

**Alcohol Technical Advisory Group III**  
**Wednesday, May 18, 2022-5 p.m. Zoom Meeting**  
**Minutes**

I. CALL TO ORDER

- CM Wan called the meeting to order at 5:04 pm.
- Members present:
  - Nancy Bliwise
  - Dianne Bryant
  - Emerson Carey
  - James Chasteen
  - Christian Fuller
  - Zack Gober
  - Nathan Hedges
  - Ann Phillips
  - Jane Rawlings
  - Michael Sard
  - Steve Simon
  - Courtney Smith
  - Kay Stephenson
  - Alex Wan

II. ADOPTION OF AGENDA

- Motion by Steve Simon to adopt the agenda; was seconded by Jane Rawlings and carried

III. APPROVAL OF MINUTES

- Motion by Steve Simon to adopt the minutes; was seconded by Jane Rawlings and carried

IV. IN PERSON MEETING DISCUSSION

- CM Wan and Amber Robinson discussed with the group returning to in person meetings starting June 8, 2022. A location and timeframe were decided: Committee Room 2 at 5:30 pm.

V. NEW BUSINESS

- The group discussed module titles “definitions”. Courtney Smith and Kay Stephenson took notes on the discussion that can be found in the shared document.
- Amber Robinson opined on the term “subcommittee”. The group decided that “breakout groups”

VI. ADJOURNMENT

- There being no further business before the committee, CM Wan adjourned the meeting at 6:36 pm.