

**A RESOLUTION  
BY FINANCE/EXECUTIVE COMMITTEE**

**13- R -0295**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO COOPERATIVE PURCHASING AGREEMENT NUMBER COA-6495-PL PURSUANT TO SECTION 2-1602 ET SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING GENERAL SERVICES ADMINISTRATION CONTRACT NUMBER GS-35F-4543G WITH DLT SOLUTIONS, LLC, (AN AUTHORIZED SCRIPTLOGIC PRODUCTS AND SERVICES RESELLER) FOR THE PURCHASE OF SCRIPTLOGIC DESKTOP AUTHORITY SOFTWARE MAINTENANCE AND SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED FORTY-THREE THOUSAND, SIX HUNDRED NINE DOLLARS AND FIFTY CENTS (\$43,609.50) FOR ONE (1) YEAR OF SERVICE, THEREBY EXERCISING THE FIRST ONE (1) YEAR RENEWAL OPTIONS; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUNDING NUMBERS LISTED HEREIN; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") executed a cooperative purchasing agreement with DLT Solutions, LLC ("DLT Solutions") to purchase Scriptlogic Desktop Authority software licenses ("Scriptlogic"), as well as one (1) year of maintenance and support services in an amount not to exceed Fifty-Two Thousand, Four Hundred Nine Dollars and Forty-Three Cents (\$52,409.43) pursuant to Resolution 11-R-0030, which was adopted by the Atlanta City Council ("Council") on January 18, 2011, and approved pursuant to Atlanta City Charter Section 2-403 on January 27, 2011; and

**WHEREAS**, the City executed a new cooperative purchasing agreement with DLT Solutions to purchase one (1) year of Scriptlogic maintenance and support services with two (2), one-year renewal options, in an amount not to exceed Fifty-One Thousand, One Hundred Twenty-Four Dollars and Twelve Cents (\$51,124.12), pursuant to Resolution 12-R-0067, which adopted by Council on January 17, 2012, and approved pursuant to Atlanta City Charter Section 2-403 on January 26, 2012; and

**WHEREAS**, the City's Department of Information Technology ("DIT") has been able to successfully utilize the Scriptlogic Desktop Authority software to reduce the frequency of help desk calls, shorten incident resolution time, tighten security, reduce energy costs, meet technology compliance objectives, and keep desktop systems updated and spyware-free; and

**WHEREAS**, DIT continues to require the Scriptlogic maintenance and support services provided by DLT Solutions, as these services provide the granular control needed over Windows PCs and applications from a central location in order to maximize efficient labor resource deployment and provide timely customer support; and

**WHEREAS**, pursuant to Article X, Division 15 Intergovernmental Relations of the City of Atlanta Code of Ordinances (the "Code"), the Chief Procurement Officer may procure supplies, services, or construction items through contracts established by a public procurement unit outside the City; and

**WHEREAS**, the Chief Information Officer has identified General Services Administration ("GSA") contract number GS-35F-4543G with DLT Solutions, as a viable, cooperative purchasing vehicle for Scriptlogic maintenance and support services; and

**WHEREAS**, the Chief Procurement Officer has evaluated and determined that competitive procedures akin to those used by the city were used by the GSA in the development of the contract from which the

cooperative purchasing agreement was derived and that the cost of the goods, supplies, services or construction are comparable to or less than the cost of the same goods, supplies, services or construction if obtained through city procurements under Division 4 of the City Procurement Code; and

**WHEREAS**, the Chief Information Officer and the Chief Procurement Officer recommend the execution of cooperative purchasing agreement number COA-6495-PL with DLT Solutions, LLC, utilizing GSA contract number GS-35F-4543G, to purchase Scriptlogic maintenance and support services in an amount not to exceed Forty-Three Thousand, Six Hundred Nine Dollars and Fifty Cents (\$43,609.50) for one (1) year, with all contracted work charged to and paid from the Fund, Department Organization Account, and Function Activity (“FDOA”) numbers listed below.

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, cooperative purchasing agreement number COA-6495-PL with DLT Solutions, LLC (an authorized Scriptlogic products and services reseller), utilizing GSA contract number GS-35F-4543G, to purchase Scriptlogic maintenance and support services in an amount not to exceed Forty-Three Thousand, Six Hundred Nine Dollars and Fifty Cents (\$43,609.50), thereby renewing said services for one (1) year with a one (1) year renewal option remaining.

**BE IT FURTHER RESOLVED**, that all contracted work shall be charged to and paid from FDOA 1001(General Fund) 050212 (DIT Server Management) 5213001 (Consulting/Professional Services-Technical) 1535000 (Data Processing/Management Information System).

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare any requisite documentation for execution by the Mayor or his designee.

**BE IT FINALLY RESOLVED**, that the documentation will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor or his designee, attested to by the Municipal Clerk, approved as to form by the City Attorney or her designee, and delivered to DLT Solutions, LLC.

**Part II: Legislative White Paper:**

(This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. Committee of Purview: FINANCE/EXECUTIVE**

**Caption:**

**A RESOLUTION  
BY FINANCE/EXECUTIVE COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO COOPERATIVE PURCHASING AGREEMENT NUMBER COA-6495-PL PURSUANT TO SECTION 2-1602 ET SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING GENERAL SERVICES ADMINISTRATION CONTRACT NUMBER GS-35F-4543G WITH DLT SOLUTIONS, LLC, (AN AUTHORIZED SCRIPTLOGIC PRODUCTS AND SERVICES RESELLER) FOR THE PURCHASE OF SCRIPTLOGIC DESKTOP AUTHORITY SOFTWARE MAINTENANCE AND SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED FORTY-THREE THOUSAND, SIX HUNDRED NINE DOLLARS AND FIFTY CENTS (\$43,609.50) FOR ONE (1) YEAR OF SERVICE, THEREBY EXERCISING THE FIRST ONE (1) YEAR RENEWAL OPTIONS; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUNDING NUMBERS LISTED HEREIN; AND FOR OTHER PURPOSES.**

**Council Meeting Date: Monday, March 4, 2013**

**Requesting Dept: Information Technology**

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

DIT would like Council to authorize the Mayor or his designee to execute cooperative purchasing agreement number COA-6495-PL with DLT Solutions, LLC (an authorized Scriptlogic products and services reseller), utilizing GSA contract number GS-35F-4543G, to purchase Scriptlogic maintenance and support services in an amount not to exceed \$43,609.50, thereby renewing said services for one (1) year with a one (1) year renewal option remaining.

