

A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA, TO ENTER INTO AMENDMENT NUMBER 1 TO AGREEMENT FC-4906E, ARCHITECTURAL ENGINEERING AND DESIGN SERVICES, WITH JP2, A JOINT VENTURE, FOR THE PURPOSE OF INCLUDING THE EXECUTIVE OFFICES – OFFICE OF SUSTAINABILITY AS AN AUTHORIZED USER UNDER AGREEMENT FC-4906E TO PROVIDE PROFESSIONAL ARCHITECTURAL ENGINEERING AND DESIGN SERVICES; AND AUTHORIZING THE MAYOR TO ISSUE A TASK ORDER TO JP2, FOR COMPREHENSIVE CONSULTING SERVICES IN THE PROCUREMENT, MANAGEMENT, AND IMPLEMENTATION OF GUARANTEED ENERGY SAVINGS PERFORMANCE CONTRACTS FOR THE CITY OF ATLANTA, IN AN AMOUNT NOT TO EXCEED EIGHT HUNDRED THREE THOUSAND, ONE HUNDRED TWENTY-EIGHT DOLLARS AND ZERO CENTS (\$803,128.00); ALL WORK TO BE CHARGED TO AND PAID FROM TRUST FUND NUMBER 7701 PROJECT NUMBER 600388 (SUSTAINABILITY PROJECTS); AND FOR OTHER PURPOSES.

Workflow List:

Denise Quarles	Completed	02/04/2014 9:54 AM
Mariangela Corales	Completed	02/04/2014 10:11 AM
Finance	Completed	02/04/2014 10:13 AM
Information Technology	Skipped	02/04/2014 10:47 AM
Procurement	Completed	02/04/2014 12:11 PM
Adam Smith	Completed	02/04/2014 2:02 PM
Mayor's Office	Completed	02/04/2014 2:09 PM
Office of Research and Policy Analysis	Completed	02/05/2014 10:09 AM
Finance/Executive Committee	Pending	
Atlanta City Council	Pending	
Mayor's Office	Pending	

Certified by Presiding Officer	Certified by Clerk
Mayor's Action <i>See Authentication Page Attachment</i>	

LEGISLATION HISTORY – BLUE BACK

A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA, TO ENTER INTO AMENDMENT NUMBER 1 TO AGREEMENT FC-4906E, ARCHITECTURAL ENGINEERING AND DESIGN SERVICES, WITH JP2, A JOINT VENTURE, FOR THE PURPOSE OF INCLUDING THE EXECUTIVE OFFICES – OFFICE OF SUSTAINABILITY AS AN AUTHORIZED USER UNDER AGREEMENT FC-4906E TO PROVIDE PROFESSIONAL ARCHITECTURAL ENGINEERING AND DESIGN SERVICES; AND AUTHORIZING THE MAYOR TO ISSUE A TASK ORDER TO JP2, FOR COMPREHENSIVE CONSULTING SERVICES IN THE PROCUREMENT, MANAGEMENT, AND IMPLEMENTATION OF GUARANTEED ENERGY SAVINGS PERFORMANCE CONTRACTS FOR THE CITY OF ATLANTA, IN AN AMOUNT NOT TO EXCEED EIGHT HUNDRED THREE THOUSAND, ONE HUNDRED TWENTY-EIGHT DOLLARS AND ZERO CENTS (\$803,128.00); ALL WORK TO BE CHARGED TO AND PAID FROM TRUST FUND NUMBER 7701 PROJECT NUMBER 600388 (SUSTAINABILITY PROJECTS); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta (“City”) authorized FC-4906E, Architectural, Engineering and Design Services (“Agreement”), with JP2, a Joint Venture, (“Consultant”) on behalf of the Departments of Planning and Community Development, Public Works, Watershed Management, Parks, Recreation and Cultural Affairs, and the Office of Enterprise Asset Management, pursuant to Resolution 09-R-1636; and

WHEREAS, the term of the Agreement is for two (2) years with three (3) one (1) year renewal options to be exercised at the City’s sole discretion effective December 21, 2009 through December 20, 2011; and

WHEREAS, the City authorized Renewal Number 1 of the Agreement with a term of December 21, 2011 through December 20, 2012, pursuant to Resolution 11-R-1730; and

WHEREAS, the City authorized Renewal Number 2 of the Agreement with a term of December 21, 2012 through December 20, 2013, pursuant to Resolution 12-R-1645; and

WHEREAS, the City authorized Renewal Number 3 of the Agreement with a term of December 21, 2013 through December 20, 2014, pursuant to Resolution 13-R-3773; and

WHEREAS, the City’s Power to Change sustainability plan, through the Mayor’s Office of Sustainability, has an aim to make the City more sustainable by improving the City’s green programs and policies, such as reducing energy usage of municipal operations; and

