

The Regular meeting of the Finance/Executive Committee of the Atlanta City Council was held Wednesday, December 16, 2015, at 1:00 p.m. in Council Chambers, City Hall South, 2<sup>nd</sup> Floor.

**Present:** Councilmember Alex Wan  
Councilmember Felicia A. Moore  
Councilmember Yolanda Adrean  
Councilmember C.T. Martin  
Councilmember Carla Smith  
Councilmember Howard Shook  
Councilmember Natalyn Archibong

Jim Beard, CFO  
Departmental Staff

Chairperson Wan called the meeting to order at 1:10 p.m. after declaring a quorum present. The Committee members present were introduced as follows: Councilmembers Yolanda Adrean, Felicia A. Moore, Howard Shook, Carla Smith, Natalyn Archibong and C.T. Martin. Other Departmental staff was present as well. Chairperson Wan stated that the Agenda is adopted as printed with one new Resolution and 15-O-1557 that is Referred from City Utilities Committee. The minutes of the Finance/Executive Committee of November 10, 2015 were **Approved, 6 Yeas.**

**CONSENT**

**ORDINANCE FOR FIRST READ**

**15-R-1590 (1)**

A Resolution by Finance/Executive Committee amending the FY2015 (Intergovernmental Grant Fund) Budget, Department of the Executive Offices, by adding to anticipations and appropriations in the amount of fifty thousand dollars and zero cents (\$50,000) from Natural Resources Defense Council for the implementation of the Affordable Multifamily City Challenge Pilot Program; all funds to be deposited into accounts as listed below; and for other purposes.

**FAVORABLE ON FIRST READ**

**REGULAR AGENDA**

**ORDINANCE(S) FOR SECOND READING**

**15-O-1510 (2)**

An Ordinance by Councilmember Mary Norwood authorizing the Department of Human Resources to accept and implement the corrected Salary Schedule for the Atlanta Fire Rescue Department, attached hereto as Exhibit A; and for other purposes. **(Favorable, 11/10/15); (Tabled at Full Council meeting November 16, 2015); (Referred back from Full Council, 12/7/15); (Held, 12/16/15)**

**HELD**

**15-O-1511 (3)**

An Ordinance by Councilmember Mary Norwood authorizing the Department of Human Resources to accept and implement the corrected Salary Schedule for the Atlanta Police Department, attached hereto as Exhibit A; and for other purposes. **(Favorable, 11/10/15); (Tabled at Full Council meeting November 16, 2015); (Referred back from Full Council, 12/7/15); (Held, 12/16/15)**

**HELD**

**15-O-1512 (4)**

An Ordinance by Councilmember Mary Norwood to authorize the increase of Annual Salaries for Atlanta Police Department Sergeant Rank, Retroactive to July 1, 2015; and for other purposes. **(Favorable on Condition, 11/10/15); (Tabled at Full Council meeting November 16, 2015); (Referred back from Full Council, 12/7/15); (File, 12/16/15)**

**FILE**

Councilmember Adrean offered a motion to File, 7 Yeas.

**15-O-1555 (5)**

An Ordinance by Councilmembers C. T. Martin and Alex Wan to authorize the increase of annual salaries for Atlanta Police Department Sergeant Rank, retroactive to July 1, 2015; and for other purposes. **(Favorable on Substitute, 12/16/15)**

**FAVORABLE ON SUBSTITUTE**

Councilmember Martin offered a motion to **Approve on Substitute, 7 Yeas.**

**15-O-1577 (6)**

An Ordinance by Councilmember Natalyn Archibong authorizing the purchase of Permanent and Temporary Construction Easements and the necessary Rights-Of-Way from various property owners for the completion of the Government Center Mobility Improvement (Martin L. King, Jr., Drive), Glenwood Moreland Intersection Improvement Projects and to authorize the Mayor, or his Designee, to negotiate with affected property owners and to use all means necessary to acquire necessary property interests up to and including condemnation proceedings; to authorize the City Attorney, or his Designee, to institute condemnation proceedings pursuant to the Declaration of Taking Method authorized by O.C.G.A Section 32-3-4; to authorize the City Attorney to use the Services of Outside Counsel, where necessary to handle condemnation proceedings; and for other purposes. **(Favorable, 12/16/15)**