**2. Please provide background information regarding this legislation.**

**Issue**

The City of Atlanta executed a cooperative purchasing agreement with DLT Solutions, LLC (“DLT Solutions”) to purchase Scriptlogic Desktop Authority software licenses (“Scriptlogic”), as well as one (1) year of maintenance and support services in an amount not to exceed \$52,409.43 pursuant to Resolution 11-R-0030, which was adopted by the Atlanta City Council (“Council”) on January 18, 2011, and approved pursuant to Atlanta City Charter Section 2-403 on January 27, 2011.

The City later executed a new cooperative purchasing agreement with DLT Solutions to purchase one (1) year of Scriptlogic maintenance and support services with two (2), one-year renewal options, in an amount not to exceed \$51,124.12, pursuant to Resolution 12-R-0067, which adopted by Council on January 17, 2012, and approved pursuant to Atlanta City Charter Section 2-403 on January 26, 2012.

DIT has been able to successfully utilize the Scriptlogic Desktop Authority software to reduce the frequency of help desk calls, shorten incident resolution time, tighten security, reduce energy costs, meet technology compliance objectives, and keep desktop systems updated and spyware-free.

DIT continues to require the Scriptlogic maintenance and support services provided by DLT Solutions, as these services provide the granular control needed over Windows PCs and applications from a central location in order to maximize efficient labor resource deployment and provide timely customer support.

**Recommendation**

The Chief Information Officer and the Chief Procurement Officer recommend the execution of cooperative purchasing agreement number COA-6495-PL with DLT Solutions, LLC, utilizing GSA contract number GS-35F-4543G, to purchase Scriptlogic maintenance and support services in an amount not to exceed \$43,609.50 for one (1) year, with all contracted work charged to and paid from the Fund, Department Organization Account, and Function Activity (“FDOA”) numbers listed below.

**3. If Applicable/Known:**

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):**  
Maintenance and support services.

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) **Number of Bids:**

(f) **Proposals Received:**

(g) **Bidders/Proponents:**

(h) **Term of Contract:** One (1) year.

**4. Fund Account:** FDOA 1001(General Fund)

**5. Source of Funds:** All contracted work shall be charged to and paid from FDOA 1001(General Fund) 050212 (DIT Server Management) 5213001 (Consulting/Professional Services-Technical) 1535000 (Data Processing/Management Information System).

**6. Fiscal Impact:** \$43,609.50

**7. Method of Cost Recovery:**

**This Legislative Request Form Was Prepared By:** Kieva Morrison, DIT Legislative Analyst.

## Legislation Summary

**Committee of Purview:**

**Caption**

A resolution authorizing the Mayor to execute an appropriate contractual agreement on behalf of the Department of Information Technology with DLT Solutions, LLC (An Authorized Scriptlogic Products and Services Reseller) in an amount not to exceed forty three thousand six hundred nine dollars and fifty cents (\$43,609.50). All contracted work shall be charged to and paid from funding numbers listed herein; And for other purposes.

**Council Meeting Date:** March 04, 2013

**Legislation Title:** Resolution authorizing the Chief Procurement Officer to utilize the Federal GSA Contract #GS-35F-4543G for Contract #COA-6495-PL with DLT Solutions, LLC (An Authorized Scriptlogic Products and Services Reseller) for the purchase of Scriptlogic Desktop Authority Software Maintenance and Support Services on behalf of the Department of Information Technology in an amount not to exceed forty three thousand six hundred nine dollars and fifty cents (\$43,609.50). All contracted work shall be charged to and paid from funding numbers listed herein; And for other purposes.

**Requesting Department:** Department of Information Technology

**Contract Type:** N/A

**Source Selection:** Federal GSA Contract #GS-35F-4543G

**Bids/Proposals Due:** N/A

**Invitations Issued:** N/A

**Number of Bids/  
Proposals Received:** N/A

**Bidders/Proponents:** N/A

**Justification Statement:** N/A

**Background:** N/A

**Fund Account Centers:** All contracted work shall be charged to and paid from funding numbers listed herein; And for other purposes.

**Source of Funds:** N/A

**Fiscal Impact:** N/A

**Term of Contract:** N/A

**Method of Cost Recovery:** N/A

**Approval:**  
DOF:  
DOL:

**Prepared By:** Patricia Lowe, Buyer

**Contact Number:** 404.330.6583

Search:

all the words

**Go**

## Contractor Information

(Vendors) [How to change your company information](#)

Contract #:	GS-35F-4543G	Socio-Economic :	Other than small business
Contractor:	DLT SOLUTIONS, LLC	EPLS :	Contractor not found on the Excluded Parties List System
Address:	13861 SUNRISE VALLEY DR STE 400 HERNDON, VA 20171-6126	Govt. Contracting Officer:	DENA R. GROSS
Phone:	703-773-9215	Phone:	703-605-2862
E-Mail:	pete.rivers@dlt.com	E-Mail:	dena.gross@gsa.gov
Web Address:	http://www.DLT.com	Contract Clauses/Exceptions:	
DUNS:	786468199	View the specifics for this contract	
NAICS:	443120		

Source	Title	Contract Number	Contractor T&Cs /Pricelist	Contract End Date	Category		View Catalog
70	GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES	GS-35F-4543G		Mar 31, 2017	132 12		
					132 3		
					132 32		
					132 33		
					132 34		
					132 50		
					132 51		
					132 52		
					132 8		

Additional Contracts held by this contractor. To view more details of a contract, click the Contract Number below.

