COMMITTEE ON COUNCIL

REGULAR COMMITTEE MEETING

~Minutes~

CITY OF ATLANTA

Chairperson
The Honorable Felicia A. Moore

Atlanta City Hall
55 Trinity Avenue
Atlanta, GA 30303
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Theodis Pace
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Tuesday, September 6, 2016 | **11:15 AM** | **Committee Room 1**

A. CALL TO ORDER

The regularly scheduled meeting of the **Committee on Council** was held on **Tuesday, September 6, 2016**, at **11:32 AM** in **Committee Room 1**. The following members were present:

Attendee Name	Title	Status	Arrived
Felicia A. Moore	Chair	Present	11:15 AM
Joyce Sheperd	Councilmember, District 12	Present	11:16 AM
Natalyn Mosby Archibong	Councilmember, District 5	Absent	
Michael Julian Bond	Councilmember, Post 1 At-Large	Present	11:34 AM
Mary Norwood	Councilmember, Post 2 At-Large	Present	11:22 AM
Cleta Winslow	Councilmember, District 4	Absent	

Others in Attendance:

Rhonda D. Johnson, Municipal Clerk; Kristin Denius, Law Department; members of the public, media and Council staff.

B. INTRODUCTION OF MEMBERS

C. ADOPTION OF AGENDA

ADOPTED

D. APPROVAL OF MINUTES

APPROVED

E. ADOPTION OF FULL COUNCIL AGENDA

ADOPTED

F. PUBLIC COMMENT PERTAINING TO ITEMS ON THE AGENDA (2 MINUTES)

Ben Howard

Ragib Basir

G. COMMUNICATION(S)

16-C-5117 (1) - A COMMUNICATION FROM COUNCILMEMBER C. T. MARTIN APPOINTING MS. ALICIA IVEY TO THE REVEREND DR. BARBARA KING COMMISSION.

(Favorable by CD/HR Committee 8/23/16)

RESULT: **FAVORABLE [UNANIMOUS]** **Next: 9/6/2016 1:00 PM**
MOVER: Mary Norwood, Councilmember, Post 2 At-Large
SECONDER: Joyce Sheperd, Councilmember, District 12
AYES: Moore, Sheperd, Bond, Norwood
ABSENT: Archibong, Winslow

16-C-5118 (2) - A COMMUNICATION FROM COUNCILMEMBER C. T. MARTIN APPOINTING MR. WILLIE A. WATKINS TO THE REVEREND DR. BARBARA KING COMMISSION.
(Favorable by CD/HR Committee 8/23/16)

RESULT: **FAVORABLE [UNANIMOUS]** **Next: 9/6/2016 1:00 PM**
MOVER: Michael Julian Bond, Councilmember, Post 1 At-Large
SECONDER: Joyce Sheperd, Councilmember, District 12
AYES: Moore, Sheperd, Bond, Norwood
ABSENT: Archibong, Winslow

16-C-5119 (3) - A COMMUNICATION FROM MAYOR KASIM REED APPOINTING MS. TRACEE MCDANIEL TO SERVE AS A MEMBER OF THE ATLANTA CITIZEN REVIEW BOARD. THIS APPOINTMENT IS FOR A TERM OF THREE (3) YEARS, SCHEDULED TO BEGIN ON THE DATE OF COUNCIL CONFIRMATION.
(Favorable by Public Safety and Legal Administration Committee 6/23/16) (Held 9/6/16 for additional information)

RESULT: **HELD IN COMMITTEE** **Next: 9/6/2016 1:00 PM**

16-C-5120 (4) - A COMMUNICATION FROM MAYOR KASIM REED APPOINTING MS. JAMIE COX TO SERVE AS A MEMBER OF THE ATLANTA YOUTH COMMISSION. THIS APPOINTMENT IS FOR A TERM OF TWO (2) YEARS, SCHEDULED TO BEGIN ON THE DATE OF COUNCIL CONFIRMATION.
(Favorable by CD/HR Committee 8/23/16)

RESULT: **FAVORABLE [UNANIMOUS]** **Next: 9/6/2016 1:00 PM**
MOVER: Mary Norwood, Councilmember, Post 2 At-Large
SECONDER: Joyce Sheperd, Councilmember, District 12
AYES: Moore, Sheperd, Bond, Norwood
ABSENT: Archibong, Winslow

H. PAPER(S) HELD IN COMMITTEE

16-O-1211 (5) - AN ORDINANCE BY COMMITTEE ON COUNCIL AMENDING

SECTION 2-152 OF THE CITY OF ATLANTA CODE OF ORDINANCES, ENTITLED "COUNCIL ASSISTANTS", FOR THE PURPOSE OF INCLUDING LANGUAGE REGARDING THE BENEFITS OF ADDITIONAL COUNCIL ASSISTANTS EMPLOYED BY MEMBERS OF THE ATLANTA CITY COUNCIL; AND FOR OTHER PURPOSES.
(Held 5/16/16 for further review)

RESULT: HELD IN COMMITTEE Next: 9/6/2016 1:00 PM

16-O-1357 (6) - AN ORDINANCE BY COMMITTEE ON COUNCIL TO AMEND CITY OF ATLANTA CODE OF ORDINANCES SECTION 66-2 "PRECINCT BOUNDARY LINES AND POLLING PLACES" BY AMENDING THE 2013 PRECINCT AND POLLING PLACES ORDINANCE IN PRECINCTS 01G, 02F1, 02F2, 02G, 03I, 04F, 06S, 08P, 09G, 09H, 10B, 10I, 10L, 11G AND 12I BY MOVING SAID PRECINCTS DUE TO SUMMER CONSTRUCTION, POLLING FACILITY NAME CHANGES, PARKING CONCERNS, ACCESSIBILITY ISSUES, CONFLICT OF SCHOOL ACTIVITIES, POLLING OPERATION CONFLICTS, CLOSING OF POLLING FACILITIES; AND FOR OTHER PURPOSES.
(Held 7/5/16) (Held at the request of the Municipal Clerk)
(Substituted and Held 9/6/16)

RESULT: HELD IN COMMITTEE [UNANIMOUS] Next: 9/6/2016 1:00 PM
MOVER: Mary Norwood, Councilmember, Post 2 At-Large
SECONDER: Felicia A. Moore, Chair
AYES: Moore, Sheperd, Bond, Norwood
ABSENT: Archibong, Winslow

15-R-4504 (7) - A RESOLUTION BY COMMITTEE ON COUNCIL AUTHORIZING VIEW-ONLY ACCESS TO THE PUBLIC OF ATLANTA CITY COUNCIL FINANCIAL TRANSACTIONS RELATING TO THE ATLANTA CITY COUNCIL PRESIDENT AND COUNCIL MEMBER EXPENSE ACCOUNTS, CARRY FORWARD ACCOUNTS AND DISTRIBUTION ACCOUNTS ON THE ATLANTA CITY COUNCIL WEBSITE; AND FOR OTHER PURPOSES.
(Held 12/7/15) (Held for additional information)

RESULT: HELD IN COMMITTEE Next: 9/6/2016 1:00 PM

16-R-3189 (8) - A RESOLUTION BY COUNCILMEMBER FELICIA A. MOORE DECLARING THAT NO COUNCILMEMBER SHALL SIGN THE BLUEBACK AFFIXED TO LEGISLATION IN ANY OF THE COUNCIL'S STANDING COMMITTEES UNLESS THEY WERE

PHYSICALLY PRESENT AND CAST A VOTE ON THAT LEGISLATION DURING A COMMITTEE MEETING; AND FOR OTHER PURPOSES.
(Held 3/7/16) (Held at the request of the author of the legislation)

RESULT: HELD IN COMMITTEE Next: 9/6/2016 1:00 PM

I. REQUESTED ITEMS

1/4/16

1. Chairperson Moore is requesting that the Clerk's office look at our voting processes as it relates to ELMS.

1/19/16

2. Chairperson Moore would like for the Committee to consider doing a 360 feedback evaluation. It was recommended by Attorney Kristen Brooks, The Law Department, to check with the Human Resources Department to see if individuals would have to identify themselves when completing a 360 feedback evaluation.

3. Chairperson Moore would like to develop questions for the different groups participating in the 360 evaluation, so that each group will have their own specialized set of questions.

