

LENWOOD JACKSON JUSTICE CENTER



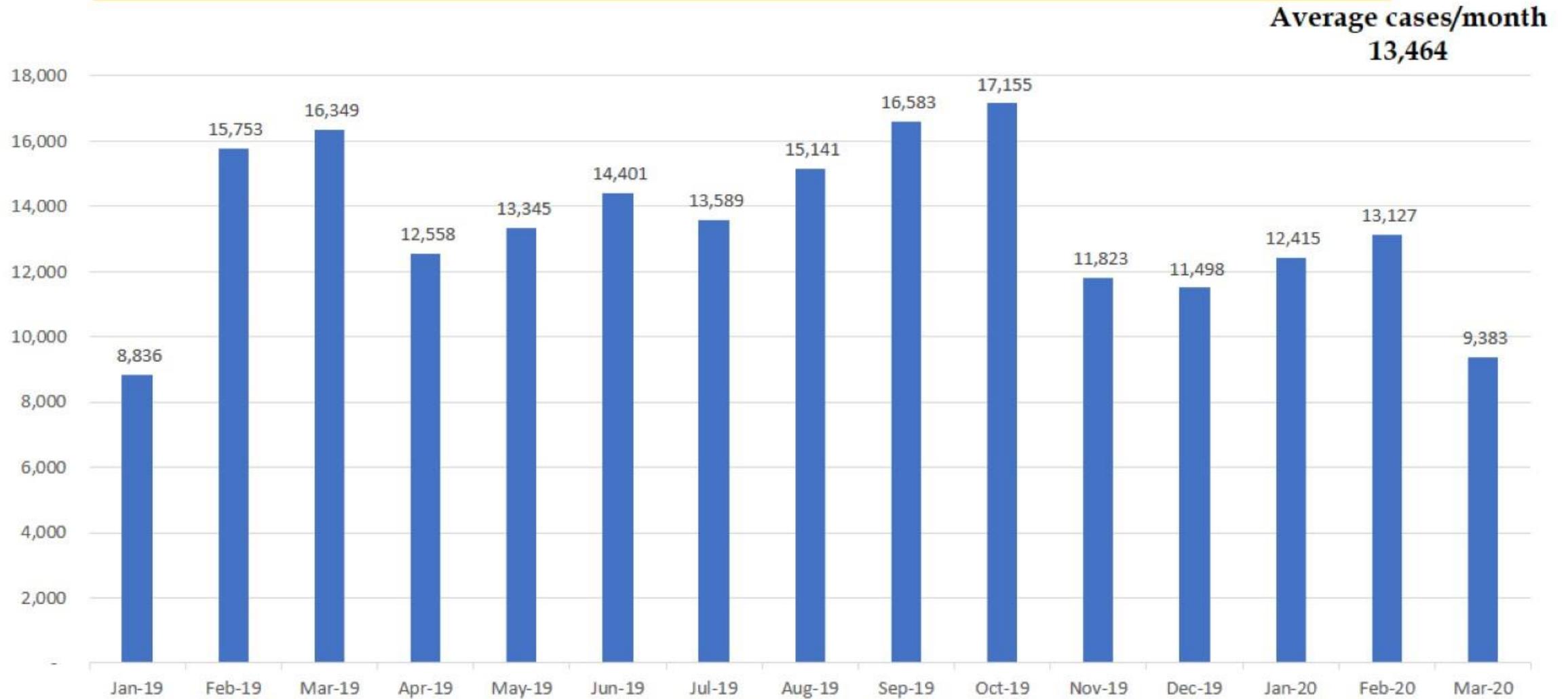
*MUNICIPAL COURT OF ATLANTA*

# PSLA QUARTERLY PRESENTATION

September 2020

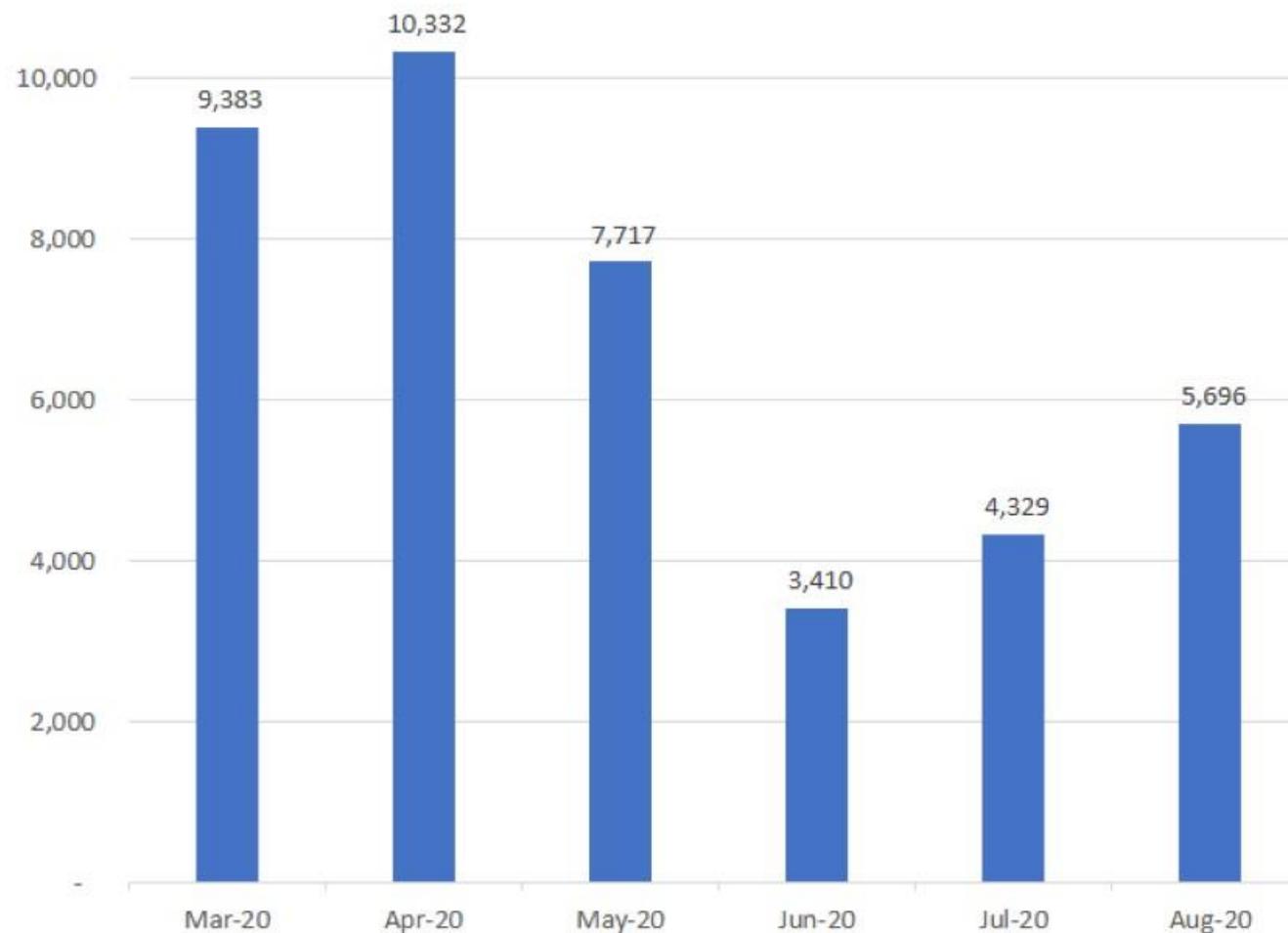
# CASE TOTALS | PRE-COVID-19

## January 2019-March 2020



# CASE TOTALS | COVID-19

## March 2020-August 2020



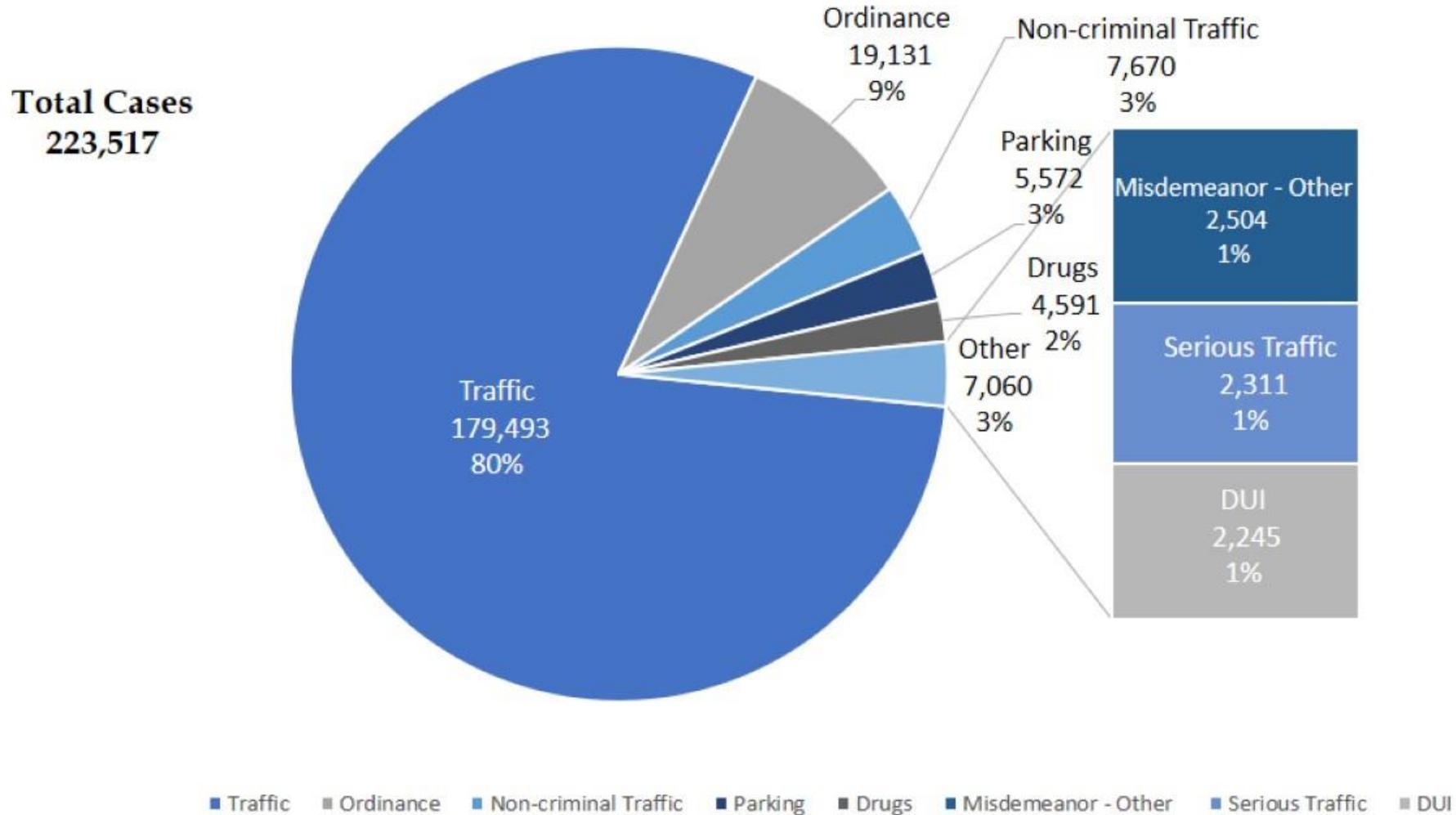
**Average cases/month**  
**6,811**

**Total New Cases**  
**Since COVID-19**  
**45,669**



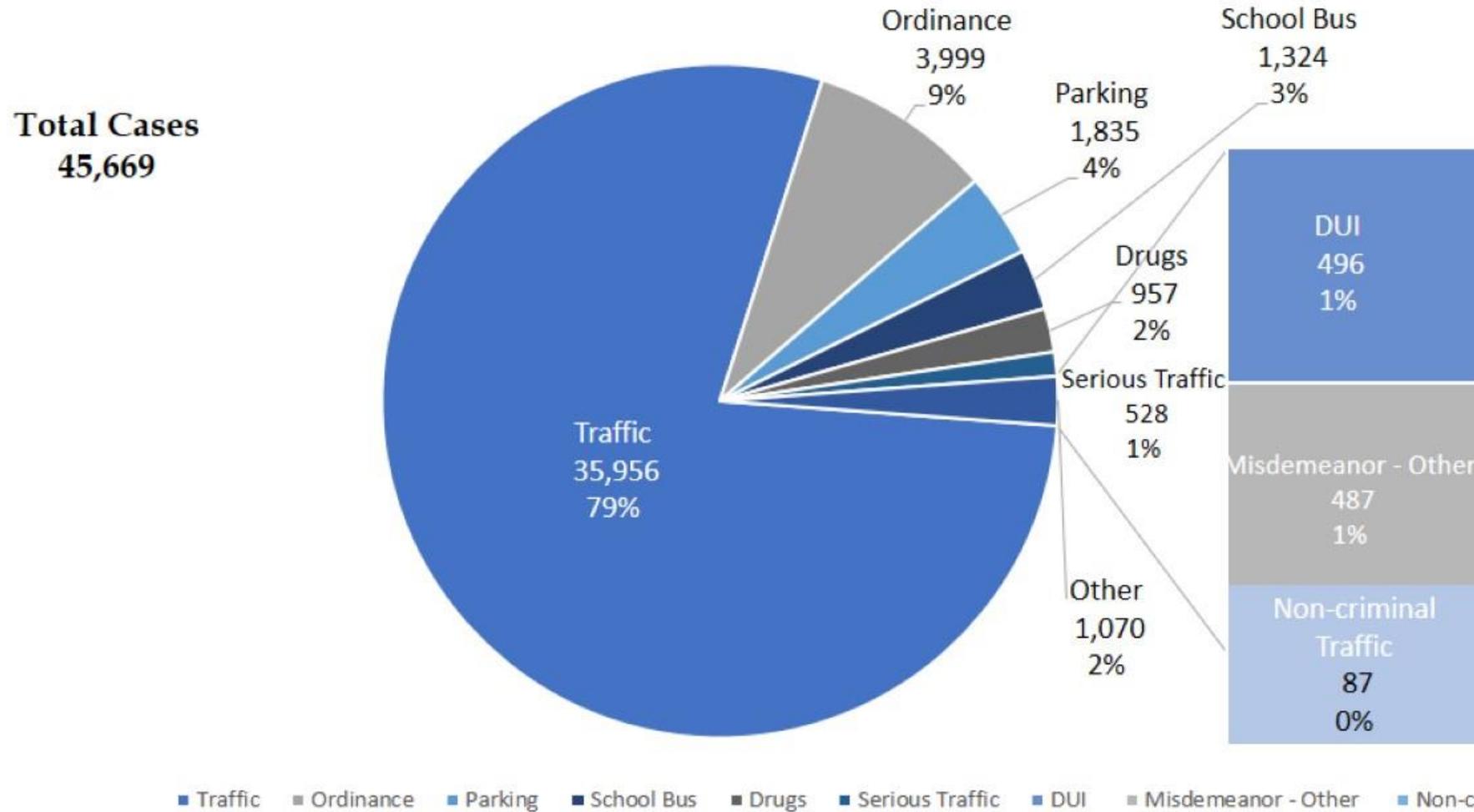
# CASE DEMOGRAPHICS | PRE-COVID-19

## January 