Source	Title	Contract Number	Contractor T&Cs /Pricelist	Contract End Date	Category	View Catalog
BPA	MAS Blanket Purchase Agreements (BPAs)	GS00Q12AEA1008		Mar 31, 2017	GOVCLOUD-US	
					GOVCLOUD-WW	
					PUBLICCLOUD-US	
					PUBLICCLOUD-WW	

**Authorized Federal Supply Service  
Authorized Information Technology Schedule Price List  
General Purpose Commercial Information Technology  
Equipment, Software and Services**

Special Item No. 132-03	Leasing of Product
Special Item No. 132-08	Purchase of Equipment
Special Item No. 132-12	Maintenance, Repair Service and Repair Parts/Spare Parts
Special Item No. 132-32	Term Software Licenses
Special Item No. 132-33	Perpetual Software Licenses
Special Item No. 132-34	Maintenance of Software
Special Item No. 132-50	Training Courses
Special Item No. 132-51	Information Technology Professional Services
Special Item No. 132-52	Electronic Commerce Services



**13861 Sunrise Valley Drive, Suite 400  
Herndon, VA 20171-4661  
800-262-4358  
[www.dlt.com](http://www.dlt.com)**

**Contract Number: GS-35F-4543G**

**Period Covered by Contract: April 2, 2008 through November 18, 2012**

**Pricelist current through modification # PO824 dated May 7, 2012  
Schedule 70 Refresh 30**

**General Services Administration  
Federal Supply Service**

**Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! By accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>**

**SIN 132-3 LEASING OF PRODUCT**

**SIN 132-8 - PURCHASE OF EQUIPMENT**

**FSC CLASS 7010 - SYSTEM CONFIGURATION**

1. End User Computer/Desktop
2. Professional Workstation
3. Server
4. Laptop/Portable/Notebook Computers
5. Large Scale Computers
6. Optical and Imaging Systems
7. Other System Configuration Equipment Not Elsewhere Classified

**FSC CLASS 7025 - INPUT/OUTPUT AND STORAGE DEVICES**

1. Printers
2. Displays
3. Graphics including Video Graphics, Light Pens, Digitizers, Scanners, Touch Screen
4. Network Equipment
5. Other Communication Equipment
6. Optical Recognition Input/Output Devices
7. Storage Devices including Magnetic Storage, Magnetic Tape Storage and Optical Disk Storage
8. Other Input/Output and Storage Devices Not Elsewhere Classified

**FSC CLASS 7035 - ADP SUPPORT EQUIPMENT**

1. ADP Support Equipment

**FSC CLASS 7042 - MINI AND MICRO COMPUTER CONTROL DEVICES**

1. Microcomputer Control Devices
2. Telephone Answering and Voice Messaging Systems

**FSC CLASS 7050 - ADP COMPONENTS**

1. ADP Boards

**FSC CLASS 5995 - CABLE, CORD, AND WIRE ASSEMBLIES: COMMUNICATIONS EQUIPMENT**

1. Communications Equipment Cable

**FSC CLASS 6015 - FIBER OPTIC CABLES**

Fiber Optic Cables

**FSC CLASS 6020 - FIBER OPTIC CABLE ASSEMBLES AND HARNESSSES**

Fiber Optic Cable Assemblies and Harnesses

**FSC CLASS 6145 - WIRE AND CABLE, ELECTRICAL**

Coaxial Cable

**FSC CLASS 5805 – TELEPHONE AND TELEGRAPH EQUIPMENT**

1. Telephone Equipment
2. Audio and Video Teleconferencing Equipment

**FSC CLASS 5810 - COMMUNICATIONS SECURITY EQUIPMENT AND COMPONENTS**

Communications Security Equipment

**FSC CLASS 5815 - TELETYPE AND FACSIMILE EQUIPMENT**

Facsimile Equipment (FAX)

**FSC CLASS 5820 – RADIO AND TELEVISION COMMUNICATION EQUIPMENT, EXCEPT AIRBORNE**

1. Two-way Radio Transmitters/Receivers/Antennas
2. Broadcast Band Radio Transmitters/Receivers/Antennas
3. Microwave Radio Equipment/Antennas and Waveguides
4. Satellite Communications Equipment

FSC CLASS 5821 - RADIO AND TELEVISION COMMUNICATION EQUIPMENT, AIRBORNE

Airborne Radio Transmitters/Receivers

FSC CLASS 5825 - RADIO NAVIGATION EQUIPMENT, EXCEPT AIRBORNE

Radio Navigation Equipment/Antennas

FSC CLASS 5826 – RADIO NAVIGATION EQUIPMENT, AIRBORNE

Airborne Radio Navigation Equipment

FSC CLASS 5830 – INTERCOMMUNICATION AND PUBLIC ADDRESS SYSTEMS, EXCEPT AIRBORNE

Pagers and Public Address Systems (wired and wireless transmission, including background music systems)  
 (Note: Pager Transmission Services are excluded from this solicitation.)

FSC CLASS 5841 – RADAR EQUIPMENT, AIRBORNE

Airborne Radar Equipment

FSC CLASS 5895 – MISCELLANEOUS COMMUNICATION EQUIPMENT

Miscellaneous Communications Equipment

Provide the following information, as applicable, for the products offered under SIN 132-8 PURCHASE OF EQUIPMENT

\_\_\_\_\_ Special Physical, Visual, Speech, and Hearing Aid Equipment

\_\_\_\_\_ Used Equipment

  X   Installation for equipment offered under SIN 132-8  
 (FPDS Code N070)

\_\_\_\_\_ Deinstallation for equipment offered under SIN 132-8  
 (FPDS Code N070)

\_\_\_\_\_ Reinstallation for equipment offered under SIN 132-8  
 (FPDS Code N070)

Note: Installation must be incidental to, in conjunction with and in direct support of the products sold under SIN 132-8 on this contract and cannot be purchased separately. If the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply. In applying the Davis-Bacon Act, ordering activities are required to incorporate wage rate determination into orders, as applicable.

**SIN 132-12 - MAINTENANCE OF EQUIPMENT, REPAIR SERVICE, AND REPAIR PARTS/SPARE PARTS (FPDS Code J070 - Maintenance and Repair Service) (Repair Parts/Spare Parts - See FSC Class for basic equipment)**

Indicate if any of the following are offered

- X   Maintenance
- \_\_\_\_\_ Repair Service

- \_\_\_ Repair Parts/Spare Parts
- \_\_\_ Third Party Maintenance

**SIN 132-32 - TERM SOFTWARE LICENSES**

FSC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Large Scale Computers

- Operating System Software
- Application Software
- Electronic Commerce (EC) Software
- Utility Software
- Communications Software
- Core Financial Management Software
- Ancillary Financial Systems Software
- Special Physical, Visual, Speech, and Hearing Aid Software

Microcomputers

- Operating System Software
- Application Software
- Electronic Commerce (EC) Software
- Utility Software
- Communications Software
- Core Financial Management Software
- Ancillary Financial Systems Software
- Special Physical, Visual, Speech, and Hearing Aid Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**SIN 132-33 - PERPETUAL SOFTWARE LICENSE**

SC CLASS 7030 - INFORMATION TECHNOLOGY SOFTWARE

Large Scale Computers

- Operating System Software
- Application Software
- Electronic Commerce (EC) Software
- Utility Software
- Communications Software
- Core Financial Management Software
- Ancillary Financial Systems Software
- Special Physical, Visual, Speech, and Hearing Aid Software

Microcomputers

- Operating System Software
- Application Software
- Electronic Commerce (EC) Software
- Utility Software
- Communications Software
- Core Financial Management Software
- Ancillary Financial Systems Software
- Special Physical, Visual, Speech, and Hearing Aid Software

NOTE: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

**SIN 132-34 - MAINTENANCE OF SOFTWARE**

**SIN 132-50 - TRAINING COURSES FOR INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE  
(FPDS Code U012)**

**SIN 132-51 – INFORMATION TECHNOLOGY PROFESSIONAL SERVICES**

FPDS Code D301	IT Facility Operation and Maintenance
FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software And/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.

