



Department of Law City Attorney Nina R. Hickson

PUBLIC SAFETY AND LEGAL ADMINISTRATION COMMITTEE DEPARTMENTAL OVERVIEW/BUDGET PRESENTATION

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QUARTERLY OVERVIEW
August 24, 2020

Update on Claims and Settlements since last report provided to the Public Safety and Legal Administration Committee on April 27, 2020

- COVID-19 Pandemic Response Highlights
- Law Staff Accomplishments
- Highlights & Major Matters across Divisions
- Division Accomplishments
- Total Claims and Settlement Payments
 - Quarterly Update
 - Calendar Year-To-Date Snapshot
- Outside Counsel Report
 - Number of Outsourced Matters
 - Spending to Date



COVID-19 PANDEMIC RESPONSE HIGHLIGHTS

COVID-19 PANDEMIC RESPONSE HIGHLIGHTS

Kemp v. Bottoms, et al.

- On July 16, 2020, Governor Brian Kemp filed suit against the Mayor and every Member of the City Council seeking an injunction and declaratory judgment to enjoin City officials from mandating masks in the City and from returning to Phase I. Gov. Kemp's lawsuit also asked the Court to enjoin the Mayor from issuing press releases or otherwise speaking about the City's COVID-19 response. On July 17, 2020, Gov. Kemp moved for an emergency interlocutory injunction. Judge Barwick ordered the parties to mediate before Judge Cynthia Wright. Mediation was unsuccessful. After the City filed its response brief on July 27, 2020, Gov. Kemp withdrew his motion for an emergency interlocutory injunction. Following additional rounds of unsuccessful mediation, on August 13, 2020 Gov. Kemp without notice to the City or the mediator, dismissed his suit. On August 15, 2020, Gov. Kemp issued a new Executive Order which expressly permits local governmental entities in counties which have a certain threshold level of coronavirus cases to institute mask mandates.

COVID-19 PANDEMIC RESPONSE HIGHLIGHTS

Administrative Orders and Executive Orders

- Since the COVID-19 Pandemic period began in March 2020, the Law Department has drafted 36 **Administrative Orders** issued by Mayor Bottoms, including 15 which address reforms of policing in the City of Atlanta and 20 which address the City of Atlanta's COVID-19 Response.
- Additionally, during the COVID-19 Pandemic period, the Law Department has drafted 123 **State of Emergency Executive Orders** issued by Mayor Bottoms which have addressed the state of emergency declared by the Mayor as a result of the COVID-19 Pandemic, have authorized the immediate implementation of hazard pay policies and the acceptance of emergency funding through the CARES Act, have addressed the state of emergency declared as a result of the civil unrest the City experienced, and have permitted the City to take other emergency actions necessary for its COVID-19 response.

COVID-19 PANDEMIC RESPONSE HIGHLIGHTS

The Law Department provided the following support in response to the COVID-19 Pandemic:

- Successfully negotiated an extension of time for the Department of Watershed Management to provide Consent Decree related information to the EPA due to COVID-19 related reasons. The Department of Watershed Management was required to submit a financial outlook to the EPA by July 1, 2020 to establish that it could not complete its work under the Consent Decree any faster than the year 2027. At the Department of Watershed Management's request, a 2-month extension was granted by the EPA.
- Provided advice, counsel and contract support to the Department of Human Resources to suspend certain services offered by the Fitness Center due to the COVID-19 Pandemic, resulting in City cost savings of \$13,582 per month until such time as City Hall reopens.
- Drafted and/or provided comments and negotiated 419 COVID-related contract matters.

COVID-19 PANDEMIC RESPONSE HIGHLIGHTS

- Reviewed and drafted an amendment to add key business functions required due to the COVID-19 Pandemic under the City's Electronic Document Review System contract.
- Worked with the Mayor's Office and the Chief Housing Officer to analyze multiple judicial emergency orders to determine how these orders affect eviction proceedings during the COVID-19 Pandemic.
- Assisted Boards and Commissions (BACE) clients with the development of plans to meet remotely in accordance with the Open Meetings Act and any other legal requirements/considerations specific to each BACE.
- Drafted an Agreement and Legislation for Covid-19 Testing and Tracing with Fulton County Board of Health.
- Drafted MOU creating "ATLStrong Fund" with the United Way of Greater Atlanta to provide COVID-19 relief through the provision of food programs, assistance to homeless individuals, establishment of a small business continuity fund and a rental assistance program.



