

AN ORDINANCE BY CITY UTILITIES COMMITTEE AUTHORIZING THE CHIEF FINANCIAL OFFICER TO AMEND THE FY 2014 WATER AND WASTEWATER RENEWAL AND EXTENSION FUND (5052) BUDGET IN THE AMOUNT OF \$500,000.00 TO TRANSFER FUNDS FROM THE GENERAL RESERVE FOR APPROPRIATIONS AND ADD FUNDS FOR LAND AND EASEMENT SUPPORT SERVICES; AND FOR OTHER PURPOSES.

Review List:

Jo Ann Macrina	Completed	06/17/2013 10:26 AM
Patrick McShane	Completed	06/17/2013 12:15 PM
Mayor's Office	Completed	06/17/2013 1:32 PM
Office of Research and Policy Analysis	Completed	06/17/2013 2:03 PM
City Utilities Committee	Completed	06/28/2013 9:54 AM
Atlanta City Council	Completed	07/03/2013 9:45 AM
City Utilities Committee	Pending	

HISTORY:

06/25/13	City Utilities Committee	
07/01/13	Atlanta City Council	REFERRED TO COMMITTEES OF PURV

RESULT:	REFERRED TO COMMITTEES OF PURV BY CONSENT VOTE [13 TO 0]
AYES:	Wan, Martin, Smith, Shook, Winslow, Moore, Young Jr., Sheperd, Bottoms, Hall, Bond, Archibong, Adrean
ABSENT:	Aaron Watson
AWAY:	H. Lamar Willis

RESULT:	REFERRED TO COMMITTEES OF PURV BY CONSENT VOTE [13 TO 0]
AYES:	Wan, Martin, Smith, Shook, Winslow, Moore, Young Jr., Sheperd, Bottoms, Hall, Bond, Archibong, Adrean
ABSENT:	Aaron Watson
AWAY:	H. Lamar Willis

Certified by Presiding Officer	Certified by Clerk
Mayor's Action	
<i>See Authentication Page Attachment</i>	

LEGISLATION HISTORY – BLUE BACK

**AN ORDINANCE
BY CITY UTILITIES COMMITTEE**

AN ORDINANCE BY CITY UTILITIES COMMITTEE AUTHORIZING THE CHIEF FINANCIAL OFFICER TO AMEND THE FY 2014 WATER AND WASTEWATER RENEWAL AND EXTENSION FUND (5052) BUDGET IN THE AMOUNT OF \$500,000.00 TO TRANSFER FUNDS FROM THE GENERAL RESERVE FOR APPROPRIATIONS AND ADD FUNDS FOR LAND AND EASEMENT SUPPORT SERVICES; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta owns and operates a water and wastewater system; and

WHEREAS, the City of Atlanta, Department of Watershed Management (“Department”) has identified, in connection with the Capital Improvement Program, the need to fund certain costs from the General Reserves; and

WHEREAS, the Department requires additional funding for land and easement support services related to compromised infrastructure, sewer capacity issues, watershed protection projects and land acquisition needs; and

WHEREAS, these funds should be transferred from the General Reserves for Appropriations to facilitate the use of the funds for the Land and Easement Support Services Project.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS *as follows*:

Section 1: That the Chief Financial Officer is authorized to amend the FY 2014 Water and Wastewater Renewal and Extension Fund (5052) Budget as follows:

TRANSFER FROM APPROPRIATIONS

The amount of:	\$500,000.00			
FDOA:				
<u>Water & Wastewater R&E Fund</u>	<u>NDP Reservation of Fund Appropriations</u>	<u>Reserve Conversion Account</u>	<u>Accounting</u>	
5052	200101	5999901	1512000	

ADD TO APPROPRIATIONS

The amount of:	\$500,000.00			
PTAEO:				
Land Support Services Project	Land & Easement Support Services	<u>Water & Wastewater R&E Fund</u>	<u>Consulting</u>	<u>City of Atlanta</u>
17111194	102	505221391	5212001	COA
FDOA:				
<u>Water & Wastewater R&E Fund</u>	<u>DWM Wastewater Sewer Repair</u>	<u>Projects and Grants Budget</u>	<u>New Sewer Services</u>	
5052	170215	5999999	4333000	
Land Support Services Project	<u>Water & Wastewater R&E Fund</u>			
111194	21391			