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**INFORMATION FOR ORDERING OFFICES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICES TO AGENCIES:**

Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules program. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! On line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage! And the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to insist in including small, small disadvantaged, and woman-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico and U.S. Territories.

Under Cooperative Purchasing authorized State and local government entities are eligible to place orders.

2. Contractor's Ordering Address and Payment Information:

DLT Solutions, Inc.  
13861 Sunrise Valley Drive, Suite 400,  
Herndon, VA 20171-4661

Contractors are required to accept the Government purchase card for payments equal to or less than the micropurchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micropurchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number can be used by ordering agencies to obtain technical and/or ordering assistance:

1-800-262-4DLT

3. LIABILITY FOR INJURY OR DAMAGE

The contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

use the software for the Lease Term. The Government's encumbered license rights in the software will be subject to the same rights as provided to a purchaser of a license under the terms of this contract except that the Government will not have an unencumbered, paid-up license until it has made all lease payments for the full Lease Term in the case of an Lease To Ownership or has otherwise paid the applicable purchase option price.

11. TAXES:

The lease payments, purchase option prices, and interest rates identified herein exclude all state and local taxes levied on or measured by the contract or sales price of the product furnished hereunder. The Government will be invoiced for any such taxes as Contractor receives such tax notices or assessments from the applicable local taxing authority. Pursuant to the provisions of FAR 52.229-1, State and Local Taxes, the Government agrees to pay tax or provide evidence necessary to support an exemption from the tax.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT  
(SPECIAL ITEM NUMBER 132-8)**

1. MATERIAL AND WORKMANSHIP

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

2. ORDER

A written order, EDI (GSA Advantage! and FACNET), credit card, and orders placed under blanket purchase agreements (BPA) shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPA's, telephone orders are permissible.

3. TRANSPORTATION OF EQUIPMENT

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

4. INSTALLATION AND TECHNICAL SERVICES

a. INSTALLATION. When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the Government, at the Government's location, to install the equipment and to train Government personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

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b. INSTALLATION, DEINSTALLATION, REINSTALLATION. The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The requisitioning activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services under SIN 132-8.

c. OPERATING AND MAINTENANCE MANUALS. The Contractor shall furnish the Government with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

5. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any equipment that has been tendered for acceptance. The Government may require repair or replacement of nonconforming equipment at no increase in contract price. The Government must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

6. WARRANTY

- a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.
- d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant, the address is as follows will be provided.

7. PURCHASE PRICE FOR ORDERED EQUIPMENT

The purchase price that the Government will be charged will be the Government purchase price in effect at the time of order placement, or the Government purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

9. TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT

When an agency determines that Information Technology equipment will be replaced, the agency shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).

**TERMS AND CONDITIONS APPLICABLE TO MAINTENANCE, REPAIR  
SERVICE AND REPAIR PARTS/SPARE PARTS FOR GOVERNMENT-OWNED  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT (AFTER EXPIRATION OF GUARANTEE/WARRANTY  
PROVISIONS AND/OR WHEN REQUIRED SERVICE IS NOT COVERED  
BY GUARANTEE/WARRANTY PROVISIONS) AND FOR LEASED EQUIPMENT  
(SPECIAL ITEM NUMBER 132-12)**

1. SERVICE AREAS

The monthly maintenance rates listed herein are applicable to all Government locations within a 30 mile radius of the contractor's service points. If an additional charge is to apply because of a greater distance from the contractor's service areas, the mileage rate or other distance factor shall be stated in paragraph 7.d and 8.d of this Special Item 132-12.

2. MAINTENANCE ORDER

- a. Agencies may use written orders, EDI orders, credit card orders, or BPAs, for ordering maintenance under this contract. The Contractor shall confirm orders within fifteen (15) calendar days from the date of receipt, except that confirmation of orders shall be considered automatic for renewals for maintenance (Special Item Number 132-12). Automatic acceptance of order renewals for maintenance service shall apply for machines which may have been discontinued from use for temporary periods of time not longer than 120 calendar days. If the order is not confirmed by the Contractor as prescribed by this paragraph, the order shall be considered to be confirmed by the Contractor.
- b. The Contractor shall honor orders for maintenance for the duration of the contract period or a lesser period of time, for the equipment shown in the pricelist. Maintenance service shall commence on a mutually agreed upon date, which will be written into the maintenance order. Maintenance orders shall not be made effective before the expiration of any applicable maintenance and parts guarantee/warranty period associated with the purchase of equipment. Orders for maintenance service shall not extend beyond the end of the contract period.
- c. Maintenance may be discontinued by the Government on thirty (30) calendar days written notice, or shorter notice when agreed to by the Contractor; such notice to become effective thirty (30) calendar days from the date on the notification. However, the Government may extend the original discontinuance date upon written notice to the Contractor, provided that such notice is furnished at least ten (10) calendar days prior to the original discontinuance date.
- d. Annual Funding. When annually appropriated funds are cited on a maintenance order, the period of maintenance shall automatically expire on September 30th of the contract period, or at the end of the contract period, whichever occurs first. Renewal of a maintenance order citing the new appropriation shall be required, if maintenance is to continue during any remainder of the contract period.
- e. Cross-year Funding Within Contract Period. Where an ordering office's specific appropriation authority provides for funds in excess of a 12 month, fiscal year period, the ordering office may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- f. Ordering offices should notify the Contractor in writing thirty (30) calendar days prior to the expiration of maintenance service, if maintenance is to be terminated at that time. Orders for continued maintenance will be required if maintenance is to be continued during the subsequent period.

