

**12-2-1518**  
(Do Not Write Above This Line)

**A RESOLUTION BY FINANCE/ EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH MGT OF AMERICA, INC. FOR FC-5627, COST ALLOCATION CONSULTING SERVICES, ON BEHALF OF THE DEPARTMENT OF FINANCE, FOR COST ALLOCATION PLAN SERVICES, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY ONE THOUSAND FOUR HUNDRED DOLLARS AND NO CENTS (\$171,400.00) FOR AN INITIAL TERM OF TWO (2) YEARS; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND 1001 (GENERAL FUND) DEPARTMENT 100201 (NON-DEPARTMENTAL) ACCOUNT 5212001 (PROFESSIONAL SERVICES) FUNCTION ACTIVITY 1512000 (ACCOUNTING); AND FOR OTHER PURPOSES.

*Substitute*

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1<sup>ST</sup> ADOPT 2<sup>ND</sup> READ & REFER
- PERSONAL PAPER REFER

Date Referred

Referred To:

Date Referred

Referred To:

Date Referred

Referred To:

470187-1

First Reading

Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Referred To \_\_\_\_\_

*Fin. Executive*  
Date 10-31-12  
Chair John A. Hester

Fav. Adv. Hold (See rev. side)

Action

Members

*John A. Hester*  
*John A. Hester*

Refer To

Committee

Date

Chair

Action  
Fav. Adv. Hold (See rev. side)  
Other

Members

**ADOPTED BY**

NOV 05 2012

COUNCIL

Refer To

Committee

Date

Chair

Action  
Fav. Adv. Hold (See rev. side)  
Other

Members

Refer To

Committee

Date

Chair

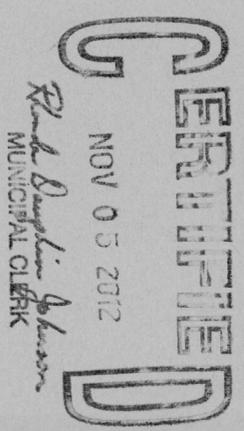
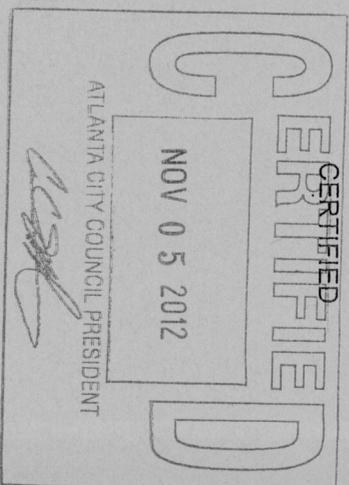
Action  
Fav. Adv. Hold (See rev. side)  
Other

Members

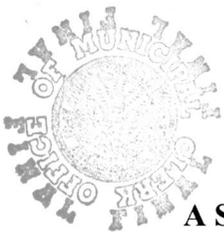
Refer To

2<sup>ND</sup> FINAL COUNCIL ACTION  
 1<sup>ST</sup> & 2<sup>ND</sup> Readings  
 3<sup>RD</sup>

Consent  V Vote  RC Vote



MAYOR'S ACTION  
**APPROVED**  
NOV 14 2012  
WITHOUT SIGNATURE  
BY OPERATION OF LAW



**A SUBSTITUTE RESOLUTION  
BY FINANCE/ EXECUTIVE COMMITTEE**

**12-R-1518**

**A SUBSTITUTE RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH MGT OF AMERICA, INC. FOR FC-5627, COST ALLOCATION CONSULTING SERVICES, ON BEHALF OF THE DEPARTMENT OF FINANCE, FOR COST ALLOCATION PLAN SERVICES, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY ONE THOUSAND FOUR HUNDRED DOLLARS AND NO CENTS (\$171,400.00) FOR AN INITIAL TERM OF TWO (2) YEARS; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND 1001 (GENERAL FUND) DEPARTMENT 200201 (NON-DEPARTMENTAL) ACCOUNT 5212001 (PROFESSIONAL SERVICES) FUNCTION ACTIVITY 1512000 (ACCOUNTING); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta's ("City") Department of Finance ("DOF") identified the need to update the City's current cost allocation plan; and

**WHEREAS**, DOF solicited proposals for cost allocation consulting services via RFP FC-5627; and

**WHEREAS**, DOF has selected MGT of America, Inc. ("MGT") to provide cost allocation consulting services (see Exhibit A- Scope of Services); and

**WHEREAS**, the Chief Financial Officer and the Chief Procurement Officer recommend the execution of an agreement with MGT in an amount not to exceed One Hundred Seventy One Thousand Four Hundred Dollars and No Cents (\$171,400.00).

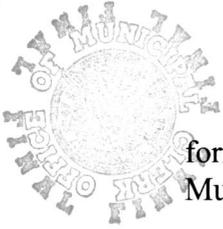
**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor or his designee is authorized to enter into an agreement with MGT, on behalf of DOF, for cost allocation consulting services, in an amount not to exceed One Hundred Seventy One Thousand Four Hundred Dollars and No Cents (\$171,400.00).

**BE IT FURTHER RESOLVED**, that funds will be charged to and paid from as follows: Fund 1001 (General Fund) Department 200201 (Non-Departmental) Account 5212001 (Professional Services) Function Activity 1512000 (Accounting).

**BE IT FURTHER RESOLVED**, that the initial term of the agreement is for a period of two (2) years with two (2) one-year renewals at the sole discretion of the City.

