

**A RESOLUTION  
BY TRANSPORTATION COMMITTEE**

**13-*R*-0010**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 2 AND ENTER INTO AN AMENDMENT FOR ADDITIONAL SECURITY SERVICES WITH HSS, INC. FOR FC- 5051, GATE GUARD SECURITY SERVICES, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$4,138,416.00; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FDOA 5501 (AIRPORT REVENUE FUND) 5212001 (CONSULTING/PROFESSIONAL) 180313 (AVIATION SECURITY); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") owns and operates Hartsfield-Jackson Atlanta International Airport ("Airport"); and

**WHEREAS**, the City as owner and operator of the Airport must ensure compliance with all transportation security regulations; and

**WHEREAS**, the City entered into an Agreement with HSS, Inc. ("HSS") for FC-5051, Gate Guard Security Services, for the Airport on February 22, 2011; and

**WHEREAS**, the base term of the Agreement is for one (1) year with four (4) one (1) year renewal options at the sole discretion of the City; and

**WHEREAS**, the City did execute Renewal Agreement No. 1 with HSS, Inc. ("HSS") for FC-5051, Gate Guard Security Services on December 5, 2011, pursuant to Resolution 11-R-1697; and

**WHEREAS**, the City opened the Maynard H. Jackson, Jr. International Terminal in the spring of 2012; and

**WHEREAS**, the City must ensure compliance with federally mandated security requirements in the new terminal complex; and

**WHEREAS**, the City has determined that it is in its best interest to amend the base contract with HSS to provide additional security services due to the opening of the new international terminal; and

**WHEREAS**, the Aviation General Manager and the Chief Procurement Officer recommend the execution of Renewal Agreement No. 2 and the amendment for additional services with HSS in an amount not to exceed \$4,138,416.00.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor is authorized to execute Renewal Agreement No. 2 with HSS, Inc. for FC-5051, Gate Guard Security Services, in an amount not to exceed \$4,138,416.00 and that the Agreement be amended to add additional security services.

**BE IT FURTHER RESOLVED**, that the renewal term will be for a period of one (1) year.

**BE IT FURTHER RESOLVED**, that the renewal must contain the following contingencies:

1. HSS, Inc. is only initially authorized to perform Gate Guard Services through June 30, 2013, in an amount not to exceed \$1,481,132.00 for the Department of Aviation (DOA) Fiscal Year 2013/2014 Budget.
2. The Renewal Agreement for Gate Guard Services for the period of July 1, 2013 through February 21, 2014, is contingent upon the establishment of the DOA Fiscal Year 2014 Budget containing funds in the amount of \$2,657,284.00 for the payment of Gate Guard Services.
3. If such additional budgeted funds are authorized by appropriate legislative action, the Aviation General Manager or his designee will provide to HSS, Inc. prior written notice that is authorized to continue to provide Gate Guard Services for the DOA for the period from July 1, 2013, through February 21, 2014; and
4. If such additional budgeted funds are not authorized, this Renewal Agreement and the provision of Gate Guard Services by HSS, Inc. will be suspended until such time that the funding is available and appropriated.

**BE IT FURTHER RESOLVED**, that all contracted services be charged to and paid from FDOA 5501 (Airport Revenue Fund) 5212001 (Consulting/Professional) 180313 (Aviation Security).

**BE IT FURTHER RESOLVED**, that the City Attorney is directed to prepare an appropriate Agreement for execution by the Mayor.

**BE IT FINALLY RESOLVED**, that the Agreement will not become binding on the City and the City will incur no obligation nor liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to HSS, Inc.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:**

**Caption:**

**Council Meeting Date:**

**Requesting Dept.:**

**FAC Confirmed by:**

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to renew the Gate Guard Security Services Contract with the City of Atlanta. This contract is critical as it provides security support for Hartsfield-Jackson Atlanta International Airport. The guard force is an integral part of the Airport Security Program and is responsible for detecting, deterring, preventing, denying and reporting unauthorized access or entry into controlled or secured areas of the airport in accordance with federal, state, and local ordinances.

**2. Please provide background information regarding this legislation.**

The original Contract was executed on February 22, 2011 for a one (1) year term with four (4) years option renewals. An RFP process was conducted for the original contract. A renewal for the second optional year and the continuation of the additional security services under the scope of the current agreement would be in the best interest of the City of Atlanta and the Department of Aviation.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:** N/A
- (c) **Bids/Proposals Due:** N/A
- (d) **Invitations Issued:** N/A
- (e) **Number of Bids:** N/A

- (f) Proposals Received: N/A
- (g) Bidders/Proponents: N/A
- (h) Term of Contract: 1 Year Renewal Option

**4. Fund Account Center (Ex. Name and number):**

Fund: \_\_\_\_\_5501\_\_\_\_\_ Account: \_\_\_180313\_\_ Center: \_\_\_\_\_5212001 Consulting Professional

**5. Source of Funds:** Airport Revenue Fund

**6. Fiscal Impact:** \$4,138,416.00

***This legislation will result in a reduction in the amount of 4,138,416.00 to Fund Account Center Number \_5501-180313-5212001\_\_\_\_\_.***

**7. Method of Cost Recovery:** N/A

***Examples:***

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

**This Legislative Request Form Was Prepared By:** Jerome Woodard

Date: November 9, 2012

TO: Adam L. Smith, Esq., CPPB, CPPO  
Chief Procurement Officer

From: Louis E. Miller   
Aviation General Manager

**SUBJECT: FC-5051 – Gate Guard Security Services  
Renewal #2**

The City of Atlanta entered into the subject Contract with HSS, Inc. on February 22, 2011. The initial term of the Contract was for one (1) year, with four (4) one (1) year renewal options at the sole discretion of the City. The initial renewal option was exercised last year.

We have reviewed HSS, Inc.'s performance during the first renewal of the Contract and are recommending the Contract be renewed under this second renewal option for one (1) year in accordance with the terms and conditions of the Contract.

If additional information is required, please contact Philip Keller, Contracting Officer, at 404-382-2234.

cc: B. Bheodari  
R. Duncan  
J. Lennon  
T. Hunt  
E. Jenkins  
A. Williams  
K. Patrick  
G. Geeter  
J. Boston  
File



TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: CANDACE L. BYRD

Dept.'s Legislative Liaison: Anita Williams

Contact Number: 404-530-6600

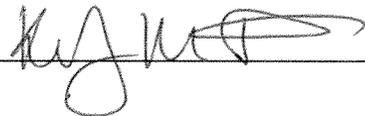
Originating Department: Aviation

Committee(s) of Purview: Transportation

Chief of Staff Deadline: 12/28/12

Anticipated Committee Meeting Date(s): 1/15/13

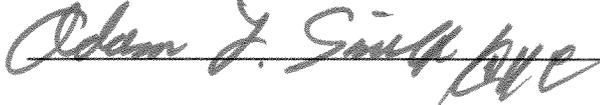
Anticipated Full Council Date: 1/22/13

Legislative Counsel's Signature: Kimberly Patrick 

Commissioner's Signature: 

Chief Financial Officer: N/A

Chief Information Officer Signature (for IT Procurements) N/A

Chief Procurement Officer Signature: 

**CAPTION**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 2 AND ENTER INTO AN AMENDMENT FOR ADDITIONAL SECURITY SERVICES WITH HSS, INC. FOR FC- 5051, GATE GUARD SECURITY SERVICES, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$4,138,416.00; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FDOA 5501 (AIRPORT REVENUE FUND) 5212001 (CONSULTING/PROFESSIONAL) 180313 (AVIATION SECURITY); AND FOR OTHER PURPOSES.**

**FINANCIAL IMPACT: (if any) \$4,138,416.00  
Mayor's Staff Only**

Received by CPO: \_\_\_\_\_  
(date)

Received by LC from CPO: \_\_\_\_\_  
(date)

Received by Mayor's Office: Adgjp 12-14-12  
(date)

Reviewed by:   
(date)

Submitted to Council: \_\_\_\_\_ (date)