3. REPAIR SERVICE AND REPAIR PARTS/SPARE PARTS ORDERS

- a. Agencies may use written orders, EDI orders, credit card orders, blanket purchase agreements (BPAs), or small order procedures for ordering repair service and/or repair parts/spare parts under this contract. Orders for repair service shall not extend beyond the end of the contract period.
- b. When repair service is ordered, only one chargeable repairman shall be dispatched to perform repair service, unless the ordering office agrees, in advance, that additional repair personnel are required to effect repairs.

4. LOSS OR DAMAGE

When the Contractor removes equipment to his establishment for repairs, the Contractor shall be responsible for any damage or loss, from the time the equipment is removed from the Government installation, until the equipment is returned to such installation.

5. SCOPE

a. The Contractor shall provide maintenance for all equipment listed herein, as requested by the Government agency during the contract term. Repair service and repair parts/spare parts shall apply exclusively to the equipment types/models within the scope of this Information Technology Schedule.

b. Equipment placed under maintenance service shall be in good operating condition.

(1) In order to determine that the equipment is in good operating condition, the equipment shall be subject to inspection by the Contractor, without charge to the Government.

(2) Costs of any repairs performed for the purpose of placing the equipment in good operating condition shall be borne by the Contractor, if the equipment was under the Contractor's guarantee/warranty or maintenance responsibility prior to the effective date of the maintenance order.

(3) If the equipment was not under the Contractor's responsibility, the costs necessary to place the equipment in proper operating condition are to be borne by the Government, in accordance with the provisions of Special Item Number 132-12 (or outside the scope of this contract).

6. RESPONSIBILITIES OF THE GOVERNMENT

a. Government personnel shall not perform maintenance or attempt repairs to equipment while such equipment is under the purview of this contract, unless agreed to by the contractor.

c. Subject to security regulations, the Government shall permit access to the equipment which is to be maintained or repaired.

7. RESPONSIBILITIES OF THE CONTRACTOR

For equipment not covered by a maintenance contract or warranty, the Contractor's repair service personnel shall complete repairs as soon as possible after notification by the Government that service is required. Within the service areas, this repair service should normally be done within 4 hours after notification.

8. MAINTENANCE RATE PROVISIONS

a. The Contractor shall bear all costs of maintenance, including labor, parts, and such other expenses as are necessary to keep the equipment in good operating condition, provided that the required repairs are not occasioned by fault or negligence of the Government.

b. REGULAR HOURS

The basic monthly rate for each make and model of equipment shall entitle the Government to maintenance service during a mutually agreed upon nine (9) hour principal period of maintenance, Monday through Friday, exclusive of holidays observed at the Government location.

c. AFTER HOURS

Should the Government require that maintenance be performed outside of Regular Hours, charges for such maintenance, if any, will be specified in the pricelist. Periods of less than one hour will be prorated to the nearest quarter hour.

d. TRAVEL AND TRANSPORTATION

If any charge is to apply, over and above the regular maintenance rates, because of the distance between the Government location and the Contractor's service area, the charge will be:

\$100 per hour

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e. QUANTITY DISCOUNTS

Quantity discounts from listed maintenance service rates for multiple equipment owned and/or leased by a Government agency are indicated below:

No quantity discounts apply

12. INVOICES AND PAYMENTS

Maintenance Service

(1) Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

(2) Payment for maintenance service of less than one month's duration shall be prorated at 1/30th of the monthly rate for each calendar day.

**TERMS AND CONDITIONS APPLICABLE TO  
TERM SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-32),  
PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND  
MAINTENANCE (SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE  
COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE**

1. PURCHASE TERMS

- a. Commercial Software License Agreement terms for GSA Schedule contract manufactures are available at: [http://www.dlt.com/Manufacturer\\_Commercial\\_Software\\_License\\_Agreements](http://www.dlt.com/Manufacturer_Commercial_Software_License_Agreements)
- b. In the event of a conflict between the manufacturer's License/Maintenance agreements and the GSA Schedule and/or Federal Regulation, the Terms and Conditions of the GSA Schedule and/or the Federal Regulation shall prevail.
- c. ACCEPTANCE. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any equipment that has been tendered for acceptance. The Government may require repair or replacement of nonconforming equipment at no increase in contract price. The Government must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.
- d. GUARANTEE.
  - 1.Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.
  - 2.The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
  - 3.Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

2. UTILIZATION LIMITATIONS

The Government agrees to refrain from changing or removing any insignia or lettering from the software or documentation that is provided, or producing copies of manuals or disks, except one copy for backup purposes, as allowed by the manufacturer. The Government also agrees to comply with the following:

- a. Software acquisition is limited to Commercial Computer Software defined in FAR Part 2.101
- b. Use of the software and documentation shall be limited to the facility for which the software is acquired.
- c. FAR clauses 52.227-14 RIGHTS IN DATA--GENERAL (DEC 2007) and 52.227-19 COMMERCIAL COMPUTER SOFTWARE--RESTRICTED RIGHTS (DEC 2007) are incorporated by reference as part of this pricelist.

3. TECHNICAL SERVICES

The contractor, without additional charge to the Government, shall provide a hot line technical support number 800-262-4DLT for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 8a.m. to 6p.m.

4. 132-32 -- TERM SOFTWARE LICENCE

- a. Includes operating system software, application software, EDI translations and mapping software, enabled E-Mail message based products, Internet software, database management programs, and other software.

Software maintenance as a product includes publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQ (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under SIN 132-34 Software Maintenance.

Software Maintenance as a product is billed at the time of purchase.

5. 132-33 -- PERPETUAL SOFTWARE LICENCE

- a. Includes operating system software, application software, EDI translations and mapping software, enabled E-Mail message based products, Internet software, database management programs, and other software.

Software maintenance as a product includes publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQ (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under SIN 132-34 Software Maintenance as a Service.

Software Maintenance as a product is billed at the time of purchase.

6. 132-34 – SOFTWARE MAINTENANCE AS A SERVICE

- a. Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person to person communications regardless of the medium to used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C.3324.

7. INVOICES AND PAYMENT

Invoices for term software, perpetual software and software maintenance shall be submitted by the Contractor at the time of order.

Invoices for software as a service shall be submitted by the Contractor monthly or quarterly in arrears for the services provided. Charges for software as a service must be paid in arrears 31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF CLASSROOM  
TRAINING OF GENERAL PURPOSE AUTOMATIC DATA PROCESSING  
EQUIPMENT AND SOFTWARE (SPECIAL ITEM NUMBER 132-50)**

1. SCOPE

- a. The Contractor shall provide classroom training normally available to commercial customers, which is necessary to permit Government users to make full, efficient use of general purpose commercial automatic data processing equipment (end user computers--normally microcomputers) and related computer software. Classroom training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the Government's location, as agreed to by the Contractor and the Government.

2. ORDER

A written order, EDI (GSA Advantage! and FACNET) and credit card orders shall be the basis for the purchase of classroom training in accordance with the terms of this contract. The written order shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

Written orders, EDI orders, credit card orders or, in the case of BPA's or BOA's, telephone orders are permissible.

3. TIME OF DELIVERY

The Contractor shall conduct classroom training on the date (time, day, month, and year) agreed to by the Contractor and the Government.

4. CANCELLATION AND RESCHEDULING

- a. The Government will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the Government to either cancel the order or reschedule the classroom training at no additional charge. In the event the training class is rescheduled, the Government will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the Government fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the Government will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the Government to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The Government reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct classroom training on the date agreed to by the Contractor and the Government, the Contractor must notify the Government at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT

For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses, must comply with the Federal Travel Regulations or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts.

6. PURCHASE PRICE FOR CLASSROOM TRAINING

The purchase price that the Government will be charged will be the Government purchase price in effect at the time of order placement, or the Government purchase price in effect at the time the training course is conducted, whichever is less.

7. INVOICES AND PAYMENT

Invoices for classroom training shall be submitted by the Contractor after Government completion of the training course. Charges for classroom training must be paid in arrears 31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

8. FORMAT AND CONTENT OF CLASSROOM TRAINING

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. **\*\*If applicable\*\*** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
  - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
  - (2) The length of the course;
  - (3) Mandatory and desirable prerequisites for student enrollment;
  - (4) The minimum and maximum number of students per class;
  - (5) The locations where the course is offered;
  - (6) Class schedules; and
  - (7) Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND  
ELECTRONIC COMMERCE (EC) SERVICES (SPECIAL ITEM NUMBER 132-52)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services and Special Item Number 132-52 Electronic Commerce Services apply exclusively to IT/EC Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

The Inspection of Services-Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

**9. INDEPENDENT CONTRACTOR**

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. ORGANIZATIONAL CONFLICTS OF INTEREST**

- a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## 16. DESCRIPTION OF IT/EC SERVICES AND PRICING

<b>DLT Labor Category</b>	<b>DLT Labor Category Title</b>	<b>Year 1 Apr 2 2008 To Apr 1 2009</b>	<b>Year 2 Apr 2 2009 To Apr 1 2010</b>	<b>Year 3 Apr 2 2010 To Apr 1 2011</b>	<b>Year 4 Apr 2 2011 To Apr 1 2012</b>
DLT001	Installation Engineer	\$ 168.00	\$ 176.06	\$ 184.52	\$ 193.37
DLT002	Systems Engineer	\$ 106.00	\$ 111.09	\$ 116.42	\$ 122.01
DLT003	Sr. Systems Engineer	\$ 121.00	\$ 126.81	\$ 132.89	\$ 139.27
DLT004	Application Developer	\$ 83.00	\$ 86.98	\$ 91.16	\$ 95.53
DLT005	Sr. Application Developer	\$ 89.00	\$ 93.27	\$ 97.75	\$ 102.44
DLT0027	Director/Engineer	\$ 275.00	\$ 288.20	\$ 302.03	\$ 316.53
DLT0028	Senior Project Manager/Engineer	\$ 230.00	\$ 241.04	\$ 252.61	\$ 264.74
DLT0029	Project Manager/Engineer	\$ 185.00	\$ 193.88	\$ 203.19	\$ 212.94
DLT0030	Senior Consultant/Engineer	\$ 174.00	\$ 182.35	\$ 191.10	\$ 200.28
DLT0031	Consulting/Engineer	\$ 155.00	\$ 162.44	\$ 170.24	\$ 178.41
DLT0032	Associate Software Consultant/Engineer	\$ 93.00	\$ 97.46	\$ 102.14	\$ 107.05

### **DLT001**

#### **INSTALLATION ENGINEER**

*Minimum General Experience:*

One (1) or two (2) years of technical experience which applies to system software installation. (Windows NT, Novell, OS/2, UNIX, Internet, Apps).

*Functional Responsibility:*

Installation, configuration, and customization of hardware, operating systems, and application software.

*Minimum Education:*

Associate degree in technical discipline, manufacturer certification training or equivalent experience.

### **DLT002**

#### **SYSTEMS ENGINEER**

*Minimum General Experience:*

Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Competence in all phases of systems analysis techniques, concepts and methods. Knowledge of available hardware, system software, structure and management practices.

*Functional Responsibility:*

Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

*Minimum Education:*

Bachelors Degree in Computer Science/Engineering, manufacturer certification training or equivalent experience.

### **DLT003**

#### **SR. SYSTEMS ENGINEER**

*Minimum General Experience:*

Five (5) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Competence in all phases of systems analysis techniques, concepts and methods. Knowledge of available hardware, system software, structure and management practices.

*Functional Responsibility:*

Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

*Minimum Education:*

Bachelors Degree in Computer Science/Engineering, manufacturer certification training or equivalent experience.

**DLT004**

**APPLICATION DEVELOPER**

*Minimum General Experience:*

Two (2) to three (3) years of application planning, design, and layout. Competence in all phases of application design, installation and configuration. (Oracle, Sybase, Informix, Lotus Notes, Web Server).

*Functional Responsibility:*

Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies, design application structure, screens, views, forms, develop design documents.

*Minimum Education:*

Bachelors Degree in Computer Science/Engineering, manufacturer certification training or equivalent experience.

**DLT005**

**SR. APPLICATION DEVELOPER**

*Minimum General Experience:*

Three (3) to five (5) years of application planning, design, and layout. Competence in all phases of application design, installation and configuration. (Oracle, Sybase, Informix, Lotus Notes, Web Server).

*Functional Responsibility:*

Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies, design application structure, screens, views, forms, develop design documents.

*Minimum Education:*

Bachelors Degree in Computer Science/Engineering, manufacturer certification training or equivalent experience.

**DLT0027**

**DIRECTOR/ENGINEER**

*Minimum General Experience:*

This level should have, at a minimum, a comprehensive understanding of IT strategy development and implementation as well as a broad based knowledge of network topology design/architecture. The Director must possess extensive cognition of all aspects of the consulting business. The Director should have at least 15 years of experience in the sales and implementation of application solutions.