LAW STAFF ACCOMPLISHMENTS

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GAWL Foundation Board Appointment

- Kareemah Lewis was appointed to the Georgia Association of Women Lawyer's Foundation Board presiding as the Immediate Past President of the Foundation.

GAWL Vice President Appointment

- Tyronia Smith was appointed Vice President of the Georgia Association of Women Lawyer's.

Atlanta Bar Association Moderator

- Kristen Wang moderated an American Bar Association Forum on Construction COVID-19 panel, Public Projects - What's Happening Now? What's Ahead for New Projects?

LAW STAFF ACCOMPLISHMENTS

Clients' Security Fund Appointment

- Tyronia Smith was appointed Chair of the Clients' Security Fund. The purpose of the Clients' Security Fund is to repay clients who have lost money due to a lawyer's dishonest conduct. The Board of Governors of the State Bar of Georgia created the Clients' Security Fund in 1968 "for the purpose of promoting public confidence in the administration of justice, and maintaining the integrity and protecting the good name of the legal profession by reimbursing, to the extent deemed proper and feasible by the trustees of the fund, losses caused by the dishonest conduct of members of the State Bar of Georgia." In 1991, the Supreme Court of Georgia adopted the rules of the Clients' Security Fund (Part X) making it an official part of the Rules of the State Bar of Georgia.

LAW STAFF ACCOMPLISHMENTS

Georgia Black Caucus Legislative Research Committee Member

- Kareemah Lewis was selected to serve as Volunteer Counsel to the Georgia Black Caucus Legislative Research Committee.

Professionalism Award and ABA Lifetime Membership

- Tyronia Smith was the recipient of the Rosner & Rosner Young Lawyers Professionalism Award, and is a Lifetime Member of the American Bar Association Center for Professional Responsibility.

LAW STAFF ACCOMPLISHMENTS

Fertile Ground Mentoring Board Appointment

- Kareemah Lewis was appointed Chair of the Social Advocacy Committee of the Fertile Ground Mentoring Board, creating opportunities for social and political engagement for our Metro Atlanta youth.

Howard University Alumni Club Election

- Alisha Marie Nair was recently elected President of the Howard University Alumni Club of Atlanta. The Alumni Club focuses on building and maintaining relationships with local Alumni after departure from Howard University. They also focus on raising funds to provide scholarships to current students from the Metro Atlanta area. This year the Alumni Club will provide \$11,000 in scholarships.



DEPARTMENTAL HIGHLIGHTS

DEPARTMENTAL HIGHLIGHTS

Legislative Reviews

- The Law Department reviewed 279 pieces of legislation for the 2020 Session of the General Assembly. The legislative reviews assist the City's Intergovernmental Affairs team with protecting the City's interests.



LITIGATION DIVISION

LITIGATION DIVISION

Mogotisi v. City of Atlanta

- Plaintiff brought suit against the City of Atlanta and several individual defendants for allegations of hostile work environment and national origin discrimination. The City filed a Motion for Summary Judgment and was successful in defeating all claims that remained after the Motion to Dismiss. The City was awarded costs of \$1,951.

McClain v. City of Atlanta

- Plaintiff alleged property damage as the result of a City of Atlanta dump truck that rolled off a City of Atlanta tow truck onto his car. Plaintiff's Counsel failed to send ante-litem notice within 6-months after the incident. The City filed a Motion to Dismiss based on the Plaintiff's failure to file in a timely manner. The Court granted the City Motion to Dismiss on April 27, 2020.

LITIGATION DIVISION (cont.)

Ware v. City of Atlanta, et. al

- Plaintiff alleged that an Atlanta Police Officer falsely arrested her and violated her constitutional rights when he entered her home pursuant to a warrant. Counsel successfully argued that the City and Atlanta Officers were entitled to sovereign immunity and that there was no constitutional violation. The City's Motion of Summary Judgment was granted on June 10, 2020.

Robinson v. City of Atlanta

- Plaintiff was a Correctional Officer fired for failure to meet probationary standards after she submitted grievance because her supervisor sent falsified documents for her POST application. Plaintiff brought action under the Georgia Whistleblower statute. On June 17, 2020, the Court granted the City's Motion for Summary Judgment on the grounds that the statements on which Plaintiff based her claims did not satisfy the requirements of the Whistleblower statute.

