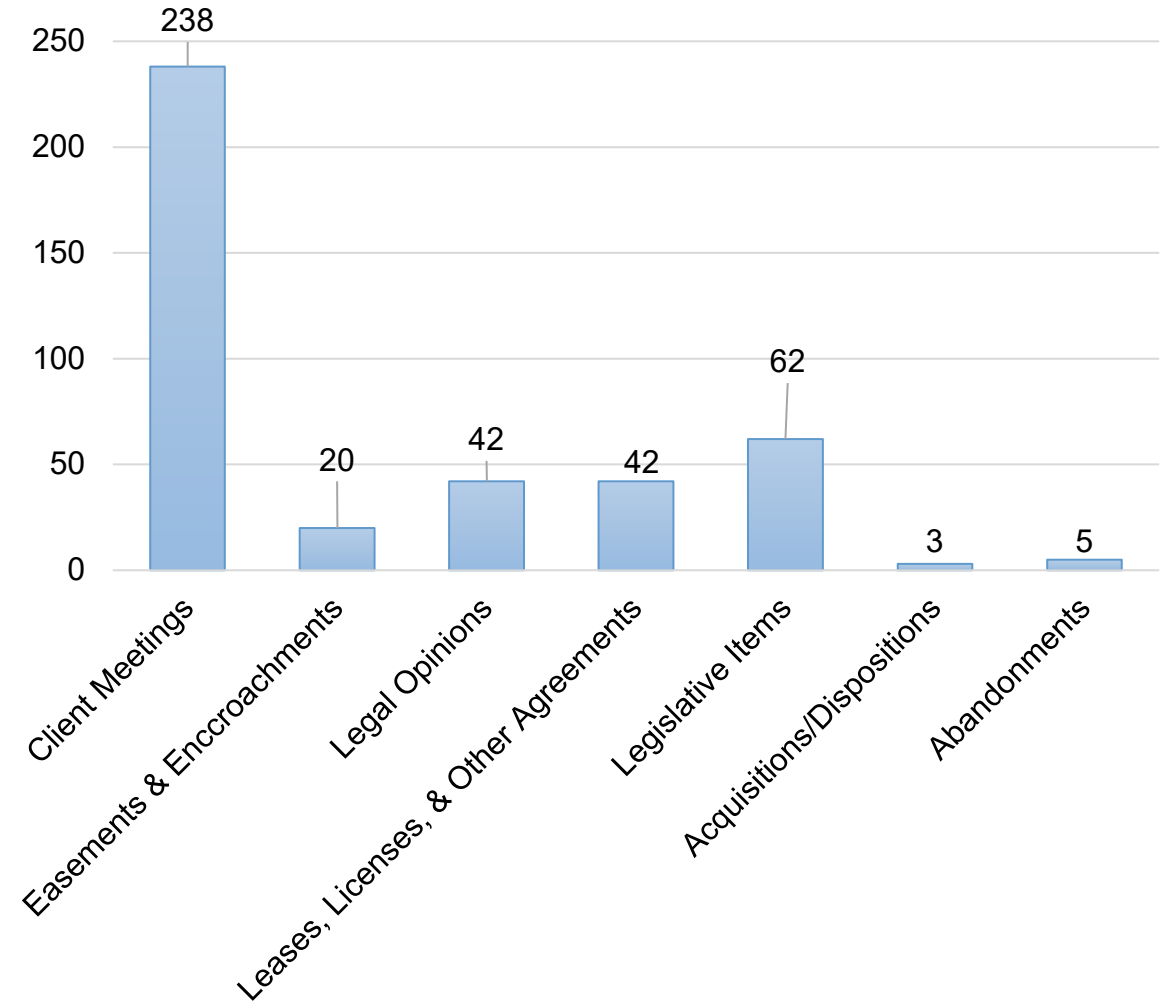


DIVISION METRICS: BUSINESS SERVICES-REAL ESTATE



Real Estate Team Metrics as of Q2

Total: 412



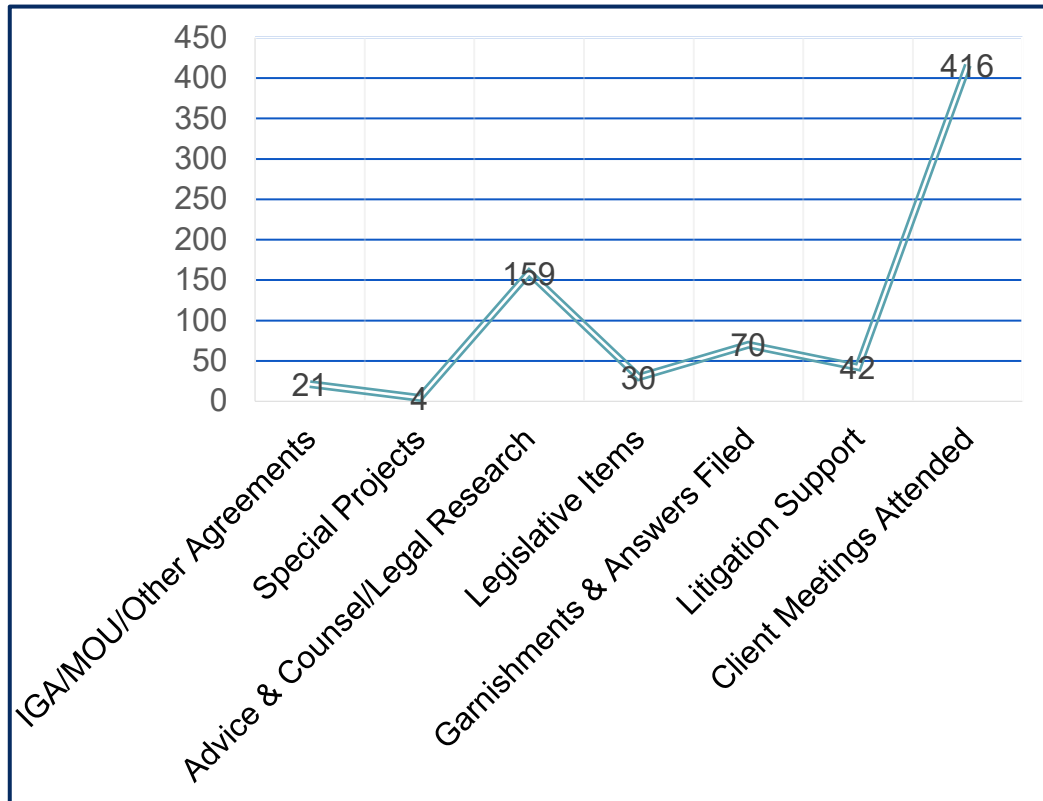


DIVISION METRICS: BUSINESS SERVICES-MUNICIPAL GOVERNANCE

Municipal Governance Team Metrics as of Q2

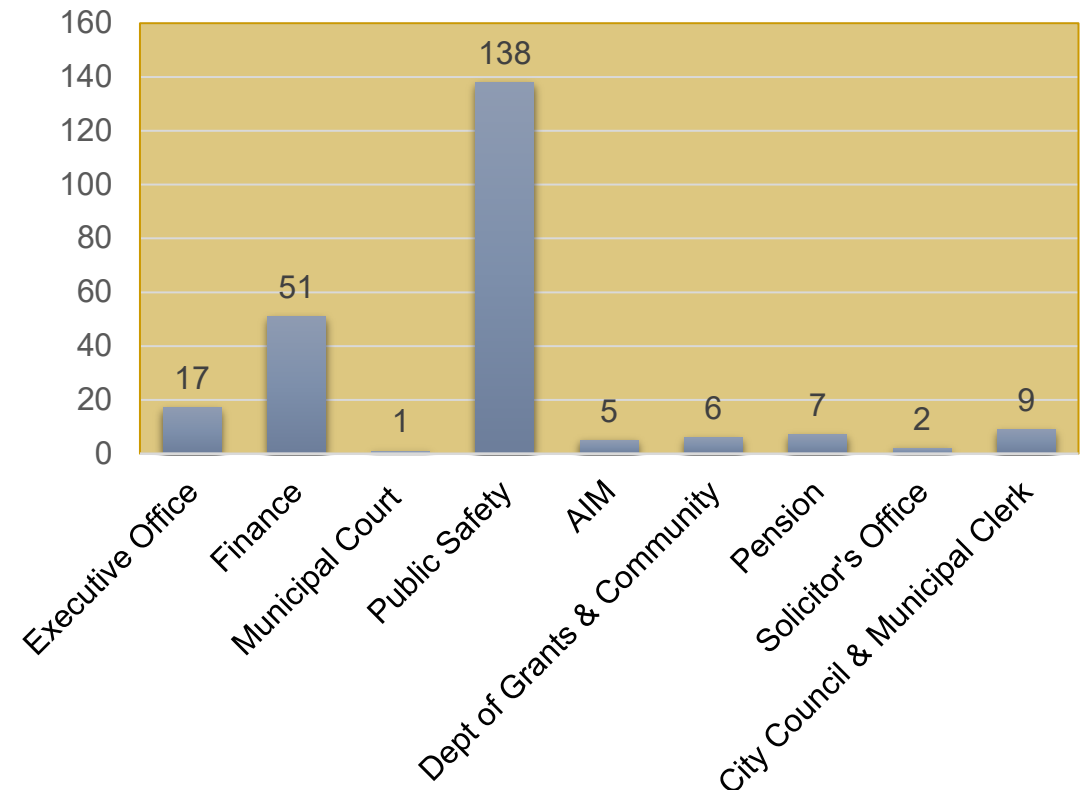
Matters by Type

Total Matters: 742



Matters by Client Department

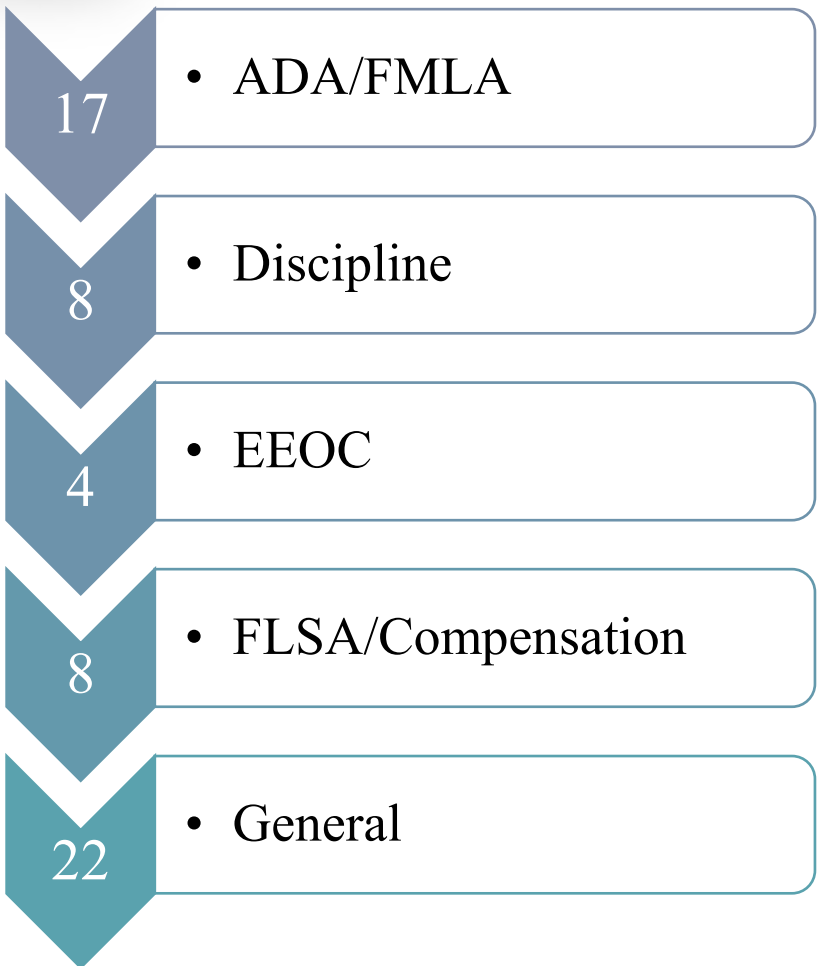
Total Matters: 236





DIVISION METRICS: OPERATIONS – LABOR AND EMPLOYMENT

Labor and Employment Team Metrics as of Q2



**ADVICE GIVEN AT
CLIENT MEETINGS
SORTED BY