*Functional Responsibility:*

The Director is responsible for ensuring the engagements are professionally managed and all client deliverables meet the client's expectations. This level is responsible for providing the vision and direction for the group and evolving the consulting group organization to meet the strategic challenges. The Director serves as the primary interface for the executive management of major clients to develop the IT and business strategy and implementation plan.

*Minimum Education:*

B.S. in Engineering, Mathematics, Computer Science, Operations Research, or applied science.

**DLT0028**

## **SENIOR PROJECT MANAGER/SYSTEM ARCHITECT**

### *Minimum General Experience:*

With seven (7) to ten (10) year experience, the Project Manager is responsible for ensuring that assigned engagements are professionally managed and all client deliverables meet the client's expectations. This level is responsible for directing engagements which impact a discrete section of the client business. The Project Manager serves as the primary interface for the client throughout the project. This level is responsible for identifying other client areas that may benefit from the solutions provided.

### *Functional Responsibility:*

Monitors project performance against engagement milestones; manages client expectations; coordinates resources and processes to achieve engagement workplan; recommends changes to the engagement staff over the life of the project; manages project budgets and prepares client billings as appropriate; ensures all project documentation is maintained in accordance with consulting standards.

### *Minimum Education:*

B.S. in Engineering, Mathematics, Computer Science, Operations Research, or applied science.

## **DLT0029**

### **PROJECT MANAGER/ENGINEER**

#### *Minimum General Experience:*

With five (5) to seven (7) years experience, the Project Manager is responsible for ensuring that assigned engagements are professionally managed and all client deliverables meet the client's expectations. This level is responsible for directing engagements which impact a discrete section of the client business. The Project Manager serves as the primary interface for the client throughout the project. This level is responsible for identifying other client areas that may benefit from the solutions provided.

#### *Functional Responsibility:*

Monitors project performance against engagement milestones; manages client expectations; coordinates resources and processes to achieve engagement workplan; recommends changes to the engagement staff over the life of the project; manages project budgets and prepares client billings as appropriate; ensures all project documentation is maintained in accordance with consulting standards.

#### *Minimum Education:*

B.S. in Engineering, Mathematics, Computer Science, Operations Research, or applied science.

## **DLT0030**

### **SR. CONSULTANT/ENGINEER**

#### *Minimum General Experience:*

Five (5) or more years of management consulting, systems integration or systems development. Should have a minimum, an in depth knowledge of program design on standard systems, as well as system analysis, business modeling and consulting methodologies. Familiar with a variety of technologies, particularly Database and Web.

#### *Functional Responsibility:*

Deploy technologies such as Oracle or Web systems for clients. Work includes application development, infrastructure planning, and system integration activities. Plans the activities and resource requirements of assigned phases of an engagement(s) which impact a segment of the client's business; focuses on the delivery of engagement results to the client; may require involvement in several engagements simultaneously and the coordination of other consultants involved in a specific project phase.

#### *Minimum Education:*

B.A. or B.S. in Computer Science, Engineering, Mathematics, Economics or Business.

## **DLT0031**

### **CONSULTANT/ENGINEER**



# Price Quotation

Quote: 4237755  
 Reference: 868471  
 Date: 01/18/2013  
 Expires: 01/31/2013

To: Jeremy Johnson  
 Atlanta City of (GA)  
 55 Trinty Ave  
 Suite G 700  
 Atlanta, GA 30303

From: Rob Dahlen  
 DLT Solutions  
 13861 Sunrise Valley Drive  
 Suite 400  
 Herndon, VA 20171

Phone: (404) 330-6583  
 Fax:  
 Email: jeremy.johnson@atlantaga.gov

Phone: (614) 726-4866  
 Fax: (614) 726-4056  
 Email: rob.dahlen@dlt.com

#	DLT Part No.	Contract	Qty	Unit Price	Ext. Price
1	9923-22348	GSA	8058	\$2.75	\$22,159.50
	ACTIVE ADMINISTRATOR PER ENABLED USER ACCT MAINTENANCE RENEWAL AAB-USR-PS-OLC GSA RATES APPLY  <b>PoP: 1/31/2013 through 1/13/2014</b>				
2	9923-22585	GSA	5000	\$4.29	\$21,450.00
	DESKTOP AUTHORITY PROFESSIONAL PER SEAT (BAND D 5000+ SEATS / 40 PERCENT DISCOUNT) MAINTENANCE RENEWAL PACK DTP-R1Y-KS-OLD GSA RATES APPLY  <b>PoP: 1/31/2013 through 1/31/2014</b>				

Total: \$43,609.50

GSA Schedule Data:  
 Contract #: GS-35F-4543G  
 Contract Category: Schedule 70  
 Contract Term: 04/01/1997-03/31/2017  
 DUNS #: 78-646-8199  
 Federal ID #: 54-1599882  
 CAGE Code: 0S0H9  
 FOB: Destination  
 Terms: Net 30 (On Approved Credit)  
 DLT accepts VISA/MC/AMEX  
 Ship Via: Fedex Ground/UPS

<b>PLEASE REMIT PAYMENT TO:</b>	ACH: DLT Solutions SunTrust Bank ABA # 061000104 Acct # 1000032705898	<b>-OR-</b>	Mail: DLT Solutions PO Box 102549 Atlanta, GA 30368
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Customer orders subject to applicable sales tax in: CA, CO, CT, DC, FL, GA, HI, IL, IN, KS, KY, LA, MA, MD, MI, MO, MS, NC, NM, NJ, NV, NY, OH, OK, PA, RI, SC, TN, TX, VA, WA, WI



# Price Quotation

Quote: 4237755

Reference: 868471

Date: 01/18/2013

Expires: 01/31/2013

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The terms and conditions of the Manufacturer's standard commercial license and subscription agreement are made a part of this quotation and shall govern purchaser's use of any Manufacturer product. Contact the DLT Sales Rep if further information is required.

Documentation to be submitted to validate Invoice for payment:

- a. Authorized Services shall be invoiced with a corresponding time report for the period of performance identifying names, days, and hours worked.
- b. Authorized reimbursable expenses shall be invoiced with a detailed expense report, documented by copies of supporting receipts.
- c. Authorized Education or Training shall be invoiced with a Report identifying date and name of class completed, and where applicable the name of attendees.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1.Contract ID Code

Page of Pages

1 | 1

Amendment/Modification No.