LITIGATION DIVISION (cont.)

Pharms v. City of Atlanta, et. al

- Plaintiff alleged that while walking into the Airport entrance located at the North Terminal on the lower level, she stepped on a screw in a crosswalk from the active construction work taking place in the area and sustained serious injuries. The City of Atlanta negotiated settlement on behalf of all parties for \$48,000.

Spann v. City of Atlanta

- Plaintiff brought suit against several Municipal Clerks asserting that the Clerks failure to remove a “failure-to-appear” (FTA) warrant from the GCIC system was a violation of the Clerks’ ministerial duties and was the direct cause of her false arrest. The Lower Court dismissed the suit on a Motion to Dismiss and Plaintiff appealed. The Georgia Court of Appeals agreed with the attorney that the cancellation of a Failure to Appeal warrant is an extension of a judicial function, that all the Municipal Clerks were entitled to judicial immunity, and that the lower court correctly dismissed the suit.



TRANSACTIONS DIVISION

TRANSACTIONS DIVISION - CONTRACTS

The Law Department provided the following contract support to internal Departmental Clients:

- Drafted and negotiated a multi-million dollar Professional Services Agreement with Prudential Retirement Insurance and Annuity Company concerning the administration of the City's 401a Defined Contribution and 457(b) Deferred Compensation Plans.
- Drafted and/or provided comments and negotiated 74 non-COVID-related contracts.
- Reviewed COVID 19 related emergency contracts to insure compliance with procurement guidelines.
- Reviewed and provided comments on 17 solicitations in support of DOP.
- Assisted with the development of new RFPs for Technology goods and supporting services on behalf of AIM resulting in cost savings and efficient procurement of technology related goods and services and deployed new City contract templates for use on general commodity and services.
- Developed new City contract templates for use on general commodity and services agreements.
- Provided advice, counsel and contract support to DEAM in resolution of payment disputes and ultimate termination of the Café 55 agreement.

TRANSACTIONS DIVISION - CONTRACTS (cont.)

- Established the City's first contract negotiation guidebook for negotiating general and technology services agreements for the City.
- Provided advice, counsel and contract support to DEAM in resolution of a contract dispute regarding the Atlanta City Hall and Municipal Court newsstands.
- Provided advice, counsel and contract support to the Mayor's Office of Cultural Affairs in regard to suspension of artist contracts due to the cancellation of the Atlanta Jazz Festival during the Pandemic.
- Provided advice, counsel and contract support to AIM in resolution of contract payment dispute, transition and termination of OPUS Group, LLC, a key provider of technology services for the City's ATL311 service, resulting in a cost savings of over \$600,000 in FY20.

TRANSACTIONS DIVISION – FINANCE

Gulch - Final Validation Order

- On June 29, 2020, the Georgia Supreme Court affirmed the validation of up to \$1.25 Billion of the Downtown Development Authority of the City of Atlanta Master Draw-Down Infrastructure Fee Revenue Bonds (Gulch Enterprise Zone Project) (the “EZ Bonds”) which is expected to provide the majority of the funding used to reimburse Spring Street (Atlanta) LLC, the developer (the “Developer”) of the Gulch Project.
- The Supreme Court also transferred the City of Atlanta Master Draw-Down Tax Allocation District Bonds (Westside Gulch Area Project) (the “TAD Bonds”) challenge to the Georgia Court of Appeals due to the Supreme Court’s lack of jurisdiction. Appellants filed a Motion for Reconsideration in that case, which the Supreme Court denied. After the case is docketed, briefs will be filed by all parties, with a decision anticipated in March 2021.

TRANSACTIONS DIVISION – FINANCE (cont.)

The Law Department provided the following Finance Legal support to internal and external Clients:

- Assisted with the MOU's creating CreATL Fund and Strength in Beauty Fund (Partnership between COA, Invest Atlanta, United Way of Greater Atlanta).
- Drafted MOU providing emergency assistance to employees and hourly wage earners of businesses affiliated with the City (partnership between the City of Atlanta and Georgia's OWN Foundation).
- Drafted a User Agreement for Centers of Hope Wireless Access Program – Donation of Sprint Wi-fi Hotspots to APS students in need of internet services.
- Provided analysis to the Administration regarding the use of CARES Act funds.

