

12-*R*-1531
 (Do Not Write Above This Line)

A RESOLUTION BY
 FINANCE/EXECUTIVE
 COMMITTEE

A RESOLUTION AUTHORIZING THE CONTINUATION OF RE-EMPLOYMENT OF ANN S. HEARD AS AN ASSISTANT DIRECTOR IN THE DEPARTMENT OF PLANNING AND DEVELOPMENT FOR THE OFFICE OF BUILDINGS, PURSUANT TO SECTION 3-505 (C) OF THE CHARTER OF THE CITY ATLANTA, GEORGIA; FOR A PERIOD OF NOT MORE THAN 120 DAYS; AND FOR OTHER PURPOSES.

As Amended

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

Date Referred
 Referred To:
 Referred To:
 Referred To:

First Reading
 Committee *Finance Executive*
 Date
 Chair
 Referred to

Finance Executive
 Date *10-31-12*
 Chair
 Action
 Fav, Adv, Hold (see rev. side)
 Other
 Members

Refer To

Finance Executive
 Date *11-19-12*
 Chair
 Action
 Fav, Adv, Hold (see rev. side)
 Other
 Members

Refer To

Committee

Date

Chair

Action
 Fav, Adv, Hold (see rev. side)
 Other
 Members

ADOPTED BY

NOV 19 2012

COUNCIL

Refer To

Committee

Date

Chair

Action
 Fav, Adv, Hold (see rev. side)
 Other
 Members

ADOPTED BY

NOV 19 2012

COUNCIL

Refer To

FINAL COUNCIL ACTION
 2nd 1st & 2nd 3rd
 Readings
 Consent V Vote RC Vote

CERTIFIED

NOV 19 2012

ATLANTA CITY COUNCIL PRESIDENT

CERTIFIED

NOV 19 2012

Rickie D. Benjamin
 MUNICIPAL CLERK

MAYOR'S ACTION

APPROVED

NOV 28 2012

WITHOUT SIGNATURE
 BY OPERATION OF LAW



CITY COUNCIL
ATLANTA, GEORGIA

12-R-1531

**AN AMENDED RESOLUTION BY
FINANCE/EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE CONTINUATION OF RE-EMPLOYMENT OF ANN S. HEARD AS AN ASSISTANT DIRECTOR IN THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT FOR THE OFFICE OF BUILDINGS, PURSUANT TO SECTION 3-505 (C) OF THE CHARTER OF THE CITY OF ATLANTA, GEORGIA; FOR A PERIOD OF NOT MORE THAN 120 DAYS; AND FOR OTHER PURPOSES.

WHEREAS, the Department of Planning and Community Development is in need of training, and assistance with Office of Buildings processes; and

WHEREAS, the Atlanta City Council adopted resolution, 12-R-0898 ("Resolution"), which was adopted on July 2, 2012 and approved on July 11, 2012 per Section 2-403 of the City Charter which authorized the re-employment of a retired employee, Ann S. Heard; and

WHEREAS, the resolution employed Ms. Heard through November 8, 2012; and

WHEREAS, Section 3-505 (c) of the Charter of the City of Atlanta authorizes that the City may re-employ a retiree which shall not exceed 520 business days, for the purpose of availing the City of some particularized skill possessed by said retiree; and

WHEREAS, the Department of Planning and Community Development desires to retain the services of Ms. Heard for an additional 120 days; and

WHEREAS, Ms. Heard has provided invaluable knowledge and expertise in the area of Office of Buildings processes and code interpretation; and

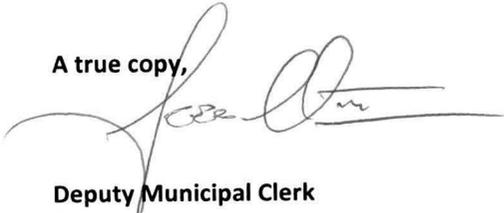
WHEREAS, the Department of Planning and Community Development and Ms. Heard have mutually agreed to her re-employment as an Assistant Director in the Office of Buildings.

NOW, THEREFORE, BE IT RESOVED BY THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is hereby authorized to re-employ Ms. Ann S. Heard as an Assistant Director in the Office of Buildings in an extra help capacity without benefits, for a period not to exceed one hundred and twenty (120) days at a rate of pay \$69,917 per year as authorized by Section 3-505 (c) of the City Charter. Said re-employment began on Friday, November 9, 2012.