PO-0864

3. Effective Date:

Dec 19, 2012

4. Requisition/Purchase Req. No.

5. Project No. (If Applicable)

70

6. Issued By:

General Service Administration
IT ACQUISITION CENTER
2200 CRYSTAL DR., CP 4
ARLINGTON VA 22202

7. Administered By: (If Other)

GSA/FAS/QV0CC
10 CAUSEWAY ST
BOSTON MA 02222

8. Name and Address of Contractor (No. Street, County, State and Zip Code)

DLT SOLUTIONS, LLC
13861 SUNRISE VALLEY DR STE 400
HERNDON, VA 201716126

9A Amendment of Solicitation No:

9B. Dated (See Item 11)

10A. Modification of Contract/Order No.

GS-35F-4543G

10B. Dated (See Item 13)

Apr 01, 1997

Code

Facility Code

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods.

(a) By completing items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14 PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority):

E. IMPORTANT: Contractor: is not, is, required to sign this document and return, copies to the issuing office.

14. DESCRIPTION OF MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

In accordance with Modification Clause 552.243-72, the above mentioned contractor has requested to add products under the manufacturer entitled "Quest" under the Special Item Number 132-33. All other terms and conditions remains unchanged.

See attachments for details

15A. NAME AND TITLE OF SIGNER (Type or Print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print)

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

E-SIGNED 12/19/2012 by Vlahovijak DLT SOLUTIO

By See above E-SIGNED 12/20/2012 by Mona L. Settle GSA/FSS

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. Contract ID Code

Page of Pages

1 | 1

Amendment/Modification No. PS-0811	3. Effective Date: Nov 19, 2012	4. Requisition/Purchase Req. No.	5. Project No. (If Applicable) 70
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6. Issued By: General Service Administration IT ACQUISITION CENTER 2200 CRYSTAL DR., CP 4 ARLINGTON VA 22202	7. Administered By: (If Other) GSA/FAS/QV0CC 10 CAUSEWAY ST BOSTON MA 02222
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8. Name and Address of Contractor (No. Street, County, State and Zip Code) DLT SOLUTIONS, LLC 13861 SUNRISE VALLEY DR STE 400 HERNDON, VA 201716126	9A Amendment of Solicitation No:
	9B. Dated (See Item 11)
	10A. Modification of Contract/Order No. GS-35F-4543G 10B. Dated (See Item 13) Apr 01, 1997

Code	Facility Code
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**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods.  
(a) By completing items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14. PURSUANT TO THE AUTHORITY OF FAR 43.103(b). Type of contract modifications: Unilateral
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input checked="" type="checkbox"/>	D. OTHER (Specify type of modification and authority): See Block 13 Notes...

E. **IMPORTANT:** Contractor: is not  is  required to sign this document and return, \_\_\_ copies to the issuing office.

**14. DESCRIPTION OF MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

In accordance with I-FSS-163, FAR 17.207, FAR Part 6 and GSAR Subpart 517-2 the third (3) year option period for Contract GS-35F-4543G is hereby exercised. The period of contract performance is April 1, 1997 through March 31, 2017. The exercising of this contract period is the most advantageous method of fulfilling the Government's requirement.  
All other terms and conditions remain unchanged.

15A. NAME AND TITLE OF SIGNER (Type or Print) GSA Initiated Mod	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print) Mona L. Settle
15B. CONTRACTOR/OFFEROR <b>Signature Not Required</b> <small>(Signature of person authorized to sign)</small>	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA By <b>Signed electronically</b> See above <small>(Signature of Contracting Officer)</small>	16C. DATE SIGNED Nov 16, 2012



## CITY OF ATLANTA

SUITE 1900

55 TRINITY AVENUE, SW

ATLANTA, GA 30303

(404) 330-6204 Fax: (404) 658-7705

Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

Kasim Reed  
Mayor

DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

## MEMORANDUM

TO: Councilmember Felicia Moore  
Chair, Finance Executive Committee

FROM: Adam L. Smith *AS*

RE: Federal GSA Contract #GS-35F-4543G for Contract #COA-6495-PL

DATE: February 8, 2013

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This memorandum is to certify that the above-referenced Cooperative Agreement was competitively procured in a manner consistent and pursuant to sections 2-1602, 2-1604, 2-1606 and 2-1608 of the Procurement and Real Estate Code. We reviewed the terms of the Agreement and determined that the costs for the goods/services are competitive and comparable.

If you have any questions or need additional information, please do not hesitate to contact me.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE BYRD

Dept.'s Legislative Liaison: Kieva Morrison

Contact Number: 404-330-6264

Originating Department: Department of Information Technology

Committee(s) of Purview: Finance/Executive Committee

Chief of Staff Deadline: Friday, February 8, 2013

Anticipated Committee Meeting Date(s): Wednesday, February 27, 2013

Anticipated Full Council Date: Monday, March 4, 2013

Legislative Counsel's Signature: [Signature]

Chief Information Officer Signature (for IT Procurements) [Signature]

Commissioner Signature: \_\_\_\_\_

Chief Procurement Officer Signature: Adam L. Smith 2/8/13

**CAPTION**

Mayor's Staff Only

A RESOLUTION  
BY FINANCE/EXECUTIVE COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO COOPERATIVE PURCHASING AGREEMENT NUMBER COA-6495-PL PURSUANT TO SECTION 2-1602 ET SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING GENERAL SERVICES ADMINISTRATION CONTRACT NUMBER GS-35F-4543G WITH DLT SOLUTIONS, LLC, (AN AUTHORIZED SCRIPTLOGIC PRODUCTS AND SERVICES RESELLER) FOR THE PURCHASE OF SCRIPTLOGIC DESKTOP AUTHORITY SOFTWARE MAINTENANCE AND SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED FORTY-THREE THOUSAND, SIX HUNDRED NINE DOLLARS AND FIFTY CENTS (\$43,609.50) FOR ONE (1) YEAR OF SERVICE, THEREBY EXERCISING THE FIRST ONE (1) YEAR RENEWAL OPTIONS; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUNDING NUMBERS LISTED HEREIN; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT: (if any) \$43,609.50

Received by CPO: \_\_\_\_\_  
(date)

Received by LC from CPO: \_\_\_\_\_  
(date)

Received by Mayor's Office: Adrian 2-8-13  
(date)

Reviewed by: [Signature]  
(date)

Submitted to Council: \_\_\_\_\_  
(date)