WHEREAS, improving the efficiency of water, heating, and lighting use can have a major environmental impact, while reducing utility costs, and the Mayor’s Office of Sustainability desires to implement projects, in collaboration with and in facilities operated by the Departments of Planning and Community Development, Public Works, Watershed Management, Parks, Recreation and Cultural Affairs, and the Office of Enterprise Asset Management, to promote the efficient use of water, gas, and electricity, to conserve resources, and to reduce the City’s carbon footprint; and

WHEREAS, the Mayor's Office of Sustainability would like to utilize the comprehensive architectural, design, and engineering services of the Consultant for the procurement, management, and implementation of guaranteed energy savings performance contracts for the City, which will further the City's implementation of the Power to Change sustainability plan for the benefit of all City Departments; and

WHEREAS, the Consultant has performed satisfactorily under the Agreement; and

WHEREAS, the Director of Sustainability, the Chief Operating Officer, and the Chief Procurement Officer recommend issuing a Task Order for Architectural, Engineering and Design services to the Consultant in an amount not to exceed Eight Hundred Three Thousand, One Hundred Twenty-Eight Dollars and Zero Cents (\$803,128.00) for comprehensive consulting services in the procurement, management, and implementation of guaranteed energy savings performance contracts for the City.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor or his designee is authorized to execute Amendment Number 1 to the Agreement with JP2, a Joint Venture, on behalf of Executive Offices - Sustainability Office for the issuance of a Task Order to provide comprehensive consulting services in the procurement, management, and implementation of guaranteed energy savings performance contracts for the City, in an amount not to exceed Eight Hundred Three Thousand, One Hundred Twenty-Eight Dollars and Zero Cents (\$803,128.00).

BE IT FURTHER RESOLVED, that all contracted work will be charge to and paid from Trust Fund 7701, Project 600388 - Sustainability Projects (7701.040301.5212001.1320000.600388. 69999).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

BE IT FURTHER RESOLVED, that Amendment Number 1 to the Agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to the Consultant.

AND FINALLY BE IT RESOLVED that all resolutions or parts of resolutions in conflict herewith are hereby waived to the extent of the conflict.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose of this legislation is: (1) to request authorization to amend FC-4906E to include the Office of Sustainability as a user to said agreement and (2) to request authorization to issue a Task Order to JP2, a joint venture for FC-4906E, for comprehensive consulting services in the procurement, management, and implementation of guaranteed energy savings performance contracts for the City in an amount not to exceed \$803,218.00.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The Office of Sustainability has identified guaranteed energy performance contracts as a low-cost, effective measure to undertake substantial energy efficiency improvements in the portfolio of city government owned buildings and facilities. The primary goal and objective of this project is to be assisted in the procurement, management, and

implementation of performance contracts to ensure the City gets the very best overall value from its investment in energy efficiency improvements.

3. If Applicable/Known:

- (a) Contract Type (e.g. Professional Services, Construction Agreement, etc): Professional Services
- (b) Source Selection:
- (c) Bids/Proposals Due:
- (d) Invitations Issued:
- (e) Number of Bids:
- (f) Proposals Received:
- (g) Bidders/Proponents:
- (h) Term of Contract:

4. Fund Account Center (*Ex. Name and number*):

7701 (Trust Fund), 040301 (Executive Chief Operating Officer), 5212001 (Consulting/Professional Services), 1320000 (Chief Executive), 600388 (Sustainability Projects), 69999 (Non-Capital)

Fund: _____ Account: _____ Center: _____

5. Source of Funds: *Example: Local Assistance Grant* Trust Fund 7701, Project 600388 - Sustainability Projects.

6. Fiscal Impact: This legislation will result in a of \$803,128.00 from:

7701 (Trust Fund), 040301 (Executive Chief Operating Officer), 5212001 (Consulting/Professional Services), 1320000 (Chief Executive), 600388 (Sustainability Projects), 69999 (Non-Capital)

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. **Method of Cost Recovery:** If the City executes a guaranteed energy savings performance contract with an energy services company, the funds expended for this project will be rolled-into the total project costs of the energy savings performance contracts and will be recovered through the energy savings achieved over a period to be determined in the performance contract.

Examples:

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*

- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Juanmanuel Garcia-Sanchez

**MEMORANDUM**

To: Adam L. Smith, Chief Procurement Officer
Department of Procurement

From: Denise Quarles, Director 
Mayor's Office of Sustainability

Cc: Keith Brooks, Deputy Chief Procurement Officer
Wendell Bryant, Contracting Officer
Juanmanuel Garcia-Sanchez, Project Manager

Date: January 8, 2014

Re: **Legislative Request For FC-4906E, Architectural Engineering and Design Services Task Order, for Comprehensive Consulting Services in the Procurement, Management, and Implementation of Guaranteed Energy Savings Performance Contracts**

Consultant: JP2, a Joint Venture

Please prepare the appropriate Legislative Summary for **Cycle 3** to approve the above referenced services, in an amount not to exceed Eight Hundred Three Thousand, One Hundred Twenty Eight Dollars and Zero Cents (\$803,128.00).

