Open Records Act Compliance Update

Finance and Executive Committee

June 28, 2023

Kristen Denius

Chief Transparency Officer

CITY OF **ATLANTA, GA**

Search 🔍

ATL311

GOVERNMENT   RESIDENTS   VISITORS   BUSINESS   I WANT TO...

Obtain Ceremonial Documents

Find Registered Business

Apply for a business license

Apply for a Special Events Permit

Apply for a Job

Download Forms

See FAQs

Appeal a Parking Ticket

ATLDOT Shareable Dockless Mobility Payments

Obtain a Building Permit

Report a Potential Hazard in the Street or Sidewalk

Login to iPARCS

Login to Oracle ATLCloud

Search

Request Open Records

File a Complaint or Compliment about an Atlanta Police Officer

#ATLS

City of Atl

CDC Guidance, Frequently Asked Questions, and More
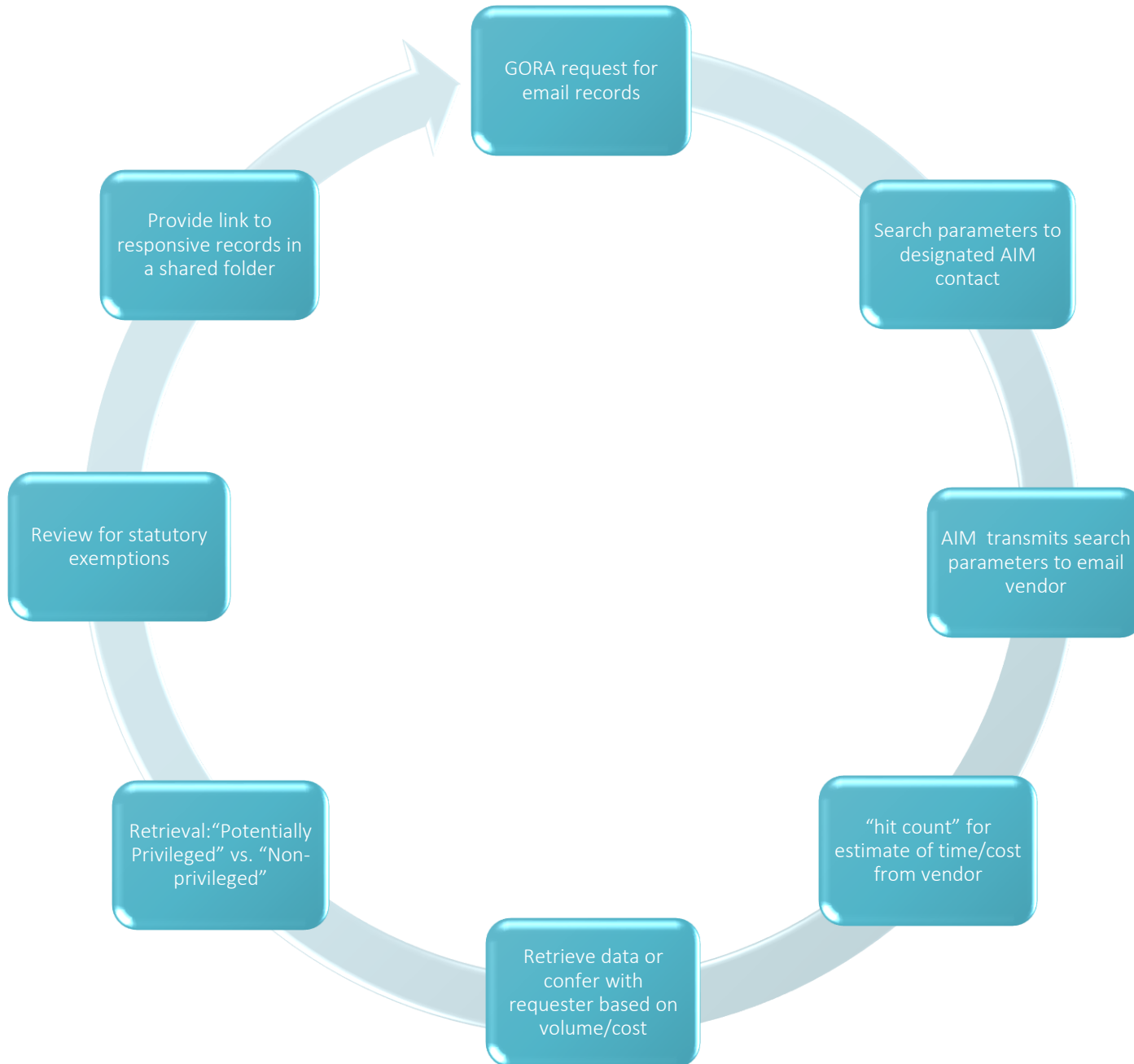
Click here for more details

Updates

Transparency web page provides resources for individuals seeking records or in need of assistance with a request.

Open records management software expected to go live internally this summer. will include an online portal for the submission of requests. Public facing open records portal expected in the fall.

Public facing open records portal expected in the fall.

Citywide Email Search and Retrieval Protocol

Email Search and Retrieval Protocol

Document linked on Transparency web page.

GORA request for email records

Search parameters to designated AIM contact

AIM transmits search parameters to email vendor

"hit count" for estimate of time/cost from vendor

Retrieve data or confer with requester based on volume/cost

Retrieval: "Potentially Privileged" vs. "Non-privileged"

Review for statutory exemptions

Provide link to responsive records in a shared folder

Questions