**FAVORABLE**

Councilmember Smith offered a motion to **Approve, 7 Yeas.**

**15-O-1586 (7)**

An Ordinance by Councilmembers Mary Norwood, Alex Wan, Andre Dickens, Natalyn Archibong, Carla Smith, Kwanza Hall, Ivory Lee Young Jr, C. T. Martin and Felicia A. Moore authorizing the increase of annual salaries in the Atlanta Fire Rescue Department Sergeant, Lieutenant and Captain Rank, retroactive to July 1, 2015; and for other purposes. **(Held, 12/16/15)**

**HELD**

**15-O-1580 (8)**

An Ordinance by Councilmember C. T. Martin authorizing the City of Atlanta to waive the requirements contained in Sections 2-1541 (c) and (d) of Article X Division 14 Subdivision II Procurement and Real Estate Code of the City of Atlanta Code of Ordinances and authorizing the Mayor, on behalf of the City of Atlanta to purchase property located at 21 Claire Drive SW, and identified by Tax Parcel Number 14-0072-II-056-7, in an amount not to exceed one hundred sixty five thousand dollars and no cents (\$165,000.00), from Georgia Department of Transportation, its successors or assigns, for the purpose of procuring the site of a Proposed Safety Training Facility on behalf of the Department of Public Works and the Office of

Enterprise Assets Management, to be charged to and paid from 1001 (General Fund), 130301 (DPW Transportation Administration), 5411001 (Land Exp), 4210000 (Highways & Street Administration) and 5401 (Solid Waste Services Revenue Fund), 130501 (DPW Solid Waste Administration), 5411001 (Land Exp), 4510000 (Solid Waste Administration); and for other purposes. **(Favorable, 12/16/15)**

**FAVORABLE**

Councilmember Shook offered a motion to **Approve, 7 Yeas.**

**15-O-1581 (9)**

An Ordinance by Councilmember C. T. Martin to affirm and amend Divisions 12 and 9 of Chapter 2, Article X of the City of Atlanta Code of Ordinances, known as the Equal Business Opportunity Program ("EBO Program") and Small Business Opportunity Program ("SBE Program") respectively; to acknowledge and incorporate the Disparity Study performed by Keen Independent Research LLC; to review, amend and apply the Beneficial Adjustments in the Disparity Study administered by Keen Independent for the 2015 City of Atlanta Disparity Study and the provisions of the EBO and SBE Programs; and for other purposes. **(Held, 12/16/15)**

**HELD**

**15-O-1582 (10)**

An Ordinance by Councilmember Alex Wan providing for the Issuance of \$8,000,000 in aggregate principal amount of City of Atlanta General Obligation Bonds for various purposes, pursuant to and in accordance with Amendments to the Constitution of the State of Georgia ratified at the General Election held on November 5, 1968, and proclaimed by the Governor of the State of Georgia on December 13, 1968 (1968 GA. Laws 1582 to 1584, inclusive, and 1586 to 1587 inclusive); and for other purposes. **(Favorable on Substitute, 12/16/15)**

**FAVORABLE ON SUBSTITUTE**

Councilmember Martin offered a motion to **Approve on Substitute, 3 Yeas, 2 Abstentions, 1 Nay.**

**15-O-1583 (11)**

An Ordinance by the City of Atlanta to request the Issuance by the Downtown Development Authority of the City of Atlanta (the "Issuer") of its Revenue Bonds (City Plaza Redevelopment Project) in the aggregate principal amount of not to exceed \$10,000,000 to finance costs associated with the acquisition of a mixed-use development, which includes (a) a 164-unit residential housing project, (b) approximately 29,000 square feet of ground level retail, (c) a 274-space structured parking deck, (d) a 52-space surface parking lot, and (e) related other facilities and amenities, and the performance of Workforce Housing Program Implementation and Monitoring Services, together, known as the "City Plaza Redevelopment Project"; to designate the Issuer as a Redevelopment Agent for purposes of Chapter 44 of Title 36 of the Official Code of Georgia; to authorize the execution, delivery and performance of an Intergovernmental Agreement of Sale between the City and Issuer dated as of the first day of the month corresponding with the Issuance of the Bonds, providing for the City to purchase the City Plaza Redevelopment Project from the Issuer through the payment of the purchase price specified therein consisting of semi-annual installment payments of the purchase price; to authorize acknowledgment of service and the filing of an answer on behalf of the City in validation proceedings to be brought in validating the Bonds; to authorize the inclusion of information related to the City in an Official Statement of the Issuer prepared in connection with the sale of the Bonds; to authorize the Mayor to enter into a Bond Purchase Agreement and continuing Disclosure undertaking in connection with the sale of the Bonds; to provide for an effective date; and for other related purposes. **(Favorable as Amended, 12/16/15)**

**FAVORABLE AS AMENDED**

Councilmember Martin offered a motion to **Approve as Amended, 5 Yeas, 2 Abstentions.**

**15-O-1585 (12)**

An Ordinance by Councilmembers Felicia A. Moore, Mary Norwood and Andre Dickens amending Section 50-35, and 1-103 of the City of Atlanta Code of Ordinances, so as to create new Subsections relating to View-Only Access of Financial Information by members of the Atlanta City Council and the Public; and for other purposes. **(Held and Amended, 12/16/15)**

**HELD AND AMENDED**

**15-O-1587 (13)**

An Ordinance by Councilmembers Michael Julian Bond and Ivory Lee Young Jr., authorizing the transfer of fifteen thousand dollars and zero cents (\$15,000.00) from the Post 1 At-Large Carry Forward Account to the Post 1 At-Large Councilmember Expense Account; and for other purposes. **(Favorable, 12/16/15)**

**FAVORABLE**

Councilmember Shook offered a motion to **Approve, 6 Yeas.**

**15-O-1589 (14)**

An Ordinance by Councilmember C. T. Martin to authorize the Carryover of ten (10) days of excess annual leave accumulation through and including April 1 of each Calendar Year, and for other purposes. **(Favorable, 12/16/15)**

Councilmember Martin offered a motion to **Approve, 6 Yeas.**

**RESOLUTIONS**

**15-R-4506 (15)**

A Resolution by Councilmember Kwanza Hall to authorize the Mayor or his Designee to accept Pro Bono Information Technology Products and Services from AT&T Corporation in conjunction with the Smart City and Smart Infrastructure Initiatives; and for other purposes. **(Favorable, 12/16/15)**

**FAVORABLE**

Councilmember Adrean offered a motion to **Approve, 7 Yeas.**

**15-R-4515 (16)**

A Resolution by Councilmember C.T. Martin to authorize the Carryover of ten (10) days of excess Annual Leave accumulation through and including April 1<sup>st</sup> of each Calendar Year, and for other purposes. **(Favorable, 12/16/15)**

**FAVORABLE**

Councilmember Adrean offered a motion to **Approve, 7 Yeas.**

**15-R-4516 (17)**

A Resolution by Councilmember Alex Wan authorizing the Chief Financial Officer to refund customers for overpayments to Water and Sewer Accounts in an amount of \$\_\_\_\_\_ : all funds to be charged to and paid from Fund Department Organization and Account Number 5051 (Water & Wastewater Revenue Fund) 000001 (Balance Sheet Default) 1226009 (Refund Payable); and for other purposes. **(Favorable on Substitute, 12/16/15); (Finance/Executive Committee Substitute corrects FDOA, 12/16/15)**

**FAVORABLE ON SUBSTITUTE**

Councilmember Martin offered a motion to **Approve on Substitute, 7 Yeas.**

**15-R-4517 (18)**

A Resolution by Councilmember Alex Wan providing for the Call of a Public Meeting of the Council of the City of Atlanta for consideration of certain Ordinances which, if adopted and approved, will authorize the City of Atlanta to Issue \$8,000,000 in Aggregate Principal amount of various purpose General Obligation Bonds; the Publication of Notice to the Public of the Call and Holding of such meeting; and for other purposes. **(Favorable on Substitute, 12/16/15)**

**FAVORABLE ON SUBSTITUTE**

Councilmember Martin offered a motion to **Approve on Substitute, 4 Yeas, 1 Abstention, 1 Nay.**

**15-R-4523 (19)**

A Resolution by Finance/Executive Committee authorizing the Mayor to enter into a Sole Source Agreement with Siemens Demag Delaval Turbomachinery, Inc., on behalf of the Department of Watershed Management, for the purpose of performing required maintenance and replace defective parts to prevent catastrophic failure of a turblex blower at RM Clayton WRC, in an amount not to exceed one hundred ninety five thousand seven hundred eighteen dollars and zero cents (\$195,718.00). All contract work shall be charged to and paid from Fund Department Organization and Account Number (5052) (Water & Wastewater Renewal & Extension Fund) 170204 (DWM Water Treatment Plant-RM Clayton) 5414003 (Equipment) 4335000 (Wastewater Treatment) COA; and for other purposes. **(Favorable, 12/16/15); (Finance/Executive Committee Substituted corrects FDOA, 12/16/15)**