These services shall be charged to and paid from:

FDOA: 7701 (Trust Fund), 040301 (Executive Chief Operating Officer), 5212001 (Consulting/Professional Services), 1320000 (Chief Executive), 600388 (Sustainability Projects), 69999 (Non-Capital)

If you have any additional questions, please contact Juanmanuel Garcia-Sanchez, Project Manager, at (404) 335-1953.

Attachment: Memorandum to DOP - legislative request (14-R-3193 : Authorization for Task Order under FC-4906E (Sustainability))



Task Order – Labor Only

Agreement Number: **FC-4906E Architectural Engineering and Design Services**

Task Order Number: **11**

Task Order Maximum Payment Amount: **\$803,128.⁰⁰**

The above referenced Task Order is made and entered into by and between the City of Atlanta, through its Contractual Agreement, hereinafter referred to as the CITY;

AND

JP2, A Joint Venture

hereinafter referred to as the CONSULTANT.

This Task Order is made a part of the Professional Services Agreement referenced above between the City and the Consultant, together with all attached exhibits made a part of this Task Order.

The period of performance/delivery date for this Task Order begins upon receipt of a Notice to Proceed and shall be completed within 8 months, unless a written modification to this Task Order is made by the City.

Task Order Services to be Provided: Consultant shall perform all work related to this task order in accordance with the scope of services, specifications and Consultant's proposal attached and incorporated as Exhibit "A".

Task Order Services to be Provided: See Exhibit "A".

City Project Contact Information:

Denise Quarles

Director Mayor's Office of Sustainability
Department of Sustainability
55 Trinity Avenue SW
Suite #1500
Atlanta, GA 30303

Office: 404-588-5982
E-Mail: dquarles@atlantaga.gov

Consultant Project Contact Information:

Jeff Jafari, P.E.

JP2
5887 Glenridge Drive
Suite 300
Atlanta, GA 30328

Office: 404-979-3300
Cell : 404-550-9550
E-Mail: jeff.jafari@pradgroup.com

Agreement Number: FC-4906E Architectural Engineering and Design Services
Task Order Number: 11
Task Order Consultant: JP2, A Joint Venture

Task Order Template – Labor Only

Estimated Labor Hours and Associated ODCs for Task by Labor Category: (See attached-Exhibit A)

Task Order Terms for Expenses: Reimbursable at cost

Estimated MBE/WBE Summary:

MBE/WBE Firms Utilized in Task Order:	PRAD Group (MBE)
Estimated MBE Percentage: 100%	Amount: \$803,128.⁰⁰
Total Estimated MBE/WBE Percentage: 100%	Amount: \$803,128.⁰⁰

Task Order Billing and Payment Terms: Per Master Agreement effective September 27, 2010.

Attachments: **Scope of Work & Labor Estimate**

Authorized Representatives and Signatures:

City of Atlanta Representative:

Denise Quarles Signature: _____

Consultant Representative:

Jeff Jafari, P.E. Signature: Jeff Jafari

Attachment: Task Order Template and Scope (14-R-3193 : Authorization for Task Order under FC-4906E (Sustainability))

Agreement Number: FC-4906E Architectural Engineering and Design Services

Task Order Number: 11

Task Order Consultant: JP2, A Joint Venture

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Task Order Template – Labor Only

EXHIBIT A: SCOPE OF SERVICES
FC-4906E Architectural Engineering and Design Services

Scope of Services Requested of:

JP2, A Joint Venture (FC-4906E Architectural Engineering and Design Services)

Scope of Services to be provided:

Procurement, Management, and Implementation of City – Wide ESPC - Proposed Scope of Services

Attachment: Task Order Template and Scope (14-R-3193 : Authorization for Task Order under FC-4906E (Sustainability))

Agreement Number: FC-4906E Architectural Engineering and Design Services

Task Order Number: 11

Task Order Consultant: JP2, A Joint Venture

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Task Order Template – Labor Only

EXHIBIT B: LABOR COSTS

The following positions are anticipated for the noted duration and noted hourly rates in accordance with FC-4906E:

Estimated Labor Hours for Task by Labor Category:

Labor Category	Home Office Rate	Estimated Home Office Hours per Category	Field Office Rate	Estimated Field Office Hours per Category	Total Estimated Cost per Category
Project Manager	\$199	336	N/A	N/A	\$66,864
Engineer 10	\$230	1368	N/A	N/A	\$314,640
Engineer 9	\$192	1072	N/A	N/A	\$205,824
Engineer 8	\$185	520	N/A	N/A	\$96,200
Designer 6	\$140	80	N/A	N/A	\$11,200
Designer 4	\$105	80	N/A	N/A	\$8,400
Admin, Sr.	\$80	280	N/A	N/A	\$22,400
Task Order Labor Totals		3,736		N/A	\$725,528
Other Direct Costs					\$77,600
Task Order Total					\$803,128

Proposed Task Order Milestones:

N/A: