

A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR TO ENTER INTO A SPECIAL PROCUREMENT AGREEMENT WITH ACCULLINK, INC. D/B/A ACCULYNK, PURSUANT TO SECTION 2-1191.1 OF THE CITY OF ATLANTA CODE OF ORDINANCES, FOR PAYSECURE SECURE ONLINE DEBIT PAYMENT SOLUTIONS SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$150,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM THE LISTED FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS; AND FOR OTHER PURPOSES.

Workflow List:

Jo Ann Macrina	Completed	01/21/2014 5:21 PM
Finance	Completed	01/22/2014 8:34 AM
Information Technology	Completed	01/22/2014 11:17 AM
Procurement	Completed	01/22/2014 2:01 PM
Adam Smith	Completed	01/22/2014 2:17 PM
Patrick McShane	Completed	01/22/2014 2:43 PM
Mayor's Office	Completed	01/22/2014 3:50 PM
Office of Research and Policy Analysis	Completed	01/22/2014 4:10 PM
Finance/Executive Committee	Completed	01/30/2014 8:32 PM
Atlanta City Council	Completed	02/05/2014 6:04 PM
Atlanta City Council	Completed	02/05/2014 6:04 PM
Finance/Executive Committee	Pending	
Mayor's Office	Pending	

HISTORY:

01/29/14 Finance/Executive Committee FORWARDED TO FC/NQ

RESULT:	FORWARDED TO FC/NQ	Next: 2/3/2014 1:00 PM
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02/03/14 Atlanta City Council HELD IN COMMITTEE

RESULT:	HELD IN COMMITTEE	Next: 2/12/2014 1:00 PM
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RESULT:	HELD IN COMMITTEE	Next: 2/12/2014 1:00 PM
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Certified by Presiding Officer	Certified by Clerk
Mayor's Action	
<i>See Authentication Page Attachment</i>	

A RESOLUTION BY FINANCE/EXECUTIVE COMMITTEE AUTHORIZING THE MAYOR TO ENTER INTO A SPECIAL PROCUREMENT AGREEMENT WITH ACCULLINK, INC. D/B/A ACCULYNK, PURSUANT TO SECTION 2-1191.1 OF THE CITY OF ATLANTA CODE OF ORDINANCES, FOR PAYSECURE SECURE ONLINE DEBIT PAYMENT SOLUTIONS SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$150,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM THE LISTED FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta (“City”), Department of Watershed Management (“DWM”) requires a means to address their under-banked and government debt card customers that allows DWM to adequately serve such customers; and

WHEREAS, the DWM Commissioner identified PaySecure service from Accullink, Inc. D/B/A Acculynk (“Acculynk”) as a unique technology solution that facilitates on-line transaction using a debit card, lowers fees to customers and the City, lowers risk due to reduced fraud, and guarantees expedited payments; and

WHEREAS, the DWM Commissioner requested special procurement authorization to procure PaySecure service from Acculynk; and

WHEREAS, pursuant to Section 2-1191.1 of the City Code of Ordnances (“Code”), the Chief Procurement Officer may procure supplies, services or construction items through special procurement contracts under certain conditions; and

WHEREAS, the Chief Procurement Officer has evaluated the DWM Commissioner’s request for special procurement authorization and determined that appropriate circumstances exist to authorize the requested special procurement, pursuant to Code Section 2-1191.1; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended authorizing the execution of a Special Procurement Agreement with Acculynk for PaySecure services in an amount not to exceed One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor, or his authorized designee, is authorized to enter into a Special Procurement Agreement with Accullink, Inc. D/B/A Acculynk (“Acculynk”) for PaySecure secure online debit payment solutions services, on behalf of the Department of Watershed Management, in an amount not to exceed One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00);

BE IT FURTHER RESOLVED, that the term of the Agreement will be for three (3) years with two (2) one (1) year renewal options to be exercised at the City’s sole discretion;

BE IT FURTHER RESOLVED, that the Chief Procurement Officer, in consultation with the City Attorney, is directed to prepare all appropriate documents for execution by the Mayor, or his authorized designee;

BE IT FURTHER RESOLVED, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been approved as to form by the City Attorney, executed by the Mayor, attested to by the Municipal Clerk and delivered Acculynk;

BE IT FINALLY RESOLVED, that all contracted work shall be charged to and paid from Fund Department Organization and Account Numbers 5051 (Water & Wastewater Revenue Fund) 170707 (DWM Cash Operations and Collections) 5213001 (Consulting/Professional Services - Technical) 4410000 (Water Administration).