**FAVORABLE**

Councilmember Smith offered a motion to **Approve on Substitute, 7 Yeas.**

**HELD PAPERS IN COMMITTEE**

**14-O-1097 (20)**

An Ordinance by Councilmembers C.T. Martin, Ivory Lee Young, Jr., Michael Julian Bond, Alex Wan and Keisha Lance Bottoms to amend Chapter 114-Personnel, Article Four-Civil Service, Division Two Classification Plan of the City of Atlanta Code of Ordinances, so as to provide salary increases to eligible officers of the City of Atlanta's Fire and Police Departments per the findings of the Compression Analysis in an amount not to exceed (five hundred thousand dollars (\$500,000.00)); and for other purposes. **(Held for Work Session, 2/14/14); (Held and Substituted as Amended, 8/26/15)**

**HELD AND SUBSTITUTED**

**14-O-1265 (21)**

An Ordinance by Councilmember Kwanza Hall to apply Transportation Development Impact Fees paid in connection with Redevelopment Projects in the Krog-Lake Elizabeth-North Highland area for the purpose of funding the costs associated with Transportation Improvement Projects within the area as approved and warranted by the Department of Public Works and the Department of Planning and Community Development; and for other purposes. **(Held, 5/28/14)**

**HELD**

**14-O-1267 (22)**

An Ordinance by Councilmember Alex Wan to apply Transportation Development Impact Fees to be paid in connection with the Redevelopment 1845-1895 Piedmont Road, N.E. such that said Transportation Development Impact Fees will Fund the partial cost of Public Facilities Improvements to be made in the Morningside Lenox Park Neighborhood and Piedmont Heights Neighborhood; and for other purposes. **(Held, 5/28/14)**

**HELD**

**14-O-1289 (23)**

A Substitute Ordinance (#2) by Finance/Executive Committee to Amend Chapter 2 ("Administration") Article V ("Administrative Organization of the Executive Branch") at Section 2-261 of the City of Atlanta Code of Ordinances so as to establish the Office of Transit and FTA Administration in the Department of Public Works; to add a new Section 2-266 that sets forth the functions and duties of the Office of Transit and FTA Administration; and for other purposes. **(Held, 7/30/14)**

**HELD**

**14-O-1300 (24)**

An Ordinance by Councilmember Yolanda Adrean directing the Chief Financial Officer to create a Capital Proceeds Account for the purpose of appropriating any funds received by the City of Atlanta from the sale of a Capital Asset; and for other purposes. **(Held, 6/11/14)**

**HELD**

**14-O-1398 (25)**

An Ordinance by Councilmember C. T. Martin authorizing the Chief Financial Officer or his Designee to amend the FY2015 General Budget Fund (1001) by transferring from the General Fund Non-Departmental Reserve for Appropriation to NDP Economic Development in the amount of five million dollars (\$5,000,000.00) and authorizing payment to the Atlanta Beltline, Inc., under the Service Agreement between the City of Atlanta and the Beltline, Inc., on behalf of the Atlanta Development Authority d/b/a Invest Atlanta in connection with the construction of the Southwest Corridor Trail; all amounts to be charged to and paid from Tiger V Grant Funds; and for other purposes. **(Held, 8/27/14)**

**HELD**

**14-O-1450 (26)**

An Ordinance by Councilmember Felicia A. Moore transferring funds from the District 9 Carry Forward in Non Departmental Reserves to the Code Enforcement Division of the Atlanta Police Department in the amount of \$ \_\_\_\_\_ for the demolition of certain property in the Atlanta City Council's District 9; and for other purposes. **(Held, 9/10/14)**

**HELD**

**14-O-1619 (27)**

An Ordinance by Councilmember C.T. Martin to amend the City of Atlanta Code of Ordinance Section 2-152 relating to Senior City Council Assistants to make Sections 2-841-2-860 relating to Employee Benefits and Sections 114-412-429 relating to Attendance and Leave applicable to Senior City Council Assistants; and for other purposes. **(Held, 12/10/14); (Referred back by Full Council, 3/2/15)**

