



ATLANTA CITY COUNCIL

CEASAR C. MITCHELL
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MEMORANDUM

TO: City Council Members

CC: Tangela Williams, Council Director
Rhonda Dauphin Johnson, Municipal Clerk
Nina Hickson, Ethics Officer

FROM: Ceasar C. Mitchell, City Council President

DATE: February 18, 2014

SUBJECT: Spring 2014 City Council Retreat/Mandatory Training

The Council will convene for its annual Spring retreat on **Thursday, March 20, 2014 from 9:00am to 5:00pm**. During this gathering we will explore agenda items and participate in mandatory training conducted by the Office of the Municipal Clerk. The venue for this year's gathering is as follows:

The Loudermilk Center
40 Courtland Street, N.E.
Atlanta, Georgia 30303
(404) 507-1690

Please apprise my office of any topics that you would like to see addressed during this retreat and we will develop an inclusive yet concise agenda.

Thank you in advance for your participation and I look forward to seeing you at The Loudermilk Center. Feel free to contact my office should you have any questions.