

A RESOLUTION BY FINANCE EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 WITH LINEBARGER, GOGGAN, BLAIR, AND SAMPSON, FOR FC-5216B FINANCIAL COLLECTIONS, ON BEHALF OF THE DEPARTMENT OF FINANCE, AT A COMPENSATION RATE OF 20% OF THE PRINCIPAL AMOUNT COLLECTED TO BE CHARGED TO AND PAID FROM FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER: 1001 (GENERAL FUND) 100501 (DOF REVENUE AND COLLECTIONS) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 1515000 (TREASURY); 5051 (WATER AND WASTEWATER REVENUE FUND) 170503 (DWM WATERSHED BILLING AND COLLECTION) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 4410000 (WATER ADMINISTRATION); 1001 (GENERAL FUND) 190191 (JDA MUNICIPAL COURT OPERATIONS) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 2650000 (MUNICIPAL COURTS); 5501 (AIRPORT REVENUE FUND) 180108 (DOA FINANCE AND ACCOUNTING) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 7563000 (AIRPORT); AND FOR OTHER PURPOSES.

Workflow List:

Charlene Parker	Completed	05/15/2014 2:15 PM
Jim Beard	Completed	05/16/2014 10:15 AM
Finance	Completed	05/16/2014 10:42 AM
Mayor's Office	Completed	05/16/2014 11:10 AM
Office of Research and Policy Analysis	Completed	05/20/2014 10:25 AM
Finance/Executive Committee	Pending	
Atlanta City Council	Pending	
Mayor's Office	Pending	

Certified by Presiding Officer	Certified by Clerk
Mayor's Action <i>See Authentication Page Attachment</i>	

A RESOLUTION BY FINANCE EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 WITH LINEBARGER, GOGGAN, BLAIR, AND SAMPSON, FOR FC-5216B FINANCIAL COLLECTIONS, ON BEHALF OF THE DEPARTMENT OF FINANCE, AT A COMPENSATION RATE OF 20% OF THE PRINCIPAL AMOUNT COLLECTED TO BE CHARGED TO AND PAID FROM FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER: 1001 (GENERAL FUND) 100501 (DOF REVENUE AND COLLECTIONS) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 1515000 (TREASURY); 5051 (WATER AND WASTEWATER REVENUE FUND) 170503 (DWM WATERSHED BILLING AND COLLECTION) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 4410000 (WATER ADMINISTRATION); 1001 (GENERAL FUND) 190191 (JDA MUNICIPAL COURT OPERATIONS) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 2650000 (MUNICIPAL COURTS); 5501 (AIRPORT REVENUE FUND) 180108 (DOA FINANCE AND ACCOUNTING) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 7563000 (AIRPORT); AND FOR OTHER PURPOSES.

WHEREAS, on November 21, 2011 the Atlanta City Council adopted Resolution 11-R-1660 and the resolution was approved without signature on November 30, 2012 to authorize the Mayor to enter into an agreement with Linebarger, Goggan, Blair, and Sampson, for FC-5216B, Financial Collections (the "Agreement"); and

WHEREAS, the term of the Agreement is for two (2) years with two (2) one- year renewal option at the City's sole discretion; and

WHEREAS, Linebarger, Goggan, Blair, and Sampson has performed the contracted services satisfactorily; and

WHEREAS, the Chief Financial Officer and the Chief Procurement Officer recommend the execution of Renewal Agreement No. 1 with Linebarger, Goggan, Blair, and Sampson, at a compensation rate of 20% of the principal amount collected.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to execute Renewal Agreement No. 1 with Linebarger, Goggan, Blair, and Sampson, for FC-5216B, Financial Collections, at a compensation rate of 20% of the principal amount collected.

BE IT FURTHER RESOLVED, that all work shall be charged to and paid Fund, Department, Organization, and Account Number as follows: 1001 (General Fund) 100501 (DOF Revenue and Collections) 5212001 (Consulting/Professional Services) 1515000 (Treasury); 5051 (Water and Wastewater Revenue Fund) 170503 (DWM Watershed Billing and Collection) 5212001 (Consulting/Professional Services) 4410000 (Water Administration); 1001 (General Fund) 190191 (JDA Municipal Court Operations) 5212001 (Consulting/Professional Services) 2650000 (Municipal Courts); 5501 (Airport Revenue Fund) 180108 (DOA Finance and Accounting) 5212001 (Consulting/Professional Services) 7563000 (Airport).

BE IT FURTHER RESOLVED, that the term of Renewal Agreement No. 1 will be for one (1) year, effective May 11, 2014 through May 10, 2015.

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare an appropriate agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the Renewal Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been approved as to form by the City Attorney, executed by the Mayor, attested to by the Municipal Clerk and delivered to the contracting parties.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE L. BYRD

Dept.'s Legislative Liaison: Charlene Parker

Contact Number: 404-330-6616

Originating Department: Finance

Committee(s) of Purview: Finance/Executive Committee

Chief of Staff Deadline: May 28, 2014

Anticipated Committee Meeting Date(s): May 9, 2014

Anticipated Full Council Date: June 2, 2014

Legislative Counsel's Signature: [Signature]

Commissioner's Signature: [Signature]

Chief Financial Officer: [Signature]

Chief Information Officer Signature (for IT Procurements) N/A

Chief Procurement Officer Signature: N/A

CAPTION

A RESOLUTION
BY FINANCE EXECUTIVE COMMITTEE

AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 WITH LINEBARGER, GOGGAN, BLAIR, AND SAMPSON, FOR FC-5216B FINANCIAL COLLECTIONS, ON BEHALF OF THE DEPARTMENT OF FINANCE, AT A COMPENSATION RATE OF 20% OF THE PRINCIPAL AMOUNT COLLECTED TO AND PAID FROM FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER: 7101 (AGENCY FUND) 100501 (DOF REVENUE AND COLLECTIONS) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 1515000 (TREASURY); 7101 (AGENCY FUND) 170503 (DWM WATERSHED BILLING AND COLLECTION) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 4410000 (WATER ADMINISTRATION); 7101 (AGENCY FUND) 190191 (JDA MUNICIPAL COURT OPERATIONS) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 2650000 (MUNICIPAL COURTS); 7101 (AGENCY FUND) 180108 (DOA FINANCE AND ACCOUNTING) 5212001 (CONSULTING/PROFESSIONAL SERVICES) 7563000 (AIRPORT); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT: (if any)

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____

(date)

(date)

Received by Mayor's Office: Jamice Davis 5/9/14 Reviewed by: [Signature]

(date)

(date)

Submitted to Council: _____ (date)

**A RESOLUTION
BY FINANCE EXECUTIVE COMMITTEE**

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WHEREAS, the term of the Agreement is for two (2) years with two (2) one- year renewal option at the City's sole discretion; and

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WHEREAS, the Chief Financial Officer and the Chief Procurement Officer recommend the execution of Renewal Agreement No. 1 with Linebarger, Goggan, Blair, and Sampson, at a compensation rate of 20% of the principal amount collected.

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BE IT FURTHER RESOLVED, that all funds collected be charged to and paid from Fund, Department, Organization, and Account Number: That funds will be deposited to and paid from as follows: 7101 (Agency Fund) 100501 (DOF Revenue and Collections) 5212001 (Consulting/Professional Services) 1515000 (Treasury); 7101 (Agency Fund) 170503 (DWM Watershed Billing and Collection) 5212001 (Consulting/Professional Services) 4410000 (Water Administration); 7101 (Agency Fund) 190191 (JDA

Municipal Court Operations) 5212001 (Consulting/Professional Services) 2650000 (Municipal Courts); 7101 (Agency Fund) 180108 (DOA Finance and Accounting) 5212001 (Consulting/Professional Services) 7563000 (Airport).

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LEGISLATIVE COUNSEL REQUEST FOR LEGISLATION

For Legislative Counsel Use Only

_____ Date Received _____ Complete _____ Incomplete (Date returned: _____)

_____ Date of Department Consultation _____ Date of Finance Department Consultation

Commissioner Notified: ___ Yes ___ No If No, Why? _____

Legislation Required _____ Yes _____ No Legislation Type _____ Resolution _____ Ordinance

Amends the Code _____ Yes _____ No Blueback Prepared _____ Yes _____ No

Commissioner Signature _____

Council Members Only:
 Authority to speak to Subject Matter Attorney ___ Yes ___ No
 Authority to speak to Department ___ Yes ___ No

Date Submitted: April 28, 2014

Department Submitting Request: Finance

Person Submitting Request: Gary Donaldson Extension: X1985

Bureau/Division Manager: Revenue Extension: X1985

Requesting preliminary meeting with Legislative Counsel attorney? Yes No

Subject Matter of the Meeting Financial Collection Services

Cycle Number/Requested Full Council Date (not earlier than 4 weeks from date of submission):

If this must be submitted to Council in fewer than 4 weeks explain why. Please identify consequences if legislation is not submitted for requested cycle. Also, if applicable, please state why the Legislative Request Form was submitted after the Cycle deadline. All non-conforming requests must have Commissioner approval.

LEGISLATIVE COUNSEL REQUEST FOR LEGISLATION

Part I: Legislative Request Form:

Instructions: Please answer all questions fully before submitting. Attach additional pages if necessary. All requests for legislation must have approval of a manager prior to submission. All incomplete requests will be returned. Send request via electronic mail to Legislative Counsel. No hard copies will be accepted. Please refer to attached deadlines for the relevant Chief of Staff submission guidelines.