TYPES OF MATTERS**

TOTAL MATTERS: 89

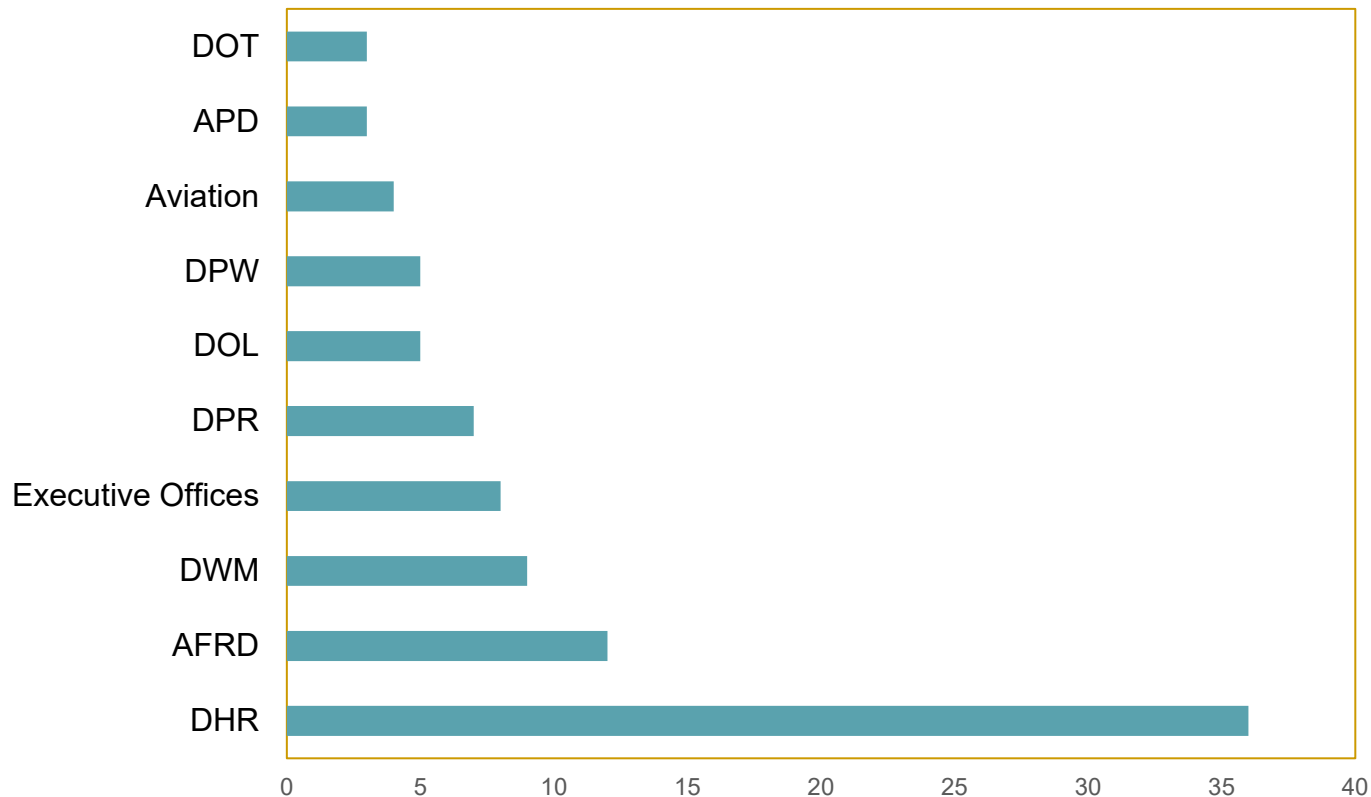




DIVISION METRICS: OPERATIONS – LABOR AND EMPLOYMENT

Labor and Employment Team Metrics as of Q2

Advice and Counsel, Sorted by Department



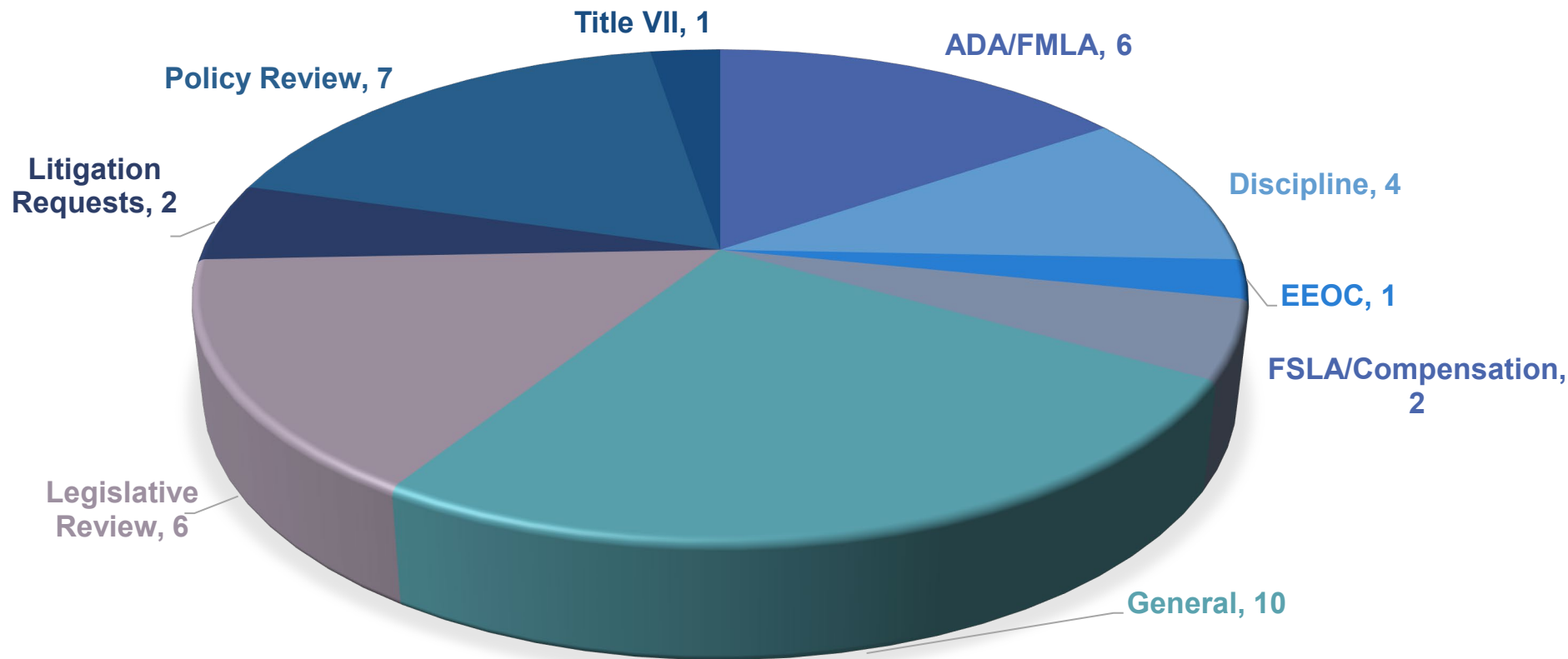


DIVISION METRICS: OPERATIONS – LABOR AND EMPLOYMENT

Labor and Employment Team

Metrics as of Q2

TYPES OF MATTERS CLOSED | TOTAL MATTERS: 39





DIVISION METRICS: OPERATIONS – WATERSHED

Watershed Team Metrics as of Q2

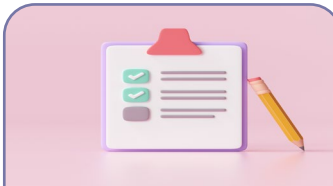
Legal Advice/Counsel
Provided to Office of
Sustainability and Resilience



3 - Legislative Actions



\$250M - Grant Funds Applied For



3 - Grants Accepted or Applied For



7 - Urban Ag & Food System Matters



9 - Energy Efficiency Matters



DIVISION METRICS: OPERATIONS – WATERSHED

Watershed Team Metrics as of Q2

Legal Advice Provided to DWM & Related Boards





DIVISION METRICS: OPERATIONS – WATERSHED

Watershed Team Metrics as of Q2

Riparian Buffer Technical Panel

October 1 – December 31, 2023

Key Performance Indicator	Totals
Total Hearings	4
Initial Applications Reviewed	11
Modified Applications Reviewed	64
Authorized Encroachments Granted	3
Hours of Hearings	7h 25m