**HELD**

**14-R-4311 (28)**

A Resolution by Councilmember Ivory Lee Young, Jr. calling upon the Georgia General Assembly to adopt during the 2015 Legislative Session a General Law allowing for Court Appointment of Conservatorships over abandoned and blighted properties based on best practices and models around the Country; and for other purposes. **(Held, 10/29/14); (File, 12/16/15)**

**FILE**

Councilmember Smith offered a motion to **File, 7 Yeas.**

**14-R-4312 (29)**

A Resolution by Councilmembers Mary Norwood, Keisha Lance Bottoms, Joyce M. Sheperd, Natalyn Archibong, Felicia A. Moore, Carla Smith, Andre Dickens, Howard Shook, Yolanda Adrean, Alex Wan, Michael J. Bond, Kwanza Hall, Cleta Winslow, Ivory L. Young, Jr., & C. T. Martin requesting the Administration Appoint a Special Advocate for Police Officers, Fire Fighters, and other Employees who have sustained Catastrophic Injuries that occurred during the line of duty; to assign a Committee of Purview and Time Frame for such Dual Reporting; and for other purposes. **(Held, 10/29/14)**

**HELD**

**14-R-4459 (30)**

A Resolution by Councilmember Yolanda Adrean authorizing the City of Atlanta to accept the donation of Pro Bono Professional Services or to solicit Professional Services at a cost not to exceed (\$xxxxx), for the purpose of the conducting a survey of City Employees to receive input of possible compensation strategies; and for other purposes. **(Held, 11/25/14)**

**HELD**

**15-O-1009 (31)**

An Ordinance by Councilmember Natalyn Archibong directing the Chief Financial Officer to create an account, the balance of which shall not exceed thirteen million five hundred thousand dollars (\$13,500,000.00), for the purpose of appropriating funds received by the City of Atlanta from the sale of real estate and other funds identified by the Chief Financial Officer,

for the purpose of funding potential payments to the Atlanta Independent School System ("APS") arising from the Intergovernmental Agreement among the City of Atlanta, the Atlanta Development Authority and APS; and for other purposes. **(Held and Substituted, 1/14/15)**

**HELD AND SUBSTITUTED**

**15-O-1087 (32)**

An Ordinance by Councilmember Mary Norwood and Andre Dickens to Quitclaim to the Atlanta Board of Education the property known as George Adair Elementary School, located at Land Lot 106, of the 14th District of Fulton County, Georgia; and for other purposes. **(Held and Amended, 2/26/15)**

**HELD AND AMENDED**

**15-O-1193 (33)**

An Ordinance by Councilmembers Yolanda Adrean, Alex Wan, Ivory L. Young Jr., Michael Bond, C.T. Martin, Joyce Sheperd, Kwanza Hall, Mary Norwood and Andre Dickens as substituted by the Full Council to authorize the transfer of five million dollars into a Reserve Account to Fund Potential Compensation Adjustments for City of Atlanta Employees; and for other purposes. **(Held, 7/15/15)**

**HELD**

**15-O-1320 (34)**

An Ordinance by Councilmember Mary Norwood authorizing the Chief Financial Officer to amend the FY 2016 Budget so as to provide a salary increase equivalent to one-step or 3.5% to Sworn Personnel in the Atlanta Police Department, Atlanta Fire Rescue Department, and the Department of Corrections; and for other purposes. **(Held, 7/29/15)**

**HELD**

**15-O-1365 (35)**

An Ordinance by Councilmember Alex Wan amending the City of Atlanta Fiscal Year 2016 Budget to include a pay increase for Council Assistants in an amount of three and a half percent (3.5%) or six thousand three hundred fifty-one dollars and fifty-nine cents (\$6,351.59) for the Council President's Staff and each Councilmembers' Staff, for a total of one hundred one thousand six hundred twenty-five dollars and forty-four cents (\$101,625.44), to be Funded from the General Fund; and for other purposes. **(Held and Substituted, 8/26/15)**

**HELD AND SUBSTITUTED**

**15-O-1366 (36)**

An Ordinance by Councilmembers Alex Wan and Mary Norwood amending the City of Atlanta Fiscal Year 2016 Budget so as to provide a salary increase equivalent to one-step or 3.5% to eligible Sworn Personnel in the Atlanta Police Department, Atlanta Fire Rescue Department, and the Department of Corrections; and for other purposes. **(Held and Substituted, 8/26/15)**

**HELD AND SUBSTITUTED**

**15-O-1367 (37)**

An Ordinance by Councilmembers Alex Wan and Mary Norwood amending the City of Atlanta Fiscal Year 2016 Budget to include a pay increase of an amount of three and a half percent (3.5%) for eligible all permanent full-time employees who are Grade 19 and Above, excluding temporary, part-time, contract and seasonal employees and sworn personnel; and for other purposes. **(Held and Substituted, 8/26/15)**

**HELD AND SUBSTITUTED**

**15-O-1404 (38)**

An Ordinance by Councilmember Felicia A. Moore to amend Chapter 2 (Administration), Article X (Procurement and Real Estate Code), Division 4 (Source Selection and Contract Formation), Section 2-1187 of the City of Atlanta Code of Ordinances by adding a new Section 2-1187.1 entitled "E-Verify Requirements," and Section 2-1187.2 entitled "E-Verify Process," requiring that the Chief Procurement Officer or his Designee Only accept bid proposals from proponents/bidders seeking to do business with the City of Atlanta who submit properly completed E-Verify forms and attach a copy of the proponent/bidder's user identification number confirmation from the Federal Work Authorization Program; and for other purposes. **(Held, 9/16/15)**

**HELD**

**15-O-1489 (39)**

An Ordinance by Councilmember Andre Dickens waiving the Competitive Source Selection Requirements contained in Section 2-1187 of Article X Procurement and Real Estate Code of the City of Atlanta Code of Ordinances and authorizing the Chief Financial Officer to reimburse the First Tee for Infrastructure Improvements made to John A. White Park on behalf of the City of Atlanta in the amount of seventy thousand dollars (\$70,000.00); to be charged to and paid from accounts listed herein; and for other purposes. **(Held and Substituted, 10/28/15)**

**HELD AND SUBSTITUTED**

**15-O-1553 (40)**

An Ordinance by Councilmember Mary Norwood to authorize any necessary adjustments of annual salaries for Atlanta Police Department Senior Patrol Officers and Investigators; and for other purposes. **(Held, 12/16/15)**

**HELD**

**15-O-1554 (41)**

An Ordinance by Councilmembers C. T. Martin, Michael Bond, Joyce Sheperd, Keisha Lance Bottoms, Andre Dickens and Alex Wan of Atlanta Fiscal Year 2016 Budget to authorize the increase of annual salaries in the amount of percent ( %) for all permanent full-time employees who are grade 19 and above, excluding temporary, part-time, contract and seasonal employees and sworn professionals; to address compression in the Atlanta Fire Rescue Department (AFRD) and the Department of Corrections; and for other purposes. **(Held, 12/16/15)**

**15-R-3726 (42)**

A Resolution by Councilmembers Alex Wan and Yolanda Adrean to direct the Commissioner of Human Resources, the American Federation of State, County and Municipal Employees ("AFSCME") and the Professional Association of City Employees ("PACE") to submit a report to the Atlanta City Council that will address compression for all General Non-Sworn Employees; to set August 17, 2015 as the due date for the report; and for other purposes. **(Held for additional information, 6/24/15)**

**HELD**

**15-R-3875 (43)**

A Resolution by Councilmembers Andre Dickens, Michael J. Bond, Mary Norwood and Ivory Lee Young, Jr. authorizing the execution and delivery of a Third Supplemental Indenture of Trust Securing the City of Atlanta's Subordinate Lien Tax Allocation Bonds (Atlantic Station Project), Series 2006; and for other purposes. **(Held, 7/29/15)**

**HELD**

**15-R-4363 (44)**

A Resolution by Councilmember Keisha Lance Bottoms authorizing the approval and adoption of the Fulton County Service Delivery Strategy; authorizing the Mayor to execute the Fulton County Service Delivery Strategy on behalf of the City; and for other purposes. **(Held, 12/16/15)**

**K. COMMENTS FROM THE PUBLIC**

**ADJOURNMENT**

Having no further business before the Committee, the meeting was adjourned at 3:00 p.m.

Respectfully submitted,



Jim Beard, CFO  
Secretary

Charlene Parker  
Recording Secretary

***"The Department of Finance... because customer service is important to us."***