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE ATTN: CANDACE L. BYRD

Dept.'s Legislative Liaison: Maisha L. Wood

Contact Number: 404-330-6887

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities Committee

Chief of Staff Deadline: January 10, 2014

Anticipated Committee Meeting Date(s): January 28, 2014

Anticipated Full Council Date: February 3, 2014

Legislative Counsel's Signature: [Signature]

Commissioner's Signature: [Signature]

Chief Financial Officer's Signature: [Signature]

Chief Procurement Officer Signature: [Signature]

Chief Information Officer Signature: [Signature]

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A SPECIAL PROCUREMENT AGREEMENT WITH ACCULLINK, INC. D/B/A ACCULYNK, PURSUANT TO SECTION 2-1191.1 OF THE CITY OF ATLANTA CODE OF ORDINANCES, FOR PAYSECURE SECURE ONLINE DEBIT PAYMENT SOLUTIONS SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$150,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM THE LISTED FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT: (if any) \$150,000.00

Mayor's Staff Only

Received by CPO: _____
(date)

Received by LC from CPO: _____
(date)

Received by Mayor's Office: Jamice Ouel 11/13/14
(date)

Reviewed by: [Signature]
(date)

Submitted to Council: _____ (date)



[Home](#)

ACCULLINK, INC. Control Number: 08064311

[Main](#) [Reports](#) [Officers](#) [Filing History](#)

Officers

Name	Address	Executing Officer	File Number	Actions
BAHL, ASHISH	3225 Cumberland Blvd. SE Suite 550 Atlanta, GA 30339	Is Executing Officer?: Yes Executing Officer Type: CEO	08064311	View
BAHL, ASHISH	3225 Cumberland Blvd SE Suite 550 Atlanta, GA 30339	Is Executing Officer?: Yes Executing Officer Type: Secretary	08064311	View
SHETH, NANDAN	3225 Cumberland Blvd SE Suite 550 Atlanta, GA 30339	Is Executing Officer?: Yes Executing Officer Type: CFO	08064311	View

Navigation icons: Home, Back, Forward, Search, Page 1/1, 15

[Return to Home](#)



Kasim Reed
MAYOR

CITY OF ATLANTA
DEPARTMENT OF WATERSHED MANAGEMENT
72 MARIETTA STREET NW
ATLANTA, GEORGIA 30303

Jo Ann J. Macrina, PE
COMMISSIONER

Memorandum:

To: Adam L. Smith, Chief Procurement Officer
Department of Procurement

From: Jo Ann J. Macrina, P.E.
Department of Watershed Management

Date: January 3, 2014

RE: **SPECIAL PROCUREMENT**
Online Debit Payment Solutions
Contractor: Acculynk

The Department of Watershed Management requests approval of Acculynk as a Special Procurement vendor for Secure Online Pin Debit transactions. Acculynk's PaySecure - Internet PIN Debit is unique, as it is the only card based payment method that allows online transactions to be securely authenticated by the entry of a bank issued PIN.

Please note that all processing fees and charges will be passed on to the end-user with the exception of the initial IT charges, which will be paid from 5051.170707.5213001.4410000. Attached is a copy of the Special Request Form and letter for your review.

If you have any questions regarding the matter, please do not hesitate to contact either:

- Mohamed Balla, Sr. Director, DWM Financial Administration
- Larry Scott, Director, DWM Procurement

Thank you in advance for your time and assistance regarding this matter.

Attachment (s)

- C: Michael Geisler, Deputy Commissioner – DWM
 Daphne Rackley, Deputy Commissioner – DWM/DIT
 Keith Brooks, Deputy Chief Procurement Officer – DOP
 Mohamed Balla, Sr. Director – DWM
 Larry Scott, Director – DWM



CITY OF ATLANTA

Kasim Reed
Mayor

SUITE 1900
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6204 Fax: (404) 658-7705
Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
asmith@atlantaga.gov

SPECIAL PROCUREMENT REQUEST FORM

1. Department Watershed Management Date January 3, 2014

2. Contact Person Mohamed Balla Phone # 404-546-3406

3. Date needed by January 10, 2014 to make Legislative Cycle 3

4. Special Procurement Documents Included:

(Memo from requesting Department) Yes No

(Copy of Invoice/Quote) Yes No

(Notarized E-VERIFY Contractor and/or Subcontractor Affidavit) Yes No

5. Special Procurement - Contract: Effective Date: Execution Expiration Date: 3 year base with two on year renewal options

6. Dollar amount per year and total amount of all years.

\$Revenue Neutral (User pays fees) / per yr. \$150,000 (initial IT Charges) all yrs.

