

**A RESOLUTION
BY FINANCE /EXECUTIVE COMMITTEE**

13- R -0297

A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA TO EXECUTE A CONTRACT WITH AMERICAN FACILITY SERVICE, INC. FOR FC-6120, CITYWIDE JANITORIAL SERVICE GROUPS B, C, & D ON BEHALF OF THE EXECUTIVE OFFICES-OFFICE OF ENTERPRISE ASSETS MANAGEMENT TO INCLUDE THE SITES AND FUNDING OF THE DEPARTMENT OF PARKS RECREATION AND CULTURAL AFFAIRS, THE ATLANTA POLICE DEPARTMENT, AND THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE MILLION FORTY-FOUR THOUSAND, FOUR HUNDRED EIGHTY DOLLARS AND ZERO CENTS (\$1,044,480.00). ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, DEPARTMENTS, ACCOUNTS, AND FUNCTION ACTIVITIES LISTED HEREIN; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta (the “City”) solicited Bids/Proposals for Contract No. FC-6120, Citywide Janitorial Services (“Contract”) on behalf of the Atlanta Police Department (APD), Department of Parks Recreation & Cultural Affairs (DPRCA), and the Department of Watershed Management; and

WHEREAS, after reviewing and evaluating the Bids/Proposals, the Director, of the Office Enterprise Assets Management-Facilities Management (“OEAM”) and the Chief Procurement Officer recommend that the Contract be awarded to the most responsive offeror, American Facility Service, Inc.(“Contractor”), in an amount not to exceed One Million Forty-Four Thousand, Four Hundred Eighty Dollars and Zero Cents (\$1,044,480.00); and

WHEREAS, the initial term of the Contract will be for a period of three (3) years, with two (2) one (1) year renewal options to be exercised at the sole discretion of the City; and

WHEREAS, the Director of OEAM and the Chief Procurement Officer have determined that it is desirable and in its best interest of the City to enter into the Contract with the Contractor.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES that the Mayor is authorized to execute the Contract with the Contractor on behalf of OEAM in an amount not to exceed One Million Forty-Four Thousand, Four Hundred Eighty Dollars and Zero Cents (\$1,044,480.00) with an initial term of three (3) years, with two (2) one (1) year renewal options to be exercised at the sole discretion of the City.

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from The Police Department 1001 (General Fund), Department Org 240401 (APD Uniform Patrol), Account 5212001 (Consultant/Professional) Function Activity 3223000 (Patrol)-\$30,000.00, 1001 (General Fund), Department Org 240202 (APD Police Stations), Account 5212001 (Consultant/Professional) Function Activity 3260000 (Police

Stations)-\$30,000.00, Department of Parks, Recreation and Cultural Affairs-1001 (General Fund) , Department Org 140301(PRC Recreation Administration) Account 5212001(Consultant/Professional Services) Function Activity 6110000 (Cul/Rec. Administration)-\$636,000.00, and The Department Of Watershed Management-5052 (Water & Wastewater Renewal), Department Org 170303 (DWM Watershed Construction), Account 5212001 (Consultant /Professional), Function Activity 4240000 (Tunnels)-\$45,000.00, 5051 (Water & Wastewater Revenue), Department Org 170204 (DWM Treatment Plant-R.M. Clayton), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$44,400.00, 5051 (Water & Wastewater Revenue), Department Org 170205(DWM Treatment Plant-Utoy), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$27,000.00, 5051 (Water & Wastewater Revenue), Department Org 170206 (DWM Treatment Plant-South River), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$13,800.00, 5051 (Water & Wastewater Revenue), Department Org 170212(DWM Wastewater Collection), Account 5212001 (Consultant/Professional), Function Activity 4310000 (Sanitary Administration)-\$9,000.00, 5051 (Water & Wastewater Revenue), Department Org 170407 (DWM Water Facility Maintenance), Account 5212001 (Consultant/Professional), Function Activity 4430000 (Treatment)-\$209,280.00

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to assist the City Attorney in the preparation of the Contract for execution by the Mayor.

BE IT FINALLY RESOLVED, that the Contract will not become binding upon the City, and the City will incur no liability under it until the Contract is executed by the Mayor, attested to by the Municipal Clerk, approved by the City Attorney as to form and delivered to the Contractor.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

<p>A. To be completed by Legislative Counsel:</p> <p>Committee of Purview:</p> <p>Caption:</p> <p>Council Meeting Date:</p> <p>Requesting Dept.:</p>

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation. The City solicited Bids for Contract Number FC-6120 Citywide Janitorial Service for Groups B (Police), C (DWM), & D (DPRCA) for service on behalf of the Executive Offices-Office of Enterprise Assets Management to various City Facilities listed herein. After reviewing and evaluating the Bids, the Director of the Facilities Management Division and the Chief Procurement Officer recommend that the Contract is awarded to American Facility Service, Inc.

2. Please provide background information regarding this legislation. The purpose of this legislation is to enter into agreement contractual agreement American Facility Service, In. for janitorial services at various City facilities. The total contract value set forth in the legislation is One Million Forty-Four Thousand, Four Hundred Eighty Dollars and No Cents (\$1,044,480.00).

3. If Applicable/Known:

- (a) **Contract Type:** Service
- (b) **Source Selection:** Bid
- (c) **Bids/Proposals Due:** September 17, 2012
- (d) **Invitations Issued:** 20
- (e) **Number of Bids:** N/A
- (f) **Proposals Received:** 8
- (g) **Bidders/Proponents:** 8
- (h) **Term of Contract:** The contract term is for three years (3) years with Two (2) one (1) year renewal options.

4. Fund Account Center: 1001 (General Fund), Department Org. 240401 (APD Uniform Patrol), Account 5212001 (Consultant Professional), Function Activity 3223000 (Patrol)-\$30,000.00, 1001 (General Fund), Department Org. 240202 (APD Police Stations), Account 5212001 (Consultant Professional), Function Activity 3260000 (Police Stations)-\$30,000.00 Department of Parks, Recreation And Cultural Affairs-1001 (General Fund) 140301 PRC Recreation Administration, 5212001consultant/Professional Services, 6110000 Cul/Rec. Administration-\$636,000.00, and The Department of Watershed Management-5052 (Water & Wastewater Renewal), Department Org 170303 (DWM Watershed Construction), Account 5212001 (Consultant /Professional), Function Activity 4240000 (Tunnels)-\$45,000.00, 5051 (Water & Wastewater Revenue), Department Org 170204 (DWM Treatment Plant-R.M. Clayton), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$44,400.00, 5051 (Water & Wastewater Revenue), Department Org 170205(DWM Treatment Plant-Utoy), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$27,000.00, 5051 (Water & Wastewater Revenue), Department Org 170206 (DWM Treatment Plant-South River), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$13,800.00, 5051 (Water & Wastewater Revenue), Department Org 170212(DWM Wastewater Collection), Account 5212001 (Consultant/Professional), Function Activity 4310000 (Sanitary Administration)-\$9,000.00, 5051 (Water & Wastewater Revenue), Department Org 170407 (DWM Water Facility Maintenance), Account 5212001 (Consultant/Professional), Function Activity 4430000 (Treatment)-\$209,280.00

5. Source of Funds: General, Water & Wastewater Revenue, and Water & Wastewater Renewal Funds

6. **Fiscal Impact:** The fiscal impact is One Million Forty-Four Thousand, Four Hundred Eighty Dollars and Zero Cents (\$1,044,480.00).

7. **Method of Cost Recovery:** N/A

This Legislative Request Form Was Prepared By: Perceta Watkins

LEGISLATIVE SUMMARY
FC-6120 Citywide Janitorial Services, (Groups B, C & D)

TO: CITY UTILITIES COMMITTEE

CAPTION

A RESOLUTION

BY FINANCE /EXECUTIVE COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA TO EXECUTE A CONTRACT WITH AMERICAN FACILITY SERVICE, INC., FOR FC-6120, CITYWIDE JANITORIAL SERVICE GROUPS B, C, & D ON BEHALF OF THE EXECUTIVE OFFICES-OFFICE OF ENTERPRISE ASSETS MANAGEMENT TO INCLUDE THE SITES AND FUNDING OF THE DEPARTMENT OF PARKS RECREATION AND CULTURAL AFFAIRS, THE ATLANTA POLICE DEPARTMENT, AND THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE MILLION FORTY-FOUR THOUSAND, FOUR HUNDRED EIGHTY DOLLARS AND NO CENTS (\$1,044,480.00); ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM THE POLICE DEPARTMENT 1001 (GENERAL FUND), DEPARTMENT ORG. 240401 (APD UNIFORM PATROL), ACCOUNT 5212001 (CONSULTANT PROFESSIONAL), FUNCTION ACTIVITY 3223000 (PATROL)-\$30,000.00, 1001 (GENERAL FUND), DEPARTMENT ORG. 240202 (APD POLICE STATIONS), ACCOUNT 5212001 (CONSULTANT PROFESSIONAL), FUNCTION ACTIVITY 3260000 (POLICE STATIONS)-\$30,000.00 DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS-1001 (GENERAL FUND) 140301. PRC RECREATION ADMINISTRATION, 5212001CONSULTANT/PROFESSIONAL SERVICES, 6110000 CUL/REC. ADMINISTRATION-\$636,000.00, AND THE DEPARTMENT OF WATERSHED MANAGEMENT-5052 (WATER & WASTEWATER RENEWAL), DEPARTMENT ORG 170303 (DWM WATERSHED CONSTRUCTION), ACCOUNT 5212001 (CONSULTANT /PROFESSIONAL), FUNCTION ACTIVITY 4240000 (TUNNELS)-\$45,000.00, 5051 (WATER & WASTEWATER REVENUE), DEPARTMENT ORG 170204 (DWM TREATMENT PLANT-R.M. CLAYTON), ACCOUNT 5212001 (CONSULTANT/PROFESSIONAL), FUNCTION ACTIVITY 4335000 (SEWAGE TREATMENT)-\$44,400.00, 5051 (WATER & WASTEWATER REVENUE), DEPARTMENT ORG 170205(DWM TREATMENT PLANT-UTOY), ACCOUNT 5212001 (CONSULTANT/PROFESSIONAL), FUNCTION ACTIVITY 4335000 (SEWAGE TREATMENT)-\$27,000.00, 5051 (WATER & WASTEWATER REVENUE), DEPARTMENT ORG 170206 (DWM TREATMENT PLANT-SOUTH RIVER), ACCOUNT 5212001 (CONSULTANT/PROFESSIONAL), FUNCTION ACTIVITY 4335000 (SEWAGE TREATMENT)-\$13,800.00, 5051 (WATER & WASTEWATER REVENUE), DEPARTMENT ORG 170212(DWM WASTEWATER COLLECTION), ACCOUNT 5212001 (CONSULTANT/PROFESSIONAL), FUNCTION ACTIVITY 4310000 (SANITARY ADMINISTRATION)-\$9,000.00, 5051 (WATER & WASTEWATER REVENUE), DEPARTMENT ORG 170407 (DWM WATER FACILITY MAINTENANCE), ACCOUNT 5212001 (CONSULTANT/PROFESSIONAL), FUNCTION ACTIVITY 4430000 (TREATMENT)-\$209,280.00; AND FOR OTHER PURPOSES.

Committee Meeting Date: February 12-13, 2013

Council Meeting Date: February 18, 2013

Legislation Title: A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA TO EXECUTE A CONTRACT WITH AMERICAN FACILITY SERVICE, INC., FOR FC-6120, CITYWIDE JANITORIAL SERVICE GROUPS B, C, & D ON BEHALF OF THE EXECUTIVE OFFICES-OFFICE OF ENTERPRISE ASSETS MANAGEMENT

Requesting Dept.: Office of Enterprise Asset Management

Contract Type: Services

Advertisement: City of Atlanta's website on August 20, 2012

Bids/Proposals Due: September 17, 2012

Invitations Mailed: 20

Bids/Proposals Received: Eight (8)

Bidders: A-Action Janitorial, American Facilities Services, VGW Investments, Inc., Acscntial / Able Services, Chi-Ada Corp., Mantech Acquisition, Riteway Service, OJS Systems, Inc.

Contractor: American Facility Services

Estimated Value: \$ 1,044,480.00

Scope Summary: To provide Janitorial Services to ensure that city owned and leased facilities are maintained in a safe and sanitary manner.

Background: This project will provide janitorial cleaning of City of Atlanta facilities for the Office of Enterprise Assets Management (OEAM). The work will be performed at the various City facilities except any add/deleted during the life of this contract. The successful proponents shall furnish all janitorial services, the labor, materials, cleaning supplies and restroom supplies (including feminine products, soap, toilet seat covers, toilet tissue, paper towels and the required supplies).

Evaluation Team: OEAM

Term of Contract: The Contract shall be for a period of three (3) years, with two (2) one (1) year renewal options to be exercised at the sole discretion of the City.

Fund Account Centers: 1001 (GENERAL FUND), DEPARTMENT ORG. 240401 (APD UNIFORM PATROL), Account 5212001 (Consultant Professional), Function Activity 3223000 (Patrol)-\$30,000.00, 1001 (General Fund), Department Org. 240202 (APD Police Stations), Account

5212001 (Consultant Professional), Function Activity 3260000 (Police Stations)-\$30,000.00
Department Of Parks, Recreation And Cultural Affairs-1001 (General Fund) 140301 PRC
Recreation Administration
5212001consultant/Professional Services, 6110000
Cul/Rec. Administration-\$636,000.00, And The
Department Of Watershed Management-5052 (Water & Wastewater Renewal), Department Org 170303 (DWM Watershed Construction), Account 5212001 (Consultant/Professional), Function Activity 4240000 (Tunnels)-\$45,000.00, 5051 (Water & Wastewater Revenue), Department Org 170204 (DWM Treatment Plant-R.M. Clayton), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$44,400.00, 5051 (Water & Wastewater Revenue), Department Org 170205 (DWM Treatment Plant-Utoy), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$27,000.00, 5051 (Water & Wastewater Revenue), Department Org 170206 (DWM Treatment Plant-South River), Account 5212001 (Consultant/Professional), Function Activity 4335000 (Sewage Treatment)-\$13,800.00, 5051 (Water & Wastewater Revenue), Department Org 170212 (DWM Wastewater Collection), Account 5212001 (Consultant/Professional), Function Activity 4310000 (Sanitary Administration)-\$9,000.00, 5051 (Water & Wastewater Revenue), Department Org 170407 (DWM Water Facility Maintenance), Account 5212001 (Consultant/Professional), Function Activity 4430000 (Treatment)-\$209,280.00

Prepared By:

Valerie Floyd, Contracting Officer

Contact Number:

(404) 330-6517

Kasim Reed
Mayor



Duriya M. Farooqui
Interim Chief Operating Officer

CITY OF ATLANTA

Facilities Management
Billy Warren, Director

Office of Enterprise Assets Management
68 Mitchell Street, Suite 1225
Atlanta, Georgia 30303
404-330-6225 / 404-658-7787 (fax)
www.atlantaga.gov

Real Estate Portfolio
John C. Lavelle, Director

To: Adam Smith, Chief Procurement Officer, DOP

From: Billy Warren, Jr., Director, OEAM 

Date: November 28, 2012

Re: Justification for Janitorial Contractor Selection

American Facilities provides a highly trained and experienced staff and state of the art cleaning equipment, that will assist them in getting the job right the first time. The company competitively bided on the RFP for Groups B, C and D, and was the lowest bidder. The price difference between the second lowest bidder (Rite Way) and American Facilities is less than \$3,000.

OEAM wishes to use American Facility because they are the lowest bidder. OEAM has developed tools within the contract to assist the COA in ensuring that the provider meets the City's service needs for the different groups.

OEAM's stance is that no matter who is awarded the contract; the provider will be held to the standards of the contract. There are step in the contract that hold the provider accountable to the contract.

BW/khw

C: Keith Brooks, DOP
Karen Hansberry-White, OEAM

2012 NOV 28 PM 1:39

CITY OF ATLANTA
DEPT. OF PROCUREMENT



CITY OF ATLANTA

Kasim Reed
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Director *HO*
Mayor's Office of Contract Compliance

RE: **Bid Recommendation for FC 6120, Citywide Janitorial Services Groups B, C & D**

DATE: October 16, 2012

The Mayor's Office of Contract Compliance has reviewed the three proposals for Small Business Enterprise (SBE) participation. All three bidders have been deemed responsive. For your information, they have committed to utilize SBE's as indicated below:

A-Action, Inc.		15 Pts.
Dream Team	SBE	12%
Key Maintenance	SBE	9.4%
Creative Business Service	SBE	9.8%
Respass & Respass	SBE	1%
Darryl Brooks	SBE	1.4%
Participation Total		33.6%
American Facility Services, Inc.		15 Pts.
Diversified Technologies, LLC	SBE	35%
Participation Total		35%
Rite Way Service, Inc.		15 Pts.
Diversified Technologies, LLC	SBE	35%
Intercontinental Services, Inc.	SBE	15%
Participation Total		50%

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File
Valerie Floyd, DOP



[Home](#)

AMERICAN FACILITY SERVICES INC. Control Number: K108611

[Main](#) [Reports](#) [Officers](#) [Filing History](#)

Entity Info

Entity Id 825297

Key Indicators

Model Type Corporation
Locale Domestic
Qualifier For-Profit

Business Name AMERICAN FACILITY SERVICES
Suffix INC.
Registration Date 5/15/1991
Entity Status Active/Compliance

Foreign Name

Date of Organization

State Georgia

Country

Principal Office Address

PRINCIPAL

Line1 1325 UNION HILL INDUSTRIAL CT

Line2 SUITE A

City ALPHARETTA **State** Georgia **Zip** 30004-5693

Agent

Is non-commercial Registered Agent? Yes

Name

Address

Line1

Line2

City **State** **Zip**

Email

Previous Names

Name Changed From	Name Changed To	Surviving Entity Id	Cancelled Entity Id	Effective Date	Due Date	File Number	Actions
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No Miscellaneous Filings were found.

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TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE L. BYRD

Dept.'s Legislative Liaison: Perceeta Watkins

Contact Number: 404-330-6569

Originating Department: Office of Enterprise Assets Management

Committee(s) of Purview: Finance/Executive

Chief of Staff Deadline: February 8, 2013

Anticipated Committee Meeting Date(s): February 26-27, 2013

Anticipated Full Council Date: March 4, 2013

Legislative Counsel's Signature: _____

Commissioner's Signature: _____

Chief Information Officer Signature (for IT Procurements) _____

Chief Procurement Officer Signature: _____

CAPTION

A RESOLUTION

BY FINANCE /EXECUTIVE COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA TO EXECUTE A CONTRACT WITH AMERICAN FACILITY SERVICE, INC. FOR FC-6120, CITYWIDE JANITORIAL SERVICE GROUPS B, C, & D ON BEHALF OF THE EXECUTIVE OFFICES-OFFICE OF ENTERPRISE ASSETS MANAGEMENT TO INCLUDE THE SITES AND FUNDING OF THE DEPARTMENT OF PARKS RECREATION AND CULTURAL AFFAIRS, THE ATLANTA POLICE DEPARTMENT, AND THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE MILLION FORTY-FOUR THOUSAND, FOUR HUNDRED EIGHTY DOLLARS AND ZERO CENTS (\$1,044,480.00). ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUNDS, DEPARTMENTS, ACCOUNTS, AND FUNCTION ACTIVITIES LISTED HEREIN; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT: (if any)

Mayor's Staff Only

Received by CPO: _____ (date)

Received by LC from CPO: _____ (date)

Received by Mayor's Office: 2-7-13 (date)

Reviewed by: _____ (date)

Submitted to Council: _____ (date)