TRANSACTIONS DIVISION – REAL ESTATE

Georgia State Legislature

- Drafted SB 531 to extend the standard homestead exemption to Community Land Trusts, which bill was adopted by the State Legislature.
- Assisted in drafting a bill to amend Georgia’s Development Impact Fee Act to encourage more Affordable Housing and lobbied for bill in front of Senate and House committees.

Development Impact Fee Ordinance

- Prepared updates to the City of Atlanta’s Development Impact Fee Ordinance. These proposed changes will be sent to the Georgia Department of Community Affairs (DCA) via a resolution for DCA review before a vote by City Council in Fall 2020.

TRANSACTIONS DIVISION- REAL ESTATE (cont.)

Dept of Parks & Recreation/Atlanta Beltline Service Agreement

- The Law Department prepared an update to the Beltline Service Agreement originally executed in 2008 and first updated in 2012, and related legislation, to continue to authorize Atlanta Beltline, Inc. to maintain, design, develop, and/or construct parks and greenspace on such park property leased or managed by the City and located within the Beltline TAD.

TRANSACTIONS DIVISION – REAL ESTATE (cont.)

The Law Department provided the following Real Estate support to the Departments' of Aviation, City Planning and Development, Enterprise Asset Management, Parks & Recreation, Public Works and Watershed Management:

- Drafted and/or provided comments on over twenty-five (25) pieces of legislation.
- Drafted over twelve (12) leases and/or MOUs.
- Prepared over twenty-five (25) encroachments and/or easements.
- Coordinated closings on two (2) property acquisitions.
- Handled three (3) street abandonments.



OPERATIONS DIVISION

OPERATIONS DIVISION – LABOR & EMPLOYMENT LAW

Americans with Disabilities Act

- The Labor & Employment Law Practice group created three (3) “ADA templates” for use by Department of Human Resources business partners when working with employees who may need a reasonable accommodation, pursuant to the Americans with Disabilities Act. The purpose was to update and formalize the existing forms for ease of use and to support uniformity of the interactive process amongst all City departments.

OPERATIONS DIVISION – WATERSHED

The Law Department provided the following Legal support to the Department of Watershed Management:

- Provided assistance to resolve a dispute regarding a guaranteed energy savings performance contract. This effort allowed cost-effective energy conservation measures to continue to be installed at DWM facilities.
- Worked with the Department of Watershed Management's Care and Conserve team to develop an online application for customer assistance. This facilitates an easier application process for those customers seeking bill-payment assistance or plumbing assistance.
- Closed on six easements needed for the Department of Watershed Management's water supply tunnel, which is a key part of Watershed's effort to complete the Bellwood Quarry water supply project.

OPERATIONS DIVISION – WATERSHED (cont.)

- Drafted substantial amendments that will replace the entire part of the Code on Post-Development Stormwater Management. This will allow the City to be in compliance with both State regulations and the terms of its State issued municipal storm water permit. The legislation is being held in committee for DWM to further discuss with stakeholders and will be moved forward in October 2020.
- Finalized the MOU and accompanying legislation between the Department of Watershed Management and the Department of Parks and Recreation for the Historic Fourth Ward Pond. This will allow Parks to operate on and provide public services on Watershed property, while still protecting Watershed's interests in the property.
- Assisted the Department of Watershed Management in restructuring its process for sharing GIS information with the public. This allows for a more integrated review process among Watershed's Offices in processing requests for GIS data.

OPERATIONS DIVISION - AVIATION

Car Facility Charges (CFC) Discussion

- Two car rental companies declared bankruptcy in April 2020: Hertz and Advantage. The critical discussion is what property is subject to collection by debtors. The Car Facility Charges (or CFCs) are arguably separate property belonging to the airport although collected from car rental customers as part of rental fees. Hertz and Advantage agreed to keep the CFCs separated from their other assets without Court intervention.

Transportation Security Administration (TSA) MOU

- The Law Department assisted the Department of Aviation develop a MOU with the TSA to purchase, convey and install new checkpoint equipment at the Hartsfield-Jackson Atlanta International Airport.

OPERATIONS DIVISION – AVIATION (cont.)

