

See Authentication Page Attachment

A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE MASTER TECHNOLOGY AGREEMENT NUMBER FC-6596 WITH TRYON CLEAR VIEW GROUP, LLC, PURSUANT TO SECTION 2-1189 OF THE ATLANTA CITY CODE OF ORDINANCES, TO PURCHASE TELECOMMUNICATION AUDIT SERVICES FOR THE CITY OF ATLANTA'S TELECOMMUNICATION SYSTEM, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, FOR A TERM NOT TO EXCEED TWO (2) YEARS, WITH PAYMENT TERMS BASED ON A CONTINGENCY MODEL WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL NOT CHARGE THE CITY OF ATLANTA WITH ANY UPFRONT FEES OF ANY KIND, AND WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL BE COMPENSATED FOR AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY (30) PERCENT OF THE ACTUAL SAVINGS FOUND AND IMPLEMENTED.

WHEREAS, pursuant to Section 2-1189 of the Atlanta City Code of Ordinances, the Chief Procurement Officer issued Request For Proposals ("RFP") number FC-66596, Telecommunication Audit; and

WHEREAS, the objective of the RFP was to select a qualified telecommunications auditing/ consulting firm to provide a comprehensive telecommunications audit for several City of Atlanta ("City") departments in order to reduce costs by identifying savings within the City's Telecommunication Division; and

WHEREAS, Tryon Clear View Group, LLC ("Tryon Clear View Group") was selected as the proponent to render the telecommunications audit for the City's Telecommunication Division; and

WHEREAS, the Chief Information Officer and the Chief Procurement Officer now recommend the purchase of a comprehensive telecommunications audit for several City departments.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City, Master Technology Agreement ("MTA") Number FC-6596 with Tryon Clear View Group to purchase a comprehensive telecommunications audit for several City departments, for a term not to exceed two (2) years.

BE IT FURTHER RESOLVED, that all payment terms will be based on a Contingency Model wherein Tryon Clear View Group will not charge the City of Atlanta with any upfront fees of any kind.

BE IT FURTHER RESOLVED, that, per the Contingency Model, Tryon Clear View Group will be compensated for audit services in an amount not to exceed Thirty (30) Percent of the actual savings found by Tryon Clear View Group and implemented and realized by the City of Atlanta.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer, in consultation with the City Attorney, is directed to prepare an agreement for execution by the Mayor or his designee.

BE IT FINALLY RESOLVED, that the Agreement will not become binding on the City, and the City will incur no obligation or liability under it, until it has been approved as to form by the City Attorney or her designee, executed by the Mayor or his designee, attested to by the Municipal Clerk, and delivered to Tryon Clear View Group.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE L. BYRD

Dept.'s Legislative Liaison: Kieva Morrison

Contact Number: 404-330-6264 / 404-546-7753

Originating Department: Department of Information Technology

Committee(s) of Purview: Finance/ Executive Committee

Chief of Staff Deadline: JANUARY 10, 2014

Anticipated Committee Meeting Date(s): Wednesday, January 29, 2014

Anticipated Full Council Date: FEBRUARY 3, 2014

Legislative Counsel's Signature: [Signature]

Commissioner's Signature: [Signature]

Chief Financial Officer: _____

Chief Information Officer Signature (for IT Procurements) _____

[Signature]

Chief Procurement Officer Signature: [Signature]

CAPTION

A RESOLUTION

BY FINANCE/EXECUTIVE COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE MASTER TECHNOLOGY AGREEMENT NUMBER FC-6596 WITH TRYON CLEAR VIEW GROUP, LLC, PURSUANT TO SECTION 2-1189 OF THE ATLANTA CITY CODE OF ORDINANCES, TO PURCHASE TELECOMMUNICATION AUDIT SERVICES FOR THE CITY OF ATLANTA'S TELECOMMUNICATION SYSTEM, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, FOR A TERM NOT TO EXCEED TWO (2) YEARS, WITH PAYMENT TERMS BASED ON A CONTINGENCY MODEL WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL NOT CHARGE THE CITY OF ATLANTA WITH ANY UPFRONT FEES OF ANY KIND, AND WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL BE COMPENSATED FOR AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY (30) PERCENT OF THE ACTUAL SAVINGS FOUND AND IMPLEMENTED.

FINANCIAL IMPACT: (if any) N/A

Mayor's Staff Only

Received by CPO: _____ (date)

Received by LC from CPO: _____ (date)

Received by Mayor's Office: Jamice Choi 1/9/14 (date)

Reviewed by: _____ (date)

Submitted to Council: _____ (date)

Attachment: Tryon Clear View Group legislation_MTA#FC-6596 (14-R-3140 : Resolution to execute Tryon Agreement# FC-6596, telecom audit)

Part II: Legislative White Paper:

(This portion of the Legislative Request Form will be shared with City Council members and staff)

A. Committee of Purview: FINANCE/EXECUTIVE**Caption:**

A RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE MASTER TECHNOLOGY AGREEMENT NUMBER FC-6596 WITH TRYON CLEAR VIEW GROUP, LLC, PURSUANT TO SECTION 2-1189 OF THE ATLANTA CITY CODE OF ORDINANCES, TO PURCHASE TELECOMMUNICATION AUDIT SERVICES FOR THE CITY OF ATLANTA'S TELECOMMUNICATION SYSTEM, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, FOR A TERM NOT TO EXCEED TWO (2) YEARS, WITH PAYMENT TERMS BASED ON A CONTINGENCY MODEL WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL NOT CHARGE THE CITY OF ATLANTA WITH ANY UPFRONT FEES OF ANY KIND, AND WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL BE COMPENSATED FOR AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY (30) PERCENT OF THE ACTUAL SAVINGS FOUND AND IMPLEMENTED.

Council Meeting Date: FEBRUARY 3, 2014

Requesting Dept: Information Technology

B. To be completed by the department:**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

DIT would like Council to authorize the execution of Master Technology Agreement ("MTA") Number FC-6596 with Tryon Clear View Group, LLC ("Tryon Clear View Group") to purchase a comprehensive telecommunications audit for several City of Atlanta ("City") departments, for a term not to exceed two (2) years.

All payment terms will be based on a Contingency Model wherein Tryon Clear View Group will not charge the City of Atlanta with any upfront fees of any kind.

Per the Contingency Model, Tryon Clear View Group will be compensated for audit services in an amount not to exceed Thirty (30) Percent of the actual savings found by Tryon Clear View Group, and implemented and realized by the City of Atlanta.

2. Please provide background information regarding this legislation.**Background / Justification**

Pursuant to Section 2-1189 of the Atlanta City Code of Ordinances, the Chief Procurement Officer issued Request For Proposals ("RFP") number FC-66596, Telecommunication Audit.

The objective of the RFP was to select a qualified telecommunications auditing/ consulting firm to provide a comprehensive telecommunications audit for several City of Atlanta departments in order to reduce costs by identifying savings within the City's Telecommunication Division.

Tryon Clear View Group was selected as the proponent to render the telecommunications audit for the City's Telecommunication Division.

Recommendation

The Chief Information Officer and the Chief Procurement Officer now recommend the purchase of a comprehensive telecommunications audit for several City departments.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):**
Professional services.
- (b) **Source Selection:** RFP
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** A term not to exceed two (2) years.

4. **Fund Account:** N/A.

5. **Source of Funds:** N/A.

6. **Fiscal Impact:** N/A.

7. **Method of Cost Recovery:** Per the Contingency Model, Tryon Clear View Group will be compensated for audit services in an amount not to exceed Thirty (30) Percent of the actual savings found by Tryon Clear View Group and implemented and realized by the City of Atlanta

This Legislative Request Form Was Prepared By: Kieva Morrison, DIT Legislative Analyst

**A RESOLUTION
BY FINANCE/ EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE MASTER TECHNOLOGY AGREEMENT NUMBER FC-6596 WITH TRYON CLEAR VIEW GROUP, LLC, PURSUANT TO SECTION 2-1189 OF THE ATLANTA CITY CODE OF ORDINANCES, TO PURCHASE TELECOMMUNICATION AUDIT SERVICES FOR THE CITY OF ATLANTA'S TELECOMMUNICATION SYSTEM, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, FOR A TERM NOT TO EXCEED TWO (2) YEARS, WITH PAYMENT TERMS BASED ON A CONTINGENCY MODEL WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL NOT CHARGE THE CITY OF ATLANTA WITH ANY UPFRONT FEES OF ANY KIND, AND WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL BE COMPENSATED FOR AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY (30) PERCENT OF THE ACTUAL SAVINGS FOUND AND IMPLEMENTED.

WHEREAS, pursuant to Section 2-1189 of the Atlanta City Code of Ordinances, the Chief Procurement Officer issued Request For Proposals ("RFP") number FC-66596, Telecommunication Audit; and

WHEREAS, the objective of the RFP was to select a qualified telecommunications auditing/consulting firm to provide a comprehensive telecommunications audit for several City of Atlanta ("City") departments in order to reduce costs by identifying savings within the City's Telecommunication Division; and

WHEREAS, Tryon Clear View Group, LLC ("Tryon Clear View Group") was selected as the proponent to render the telecommunications audit for the City's Telecommunication Division; and

WHEREAS, the Chief Information Officer and the Chief Procurement Officer now recommend the purchase of a comprehensive telecommunications audit for several City departments.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City, Master Technology Agreement ("MTA") Number FC-6596 with Tryon Clear View Group to purchase a comprehensive telecommunications audit for several City departments, for a term not to exceed two (2) years.

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BE IT FURTHER RESOLVED, that, per the Contingency Model, Tryon Clear View Group will be compensated for audit services in an amount not to exceed Thirty (30) Percent of the

actual savings found by Tryon Clear View Group and implemented and realized by the City of Atlanta.

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Legislative Summary**Committee of Purview**

A RESOLUTION AS SUBSTITUTED
BY FINANCE/EXECUTIVE COMMITTEE

Caption:

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE MASTER TECHNOLOGY AGREEMENT NUMBER FC-6596 WITH TRYON CLEAR VIEW GROUP, LLC, PURSUANT TO SECTION 2-1189 OF THE ATLANTA CITY CODE OF ORDINANCES, TO PURCHASE TELECOMMUNICATION AUDIT SERVICES FOR THE CITY OF ATLANTA'S TELECOMMUNICATION SYSTEM, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, FOR A TERM NOT TO EXCEED TWO (2) YEARS, WITH PAYMENT TERMS BASED ON A CONTINGENCY MODEL WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL NOT CHARGE THE CITY OF ATLANTA WITH ANY UPFRONT FEES OF ANY KIND, AND WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL BE COMPENSATED FOR AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY (30) PERCENT OF THE ACTUAL SAVINGS FOUND AND IMPLEMENTED.

Council Meeting Date:

January 21, 2014

Contract Type:

Professional Services

Source Selection:

Request for Proposals

Proposals Due:

June 19, 2013

Invitations Issued:

6

Proposals Received:

2

Background:

The objective of the RFP was to select a qualified telecommunications auditing and consulting firm to provide a comprehensive telecommunications audit for several City of Atlanta departments, in order to reduce costs by identifying savings within the City's Telecommunication Division. Tryon Clear View Group was selected as most responsive and responsible proponent to render the telecommunications audit for the City's Telecommunication Division.

Fund Account Center:

N/A

Fiscal Impact (if any): N/A

Term of Contract: Shall be for a term of two (2) years.

Method of Cost Recovery: Per the Contingency Model, Tryon Clear View Group will be compensated for audit services in an amount not to exceed Thirty (30) Percent of the actual savings found by Tryon Clear View Group and implemented and realized by the City of Atlanta.

Approvals:

DOF:

DOL: Approved

Prepared By: Eugene F. Fuller, Jr., Esq., Contracting Officer (404) 865-8709

Contract Number: FC-6596



CITY OF ATLANTA

Kasim Reed
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Director 
Mayor's Office of Contract Compliance

RE: **Bid Recommendation for FC 6596, Telecommunications Audit (RFP)**

DATE: July 11, 2013

The Mayor's Office of Contract Compliance has reviewed the bids for small business enterprise (SBE) participation. Both bidders have been deemed responsive by the Mayor's Office of Contract Compliance. For your information, they have committed to utilize SBE's as indicated below:

S2K Consulting		(15 Pts.)
Intellectual Concepts, LLC	SBE	15%
Core, LLC	SBE	20%
Participation Total		35%
Tryon Clear View Group		(15 Pts.)
DDC Business Solutions	SBE	35%
Participation Total		35%

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File
Eugene Fuller, DOP

Attachment: Tryon Clear View Group legislation_MTA#FC-6596 (14-R-3140 : Resolution to execute Tryon Agreement# FC-6596, telecom audit)

**CITY OF ATLANTA****Office of the Mayor**

55 Trinity Avenue, S.W., Suite 2400
Atlanta, GA 30303
404-330-6100

TO: Adam Smith, Chief Procurement Officer
FROM: Michael Dogan – DIT Commissioner
SUBJECT: Recommendation for Award for **FC-6596**, Telecommunications Audit
DATE: October 7, 2013

The City of Atlanta - Department of Information Technology recently explored a cost reduction initiative to identify savings within our telecommunications division throughout the City.

To facilitate this initiative, a telecommunications audit appears most prudent and the selected approach to start our objective.

The Office of Procurement has recently supported DIT with coordinating an RFP necessary for obtaining authorized vendor to perform an audit. We have concluded the competitive evaluation phase for the solicitation FC-6596, Telecommunications Audit on September 6, 2013. It is our recommendation that based on our contingency model approach that an award is made in favor of **Tryon Clear View Group**, in the amount not to exceed **30%** of the actual savings found and implemented.

We request that the procurement be moved to the next phase in the procurement process.

Thank you for your time with this procurement request.

cc: Keith Brooks, Office of Procurement
Mimie Woods, Office of Procurement
Eugene Fuller, Office of Procurement
Noel Small, DIT Telecom Director

(Do Not Write Above This Line)

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE MASTER TECHNOLOGY AGREEMENT NUMBER FC-6596 WITH TRYON CLEAR VIEW GROUP, LLC, PURSUANT TO SECTION 2-1189 OF THE ATLANTA CITY CODE OF ORDINANCES, TO PURCHASE TELECOMMUNICATION AUDIT SERVICES FOR THE CITY OF ATLANTA'S TELECOMMUNICATION SYSTEM, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, FOR A TERM NOT TO EXCEED TWO (2) YEARS, WITH PAYMENT TERMS BASED ON A CONTINGENCY MODEL WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL NOT CHARGE THE CITY OF ATLANTA WITH ANY UPPRONT FEES OF ANY KIND, AND WHEREIN TRYON CLEAR VIEW GROUP, LLC WILL BE COMPENSATED FOR AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY (30) PERCENT OF THE ACTUAL SAVINGS FOUND AND IMPLEMENTED.

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1ST ADOPT 2ND READ & REFER
- PERSONAL PAPER REFER

Date Referred _____
 Referred To: _____
 Date Referred _____
 Referred To: _____
 Date Referred _____
 Referred To: _____

First Reading
 Committee _____
 Date _____
 Chair _____
 Referred To _____

Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (see rev. side) _____ Other _____ Members _____	Committee _____ Date _____ Chair _____ Action Fav, Adv, Hold (see rev. side) _____ Other _____ Members _____
Refer To _____	Refer To _____

FINAL COUNCIL ACTION
 2nd 1st & 2nd 3rd
 Readings
 Consent V Vote RC Vote

CERTIFIED

MAYOR'S ACTION