A true copy,

ADOPTED as amended by the Atlanta City Council
APPROVED as per City Charter Section 2-403

November 19, 2012
November 28, 2012


Deputy Municipal Clerk



OFFICE OF BUILDINGS ENTERPRISE FUND

Continuation of Employment for Ann Heard

Ann Heard will continue to assist the Director with an array of Office of Buildings (OOB) processes and will continue to provide training for existing staff and new staff including but not limited to:

1. Continue to train the new Chief Zoning Inspector on the overall management of the Zoning Enforcement Division.
2. Prepare justifications for filling vacancies, for requesting extra help and for new job creations and train staff for this purpose.
3. Create new business process procedures and assist with streamlining existing processes for more efficient customer service pursuant to the Mayoral Permitting Improvement initiative.
4. Train staff on conducting meetings for Office of Buildings matters with Law Dept, Solicitors office, Atlanta City Council, governmental agencies, community meeting, etc. as needed.
5. Advise and trouble shoot with all review agencies connected to the Office of Buildings to develop processes and ensure that these processes are added to the accelera data base for accountability purposes as needed (Watershed reviews and inspections, traffic, grease trap reviews, airport reviews, and site development, etc.).
6. Assist with training OOB staff on conducting sign plan reviews for LED multi-message signs, general advertising signs, business identification signs, etc.
7. Provide expert advice as needed for legal non-conforming issues.
8. Assist with training existing and new Permit Technicians and other staff as needed.
9. Provide direction and assistance with the Weekly Dashboard, triage and In-take processes as well as with over the counter reviews and all plan reviews as needed.
10. Provide much needed direction and assistance with organizing the plan file room.
11. Assist with the review and approval of thousands of City Business Licenses.
12. Other duties and responsibilities as needed to ensure that the Mayoral Initiatives are met for the City and that the goals and objectives of the Office of Buildings Operational Plan are achieved.

RCS# 2400
11/19/12
2:23 PM

Atlanta City Council

CONSENT I

CONSENT AGENDA SECTION I
EXCEPT 12-O-1416
ADOPT

YEAS: 12
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 4
EXCUSED: 0
ABSENT 0

Y Smith	Y Archibong	Y Moore	NV Bond
Y Hall	Y Wan	Y Martin	NV Watson
NV Young	Y Shook	Y Bottoms	Y Willis
Y Winslow	Y Adrean	Y Sheperd	NV Mitchell

CONSENT I

		11-19-12
ITEMS ADOPTED ON CONSENT	ITEMS ADOPTED ON CONSENT	ITEMS ADOPTED ON CONSENT
1. 12-O-1404	35. 12-R-1558	69. 12-R-1581
2. 12-O-1504	36. 12-R-1559	70. 12-R-1582
3. 12-O-1505	37. 12-R-1560	71. 12-R-1583
4. 12-O-1506	38. 12-R-1561	72. 12-R-1584
5. 12-O-1507	39. 12-R-1562	73. 12-R-1585
6. 12-O-1598	40. 12-R-1563	ITEMS ADVERSED ON CONSENT
7. 12-O-1515	41. 12-R-1564	74. 12-R-1586
8. 12-O-1516	42. 12-R-1596	75. 12-R-1587
9. 12-O-1525	43. 12-R-1617	76. 12-R-1588
10. 12-O-1526	44. 12-R-1625	77. 12-R-1589
11. 12-O-1609	45. 12-R-1626	78. 12-R-1590
12. 12-O-1611	46. 12-R-1538	79. 12-R-1592
13. 12-O-1495	47. 12-R-1540	80. 12-R-1593
14. 12-O-1497	48. 12-R-1541	
15. 12-O-1498	49. 12-R-1601	
16. 12-O-1608	50. 12-R-1602	
17. 12-O-1508	51. 12-R-1616	
18. 12-O-1509	52. 12-R-1511	
19. 12-O-1523	53. 12-R-1542	
20. 12-R-1566	54. 12-R-1543	
21. 12-R-1567	55. 12-R-1544	
22. 12-R-1568	56. 12-R-1612	
23. 12-R-1547	57. 12-R-1624	
24. 12-R-1548	58. 12-R-1570	
25. 12-R-1549	59. 12-R-1571	
26. 12-R-1619	60. 12-R-1572	
27. 12-R-1096	61. 12-R-1573	
28. 12-R-1347	62. 12-R-1574	
29. 12-R-1355	63. 12-R-1575	
30. 12-R-1531	64. 12-R-1576	
31. 12-R-1554	65. 12-R-1577	
32. 12-R-1555	66. 12-R-1578	
33. 12-R-1556	67. 12-R-1579	
34. 12-R-1557	68. 12-R-1580	