2019-March 2020



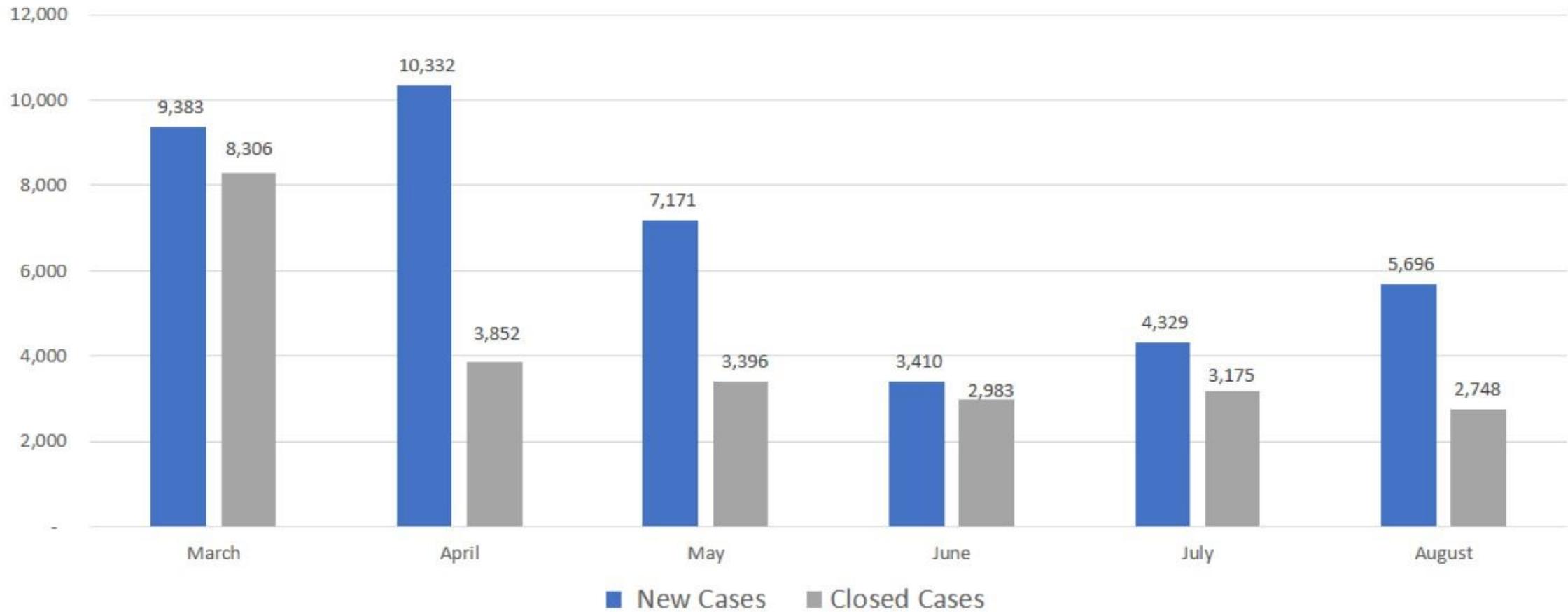
# CASE DEMOGRAPHICS | COVID-19

## March 2020-August 2020



# NEW CASES V. CLOSED CASES | COVID-19

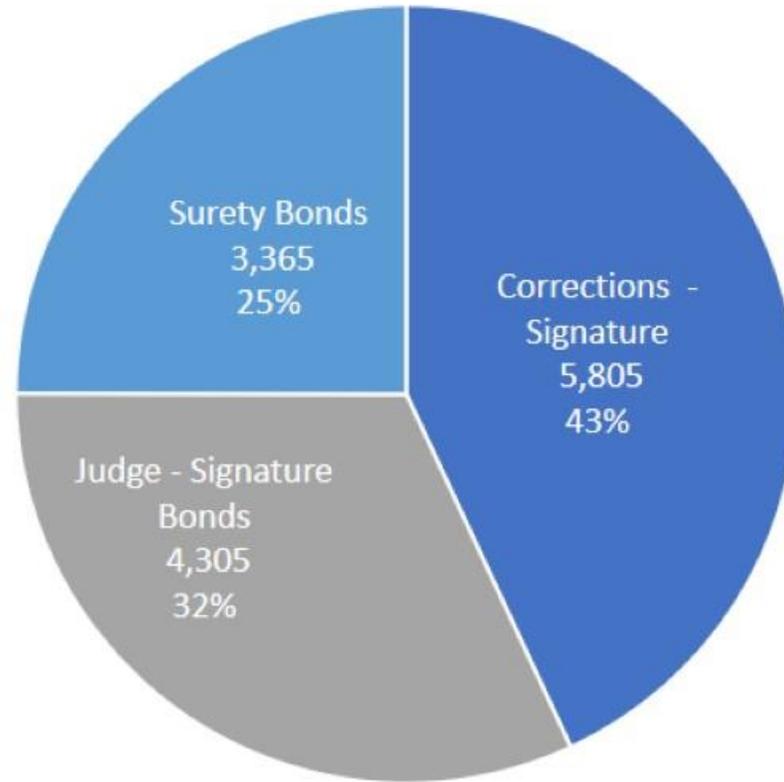
## March 2020-August 2020



# BOND CASES | PRE-COVID-19

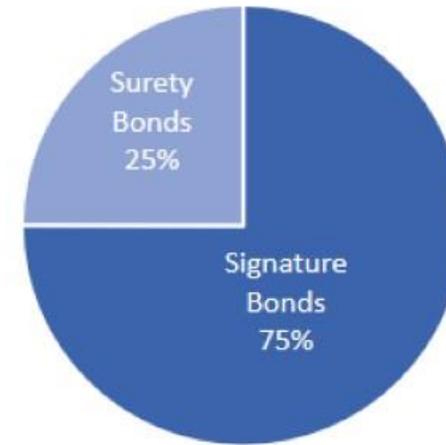