**BE IT FURTHER RESOLVED**, that the City Attorney is directed to prepare an appropriate Agreement for execution by the Mayor or his designee.

**BE IT FINALLY RESOLVED**, that the agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been approved as to



form by the City Attorney, executed by the Mayor or his designee, attested to by the Municipal Clerk and delivered to the contracting parties.

A true copy,

A handwritten signature in black ink, appearing to read "L. B. ...", written over a horizontal line.

Deputy Municipal Clerk

**ADOPTED by the Atlanta City Council**  
**APPROVED as per City Charter Section 2-403**

**November 05, 2012**  
**November 14, 2012**



## EXHIBITA



## EXHIBIT B

### SCOPE OF SERVICES

#### 3.1 SCOPE OF SERVICE

1. The Cost allocation Plans shall be based on actual expenses and shall identify all funds administered by the City. One plan shall be prepared in accordance with the Office of Management and Budget Circular A87 ("**OMB-A87**") and the second plan shall be prepared in accordance with the full costing concepts that recognized all expenditures of the City.
2. Indirect Cost rates developed from all plans shall be prepared in the Bureau or Office level. Each report shall include the citywide indirect costs and the Bureau or Office level indirect costs.
3. The analysis and recommendation as to current procedures shall include a report outlining strategies and procedures to be used by the City to optimize its potential indirect cost recovery impact. The services shall include a thorough review of the City's data collection work sheets and methods of distributing cost and identification of all location bases and indirect cost plans.
4. Cost proposals should include a pricing option to perform only full cost plan and a pricing option to prepare the full cost plan and the OMB-A87 plan. Cost proposals shall include the cost of preparing analysis and recommendations as a separate line item.

#### 3.2 SUBMITTAL SCHEDULE

1. Detailed OMB-A87 and Full Cost Citywide Cost Allocation Plans for fiscal year ending 06/30/11 based on actual expenses shall be completed and submitted to the City no later than February 28, 2012.
2. The option to have detailed OMB-A87 and Full Cost Citywide Cost Allocation Plans for fiscal years ending 06/30/12, 6/30/13 and 06/30/14, based on the actual costs shall be completed and submitted to the City no later January 31 of the following Calendar year.



3. Analysis and recommendation on strategies and procedures to be used by the City shall be prepared and submitted to the City within thirty (30) days following the completion of the OMB-A87 and Full Cost Citywide Cost Allocation Plans.

### **3.3 DOCUMENTATION TO BE PROVIDED BY THE CITY**

The City of Atlanta agrees to prepare and furnish the provider of service exhibits, schedules or records necessary to perform required services.

RCS# 2374  
11/05/12  
2:22 PM

Atlanta City Council

CONSENT I

CONSENT AGENDA SECTION I; ALL ITEMS  
11/5/2012  
ADOPT

YEAS: 12  
NAYS: 0  
ABSTENTIONS: 0  
NOT VOTING: 2  
EXCUSED: 0  
ABSENT 2

Y Smith	Y Archibong	Y Moore	Y Bond
Y Hall	Y Wan	Y Martin	NV Watson
Y Young	Y Shook	Y Bottoms	B Willis
B Winslow	Y Adrean	Y Sheperd	NV Mitchell

CONSENT I

		11-05-12
ITEMS ADOPTED ON CONSENT	ITEMS ADOPTED ON CONSENT	ITEMS ADVERSED ON CONSENT
1. 12-O-1414	35. 12-R-1501	48. 12-R-1456
2. 12-O-1258	36. 12-R-1502	49. 12-R-1457
3. 12-O-1339	37. 12-R-1445	50. 12-R-1458
4. 12-O-1335	38. 12-R-1446	51. 12-R-1459
5. 12-O-1336	39. 12-R-1447	52. 12-R-1460
6. 12-O-1369	40. 12-R-1448	53. 12-R-1461
7. 12-O-1370	41. 12-R-1449	54. 12-R-1462
8. 12-O-1356	42. 12-R-1450	55. 12-R-1463
9. 12-O-1413	43. 12-R-1451	56. 12-R-1464
10. 12-O-1418	44. 12-R-1452	57. 12-R-1465
11. 12-O-1421	45. 12-R-1453	58. 12-R-1466
12. 11-O-1415	46. 12-R-1454	59. 12-R-1467
13. 12-R-1424	47. 12-R-1455	60. 12-R-1468
14. 12-R-1527		61. 12-R-1469
15. 12-R-1139		62. 12-R-1470
16. 12-R-1423		63. 12-R-1471
17. 12-R-1441		64. 12-R-1472
18. 12-R-1442		65. 12-R-1473
19. 12-R-1443		66. 12-R-1474
20. 12-R-1444		67. 12-R-1475
21. 12-R-1512		68. 12-R-1476
22. 12-R-1514		69. 12-R-1477
23. 12-R-1524		70. 12-R-1478
24. 12-R-1417		71. 12-R-1479
25. 12-R-1517		72. 12-R-1480
26. 12-R-1518		73. 12-R-1481
27. 12-R-1519		74. 12-R-1482
28. 12-R-1520		75. 12-R-1483
29. 12-R-1521		76. 12-R-1484
30. 12-R-1522		77. 12-R-1485
31. 12-R-1530		78. 12-R-1486
32. 12-R-1422		79. 12-R-1487
33. 12-R-1499		80. 12-R-1488
34. 12-R-1500		81. 12-R-1489
		82. 12-R-1490
		83. 12-R-1491
		84. 12-R-1492
		85. 12-R-1493
		86. 12-R-1494