Aviation and COA Departmental MOU

- MOUs were required to be executed between the Department of Aviation and the several City Departments that detailed the relationship and the transfer of funds between the Department of Aviation and the respective City Department. These agreements were completed June 2020.

OPERATIONS DIVISION - TRAINING PROGRAMS

Department of Human Resources Work-Session

- At the request of the Labor & Employment Law practice group and the Office of Enterprise Risk Management, Swift, Currie, McGhee & Hiers, LLP, outside counsel, and PMA Companies, the City's workers' compensation third-party administrator, conducted a work session on June 24, 2020 for Department of Human Resources employees. The 60-minute program highlighted the fundamentals of workers' compensation, including the process and the City's and third-party administrator's roles and responsibilities. It also discussed the potential legal issues with claims, settlements, controverted cases, return to work issues and light duty assignments. Thirty (30) human resources employees attended the training.

OPERATIONS DIVISION - TRAINING PROGRAMS (Cont.)

Attorney-Client Privilege Training

- The Law Department provided Attorney-Client Training to the Department of Aviation on June 25, 2020, which was led by Amber Robinson, Vivica Brown and Brittany Cottrell. The Human Resources department supervised the platform (Go-To-Meetings) and participated to ensure that DOA's Senior Staff, Directors and Managers participated. There were approximately 25 attendees.

Open Records Act Training

- The Law Department provided Open Records Act Training to the Department of Aviation on June 16, 2020, which was led by Kristen Denius. Vivica Brown and Brittany Cottrell participated as well. There were approximately 45 attendees.



PENDING, NEW AND RESOLVED CLAIMS UPDATE

Q3-Q4

UPDATE ON PENDING CLAIMS

Q3-Q4

Q3 Pending Claims

- There was a 10% decrease in pending claims during Q3 from (507) January 1, 2020, to (457) on March 31, 2020. If we compare the 457 pending claims in Q3 to the same period last year in FY19 where the number of pending claims were 1,162, we find that there is a significant decrease of 61%.

Q4 Pending Claims

- There was virtually no change in pending claims during Q4 from (457) on April 1, 2020 to (455) on June 30, 2020. This was due primarily to the department transitioning and re-tooling into the COVID-19 teleworking period. The metrics show a steadiness in the team's ability to process claims in the midst of a challenging environment. Nevertheless, when we compare the 455 pending claims in Q4 to the same period in FY19 last year where the pending claims were 1,184, we find again that there is another substantial decrease of 62%.

UPDATE ON NEW & RESOLVED CLAIMS

Q3-Q4

Q3-Q4 New Claims

- The Department of Law received 599 new claims between January 1, 2020 and June 30, 2020, an average of 100 new claims per month. There were 353 new claims in Q3 and 246 new claims during Q4. When we compare the 599 new claims to the same period in FY19, where new claims totaled 728, we find that there is a decrease of 17% in the number of new claims filed.

Q3-Q4 Resolved Claims

- Overall for Q3 and Q4, the Claims Team resolved 741 claims during the past (6) month span, an average of 124 claims per month. When we compare the 741 resolved claims to the same period last year in FY19 where the number of resolved claims totaled 482, we find that there is a 53% increase in resolved claims.

UPDATE ON CLAIMS & SETTLEMENTS

Total Claims and Settlement Payment Update

- The Department of Law has successfully and effectively litigated and negotiated claims that resulted in the City only paying \$6,660,682 dollars, when the financial exposure was over \$84 million dollars.

UPDATE ON CLAIMS & SETTLEMENTS

FY20 Q3

Itemized Claims and Settlement Payments by Department

FY20 (Q3) Litigation Cases Settlement Totals

<u>Department</u>	<u>Payments</u>	<u>Fund Impact</u>
Aviation	\$11,750	Aviation Fund
City Planning	\$5,600	General Fund
Corrections	\$75,000	General Fund
Police	\$120,000	General Fund
Public Works	\$430,000	General Fund
Watershed Management	\$304,100	Water & Sewer
TOTAL LITIGATION SETTLEMENTS	\$934,700	

FY20 (Q3) CLAIM SETTLEMENT TOTALS

<u>Department</u>	<u>Payments</u>	<u>Fund Impact</u>
Fire Rescue	\$2,967	General Fund
Mayor	\$9,075	General Fund
Parks & Recreation	\$73,103	General Fund
Police	\$47,648	General Fund
Public Works	\$113,718	General Fund
Watershed Management	\$313	General Fund
Watershed Management	\$114,407	Water & Sewer
TOTAL CLAIM SETTLEMENTS	\$361,231	