## January 2019-March 2020

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■ Corrections - Signature   ■ Judge - Signature Bonds   ■ Surety Bonds

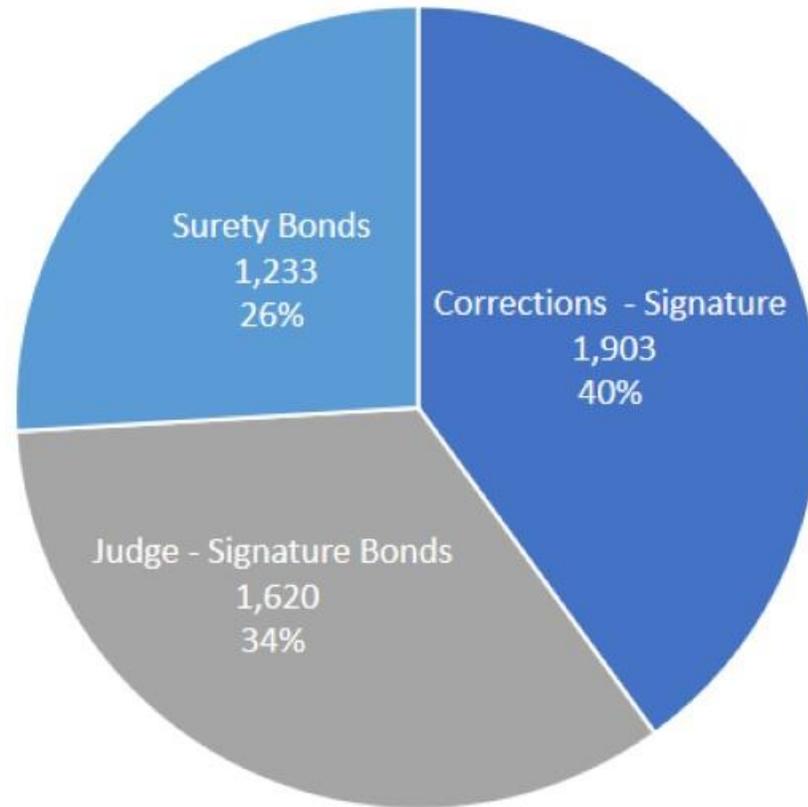
### Overall Proportion: Surety v. Signature