4. The Municipal Clerk's Office will train the Research and Policy Staff on tracking legislation and contracts utilizing MinuteTraq. This feature will be helpful in tracking legislation that requires departments to take some form of action as it relates to the legislation.

3/7/16

5. Chairperson Moore stated that the Committee on Council would take the lead in addressing complaints/ problems as it relates to the polling precincts during the 3/1/16 elections. She asked if anyone knows of any complaints/problems to report them to Mr. Foris Webb in the Clerk's office. An internal work session with the Clerk's office will be scheduled to pull together all the complaints/problems. A list of complaints/problems then will be submitted to the Fulton County Board of Elections, giving them time to respond before scheduling another work session with the Board and staff to directly address the issues. **(Completed 4/18/16) (Work Session still pending)**

3/21/16

6. The Committee will enter into an Executive Session to discuss the Director of Council and Municipal Clerk's evaluations.

7. Chairperson Moore wants a discussion on mandating the number of four Councilmembers for a quorum, as it relates to all committees.

8. Chairperson Moore suggested that the Committee take a look at re-formatting the jurisdictions of the Standing Committees and possibly list some of the major boards and commissions that fall under the purview of the respective Committees.

4/18/16

9. Chairperson Moore will follow up with the Council President's Office on their tabulations of the evaluations.

10. Chairperson Moore asked the Law Department to help determine where personnel files are kept and which department is responsible for storing the files (the department or Human Resources Department).

11. Chairperson Moore wants to follow Mr. Martin's recommendation of placing poll watchers at local polling precincts during the next election. The poll watchers will help monitor and report any discrepancies at the precincts during the election.

12. Chairperson Moore asked the Clerk to find out how many polling precincts the city has in order to know how many poll watchers the city would need.

13. Chairperson Moore asked the Clerk to find out when the State Board of Elections will hold their meeting. In addition, Chairperson Moore asked the Clerk to compile a list of what the Director of Fulton County Board of Elections said and schedule a meeting with the State Board of Elections.

5/16/16

14. Chairperson Moore requested staff send a memo to Councilmembers asking them to make appointments to the Water and Sewer Appeals Board. In addition to making appointments to the Board, Chairperson Moore would like for City Utilities Committee to look into ways to entice appointees to want to serve on the board and report back to the Committee on Council. (Several appointees have taken issue with the frequency of meetings)

15. Chairperson wants the Committee to elect the Officials Compensation Commission.

7/5/16

16. The Law Department will compile changes to the Code as it relates to Standing Committee. Upon completion of the document, Chairperson Moore, Staff and Law Department will review to ensure all changes have been captured. The document will then be distributed to Councilmembers for their review and a Work Session will be scheduled after the August recess.

17. Chairperson Moore asked staff to find out from HR if anyone, in the City, uses the 360 Method of Evaluation. A Sub-Committee will be formed to help develop the tool to evaluate the Council Director and Municipal Clerk using the 360 Method.

18. Chairperson Moore recommended:

    - Legislation be created that establishes criteria for Boards, Authorities, Commissions, etc. (BACE)

    - Reviewing legislation creating previous BACE to ensure they meet the criteria established. Upon review, if any BACE does not meet the criteria, the legislation will be amended or the BACE will be sunset.

- BACE's be categorized by priority of importance (ex. Zoning Review board and License Review Board).

8/15/16

19. Chairperson Moore asked staff to pull Bylaws of existing BACE's to check if they have the minimum criteria established.

20. Chairperson Moore requested Ethics Office to provide a one page document explaining purpose of completing financial disclosure for all members of Board and Commission. **(Completed 9/6/16)**

21. Chairperson Moore asked staff to draft a memo/letter to Commissioner Tim Keane, Ms. Tanya Mitchell and Director Charletta Wilson Jacks, Department of Planning, with a recommendation that the Code Section regarding political campaigning be placed on each NPU agenda. **(Completed 9/6/16)**

J. PUBLIC COMMENT PERTAINING TO THE WORK OF THE COMMITTEE (3 MINUTES)

K. ADJOURNMENT

There being no further business to come before the Committee on Council the meeting was adjourned at 12:09 AM

Respectfully submitted:

Angela Campbell, Legislative Assistant

Julia Pulidindi, Research & Policy Analyst

The Honorable Felicia A. Moore, Chair