Do you intend to encumber the full amount of funds Yes No

7. Vendor Name: _____

8. Description of Purchase: Acculynk is the only payment processor that has been approved by 10+ PIN Debit networks to securely capture, verify and process a true PIN Debit transaction for the online and mobile channels

9. Previous Department of Procurement Tracking # _____

10. New Department of Procurement Tracking # _____

11. CPA # _____

12. DOP Certification Memo issued Yes No

13. Special Procurement to be Routed Yes No

14. Department of Procurement - Buyer/Contracting Officer _____

Phone # _____

LEGISLATIVE COUNSEL REQUEST FOR LEGISLATION

For Legislative Counsel Use Only

_____ Date Received _____ Complete _____ Incomplete (Date returned: _____)

_____ Date of Department Consultation _____ Date of Finance Department Consultation

Commissioner Notified: ___ Yes ___ No If No, Why? _____

Legislation Required _____ Yes _____ No Legislation Type _____ Resolution _____ Ordinance

Amends the Code _____ Yes _____ No Blueback Prepared _____ Yes _____ No

Commissioner Signature _____

Council Members Only:
 Authority to speak to Subject Matter Attorney ___ Yes ___ No
 Authority to speak to Department ___ Yes ___ No

Date Submitted: January 3, 2014

Department Submitting Request: Watershed Management – Financial Administration

Person Submitting Request Mohamed Balla Extension: 546-3406

Bureau/Division Manager: Deputy Commissioner Michael Geisler Extension: 546-1232

Requesting preliminary meeting with Legislative Counsel attorney? Yes No

Subject Matter of the Meeting _____

Cycle Number/Requested Full Council Date (not earlier than 4 weeks from date of submission):

Cycle 3/ Full Council Date: February 3, 2014

If this must be submitted to Council in fewer than 4 weeks explain why. Please identify consequences if legislation is not submitted for requested cycle. Also, if applicable, please state why the Legislative Request Form was submitted after the Cycle deadline. All non-conforming requests must have Commissioner approval.

LEGISLATIVE COUNSEL REQUEST FOR LEGISLATION

Part I: Legislative Request Form:

Instructions: Please answer all questions fully before submitting. Attach additional pages if necessary. All requests for legislation must have approval of a manager prior to submission. All incomplete requests will be returned. Send request via electronic mail to Legislative Counsel. No hard copies will be accepted. Please refer to attached deadlines for the relevant Chief of Staff submission guidelines.

Legislation Name/Project Name: Special Procurement with Acculynk for Secure Online Debit Payment Solutions on behalf of the Department of Watershed Management, in an amount not to exceed One Hundred Fifty Thousand Dollars and No Cents (\$150,000.00).

1. What is the purpose of this legislation? (check one)

- Accept a grant or donation [If so, is a matching grant required?] Yes No
- Amend budget
- Amend Code of Ordinances
- Amend Contract
- Anticipate funds
- Appropriate funds
- Apply for a grant or donation
- Authorize/renew Contract
- Fines/penalties
- Human Resources related
- Make a purchase
- New project
- Procuring goods
- Procuring services
- Other, please explain

- If this legislation is to award/amend/renew a contract, please provide the following:

Expiration date of contract:

Contract Term (months/yr):

2. Can the purpose of this legislative request be accomplished administratively?

- Yes No I Don't Know

3. Please explain and estimate any financial impact on the City or your Department.

- Will there be a fee or charge assessed by the City? No
- If so, how much?
 - How was the fee or charge determined?
 - Will revenue be generated for the City? No

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

Please remember to contact Human Resources if this request involves personnel changes (ex. Reclassification, New Hires, Termination, etc.

4. If there has been previous or similar legislation, please describe and cite the relevant legislation (e.g., 04-R-0001).

5. Is this a computer/technology purchase? Yes No
If so, please forward ISR (Information System Hardware/Software Request) along with a copy of this Legislative Request Form via inter-office mail to: Legislative Counsel, Suite 4100, Law Department.

Please forward any additional pertinent or supporting documents (e.g. contracts, exhibits, requisitions, copies of any old ordinances/resolutions pertaining to this issue, etc.) along with a copy of this Legislative Request Form and legislative white paper via e-mail to the designated Legislative Counsel attorney for your department.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to authorize a Special Procurement Agreement with Acculynk, for Secure Online Debit Payment Solutions, in an amount not to exceed \$150,000.00.

2. Please provide background information regarding this legislation.

The DWM has been looking for ways to address our under-banked and government debit card customers. One of the main challenges that limited our ability to adequately serve this segment was proper security.

PaySecure is a unique technology solution that facilitates on-line transactions using a debit card.

PaySecure (Internet PIN Debit) is the only Internet PIN debit product available in the market. The benefits of this solution include:

- Lower fees to consumers and the City
- Lower risk due to reduced fraud and charge back liability shift
- Guaranteed and expedited payments
- Broader reach (under-banked and government debit cards)

3. If Applicable/Known:

(a) **Contract Type:** Special Procurement

(b) **Source Selection:** N/A

(c) **Bids/Proposals Due:** N/A

- (d) **Invitations Issued:** N/A
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**

- (h) **Term of Contract:** Three (3) Years with Two (2) One (1) Year renewal options.

4. Fund Account Center (Ex. Name and number):

FDOA: 5051 (Water & Wastewater Revenue Fund) 170707 (DWM Cash Operations and Collections) 5213001 (Consulting/Professional Services – Technical) 4410000 (Water Administration)

5. Source of Funds:

6. Fiscal Impact: This legislation will result in a reduction of \$150,000.00 from:

FDOA: 5051 (Water & Wastewater Revenue Fund) 170707 (DWM Cash Operations and Collections) 5213001 (Consulting/Professional Services – Technical) 4410000 (Water Administration)

7. Method of Cost Recovery:

Examples:

- a. ***Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. ***Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

This Legislative Request Form Was Prepared By: Cynthia Lunn, Watershed Procurement Manager, 404-546-3626.



CITY OF ATLANTA

SUITE 1900

55 TRINITY AVENUE, SW

ATLANTA, GA 30303

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DEPARTMENT OF PROCUREMENT

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP

Chief Procurement Officer

asmith@atlantaga.gov

Kasim Reed

Mayor

January 9, 2013

PROCUREMENT CODE SECTION 2-1191.1 SPECIAL PROCUREMENT DESIGNATION FC-7197

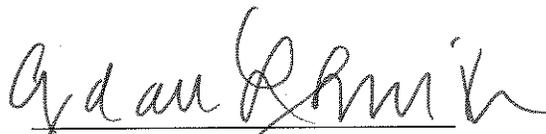
Pursuant to Atlanta City Code Section 2-1191.1, the Chief Procurement Officer may initiate a procurement above the small purchase amount specified in Section 2-1190 where he determines that an unusual or unique situation exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposals contrary to the public interest and such procurement does not technically qualify as a sole source procurement under Code Section 2-1191. Any special procurement under this Section shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the procurement and for the selection of the particular contractor shall be included by the Chief Procurement Officer in the contract file.

This special procurement request is being made to engage Acculynk Incorporated ("Acculynk") to provide the Department of Watershed Management with a patented system that will allow citizens to pay their water bills via the internet utilizing their bank issued ATM personal identification numbers ("PIN"). The not-to-exceed amount for this special procurement request is One Hundred Fifty Thousand Dollars and Zero Cents (\$150,000.00) for the initial Information Technology charges.

Having conducted an investigation of the available sources regarding the materials, goods and/or services stipulated herein pursuant to § 2-1191.1 of the City of Atlanta Code of Ordinances, Special Procurement, my findings are:

1. Acculynk is the only payment process that has been approved by 10+ PIN Debit networks to securely capture, process, and verify a true PIN Debit Transactions; and
2. Acculynk owns the patent for the PaySecure System and has not licensed its technology to any other parties.

I, Adam L. Smith, by the authority vested in me pursuant to § 2-1191.1 of the City of Atlanta Code of Ordinances, do hereby approve, direct and authorize the special procurement for software and services.


Adam L. Smith

Attachment: FC-7179_Special Procurement Authorization (14-R-3116 : DEBIT PAYMENT SOLUTIONS SERVICES DWM)