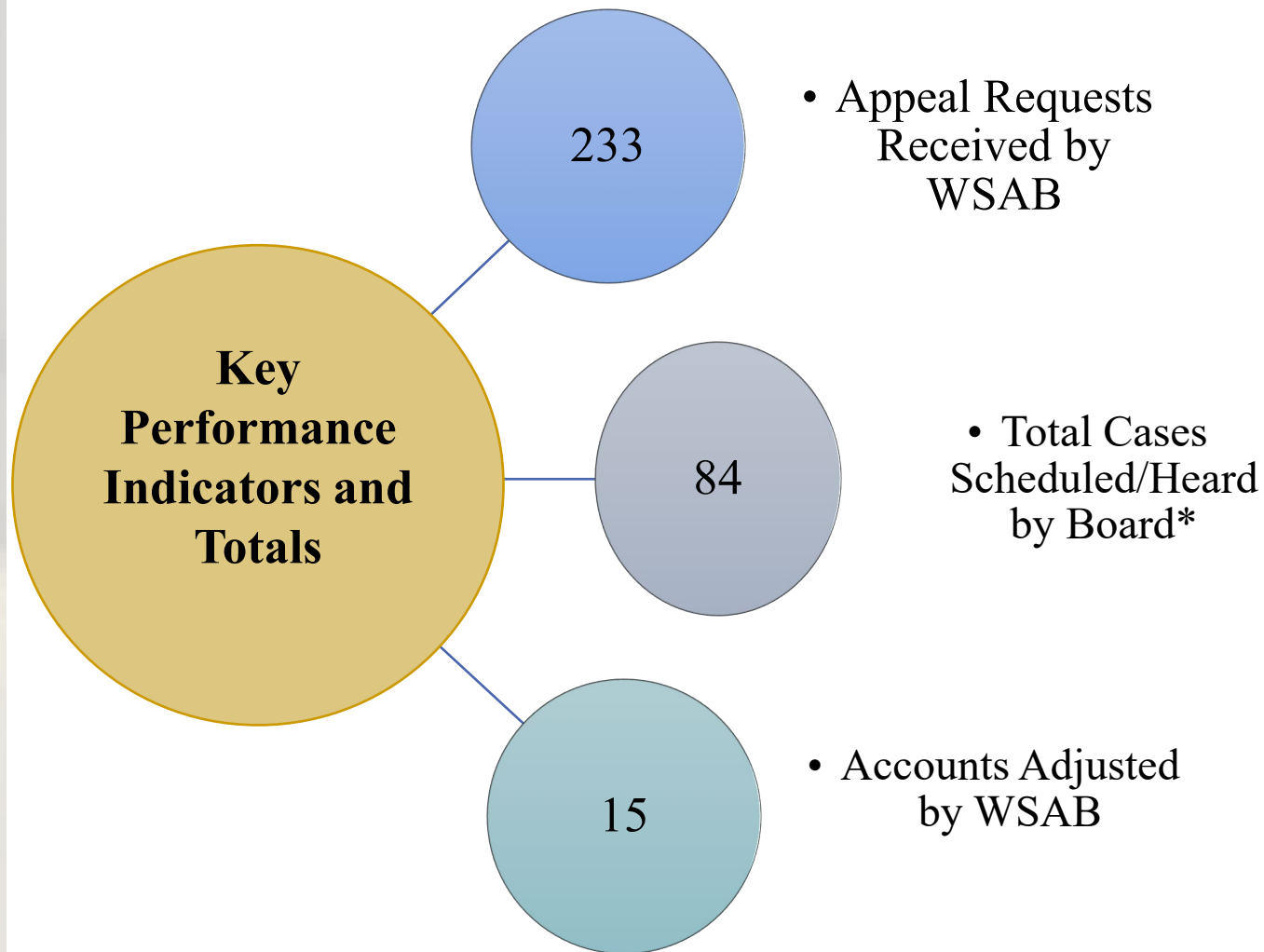


DIVISION METRICS: OPERATIONS – WATERSHED

Watershed Team Metrics as of Q2

Water & Sewer Appeals Board

October 1 – December 31, 2023



*Watershed Team provides legal advice and support on all cases heard by WSAB

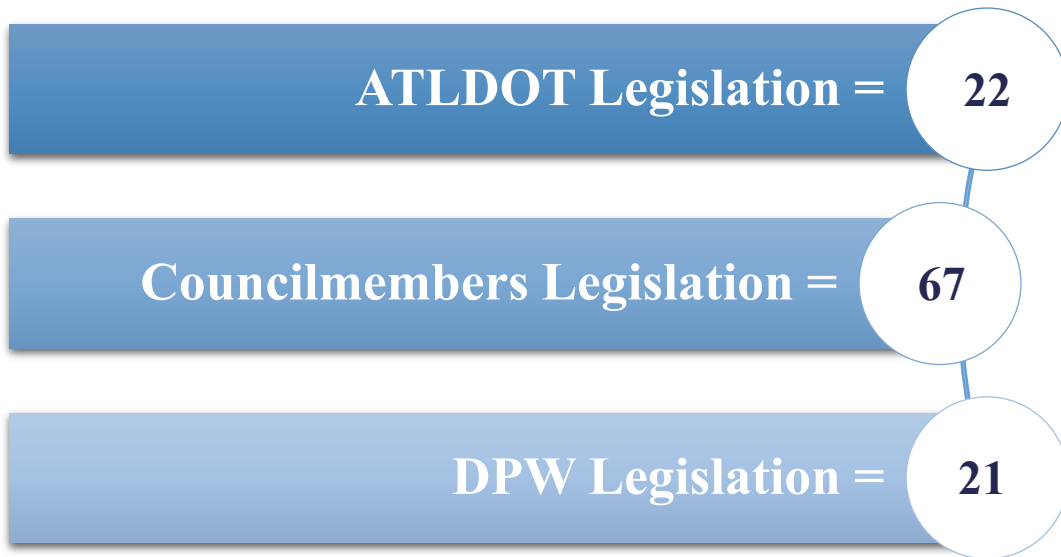


DIVISION METRICS: OPERATIONS – TRANSPORTATION, PUBLIC WORKS, S.A.V.E.

Transportation, Public Works, S.A.V.E. Team Metrics as of Q2

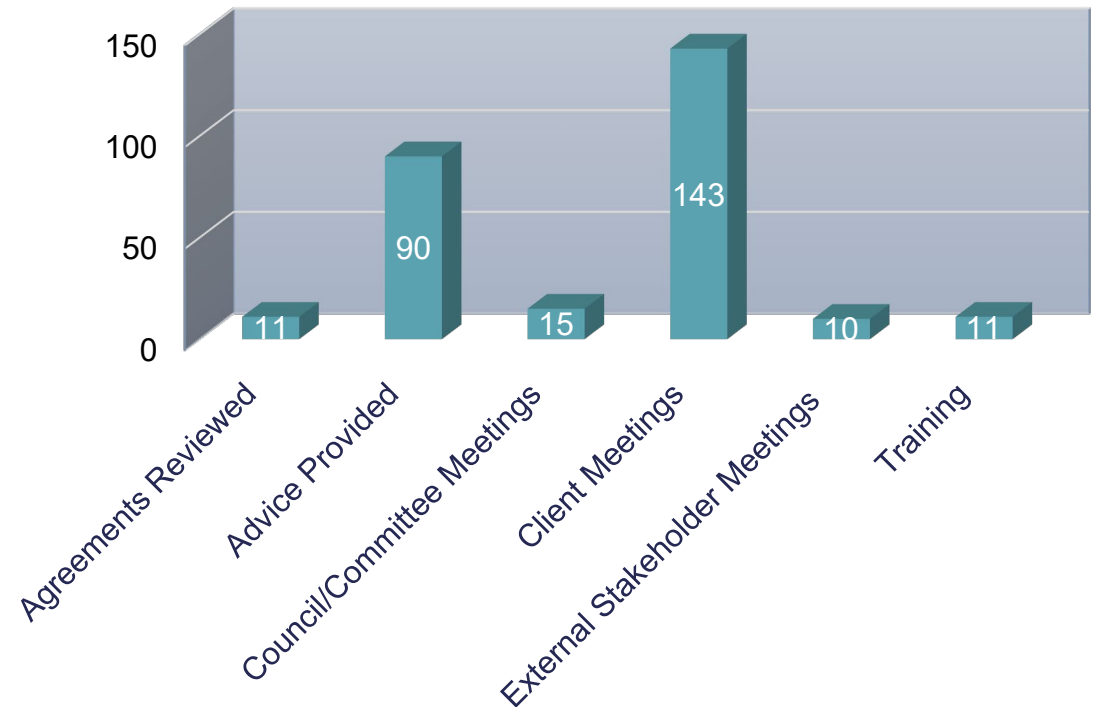
Legislative Matters Reviewed

Total Matters: 110



Types of Matters

Total Matters: 280





DIVISION METRICS: AIRPORT LEGAL

Airport Legal Division Metrics as of Q2

Total Number of Matters:
1,238





REVENUE AND COST RECOVERY
as of Q2 (October 1-December 31, 2023)



DIVISION METRICS: REVENUE AND COST RECOVERY

Litigation Division

Between October 1 – December 31, 2023, the Litigation Division was served with 127 Quiet Title and Interpleader petitions. In response, the City filed 194 claims for payment totaling **\$1,054,471**.

During this time-period, the City collected **\$350,524** in payment of delinquent ad valorem taxes, delinquent solid waste bills, delinquent water bills and unpaid demolition lien costs.





**TOTAL CLAIMS AND
SETTLEMENT PAYMENTS
as of Q2 (October 1-December 31, 2023)**



DIVISION METRICS: UPDATE ON PENDING, NEW & RESOLVED CLAIMS – Q2

Q2 Pending Claims

- The Department of Law maintained 1,147 pending claims from October 1, 2023, to December 31, 2023.

Q2 New Claims

- The Department of Law received 345 new claims from October 1, 2023, to December 31, 2023, an average of 115 new claims per month.

Q2 Resolved Claims

- The Claims Team has resolved 261 claims during the past quarter, an average of 86 claims per month.





DIVISION METRICS: UPDATE ON CLAIMS & SETTLEMENTS - FY24 Q2

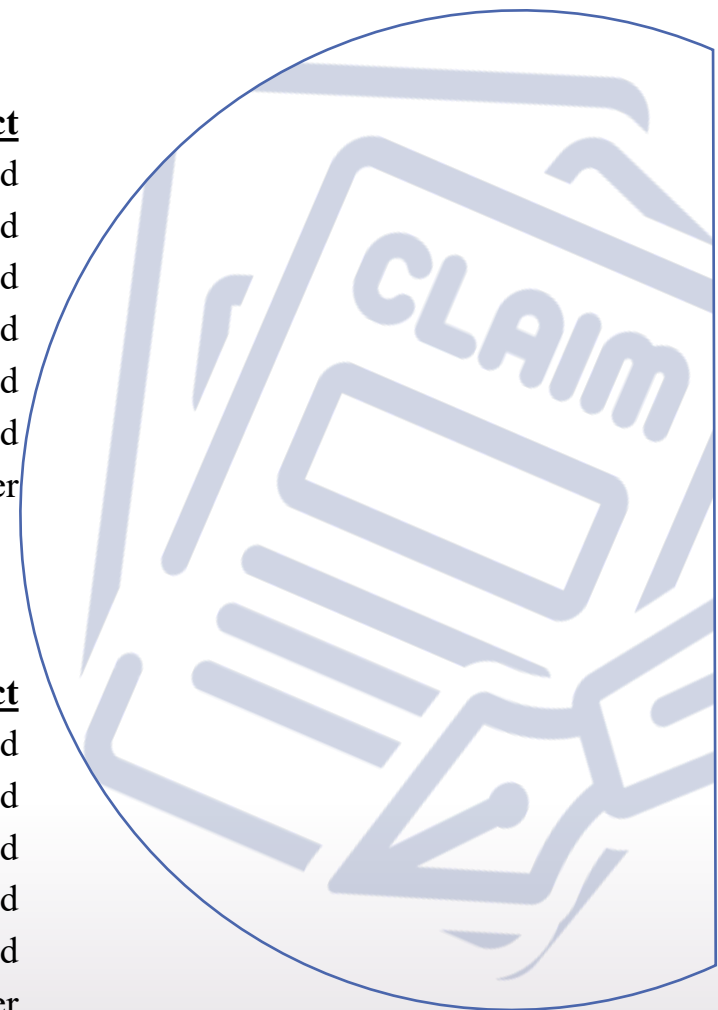
Itemized Claims and Settlement Payments by Department

FY24 (Q2) Litigation Cases Settlement Totals

<u>Department</u>	<u>Demand</u>	<u>Payments</u>	<u>Fund Impact</u>
Parks & Recreation	\$105,000	\$50,000	General Fund
Police	\$1,200,000	\$385,500	General Fund
Procurement	\$90,000	\$40,000	General Fund
Public Works	\$186,000	\$49,750	General Fund
Transportation	\$256,500	\$51,500	General Fund
Watershed (Storm Water)	\$471,551	\$145,000	General Fund
Watershed	\$550,000	\$120,000	Water & Sewer
TOTAL LITIGATION SETTLEMENTS	\$2,859,051	\$841,750	

FY24 (Q2) Claim Settlement Totals

<u>Department</u>	<u>Demand</u>	<u>Payments</u>	<u>Fund Impact</u>
Fire Rescue	\$23,833	\$19,282	General Fund
Police	\$179,261	\$32,938	General Fund
Public Works	\$226,763	\$12,328	General Fund
Transportation	\$9,179	\$7,711	General Fund
Watershed Management (Storm Water)	\$4,782	\$4,782	General Fund
Watershed Management	\$892,780	\$381,249	Water & Sewer
TOTAL CLAIM SETTLEMENTS	\$1,336,598	\$458,290	
TOTAL FY24 (Q2) LITIGATION & CLAIM TOTALS	\$4,195,648	\$1,300,040	





DIVISION METRICS: UPDATE ON CONSOLIDATED CLAIMS & SETTLEMENTS - FY24 Q1-2

Itemized Claims and Settlement Payments by Department

FY24 (Q1-2) Litigation Cases Settlement Totals

<u>Department</u>	<u>Demand</u>	<u>Payments</u>	<u>Fund Impact</u>
Human Resources	\$695,000	\$105,000	General Fund
Parks & Recreation	\$111,350	\$55,080	General Fund
Police	\$5,530,000	\$2,557,000	General Fund
Procurement	\$90,000	\$40,000	General Fund
Public Works	\$286,000	\$64,250	General Fund
Transportation	\$506,500	\$96,500	General Fund
Watershed Management (Storm Water)	\$471,551	\$145,000	General Fund
Watershed Management	\$550,000	\$120,000	Water & Sewer
TOTAL LITIGATION SETTLEMENTS	\$8,240,401	\$3,182,830	

FY24 (Q1-2) Claim Settlement Totals

<u>Department</u>	<u>Demand</u>	<u>Payments</u>	<u>Fund Impact</u>
Fire Rescue	\$38,059	\$33,508	General Fund
Parks and Recreation	\$19,027	\$9,635	General Fund
Police	\$7,549,468	\$121,754	General Fund
Public Works	\$1,005,089	\$51,413	General Fund
Transportation	\$40,664	\$38,639	General Fund
Watershed Management (Storm Water)	\$13,484	\$13,484	General Fund
Watershed Management	\$1,088,373	\$447,807	Water & Sewer
TOTAL CLAIM SETTLEMENTS	\$9,754,164	\$716,240	

TOTAL FY24 (Q1-2) LITIGATION & CLAIM TOTALS **\$17,994,565** **\$3,899,070**





DIVISION METRICS: UPDATE ON SETTLEMENTS AND CLAIMS – Q2

- The Department of Law has successfully and effectively litigated case settlements in FY24 Q2 that resulted in the City only paying \$841,750 when the demand amount was \$2,859,051.
- The Department of Law has successfully and effectively negotiated claim settlements in FY24 Q2 that resulted in the City only paying \$458,290 when the demand amount was \$1,336,598.





**OUTSIDE COUNSEL REPORT
AND SPENDING TO DATE
as of Q2 (October 1-December 31, 2023)**



DIVISION METRICS: OUTSIDE COUNSEL REPORT: SPENDING TO DATE

	FY23	FY24	
	<u>July – Feb. 2023</u>	<u>July – Feb. 2024</u>	<u>%Chg.</u>
<u>SPENDING TO DATE</u>			
AVIATION FUND	135,864	178,843	32%
WATERSHED FUND	1,063,556	1,420,872	34%
GENERAL FUND	3,971,422	4,567,534	15%
TOTAL SPENDING COMBINED FUNDS	\$5,170,842	\$6,167,249	19%

- There is currently an increase overall of 19% in FY24 July - Feb. 2024 outside counsel spending compared to FY23 July - Feb. 2023. In terms of the Enterprise Funds, there is an increase of 32% in Aviation Fund outside counsel spending due to Litigation and General Airport matters, an increase of 34% in Watershed Fund outside counsel spending due to EPA SEP Stipulated Penalty Demand Litigation and Environmental Advice matters. In terms of the General Fund, there is currently an increase of 15% in General Fund outside counsel spending compared to FY23 July – Feb. 2023 due to the various Litigation matters and the Referendum.

APPENDIX:
DIVISION HIGHLIGHTS
as of Q2 (October 1-December 31, 2023)



BUSINESS SERVICES DIVISION HIGHLIGHTS

Division Highlights: Business Services – Contracts

The Department of Law’s Contracts Team handled a number of legislative, procurement, and contract matters during Q2 including the following highlighted matters:



Airport Passenger Wait Time Reporting System

The Contracts Team negotiated and finalized a key technology services agreement on behalf of the Department of Aviation for operation and maintenance of the Airport’s passenger wait time reporting system. The system provides real time passenger flow data and information to balance the Domestic and International Security Checkpoint queuing and provides passengers with accurate and timely wait time information.

Municipal Court Utility Project

The Contracts Team finalized a construction contract with Georgia Power on behalf of the Department of Enterprise Asset Management to change the power feed to the Municipal Court from an overhead to an underground grid system. The Court has experienced numerous power outages resulting in untimely disruption of key City services, leading to canceled court hearings, disruption of safety scanning equipment, and disruption of on-site ticket payments. This critical upgrade will provide protection against the interruption of services and protect the Court’s safety operation functions.

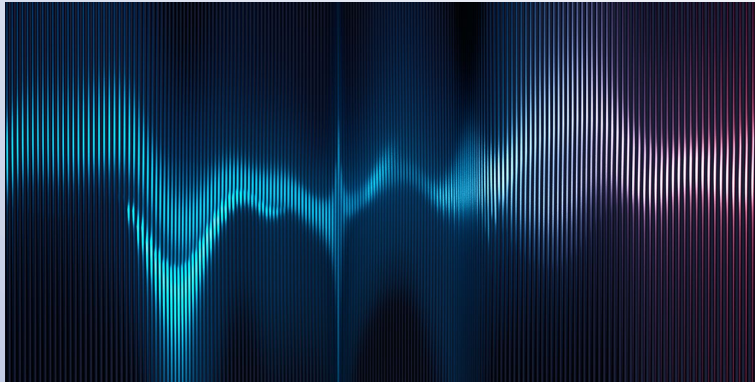
Division Highlights: Business Services – Contracts

Interactive Voice Response System

On behalf of the Department of City Planning (DCP), the Contracts Team successfully completed protracted negotiations with Selectron Technologies to enter into a five-year agreement for continued implementation and development of an interactive voice response system. The system will allow citizens to streamline interactions with DCP, including allowing them to schedule permit inspections 24/7, 365 days per year.

Landfill Transfer Services

On behalf of the Atlanta Department of Transportation, the Contracts Team completed negotiations with Waste Management to enter into a critical agreement for the disposal of a multi-year backlog of construction debris associated with the construction and repair of the Department's infrastructure.



Legislation for the Department of Grants and Community Development

The Contracts Team assisted the Department of Grants and Community Development with drafting legislation to enter into an Intergovernmental Agreement with the City of Atlanta Housing Authority, the Georgia Historic Preservation Office, and IQ Simpson Affordable Housing, LP, to set forth the terms and conditions upon which construction and preservation projects are performed, and to mitigate adverse effects on historic properties as it relates to the new construction of a multi-story apartment building on Pollard Avenue.

Division Highlights: Business Services – Contracts

Tennis Center Management Services

On behalf of the Department of Parks and Recreation, the Contracts Team drafted, negotiated and finalized the five-year agreement with Agape Tennis Academy to operate and manage the five City-owned tennis centers. The tennis centers are valuable and beloved resources for the residents of the City, and the contract is expected to bring the City over \$1,500,000 in net revenue over the contract term.



City-Wide Compensation Study

On behalf of the Atlanta Police Department and Atlanta Fire and Rescue Department, the Contracts Team drafted an important amendment to the City's agreement with Mercer US to conduct a compensation and classification study of all sworn police and fire personnel, which will help the City to recruit and retain talented employees to provide quality services. The amendment further expanded the scope of the agreement to include additional peer agencies to account for changes in the competitive landscape.

The Department of Law’s Real Estate/Land Use Team had the following notable highlights:

**123 and 145 Dearborn Street Assemblage
(Kirkwood Urban Forest Preserve)**

The Real Estate and Land Use Team handled the closing on the acquisition of two parcels of property located at 123 and 145 Dearborn Street totaling 1.89 acres on behalf of the Department of Parks and Recreation. The property will be included as an addition to the City of Atlanta’s existing Kirkwood Urban Forest Nature Preserve. The additional property will provide improved access, and more parkland and greenspace acreage in Southeast Atlanta.

**Confederate (United) Avenue Combined Sewer
Overflow Regulator Property Disposition**

The Real Estate and Land Use Team handled the disposition of five parcels of property owned by the City known as the Confederate (United) Avenue CSO Regulator and Stockade Basin Stormwater Outfall (CSO). The Department of Watershed Management decommissioned the CSO, the property was declared as surplus property by the City, and a buyer was selected per a sealed bid process. The Real Estate and Land Use Team facilitated the closing and conveyance of the parcels to the buyer.

Division Highlights: Business Services – Real Estate

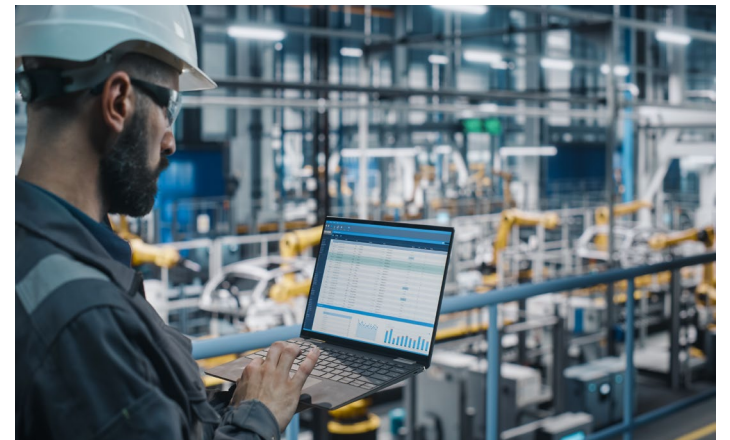
Utoy Creek Property Acquisition

The Real Estate and Land Use Team handled the closing on the acquisition of 27.56 acres of property located along Benjamin E. Mays Drive abutting Utoy Creek on behalf of the Department of Parks and Recreation. The acquisition of this property will protect and conserve high-value mature forested habitat for the benefit of the environment in perpetuity. Also, the property will be used for passive recreational activities with minimal environmental impact, conserve the ecosystem of the Utoy Creek water basin, and provide additional greenspace area for the residents of Southwest Atlanta.



North Fork Storage Facility Legislation

The Real Estate and Land Use Team worked with the Department of Watershed Management (DWM) to prepare legislation authorizing a long-term lease agreement with the Georgia Department of Transportation (GDOT). The lease at issue involves approximately three acres of GDOT property where DWM will install and maintain a wastewater storage and tank pump station to capture runoff from major storm events. In furtherance of the lease agreement, the Real Estate and Land Use Team assisted DWM with preparing legislation to abandon a portion of an undeveloped right of way on the same GDOT property, for the City of Atlanta to convey to GDOT.



Abandonment of a Portion of Right of Way Located at 1745 Westhaven Drive

The Real Estate and Land Use Team handled the abandonment of a portion of public right-of-way located adjacent to the intersection of Westhaven Drive and Rosemary Avenue. The right-of-way area was no longer being used by the City and was declared no longer useful or necessary for the public's use or convenience as a public right-of-way. The Real Estate and Land Use Team worked with the Departments of Transportation and Enterprise Asset Management to facilitate the drafting of legislation and conveyance of the property to the abandonment petitioner.



Abandonment of a Portion of Old Jonesboro Road

The Real Estate and Land Use Team handled the abandonment of a portion of a public street known as Old Jonesboro Road on behalf of the Department of Transportation (ATLDOT). This portion of the street was no longer in use by the City and was declared no longer useful or necessary for the public's use and convenience as a public right-of-way. The Real Estate and Land Use Team worked with ATLDOT to draft legislation to approve the abandonment, and with the Department of Enterprise Asset Management to facilitate the conveyance of the property to the abandonment petitioner/purchaser of the property.

Community Partnerships Memorandum of Understanding (MOU) for Programming and Recreational Services

The Real Estate and Land Use Team developed a form of MOU to standardize the terms and conditions of agreements for programming and recreational services provided by community organizations to the City of Atlanta in partnership with the Department of Parks and Recreation. The new form MOU provides consistent application of the City's policies and effective management of long-standing community partnership arrangements, which will ultimately streamline the process to engage additional organizations to provide programming and recreational services.



The Department of Law's Municipal Governance Team made the following notable contributions:

EXECUTIVE OFFICE

Fulton County & City of Atlanta Intergovernmental Agreement Supporting Center for Diversion Services

The Municipal Governance Team drafted new authorizing legislation and the Intergovernmental Agreement between the City and Fulton County to continue joint funding and support the Center for Diversion Services for a five-year term commencing January 1, 2024, and ending December 31, 2027. The prior Intergovernmental Agreement between the parties was for an initial 2-year term from January 22, 2022, ending December 31, 2023.

Memorandum of Understanding with Partners for HOME Supporting Rapid Housing Initiative

The Municipal Governance Team drafted a Memorandum of Understanding between Partners for HOME and City of Atlanta for the immediate allocation of \$4M to Partners for HOME for the purpose of acquiring the manufactured structures, transport, retrofit, and install at the City-owned property as a part of the Mayor's Rapid Housing Program.

EXECUTIVE OFFICE (cont.)

Operation HOPE, Inc. Legislation

The Municipal Governance Team drafted legislation to authorize the City to donate \$2M to Operation HOPE, Inc. to support financial literacy and entrepreneurial education for 300 City of Atlanta youth.

Fiscal Year 2023 Emergency Operations Center Program Grant

The Municipal Governance Team drafted legislation on behalf of the Mayor's Office of Emergency Preparedness to authorize the application and acceptance of a US Department of Homeland Security, Federal Emergency Management Agency (FEMA) grant in the amount of \$248,000 to be utilized for the City's Emergency Operations Center.

24/7 Gateway, LLC (Gateway Center) Donation

The Municipal Governance Team drafted legislation to authorize a \$700,000 donation from the Affordable Housing Trust Fund to Gateway Center to provide coordinated shelter and support services for individuals experiencing chronic homelessness in the city.

Goodr Memorandum of Understanding

The Municipal Governance Team drafted an MOU between the City and Goodr Grocery Store to support an initiative through Goodr's Hunger Relief Solutions to launch a free Goodr Grocery Store in William Walker Recreation Center, to serve hundreds of families experiencing food insecurity.

Victims of Crime Act (VOCA) Grant Legislation

The Municipal Governance Team drafted legislation on behalf of The Mayor’s Office of International and Immigrant Affairs to accept the VOCA Assistance Grant award in the amount of \$82,840 from the Georgia Criminal Justice Coordinating Council for the provision of direct services to victims of violent crimes.

CDC Foundation/ Bloomberg Philanthropies Grant Legislation and Memorandum of Understanding (MOU)

The Municipal Governance Team drafted legislation and an MOU to authorize the City of Atlanta to apply for and accept a \$1M Bloomberg Public Art Challenge Grant from Bloomberg Philanthropies to develop art with a focus on civic challenges related to climate change, equity, food insecurity, gun violence, homelessness, public health and revitalization.

Resilient Cities Network Legislation

The Municipal Governance Team drafted legislation to authorize application and acceptance of a Resilient Community Impact Funds grant in the amount of \$50,000 for the purposes of development of a Thriving Neighborhood Index in partnership with The Center for Urban Research.

DEPARTMENT OF LABOR AND EMPLOYMENT SERVICES

Time Clock Policy & Procedures

The Municipal Governance Team collaborated with the Labor & Employment Team reviewing and revising the Human Resources Time Clock Policy & Procedures for Hourly Employees implementing new policy and procedures related to use of new WebClock Mobile and Hardware time keeping systems.



WorkSource Atlanta (WSA) Board Bylaws

The Municipal Governance Team reviewed and revised the WSA Board Bylaws pursuant to the establishment of the City's Department of Labor and Employment Services and the integration of the WorkSource Atlanta office.

DEPARTMENT OF GRANTS & COMMUNITY DEVELOPMENT

Hosea Feed the Hungry and Homeless, Inc. Legislation and Memorandum of Understanding (MOU)

The Municipal Governance Team drafted legislation and an MOU to authorize the Department of Grants to permit CohnReznick LLP to conduct an environmental review on behalf of Hosea for the US Department of Housing and Urban Development Economic Development Initiative (EDI) Community Funding Project (CPF) grant and for reimbursement by Hosea of all costs to the City associated with the environmental review.

Santa Fe Villas Legislation

The Municipal Governance Team drafted legislation to amend the FY2024 Intergovernmental Grant Fund budget to add \$892,236 to anticipations and appropriations and to authorize the City to enter into contractual agreements with G&S Santa Fe, LLC to provide rental subsidies at Santa Fe Villas to house one hundred (100) low-income formerly unhoused individuals under the City's Section 8 Moderate Rehabilitation Program.

FINANCE

City of Atlanta Airport General Revenue Refunding Bonds, Series 2023

The Municipal Governance Team assisted in the issuance of revenue bonds to finance construction and improvements to Hartsfield-Jackson Atlanta International Airport for the use of the public. The City of Atlanta issued \$707M in bonds on behalf of the airport to expand a concourse and make other improvements. The bonds will finance the widening of Concourse D, which is expected to take six years and cost \$1.4 billion. They will also fund a new parking garage and a fire station, among other projects that are included in the airport's capital plan, which calls for more than \$10 billion in spending through fiscal year 2029.



Atlanta Police Department (APD) Police Car Acquisition

The Municipal Governance Team coordinated with outside counsel and reviewed documents to support the Finance Department in amending the Master Lease Agreement with financial institution, JP Morgan Chase Bank, as necessary for the acquisition of replacement equipment and vehicles on behalf of APD in the amount of \$21M.

Atlanta Fire Rescue Department (AFRD) Fire Truck Acquisition

The Municipal Governance Team coordinated with outside counsel and reviewed documents to support the Finance Department in amending the Master Lease Agreement with financial institution, JP Morgan Chase Bank, as necessary for the acquisition of replacement equipment and fire trucks on behalf of AFRD in the amount of \$19M.



OPERATIONS DIVISION HIGHLIGHTS

The Department of Law’s Labor and Employment Team (“L&E”) provided the following legal support to clients:

The Pregnant Workers Fairness Act (PWFA)

The PWFA became effective on June 27, 2023, extending the American with Disabilities Act (ADA) requirements to provide a reasonable accommodation to workers who are pregnant or affected by childbirth or related medical conditions. L&E provided a legal analysis of the PWFA’s expansion of who qualifies for a reasonable accommodation. Under the PWFA, an employee may qualify for a reasonable accommodation if they are unable to perform an essential function of their job so long as that inability is temporary. L&E’s advice ensures compliance with this evolving law and helps the City support pregnant workers.

Limiting the Hiring of Minors

L&E collaborated with the advice and counsel attorneys who support the Department of Procurement to evaluate various legal nuances related to solicitations and provisions imposing hiring limitations for minors under the age of 16. L&E advised on the federal, state, and local laws that regulate hiring minors and the potential legal implications under anti-discrimination laws for causing preferential hiring. L&E’s advice is in furtherance of the City’s codified provisions on Equal Employment Opportunity and Fair Private Employment.

Benefits Consulting Services Legislation

L&E worked with the Department of Human Resources to prepare legislation expanding the scope of the benefits consulting services being provided by the firm, PRM South, Inc. The firm will assist the City in completing a comprehensive review of benefits offered to City employees and retirees as well as developing a strategic plan to manage costs for the next five years.



The Department of Law’s Watershed Team provided the following legal support to clients:

Commercial Building Energy Efficiency

Provided advice on implementation and enforcement of the Commercial Building Energy Efficiency ordinance (Code Sec. 8-2222 *et seq.*).

U.S. EPA Grant

Drafted legislation to accept the U.S. EPA’s Solar for All Grant and provided advice on the grant sub-awardee agreements necessary to implement the Solar for All Program.

African American Mayors Association

Nutrition Access

Drafted legislation to apply for the African American Mayors Association Nutrition Access, Affordability, and Education Grant Program for a \$200,000 grant to improve access to nutritious food, improve the affordability of nutritious food, and provide nutrition education.



The Department of Law’s Watershed Team provided the following legal support to clients:



2023 Integrated Resource Plan

Provided advice and drafted documentation for an application to intervene before the Georgia Public Service Commission, regarding Georgia Power Company’s 2023 Integrated Resource Plan Update.

Urban Agriculture and Food Systems

Reviewed and edited license agreement and composting agreement templates for the Urban Agriculture and Food Systems team.

The Department of Law’s Transportation, Public Works, S.A.V.E. Team (TPS) provided the following legal support to clients:

Key Legislation:

The STITCH Legislation

Reviewed and revised legislation to accept \$2M of allocated COVID supplemental funding from the United States Department of Transportation via the Atlanta Regional Commission for the Reconnecting Communities Pilot Grant Program for funding the planning of the STITCH, a transformational civic infrastructure project that will reconnect Downtown to Midtown Atlanta, and to enter into agreements with the United States Department of Transportation Federal Highway Administration and the Georgia Department of Transportation for implementation of grant acceptance and participation.



Key Legislation:

Sidewalk installation and repairs

Reviewed and revised legislation for sidewalk repairs and replacement at several locations on the North and South side of Martin Luther King Jr. Drive and for sidewalk installation on 17th Street.



City's litter receptacle program

Reviewed and revised legislation issuing multiple task orders: (1) to provide recommendations for an appropriate alternative site for yard trimming collection, (2) to conduct a study to provide recommendations for improvements to the City's litter receptacle program, and (3) to prepare a roadway visible litter characterization plan to implement the Keep America Beautiful 2020 National Litter Study Methodology and Protocol.





RIGHT OF WAY PERMITTING

Qualified Contractor Permitting

The TPS legal team was integral in providing advice and counsel to the Atlanta Department of Transportation (ATLDOT) in the review and drafting of revisions to the departmental permit application process for installation of utilities. This improved process will ensure that contractors working within City of Atlanta right of way will enjoy a more streamlined and efficient permit application process, that only thoroughly vetted and qualified contractors will receive authorization to work within City of Atlanta right of way, and that the public will be well-informed concerning any necessary lane/sidewalk or road closures.

PATH 400 Trail in Sandy Springs

The TPS team provided advice and counsel to ATLDOT regarding five (5) separate agreements and associated legislation authorizing agreements with the City of Sandy Springs and the PATH 400 Foundation for the construction of PATH 400 multi-use trail extension along SR 400 from Loridans Drive within the city limits of Atlanta to the city limits of Sandy Springs to the south of Johnson Ferry Rd. The IGA, design and construction agreements authorize a project in excess of \$5.4 million.



Client Support:

The TPS legal team provided advice and counsel to the Department of Public Works regarding the imposition of solid waste collection fees, pursuant to City Code Section 130-84 - Rates and Charges.



The TPS legal team provided advice and counsel to the Department of Public Works regarding the Georgia Move Over Law pursuant to Title 40 of the Official Code of Georgia.

The TPS legal team provided advice and counsel to the Department of Public Works regarding the disposal of City-owned surplus materials through auction services pursuant to Title 36 of the Official Code of Georgia.



Client Support:

CITY OF ATLANTA



DEPARTMENT OF TRANSPORTATION

The TPS legal team provided advice and counsel to the Department of Transportation regarding the appropriate usage of a Decorative Sidewalk and Driveway Apron Agreement to support the Georgia Tech's 55 5th Street right-of-way expansion project.

The TPS legal team provided advice and counsel to the Department of Transportation regarding the appropriate usage of the On-Street Parking Meter revenue pursuant to City Code Section 150-135.



**AIRPORT LEGAL
DIVISION HIGHLIGHTS**



The Department of Law’s Airport Legal Division provided the following support to Aviation:

In collaboration with the Contracts Team, the Airport Legal Division completed negotiations with the Georgia Tech Research Center and the United Nations Institute for Training and Research (UNITAR) to bring the Airport and Economic Development Training Program to ATL in Calendar Year 2024. The Training Program will provide economic development training to airports in the Middle East, Asia, and Europe.

Division Highlights: Airport Legal



SIDA Guidelines

Provided legal review, counsel, and advice on SIDA arrest disclosure guidelines for applicants and new employees, as well as potential notification of Sensitive Security Information (SSI) responsibilities to new and existing employees during onboarding and performance review process.

Americans With Disabilities Act

Provided legal review, counsel, and advice to ATL regarding response letter and investigation to Americans with Disabilities Act complaint from the Federal Aviation Administration involving an airline passenger.



Division Highlights: Airport Legal

Training

Participated in a webinar sponsored by the National League of Cities explaining legal actions and some considerations for cities and other municipalities regarding contamination by PFAS.

Fireside Chat

Moderated fireside chat with Chief Equity Officer Candace Staniel as part of Department of Law's Senior Leadership Team Meeting.

Local Preference Program

In collaboration with the Contracts Team, the Airport Legal Division provided a legal opinion on whether the City can expand its local preference program, specifically whether local preference programs can be applied to airport projects procured with federal funding.

Sheltered Market

Provided legal analysis regarding small business and sheltered market code provisions as it relates to Airport projects on behalf of the Office of Contract Compliance.

Division Highlights: Airport Legal

The Department of Law's Airport Legal Division provided the following support to Aviation:

- Provided a legal memorandum regarding potential certification of ACDBE and DBE applicants on behalf of the Office of Contract Compliance.
- Provided legal review, counsel, and advice on ATL Ground Transportation Annual Permit Renewal Application for inclusion and regulation of Commercial Regional Shared-Ride Transportation vehicles servicing Hartsfield-Jackson Atlanta International Airport.
- Researched and provided a legal memorandum regarding establishing and/or modifying the hours of operation at Hartsfield-Jackson Atlanta International Airport.



QUESTIONS ?