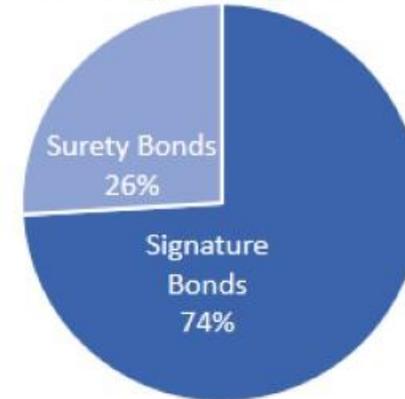
# BOND CASES | COVID-19

## March 2020-August 2020

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**Overall Proportion:  
Surety v. Signature**



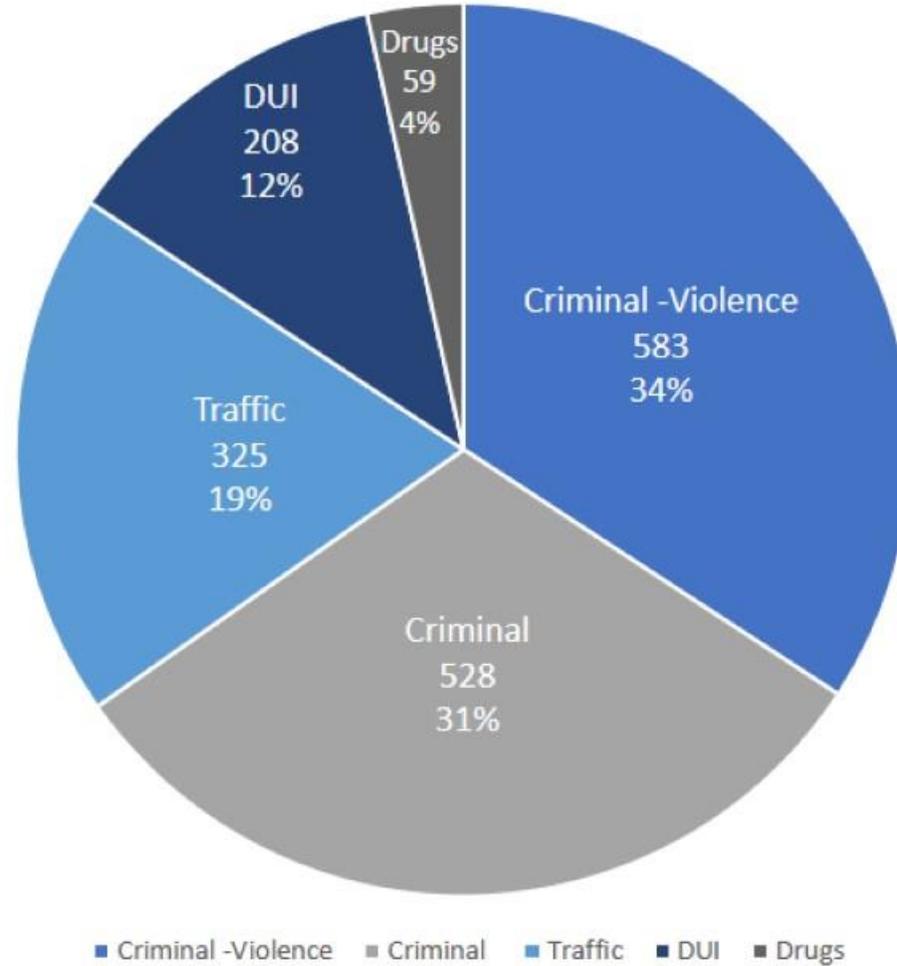
■ Corrections - Signature   ■ Judge - Signature Bonds   ■ Surety Bonds



# IN-CUSTODY CASES | COVID-19

## March 2020–August 2020

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# CASE METRICS | DRAG RACING CASES

## March 2020–August 2020

OCGA § 40-6-251- Laying Drags Prohibited	OCGA § 40-6-186- Drag Racing
<ul style="list-style-type: none"><li>• Number of Cases: 84 Cases/ Defendants</li><li>• 31 arrested</li><li>• 53 received citations only; (i.e. No arrest)</li><li>• 48 Defendants had at least one other charge in addition to Laying Drags</li></ul>	<ul style="list-style-type: none"><li>• Number of Cases: 21 Cases/ Defendants</li><li>• 15 arrested</li><li>• 6 defendants received citations only; (i.e. No arrest)</li><li>• 17 defendants had at least one other charge in addition to Drag Racing</li></ul>

<b>Total Arrested: 46</b>
<b>Total Cited: 59</b>



# WHAT'S NEXT? COVID-19 and BEYOND



# MUNICIPAL COURT BUSINESS FLOW | PRE-COVID-19

## January 2019-March 2020

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### CASE METRICS

Average Daily Cases = 967

Average Weekly Cases = 4,835

Average Daily Filings with Clerk's Office = 1,055

Average Weekly Filings with Clerk's Office = 5,275

### FACILITY METRICS

Averaged Daily Building Entry = 2,259

Average Weekly Building Entry = 11,295

Average Monthly Building Entry = 48,945

Average Annual Building Entry = 587,340



# MUNICIPAL COURT | PERSONNEL FOOTPRINT

## January 2019 - Present

### EMPLOYEE HEADCOUNT

Municipal Court Staff = 142

Courthouse Total = 322 (approx.)

#### Departments Represented:

- Solicitor's Office
- Public Defender's Office
- Atlanta Victim Assistance
- ATL Plus (Parking Enforcement)
- Judicial Correction Services (Probation)
- Department of Watershed Management
- Department of Enterprise & Asset Management
- Department of Parks & Recreation
- ATL311

### REPORTING AGENCIES

1. Atlanta Police Department
2. Georgia Department of Public Safety/ State Patrol
3. Georgia State Police
4. Georgia Tech Police
5. Atlanta Fire Department
6. ATL Plus (Parking Appeals)
7. Morehouse College Police
8. Clark Atlanta University Police
9. DeKalb County Police
10. Emory University Police
11. Capitol Police
12. GWCC Police
13. MARTA Police



# MUNICIPAL COURT | COVID-19

## Safety Protocol & Enhancements

### Building and Workforce Preparation Prerequisites for Mobilization

- Two Part Viral Disinfection and Decontamination of MRSA, Coronavirus, Staph, Influenza, and any other communicable disease for entire Courthouse
  - Part A – Fogging of the Entire Courthouse
  - Part B – Hand Wipe of All Hard Surfaces with Disinfectant (Including door handles, handrails, desks, sinks, water fountains, toilet handles, keyboards, table tops, telephones, computer monitors, etc.
- Continue to clean “hot-spot” surfaces disinfected on a daily schedule by DEAM: fogging and hand wiping courtrooms, restrooms, and heavily trafficked areas after each court session.
- Inventory of Personal Protective Equipment sufficient to sustain Court employees for at least 90 days:
  - Rubber (nitrile) gloves
  - Face masks
  - Hand sanitizer
  - Facial shields
  - Disinfectant wipes
- Individual Exposure and Risk Survey for all employees.
  - All employees must complete a COVID-19 Pre-Screening Survey.
  - Employees failing to complete the survey or the requirements of the survey or safety screening will be prohibited from entering the building.
- All employees must complete COVID-19 safety and PPE training.
- Complete deployment of critical technology:
  - Online Dispute Resolution platform to afford public with greater access and options to resolve cases
  - Building check-in and space management software to safely monitor flow of building occupation
- Deployment of Safe Distancing items:
  - Floor markers in all common areas, including courtrooms, lobby, stairwells, and elevators
  - Plexiglass installation for greatest traffic, frontline employees
  - CDC signage throughout building



# MUNICIPAL COURT | COVID-19 Safety Protocol & Enhancements

## MCA Staff PPE Equipment 90 Day Sufficiency

Item	Quantity Per Container	Total Containers	Distributed	In-Stock
Disinfectant Wipes	300	150	12	138
Face Masks - Cloth	N/A	150	23	127
Face Masks - Surgical	N/A	2,000	198	1,802
Face Shields	N/A	1,750	134	1,616
Fans	N/A	4	-	4
Floor Decals	N/A	200	-	200
Gloves - Large	100	49	1	48
Gloves - Medium	100	28	2	26
Gloves - Small	100	30	-	30
Gloves - X-Large	100	38	1	37
Hand Sanitizer - Gallon	5 gallons	19	1	18
Hand Sanitizer Bottles	32 oz	30	3	27
Hand Sanitizer - Personal	8 oz	200	20	180
Tables	6 ft	4	-	4
Tents	10 x 10	5	-	5
Thermometers	N/A	16	4	12



Personal Protective Equipment (PPE) packages for all staff



# MUNICIPAL COURT | COVID-19 Safety Protocol & Enhancements

## Mandatory COVID-19 Training for ALL MCA Staff Including:

- ✓ What is COVID-19 and how it is spread
- ✓ How to properly put on and remove a face mask
- ✓ How to properly wash hands
- ✓ How to properly wear and remove gloves
- ✓ Basic Do's and Don'ts to remain healthy
- ✓ What to do if you believe you've been exposed to COVID-19

Director of Safety & Security  
MCA Conducted an All Staff Virtual  
Training on COVID-19 and Personal  
Protective Equipment



## WHAT IS COVID-19?



- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild or asymptomatic (no symptoms) to severe illness.

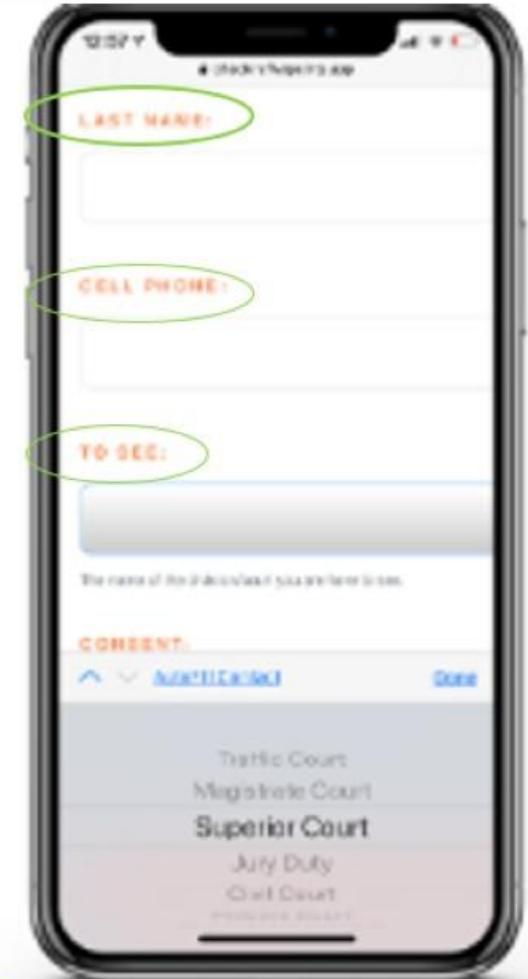
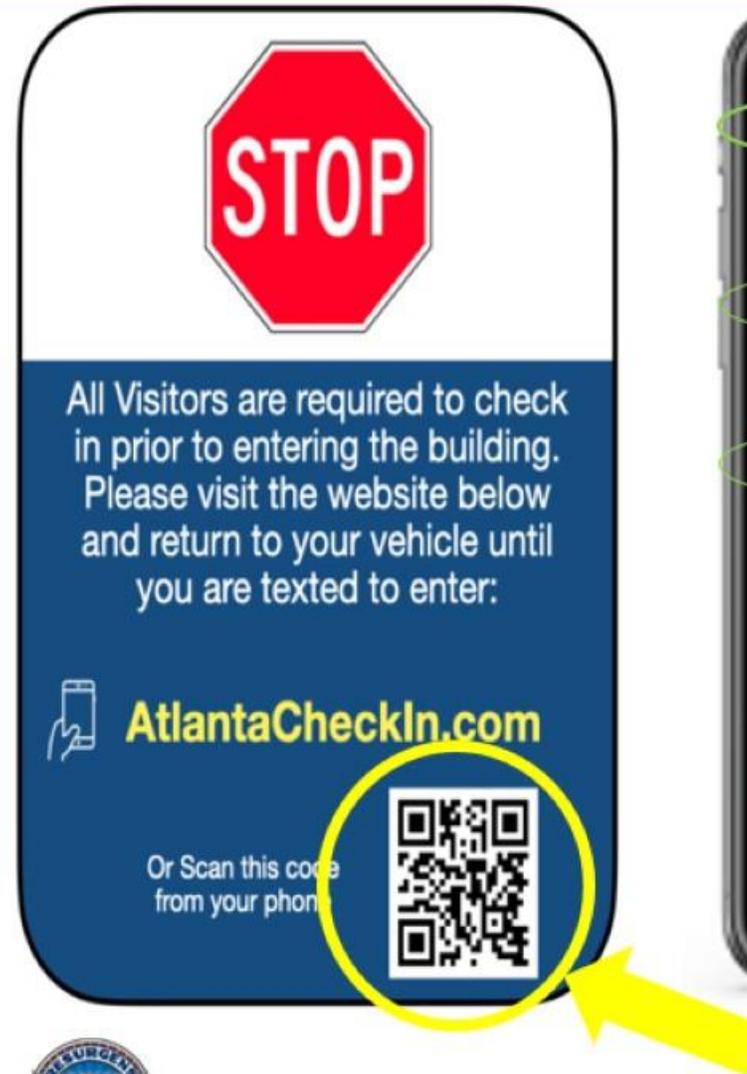
<https://www.youtube.com/watch?v=DCdxsnRF1fk&feature=youtu.be>



# MUNICIPAL COURT | COVID-19 Technology Enhancements

## Automated Check-In & Space Management Technology:

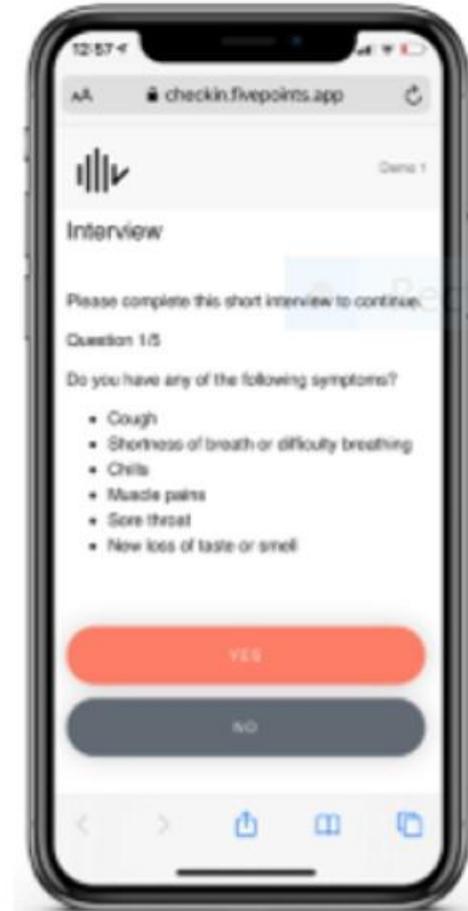
- ✓ Notices will be placed at all public entry points
- ✓ Upon arrival visitors will scan the QR code or visit the website to check-in
- ✓ When safe space is available for their visit, a text message will be sent alerting they may approach the security check point for entry
- ✓ Space in Courtrooms may be managed by Courtroom staff; general building areas may be managed by MCA Administration
- ✓ Overall building capacity for all areas may be monitored by Safety & Security staff



# MUNICIPAL COURT | COVID-19 Technology Enhancements

## Automated Check-In & Space Management Technology Pre-Screening Check In Questions:

1. Have you tested positive for coronavirus (COVID-19) within the past 14-days, or are awaiting test results?
2. Have you had any contact with any person(s) confirmed or presumed to have coronavirus (COVID-19) within the last 14-days?
3. Have you experienced two (2) or more of the following signs or symptoms within the last 14-days: Fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, respiratory infection such as shortness of breath, fever of 100 degrees Fahrenheit or higher, new loss of taste or smell, vomiting, or diarrhea?



# MUNICIPAL COURT | COVID-19 Technology Enhancements

## Online Case Resolution & Virtual Hearings



- ✓ Affords the public additional options to resolve their case.
- ✓ The user/defendant will have the ability to interact with the Solicitor, Private Attorney/Public Defender, and judge virtually.
- ✓ Utilizes ZOOM for video conferencing for motions, hearings, and/or trials.
- ✓ Compatible with existing MCA case management system.
- ✓ Verified by use in neighboring jurisdictions.

### Get Started!

Search for you case below to see if your case is eligible for online case resolution.

SEARCH

### What is a Standing Order?

Click the button below for more information about standing orders and traffic court procedures.

MORE INFO

### Search

#### Date of Birth

MM/DD/YYYY

#### Driver License Number

ex: 12345678

GA

OR

#### Case Number

123456789

SEARCH

### Online Case Resolution

1. Search for your citation.
2. We find your information.
3. Request a review for qualifying case.
4. Start judicial review process.
5. Review and finalize process.

# MUNICIPAL COURT | COVID-19 Safety Protocol & Enhancements

## Virtual In-Custody Proceedings:

- ✓ All Daily Bond Hearings conducted virtually via Microsoft Teams
- ✓ Attorneys, Courtroom Staff, and Atlanta Victim Witness representatives participate virtually with Judge and Jail
- ✓ Limited number of people in the courtroom to comply with social distancing measures
- ✓ Courtrooms Fogged Daily to eliminate MRSA; Coronavirus; Staph; and any other communicable diseases



Virtual Bond Hearing

DEAM fogging the courtroom after the daily in-custody calendar.



# MUNICIPAL COURT | COVID-19 Safety Protocol & Enhancements



Staff Member is  
Temperature Screened



Staff Member wearing face  
shield in shared department  
space.

## Employee Building Entry Requirements:

- ✓ Display COA Issued Identification
- ✓ Face Mask Over Nose & Mouth
- ✓ Face Shield Required in Shared Spaces
- ✓ Temperature Screening Before Entry
- ✓ Hand Sanitizer Upon Entry
- ✓ Sign-In Sheet for Tracking



# MUNICIPAL COURT | COVID-19 Safety Protocol & Enhancements

## Enhancements:

- ✓ Entire Building Disinfected for Micro-Organism; Bacterial; and Pathogens. All Hard Surfaces Hand Wiped
- ✓ Frequently Used Spaces Fogged Daily to eliminate MRSA; Coronavirus; Staph; and any other communicable diseases
- ✓ Plexiglass installed in high trafficked areas including courtrooms
- ✓ Limitation on the number of people in all areas
- ✓ Social Distance Floor Markings



# MUNICIPAL COURT | COVID-19 Safety Protocol & Enhancements

## Enhancements:

- ✓ Limitation on the number of people in all areas, including courtrooms
- ✓ Courtroom seating marked for safe, social distancing per guidelines
- ✓ Safe, social distance floor markings in all common areas
- ✓ Safe, social distance floor markings inside of courtrooms
- ✓ Public elevators marked for safe, social distancing per guidelines



# MUNICIPAL COURT | COVID-19

## Safety Protocol & Enhancements

### CDC Signage Deployed Throughout Courthouse:

**STOP** Feeling Sick?  
Stay home when you are sick!

If you feel unwell or have the following symptoms please leave the building and contact your health care provider. Then follow-up with your supervisor.

**DO NOT ENTER** if you have:

- FEVER
- COUGH
- SHORTNESS OF BREATH

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)

**How to Safely Wear and Take Off a Mask**  
Available: <https://www.cdc.gov/coronavirus/2019-nCoV/prevent-getting-diseased-by-delta-variant-coverage.html>

**WEAR YOUR MASK CORRECTLY**

- Wash your hands before putting on your mask
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Do not place a mask on a child younger than 2

**USE A MASK TO HELP PROTECT OTHERS**

- Wear a mask to help protect others in case you're infected but don't have symptoms
- Keep the mask on your face the entire time you're in public
- Don't put the mask around your neck or up on your forehead
- Don't touch the mask, and, if you do, clean your hands

**FOLLOW EVERYDAY HEALTH HABITS**

- Stay at least 6 feet away from others
- Avoid contact with people who are sick
- Wash your hands often, with soap and water, for at least 20 seconds each time
- Use hand sanitizer if soap and water are not available

**TAKE OFF YOUR MASK CAREFULLY, WHEN YOU'RE HOME**

- Unhook the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together
- Place mask in the washing machine
- Wash your hands with soap and water

Personal masks are not surgical masks or N-95 respirators, both of which should be saved for health care workers and other medical first responders.

For instructions on making a mask, see: [cdc.gov/coronavirus](https://cdc.gov/coronavirus)

Please wear a mask.

**6 ft**

Maintain a distance of 6 feet whenever possible.

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)

**Help Protect Yourself and Others from COVID-19**

Practice Social Distancing

Stay 6 feet (2 arm's lengths) from other people.

And Wear a Mask

Be sure it covers your nose and mouth to help protect others. You could be infected and not have symptoms.

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)

**Wash Your Hands!**

- Wet
- Get Soap
- Scrub
- Rinse
- Dry

Hands that look clean can still have germs!

**Wear a Mask to Protect You and Your Friends**

**PUT ON**

- WASH YOUR HANDS
- PLACE OVER NOSE AND MOUTH
- MAKE SURE YOU COVER YOUR EYES

**TAKE OFF**

- TAKE OFF YOUR MASK
- FOLD OUTSIDE CORNERS TOGETHER
- PUT ASIDE FOR WASHING
- WASH YOUR HANDS

WASH YOUR HANDS OFTEN, WEAR A MASK, AND STAY 6 FEET FROM OTHERS.

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)



# MUNICIPAL COURT | COVID-19

## Looking Forward & Presenting Options

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### ***COMING SOON: 5 Avenues to Handle Your Case:***

1. Expanded list of pre-payable traffic offenses.
2. Online case resolution platform that will allow parties to participate in court virtually (currently in the works).
3. In person case resolution in the traditional forum under new safety guidelines (once open to the public).
4. Virtual alternative sentencing and rehabilitative programs through Restore Atlanta/Community Court Division.
5. Remote Pre-Trial Intervention through the Solicitor's Office.



# MUNICIPAL COURT | COVID-19

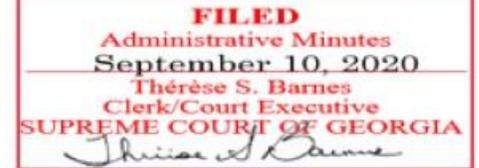
## Looking Forward

### Primary Considerations BEFORE Re-Opening:

1. Georgia Supreme Court Guidance and Chief Justice's Statewide Judicial Emergency Order.
2. Mayor's Office Guidance for City of Atlanta and Public Messaging.
3. Infection rates and Public Health Agency guidance.



SUPREME COURT OF GEORGIA



#### SIXTH ORDER EXTENDING DECLARATION OF STATEWIDE JUDICIAL EMERGENCY

On March 14, 2020, in response to the COVID-19 pandemic, the

(B) No court may compel the attendance of any person for a court proceeding if the court proceeding or the court facility in which it is to be held is not in compliance with this order, including in particular large calendar calls. Courts are also prohibited

#### III. Proceedings Conducted Remotely Using Technology

(A) All courts should continue to use and increase the use of technology to conduct remote judicial proceedings as a safer alternative to in-person proceedings, unless required by law to be in person or unless



**MUNICIPAL COURT  
OF ATLANTA**

**THANK YOU**