Section 2: That appropriations in the Water & Wastewater Renewal & Extension Fund (5052) Budget be transferred as follows:

ADD TO AWARD INSTALLMENT

The amount of:	\$500,000.00	<u>R&E Water & Wastewater Fund</u>		
		505221391		

Section 3: That all ordinances and parts of ordinances that are in conflict with the provisions of this ordinance are waived to the extent of the conflict.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE ATTN: CANDACE L. BYRD

Dept.'s Legislative Liaison: Maisha L. Wood

Contact Number: 404-330-6887

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities Committee

Chief of Staff Deadline: June 7, 2013

Anticipated Committee Meeting Date(s): June 25, 2013

Anticipated Full Council Date: July 1, 2013

Legislative Counsel's Signature: *Patricia Wood*

Commissioner's Signature: *JOANN F. MORRINE (EDA)*

Chief Financial Officer: n/a

Chief Information Officer Signature (for IT Procurements) n/a

Chief Procurement Officer Signature: n/a

CAPTION

AN ORDINANCE AUTHORIZING THE CHIEF FINANCIAL OFFICER TO AMEND THE FY 2014 WATER AND WASTEWATER RENEWAL AND EXTENSION FUND (5052) BUDGET IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$500,000.00) TO TRANSFER FUNDS FROM THE GENERAL RESERVE FOR APPROPRIATIONS AND ADD FUNDS FOR LAND AND EASEMENT SUPPORT SERVICES; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT: (if any) (\$500,000.00)

Mayor's Staff Only

Received by CPO: _____
(date)

Received by LC from CPO: _____
(date)

Received by Mayor's Office: WT 6/7/13
(date)

Reviewed by: *[Signature]*
(date)

Submitted to Council: _____ (date)



Kasim Reed
MAYOR

CITY OF ATLANTA

Jo Ann J. Macrina, P
COMMISSIONER

DEPARTMENT OF WATERSHED MANAGEMENT
55 TRINITY AVENUE SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-3544
OFFICE 404-330-6081 FAX 404-658-7194

MEMORANDUM

TO: Tamika Gray, Watershed Manager, Sr.,
DWM – Office of Administration

FROM: Demetris Johnson, Financial Manager
DWM, Office of Engineering Service *DJ*

DATE: May 15th, 2013

SUBJECT: FC4906C – Land and Easement Support Services
(CHANGE ORDER FUNDS REQUEST)

This serves as a formal request to fund (change order) for FC-4906C Land and Easement Support Services from funding source (TBD). The deemed amount is a total of \$560,000.00 *note:* \$500,000.00 funding source (TBD- once identified) and \$60,000.00 will be funded from 5052 170602 5212001 Watershed Protections account (see attachments).

PROJECT NAME	FC-4906C LAND AND EASEMENT SUPPORT SERVICES
Funding Total	\$560,000.00 – Land and Easement Support Services
Funding Source	
Anticipated Start/Finish Time	October 11, 2011 (NTP)
Project Details	Additional funding is being requested for several reasons. Currently, the volume of CIP being executed in the Department has increased due in part to the need of either correcting infrastructure that has been compromised or correcting capacity issues in our sewer line. Secondly, land acquisition related needs are required for both ongoing and pending litigation.

Should you need additional information to precede with this request, please contact me at 404-546-1249. Thanks.

APPROVALS

Paula E. Days

Paula E. Days, CPMD Director

Eric L. Glover

Eric L. Glover, PE, DC, OES

Cc: Mike Geisler, DC, Bureau of Financial Administration
Rhonda Crenshaw, OES, Project Manager



Kasim Reed
MAYOR

CITY OF ATLANTA

55 TRINITY AVENUE SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-3544
OFFICE 404-330-6081
FAX 404-658-7194

DEPARTMENT OF
WATERSHED
MANAGEMENT
Jo Ann J. Macrina, P.E.
Commissioner

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Eric L. Glover, Deputy Commissioner-OES *EJG*
Department of Watershed Management

SUBJECT: FC-4906C-Land and Easement Support Services

RE: Request for Issuance of Change Order #3

DATE: May 10, 2013

In accordance with City Code, Section 2-1292, we are requesting a change order be issued for subject contract. This is a cost change order for an approved amount of \$560,000.

- Change Order Type: Legislative
- Contractor: BGR Joint Venture
- Original Contract Amount: \$404,785.00
- Change Order Amount: \$560,000
- Construction NTP: October 11, 2011
- Final Completion Date: April 10, 2014

This change order is requested primarily for the following reason(s):

The Bureau of Engineering Services, Department of Watershed Management (DWM) shall on some projects need to engage the services of a consultant experienced in Right-of-Way real estate services for the acquisition of permanent easements, temporary easements, fee simple properties, limited services for the exchange of easements, and/or other real estate services to be determine. The Land and Easement Support Services Task Order is intended to support the smaller projects that are designed in-house and without the use of outside design services. The projects may rise from Operations, Sewer Rehabilitation Design, Emergencies, or various similar internal sources. These projects typically involved sewer realignments, which may be subject to the First Amended Consent Decree requirements and are time sensitive. Additionally, in an effort to expedite access for sewer rehabilitation work and to populate the Department's database of

permanent easement documents, additional easement research assistance is required from qualified easement/title researchers.

Additional funding is being requested for several reasons. Currently, the volume of Capitol Improvements Projects being executed in the Department has increased due in part to the need of either correcting infrastructure that has been compromised or correcting capacity issues in our sewer lines. Secondly, land acquisition related needs are required for both ongoing and pending litigation which will ultimately deplete the current funding allocated for the labor cost for the easement researchers (consultants) who are a critical component to the first step(s) of the OES and other areas of DWM. Lastly, sixty thousand dollars (\$60K) is being requested for on-call Land and Easement Support Services as these services may be required by the Office of Watershed Protection (OWP). This funding will provide a mechanism for OWP to become a temporary user of the Land and Easement Support Services Task Order while funding their usage of the Task Order.

Adding funding to this Task Order will assist the OES with meeting the DWM's land acquisition related needs.

Should you have any questions or concerns regarding this request, please contact the Project Manager for this contract, Rhonda Crenshaw at (404)-546-3331 or at rhondacrenshaw@atlantaga.gov.

Attachments:

- Cost Estimate

CC: JoAnn Macrina, PE, Commissioner DWM
Paula E. Days, DCPM, Director
Cynthia Lunn, Procurement Manager
Larry Scott, Procurement Director
Demetris Johnson, DCPM, Financial Manager
Rhonda Crenshaw, Project Manager

Note: Please inform by email upon approval to proceed with this change order request.

City/County	Map	175 Emerald St.	179 Emerald St.	185 Emerald St.	183 Emerald St.	178 Atlanta Ave.	186 Atlanta Ave.	184 Atlanta Ave.	202 Atlanta Ave.	206 Atlanta Ave.	172 Tullagee St.	229 Hill St.	172 Emerald St.	157 Emerald St.	183 Emerald St.	187 Emerald St.	189 Emerald St.	18 Emerald St.	207 Emerald St.	172 Atlanta Ave.	2 Atlanta Ave.	184 Atlanta Ave.	185 Cornhill St.	Future Capital Improvement Projects
1. 100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00

1. 100.00	2. 100.00	3. 100.00	4. 100.00	5. 100.00	6. 100.00	7. 100.00	8. 100.00	9. 100.00	10. 100.00	11. 100.00	12. 100.00	13. 100.00	14. 100.00	15. 100.00	16. 100.00	17. 100.00	18. 100.00	19. 100.00	20. 100.00	21. 100.00	22. 100.00	23. 100.00	24. 100.00	25. 100.00	
100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00

1. 100.00	2. 100.00	3. 100.00	4. 100.00	5. 100.00	6. 100.00	7. 100.00	8. 100.00	9. 100.00	10. 100.00	11. 100.00	12. 100.00	13. 100.00	14. 100.00	15. 100.00	16. 100.00	17. 100.00	18. 100.00	19. 100.00	20. 100.00	21. 100.00	22. 100.00	23. 100.00	24. 100.00	25. 100.00	
100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00

1. 100.00	2. 100.00	3. 100.00	4. 100.00	5. 100.00	6. 100.00	7. 100.00	8. 100.00	9. 100.00	10. 100.00	11. 100.00	12. 100.00	13. 100.00	14. 100.00	15. 100.00	16. 100.00	17. 100.00	18. 100.00	19. 100.00	20. 100.00	21. 100.00	22. 100.00	23. 100.00	24. 100.00	25. 100.00	
100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00

Current Project Proposed Fee \$ 340,150.00
 Future Capital Improvement Projects \$ 277,025.00
 Total \$ 617,175.00

5. If there has been previous or similar legislation, please describe and cite the relevant legislation (e.g., 04-R-0001). 12-O-1498
6. Is this a computer/technology purchase? Yes No
 If so, please forward ISR (Information System Hardware/Software Request) along with a copy of this Legislative Request Form via inter-office mail to: Legislative Counsel, Suite 4100, Law Department. N/A

Please forward any additional pertinent or supporting documents (e.g. contracts, exhibits, requisitions, copies of any old ordinances/resolutions pertaining to this issue, etc.) along with a copy of this Legislative Request Form and legislative white paper via e-mail to the designated Legislative Counsel attorney for your department.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: AN ORDINANCE AUTHORIZING THE CHIEF FINANCIAL OFFICER TO AMEND THE FY 2014 WATER AND WASTEWATER RENEWAL AND EXTENSION FUND (5052) BUDGET IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$500,000.00) TO TRANSFER FUNDS FROM THE GENERAL RESERVE FOR APPROPRIATIONS AND ADD FUNDS FOR LAND AND EASEMENT SUPPORT SERVICES; AND FOR OTHER PURPOSES.

Council Meeting Date: July 15, 2013

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: *The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.*

The purpose of this legislation is to authorize the CFO to amend the FY 2013 Budget Water and Wastewater Renewal and Extension Fund (5052) in the amount of \$500,000.00 to transfer funds from General Reserve for Appropriation and add to Appropriation funds for the following project:

Land and Easement Support Services Task Order projects requires additional funding (per Change Order) due to significant increase in CIP projects being executed in the Department and the need to either correct infrastructure that has been compromised or to correct capacity issues in sewer lines. Also, land acquisition related needs are required for both ongoing and pending litigation.

The DWM Bureau of Watershed Protection (BWP) to become a temporary user of this Land and Easement Support Services Task Order by contributing \$60,000.00 toward this project by separate funding that is not inclusive of this request.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The City of Atlanta Department of Watershed Management has identified, in connection with the Capital Improvement Program (CIP), the need to fund certain costs from the Water and Wastewater Renewal and Extension Fund (5052) to facilitate projects.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** N/A
- (b) **Source Selection:** N/A
- (c) **Bids/Proposals Due:** N/A
- (d) **Invitations Issued:** N/A
- (e) **Number of Bids:** N/A
- (f) **Proposals Received:** N/A
- (g) **Bidders/Proponents:** N/A
- (h) **Term of Contract:** N/A

4. Fund Account Center (Ex. Name and number): Various

Fund: _____ Account: _____ Center: _____

5. Source of Funds: Example: Local Assistance Grant

FDOA: \$500,000.00; 5052 (DWM Water & Wastewater RNE Fund) 200101 (NDP Reservation of Funds Appropriations) 5999901 (Reserve Conversion Account) 1512000 (Accounting)

6. Fiscal Impact: N/A

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery: N/A

Examples:

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Tamika Gray

First Reading

Committee _____
 Date _____
 Chair _____
 Referred To _____

FINAL COUNCIL ACTION
 2nd 1st & 2nd 3rd
Readings
 Consent V Vote RC Vote

**AN ORDINANCE
 BY CITY UTILITIES COMMITTEE**

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Committee _____

Date _____

Chair _____

Action
 Fav, Adv, Hold (see rev. side)
 Other _____

Members _____

Refer To _____

Committee _____

Date _____

Chair _____

Action
 Fav, Adv, Hold (see rev. side)
 Other _____

Members _____

Refer To _____

CERTIFIED

MAYOR'S ACTION

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1ST ADOPT 2ND READ & REFER
- PERSONAL PAPER REFER

ate Referred:

ate Referred:

ate Referred:

ate Referred:

Referred To: