

13-0-1231

First Reading

Committee CDHR
Date 8/27/13
Chair Joey M. Shephard
Referred To CDHR

FINAL COUNCIL ACTION

2nd 1st & 2nd 3rd

Readings

Consent V Vote RC Vote

ORDINANCE BY
COMMUNITY DEVELOPMENT/HUMAN
RESOURCES COMMITTEE

AN ORDINANCE AUTHORIZING FUNDING FOR
VARIOUS GRANT POSITIONS UNDER THE 2013
COMMUNITY DEVELOPMENT (CDBG) BUDGET,
2013 EMERGENCY SOLUTIONS GRANT (ESG)
BUDGET, 2013 HOME INVESTMENT (HOME)
BUDGET AND THE 2013 HOUSING OPPORTUNITIES
FOR PERSONS WITH AIDS (HOPWA); AND FOR
OTHER PURPOSES.

ADOPTED BY
SEP 16 2013
COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1ST ADOPT 2ND READ & REFER
- PERSONAL PAPER REFER

Date Referred: 9/3/13
Referred To: CD/HR
Date Referred:
Referred To:
Date Referred:
Referred To:

Committee CDHR
Date 9/19/13
Chair Joey M. Shephard
Action Fav, Adv, Hold (see rev. side)
Other
Members C. Douglas Johnson
Joey M. Shephard
Cheryl Green
W. B. B.
W. B. B.
Refer To

Committee
Date
Chair
Action Fav, Adv, Hold (see rev. side)
Other
Members
Refer To

Committee
Date
Chair
Action Fav, Adv, Hold (see rev. side)
Other
Members
Refer To

Committee
Date
Chair
Action Fav, Adv, Hold (see rev. side)
Other
Members
Refer To

CERTIFIED
SEP 16 2013
ATLANTA CITY COUNCIL PRESIDENT
CCJ

CERTIFIED
SEP 16 2013
Rhonda Douglas Johnson
MUNICIPAL CLERK

MAYOR'S ACTION
APPROVED
SEP 25 2013
WITHOUT SIGNATURE
BY OPERATION OF LAW



**ORDINANCE BY
COMMUNITY DEVELOPMENT/HUMAN RESOURCES COMMITTEE**

AN ORDINANCE AUTHORIZING FUNDING FOR VARIOUS GRANT POSITIONS UNDER THE 2013 COMMUNITY DEVELOPMENT (CDBG) BUDGET, 2013 EMERGENCY SOLUTIONS GRANT (ESG) BUDGET, 2013 HOME INVESTMENT (HOME) BUDGET AND THE 2013 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA); AND FOR OTHER PURPOSES.

WHEREAS, the City Council adopted on November 5, 2012 and approved without signature by Ordinance of Law on November 14, 2012, the 2013 Annual Action Plan of the Consolidated Plan (hereafter known as the "Plan") which set forth projects and allocations for projects funded by the Community Development Block (CDBG), Emergency Shelter Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) Programs; and

WHEREAS, various grant funded positions need to be transferred to the current applicable grant; and

WHEREAS, the necessary environmental clearances have been obtained from the U.S. Department of Housing and Urban Development.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

Section 1: That Article "C", Classification Plan, Section 5-2062 of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That the following positions within the **DEPARTMENT OF POLICE** be and are hereby transferred from and to PTAEOs listed effective January, 11, 2013:

OFFICE OF CODE COMPLIANCE, **Housing Code Inspection:**
FROM: 24211328 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)
TO: 24211464 (Project) **** (Task) 220132114 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00052	Code Enforcement Officer	AD1511	17
00053	Office Support Assistant, Senior	AD0726	7
00055	Code Enforcement Officer	AD1511	17
00057	Code Enforcement Officer	AD1511	17

(B). That the following positions within the **DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT** be and are hereby transferred from and to PTAEOs listed effective January, 11, 2013:

OFFICE OF HOUSING, **CDBG Program Administration:**
FROM: 25211264 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)
TO: 25210932 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00043	Housing Development Specialist (50%)	SP3110	14
00064	Financial Manager (50%)	FI0705	23
00079	Management Analyst, Sr. (50%)	PA0306	22
21192	Management Analyst (50%)	PA0305	19
53158	Housing Director (15%)	SP3125	26

OFFICE OF HOUSING, **HOME Program Administration:**

CHARGED TO: 2520932 (Project) **** (Task) 250431969 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
21192	Management Analyst (50%)	PA0305	19
00043	Housing Development Specialist (50%)	SP3110	14
00064	Financial Manager (50%)	FI0705	23
00079	Management Analyst, Sr.	PA0306	22
53158	Housing Director (50%)	SP3125	26
53510	Office Manager (50%)	AD0728	16

OFFICE OF HOUSING, **HOME Program Administration:**

CHARGED TO: 25210722 (Project) **** (Task) 250431900 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
18831	Management Analyst	PA0305	19

OFFICE OF HOUSING, **CD/HM Administrations**

FROM: 25210931 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

TO: 25210722 (Project) **** (Task) 220131898(Award) 5111001 (Expenses Type) January 1, 2014 to June 30, 2014

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00040	Contract & Construction Coordinator (25%)	SP3120	19
00092	Customer Service Rep, Senior (66%)	AD0302	12

OFFICE OF HOUSING, **LEAD Program Administration**

FROM: 25200054 (Project) **** (Task) 220130050 (Award) 5111001 (Expenses Type)

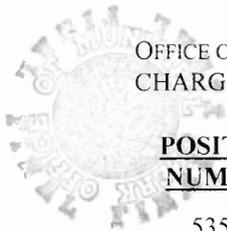
TO: 25211004 (Project) **** (Task) 220130050 (Award) 5111001 (Expenses Type) July 1, 2013 to December 31, 2013

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00040	Contract & Construction Coordinator (25%)	SP3120	19
00092	Customer Service Rep, Senior (66%)	AD0302	12

OFFICE OF HOUSING, **Housing Rehabilitation Administration**

CHARGED TO: 25211265 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00040	Contract & Construction Coordinator (25%)	SP3120	19
00092	Customer Service Rep, Senior (66%)	AD0302	12
53510	Office Manager (35%)	AD0728	16



OFFICE OF HOUSING, **CDBG Program Administration:**

CHARGED TO: 25211264 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

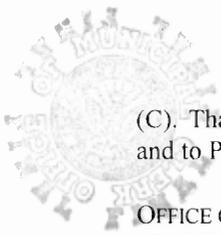
<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
53510	Office Manager (15%)	AD0728	16

Employee Salary Adjustment Authorization: That authorization is granted to adjust the salary of the incumbent employee of the following positions not to exceed the maximum amount indicated:

<u>PTAEO</u>	<u>Position #</u>	<u>No. Pos</u>	<u>Class Title</u>	<u>Class Code</u>	<u>Pay Grade</u>	<u>Annual Salary</u>
25210722 (Project) **** (Task)	18831	1	Management Analyst	PA305	19	\$41,000 - \$49,300
250431900 (Award) 5111001 (Salaries, Reg)						
25200668 (Project) **** (Task)	00038	1	Housing Development Specialist, Sr.	AD1558	17	\$38,300 - \$49,300
250130365 (Award) 5111001 (Salaries, Reg)						

Above Entry Hiring Authorizations: That authorization is granted to fill the positions contained herein up to the midpoint of the salary grade unless otherwise indicated below:

<u>Account Number</u>	<u>Position #</u>	<u>No. Pos</u>	<u>Class Title</u>	<u>Class Code</u>	<u>Pay Grade</u>	<u>Annual Salary</u>
2201 250305 5111001 7310000 66% 2504 250305 5111001 7310000 34%	92	1	Customer Service Rep, Sr.	AD0302	12	\$29,900- \$37,400
2201 250601 5111001 7310000 31962 210932 50% 2504 250601 5111001 7310000 31969 20932 50%	43	1	Housing Development Specialist Sr.	AD1558	17	\$38,300- \$47,900



(C). That the following positions within the **DEPARTMENT OF FINANCE** be and are hereby transferred from and to PTAEOs listed effective January, 11, 2013:

OFFICE OF GRANT SERVICES, CDBG Program Administration:

FROM: 10211206 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)
 TO: 10211569 (Project) **** (Task) 220132114 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00083	Management Analyst, Senior (75%)	FI0703	22
00084	Budget and Policy Manager	FI0520	23
00085	Administrative Assistant, Senior	AD0721	14
09514	Management Analyst, Senior	FI0703	22
09717	Grant Services Manager	FI0821	25
20679	Management Analyst, Senior	FI0703	22
30467	Management Analyst, Senior	FI0703	22
54619	Management Analyst, Senior	FI0703	22
52001	Grants Services Director	FI0930	29

OFFICE OF GRANT SERVICES, ESG Program Administration:

FROM: 10211205 (Project) **** (Task) 220131975 (Award) 5111001 (Expenses Type)
 TO: 10211569 (Project) **** (Task) 220132122 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00083	Management Analyst, Senior (25%)	FI0703	22

OFFICE OF GRANT SERVICES, HOPWA Program Administration:

FROM: 10211279 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)
 TO: 10211569 (Project) **** (Task) 250132123 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
18552	Management Analyst, Senior	FI0703	22
37367	Accountant Senior	FI0102	19

OFFICE OF GRANT SERVICES, HOPWA Needs Assessment:

CHARGED TO AND PAID FROM: 10211278 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
54705	Management Analyst, Senior	FI0703	22

OFFICE OF GRANT SERVICES, CDBG Program Administration:

FROM: 10211206 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)
 TO: 10211587 (Project) **** (Task) 220132114 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
24076	Accounting Manager	FI0104	21
56346	Budget & Management Analysis Director (33%)	FI0535	25



OFFICE OF GRANT SERVICES, **HOPWA Program Administration:**

FROM: 10211279 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

TO: 10211586 (Project) **** (Task) 250132123 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
01130	Management Analyst Senior (33%)	PA0306	22

(D). That the following positions within the **DEPARTMENT OF THE MAYOR** be and are hereby transferred from and to PTAEs listed effective January, 11, 2013:

OFFICE OF CHIEF OF STAFF, Human Services, **CDBG Program Administration:**

FROM: 04210940 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

TO: 04211327 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
22163	Administrative Assistant	AD0720	12
22164	Homeless Service Specialist	SP3105	14
00094	Management Analyst	PA0305	19
17180	Management Analyst	PA0305	19
17186	Management Analyst	PA0305	19

OFFICE OF CHIEF OF STAFF, Human Services, **HOPWA Program Administration**

FROM: 04211327 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

TO: 04211532 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

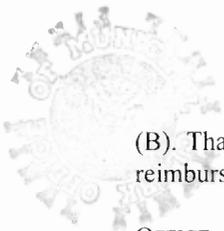
<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
18631	Management Analyst	PA0305	19

Section 2: That Section 2-843, Automobile Allowances, of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That the following positions within the **DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT** be approved for automobile expense reimbursement as designated, effective January, 11, 2013:

OFFICE OF HOUSING, **HOME Program Administration**, to be charged to and paid from the following PTAEs: 25210932 (Project) **** (Task) 250431969 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00064	Financial Manager	FI0705	23
00079	Management Analyst, Sr.	PA0306	22
21192	Management Analyst	PA0305	19



(B). That the following positions within the **DEPARTMENT OF FINANCE** be approved for automobile expense reimbursement as designated, effective January, 11, 2013:

OFFICE OF GRANT SERVICES, **CDBG Program Administration**, to be charged to and paid from the following PTAE0: 102115694 (Project) **** (Task) 220132114 (Award) 5235002 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
20679	Management Analyst, Senior	FI0703	22

(C). That the following positions within the **DEPARTMENT OF THE MAYOR** be approved for automobile expense reimbursement as designated, effective January, 11, 2013:

OFFICE OF CHIEF OF STAFF, Human Services, **CDBG Program Administration**, to be charged to and paid from the following PTAE0: 04211532 (Project) **** (Task) 220132114 (Award) 5235002 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
17180	Management Analyst	PA0305	19

Section 3: That all positions contained herein shall be subject to the availability of funds from the U.S. Department of Housing and Urban Development for the purpose of funding these positions, and said positions shall be terminated and abolished at such time as funding is no longer available to fund said positions.

Section 4: That all ordinances and parts of ordinances in conflict with this ordinance are hereby waived to the extent of the conflict.

A true copy,

ADOPTED by the Atlanta City Council
 APPROVED as per City Charter Section 2-403

September 16, 2013
 September 25, 2013

Rhonda Daughin Johnson
 Municipal Clerk

RCS# 3023
9/16/13
2:38 PM

Atlanta City Council

MULTIPLE

13-O-1231 AND 13-O-1237

ADOPT

YEAS: 11
NAYS: 0
ABSTENTIONS: 1
NOT VOTING: 0
EXCUSED: 0
ABSENT 4

Y Smith	Y Archibong	Y Moore	Y Bond
B Hall	Y Wan	B Martin	Y Watson
A Young	Y Shook	B Bottoms	Y Willis
Y Winslow	Y Adrean	Y Sheperd	B Mitchell

MULTIPLE