1. Legislation Name/Project Name: Financial Collection Services

2. What is the purpose of this legislation? (check one)

- Accept a grant or donation [If so, is a matching grant required?] Yes No
- Amend budget
- Amend Code of Ordinances
- Amend Contract
- Anticipate funds
- Appropriate funds
- Apply for a grant or donation
- Authorize/renew Contract
- Fines/penalties
- Human Resources related
- Make a purchase
- New project
- Procuring goods
- Procuring services
- Other, please explain

- If this legislation is to award/amend/renew a contract, please provide the following:
Expiration date of contract:
Contract Term (months/yr): Two-year-agreement, with an option of two (2) one year options. This is the first of the two (2) one year renewal option

3. Can the purpose of this legislative request be accomplished administratively?

- Yes No I Don't Know

4. Please explain and estimate any financial impact on the City or your Department.

- Will there be a fee or charge assessed by the City?
- If so, how much?
 - How was the fee or charge determined?
 - Will revenue be generated for the City? Yes

Please remember to contact Human Resources if this request involves personnel changes (ex. Reclassification, New Hires, Termination, etc.

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

5. If there has been previous or similar legislation, please describe and cite the relevant legislation (e.g., 04-R-0001). 11-R-1660 is the original Resolution
6. Is this a computer/technology purchase? Yes No
If so, please forward ISR (Information System Hardware/Software Request) along with a copy of this Legislative Request Form via inter-office mail to: Legislative Counsel, Suite 4100, Law Department.

Please forward any additional pertinent or supporting documents (e.g. contracts, exhibits, requisitions, copies of any old ordinances/resolutions pertaining to this issue, etc.) along with a copy of this Legislative Request Form and legislative white paper via email to legislative_counsel or via inter-office mail to: Legislative Counsel, Suite 4100, Law Department.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose of this legislation is renew contract #FC-5216B, an agreement with Linebarger Goggan Blair & Sampson, LLP, to provide financial collection services on behalf of Department of Finance.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

This legislation authorizes the Chief Procurement Officer, on behalf of the Department of Finance Office of Revenue, to renew said Contract with Linebarger Goggan Blair & Sampson, LLP, to provide for the collection of delinquent accounts receivables which include; sanitary service charges accounts, solid waste charges, traffic and parking fines, water and wastewater charges, business license fees, parks and recreation fees, aviation fees, special assessments and all other governmental and enterprise fund account receivables. Compensation is based on 20% of the principal collected.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services

(b) **Source Selection:** Bid

- (c) Bids/Proposals Due:
- (d) Invitations Issued:
- (e) Number of Bids:
- (f) Proposals Received:
- (g) Bidders/Proponents:
- (h) **Term of Contract:** Two-year-agreement,with an option of two (2) one year options. This legislation is to excersise the first one year renewal option.

4. Fund Account Center (Ex. Name and number):

That funds will be deposited to and paid from as follows: 7101 (Agency Fund) 100501 (DOF Revenue and Collections) 5212001 (Consulting/Professional Services) 1515000 (Treasury); 7101 (Agency Fund) 170503 (DWM Watershed Billing and Collection) 5212001 (Consulting/Professional Services) 4410000 (Water Administration); 7101 (Agency Fund) 190191 (JDA Municipal Court Operations) 5212001 (Consulting/Professional Services) 2650000 (Municipal Courts); 7101 (Agency Fund) 180108 (DOA Finance and Accounting) 5212001 (Consulting/Professional Services) 7563000 (Airport);

Fund: _____ **Account:** _____ **Center:** _____

5. Source of Funds: Example: Local Assistance Grant

6. Fiscal Impact: This legislation will result in the reduction of Accounts Receivables Balances and reductions in uncollected accounts.

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery: Cost Recovery is achieved by assessing customer for the 20% compensation paid to Linebarger Goggan Blair & Sampson, LLP, to assist with collection of the delinquent amounts.

Examples:

- a. **Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.**
- b. **Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.**

This Legislative Request Form Was Prepared By: Yolanda McCrory 404.865.8409

Committee _____
Date _____
Chair _____
Referred To _____

FINAL COUNCIL ACTION
 2nd 1st & 2nd 3rd
Readings
 Consent V Vote RC Vote

A RESOLUTION
BY FINANCE EXECUTIVE COMMITTEE

CERTIFIED

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- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1ST ADOPT 2ND READ & REFER
- PERSONAL PAPER REFER

Date Referred: _____
Referred To: _____
Date Referred: _____
Referred To: _____
Date Referred: _____
Referred To: _____

First Reading

Committee _____
Date _____
Chair _____
Action
 Fav, Adv, Hold (see rev. side)
 Other _____
Members _____

Committee _____
Date _____
Chair _____
Action
 Fav, Adv, Hold (see rev. side)
 Other _____
Members _____

Refer To

Refer To

Committee _____
Date _____
Chair _____
Action
 Fav, Adv, Hold (see rev. side)
 Other _____
Members _____

Committee _____
Date _____
Chair _____
Action
 Fav, Adv, Hold (see rev. side)
 Other _____
Members _____

Refer To

Refer To

MAYOR'S ACTION