TOTAL CYTD LITIGATION & CLAIM TOTALS	\$1,295,931	
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UPDATE ON CLAIMS & SETTLEMENTS

FY20 Q4

Itemized Claims and Settlement Payments by Department

FY20 (Q4) Litigation Cases Settlement Totals

<u>Department</u>	<u>Payments</u>	<u>Fund Impact</u>
AIM	165,000	General Fund
Police	255,857	General Fund
Procurement	86,000	General Fund
TOTAL LITIGATION SETTLEMENTS	\$506,857	

FY20 (Q4) CLAIM SETTLEMENT TOTALS

<u>Department</u>	<u>Payments</u>	<u>Fund Impact</u>
Fire Rescue	1,615	General Fund
Municipal Court	15,000	General Fund
Parks & Recreation	15,240	General Fund
Police	267,373	General Fund
Public Works	138,662	General Fund
Watershed Management	195,659	Water & Sewer
TOTAL CLAIM SETTLEMENTS	\$633,549	

TOTAL CYTD LITIGATION & CLAIM TOTALS	\$1,140,406	
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UPDATE ON CLAIMS & SETTLEMENTS

CONSOLIDATED FY20 Q1-Q4

Itemized Claims and Settlement Payments by Department

FY20 (Q1-4) Litigation Cases Settlement Totals

<u>Department</u>	<u>Payments</u>	<u>Fund Impact</u>
AIM	\$165,000	General Fund
Aviation	\$61,750	Aviation Fund
Corrections	\$75,000	General Fund
Fire Rescue	\$55,600	General Fund
Mayor's Office	\$9,913	General Fund
Police	\$1,498,357	General Fund
Procurement	\$86,000	General Fund
Public Works	\$1,164,988	General Fund
Watershed Management	\$940,000	General Fund
Watershed Management	\$931,517	Water & Sewer
TOTAL LITIGATION SETTLEMENTS	4,988,125	

FY20 (Q1-4) CLAIM SETTLEMENT TOTALS

<u>Department</u>	<u>Payments</u>	<u>Fund Impact</u>
Aviation	\$400	Aviation
City Planning	\$17,432	General Fund
Fire Rescue	\$15,384	General Fund
Law	\$80,000	General Fund
Mayor	\$12,012	General Fund
Municipal Court	\$15,000	General Fund
Parks & Recreation	\$99,817	General Fund
Police	\$427,466	General Fund
Public Works	\$355,023	General Fund
Watershed Management	\$50,924	General Fund
Watershed Management	\$599,099	Water & Sewer
TOTAL CLAIM SETTLEMENTS	\$1,672,557	

TOTAL FYTD LITIGATION & CLAIM TOTALS **\$6,660,682**

OUTSIDE COUNSEL SPENDING REPORT

FY20 FISCAL-YEAR-END

	FY19	FY20	
	<u>July-June 2019</u>	<u>July-June 2020</u>	<u>%Chg.</u>
<u>SPENDING TO DATE</u>			
AVIATION FUND	2,260,679	895,775	-60%
WATERSHED FUND	2,392,726	2,384,545	-0.3%
GENERAL FUND	3,143,818	4,300,101	36%
TOTAL SPENDING COMBINED FUNDS¹	\$7,797,223	\$7,580,421	-2.7%

- ¹Total Spending Combined Funds excludes DOJ Investigation expenses.
- There is a decrease overall of 2.7% in FY20 July-June 2020 outside counsel spending compared to FY19 July - June 2019. A 60% decrease in Aviation Fund outside counsel spending due to fewer outsourced matters. A slight decrease of 0.3% in Watershed Fund outside counsel spending and an increase of 36% in General Fund outside counsel due to Employment Litigation and one-time expense occurrences such as the Disparity Study and the Independent Review of the Office of Contract Compliance.
- FY20 Spending on DOJ Investigation: \$12.0M from July 2019 - June 2020. This amount represents both paid and unpaid invoices.
- Total Spending on DOJ Investigation: \$32.4M from January 2017 - June 2020. This amount represents both paid and unpaid invoices.



QUESTIONS