

12-0-0712

(Do Not Write Above This Line)

AN ORDINANCE BY
COMMUNITY
DEVELOPMENT/HUMAN
RESOURCES COMMITTEE

AN ORDINANCE
AUTHORIZING FUNDING
FOR VARIOUS GRANT
POSITIONS UNDER THE
2012 COMMUNITY
DEVELOPMENT FUND
BUDGET ("CDBG") BUDGET,
2012 EMERGENCY
SOLUTIONS GRANT ("ESG")
BUDGET, 2012 HOME
INVESTMENT ("HOME")
AND THE 2012 HOUSING
OPPORTUNITIES FOR
PERSONS WITH AIDS
("HOPWA"); AND FOR
OTHER PURPOSES.

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1ST ADOPT 2ND READ & REFER
- PERSONAL PAPER REFER

Date Referred: 6/4/12
Referred To: CD/HR
Date Referred:
Referred To:
Date Referred:
Referred To:
Referred To: 470187-1

First Reading: 6/29/12
Committee: CD/HR
Date: 6/12/12
Chair: [Signature]
Referred To: [Signature]

Committee: CD/HR
Date: 6/12/12
Chair: [Signature]
Action: Fav, Adv, Hold (See rev. side)
Other: [Signature]
Members: [Signature]

Refer To: [Blank]

Committee: CD/HR
Date: 6/12/12
Chair: [Signature]
Action: Fav, Adv, Hold (See rev. side)
Other: [Signature]
Members: [Signature]

ADOPTE BY [Signature]
JUL 02 2012
Refer To: COUNCIL

- 2ND FINAL COUNCIL ACTION
- 1ST & 2ND Readings
- 3RD
- Consent
- V Vote
- RC Vote



CERTIFIED
JUL 02 2012
Ruth Dugan Johnson
MUNICIPAL CLERK

MAYOR'S ACTION

APPROVED

JUL 11 2012

WITHOUT SIGNATURE
BY OPERATION OF LAW



CITY COUNCIL
ATLANTA, GEORGIA

**SUBSTITUTE ORDINANCE BY
COMMUNITY DEVELOPMENT/HUMAN RESOURCES COMMITTEE**

12-O-0712

AN ORDINANCE AUTHORIZING FUNDING FOR VARIOUS GRANT POSITIONS UNDER THE 2012 COMMUNITY DEVELOPMENT (CDBG) BUDGET, 2012 EMERGENCY SOLUTIONS GRANT (ESG) BUDGET, 2012 HOME INVESTMENT (HOME) BUDGET AND THE 2012 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA); AND FOR OTHER PURPOSES.

WHEREAS, the City Council adopted on November 7, 2011 and approved BY THE Mayor on November 16, 2011, administrative projects and program administration to be included in the 2012 Community Development Block Grant (CDBG), 2012 Emergency Solutions Grant, 2012 Home Investment Partnership Grant (HOME), and 2012 Housing Opportunities for Persons with AIDS (HOPWA) Programs; and

WHEREAS, various grant funded positions need to be transferred to the current applicable grant; and

WHEREAS, the necessary environmental clearances have been obtained from the U.S. Department of Housing and Urban Development.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

Section 1: That Article "C", Classification Plan, Section 5-2062 of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That the following positions within the **DEPARTMENT OF POLICE** be and are hereby transferred from and to PTAEOs listed effective December 22, 2011:

OFFICE OF CODE COMPLIANCE, **Housing Code Inspection:**
FROM: 25210933 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)
TO: 24211328 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00052	Code Enforcement Officer	523002	16
00053	Office Support Assistant, Senior	112003	7
00054	Code Enforcement Officer	523002	16
00055	Code Enforcement Officer	523002	16
00057	Code Enforcement Officer	523002	16

(B). That the following positions within the **DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT** be and are hereby transferred from and to PTAEOs listed effective December 22, 2011:

OFFICE OF HOUSING, **CDBG Program Administration:**
FROM: 25210932 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)
TO: 25211264 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00042	Housing Development Specialist, Principal (50%)	523011	21
00092	Customer Service Representative, Senior (D) (100%)	122033	9
00093	Housing Project Monitor (50%)	523013	11
21192	Management Analyst (50%)	311056	21



OFFICE OF HOUSING, **HOME Program Administration:**

FROM: 25210932 (Project) **** (Task) 250431969 (Award) 5111001 (Expenses Type)

TO: 25211264 (Project) **** (Task) 250432041 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00032	Management Analyst (100%)	311056	21
00034	Management Analyst (100%)	311056	21
00042	Housing Development Specialist, Principal (50%)	523011	21
00093	Housing Project Monitor (50%)	523013	11
21192	Management Analyst (50%)	311056	21

OFFICE OF HOUSING, **HOME Program Administration:**

CHARGED TO: 10200112 (Project) **** (Task) 250431741 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
53510	Office Manager (50%)	314003	15

OFFICE OF HOUSING, **Housing Rehabilitation Administration**

FROM: 25210931 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

TO: 25211265 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00039	Housing Rehabilitation Advisor (100%)	523006	16
00049	Housing Rehabilitation Advisor (100%)	523006	16

OFFICE OF HOUSING, **Housing Rehabilitation Administration**

FROM: 25200054 (Project) **** (Task) 220130050 (Award) 5111001 (Expenses Type)

TO: 25210931 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00040	Contract & Construction Coordinator (33%)	811040	21

OFFICE OF HOUSING, **Housing Rehabilitation Administration**

CHARGED TO: 25210700 (Project) **** (Task) 220131898 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00040	Contract & Construction Coordinator (67%)	811040	21

OFFICE OF HOUSING, **Housing Rehabilitation Administration**

CHARGED TO: 25210931 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
53510	Office Manager (35%)	314003	15

That authorization is granted to adjust the salary of the incumbent employees in position number 53510 and 00040 in an amount not to exceed ten percent (10%).



OFFICE OF HOUSING, **CDBG Program Administration:**

CHARGED TO: 25210722 (Project) **** (Task) 220131898 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
53510	Office Manager (15%)	314003	15

(C). That the following positions within the **DEPARTMENT OF FINANCE** be and are hereby transferred from and to PTAEOs listed effective December 22, 2011:

OFFICE OF GRANT SERVICES, **CDBG Program Administration:**

FROM: 10210934 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

TO: 10211206 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00083	Management Analyst, Senior (75%)	311084	25
00084	Budget and Policy Analyst Manager	311131	30
00085	Administrative Assistant	314008	11
09514	Management Analyst, Senior	311084	25
09717	Grant Management, Director	311050	35
20679	Management Analyst, Senior	311084	25
30467	Management Analyst, Senior	311084	25
54619	Management Analyst, Senior	311084	25

OFFICE OF GRANT SERVICES, **ESG Program Administration:**

FROM: 10210934 (Project) **** (Task) 220131968 (Award) 5111001 (Expenses Type)

TO: 10211205 (Project) **** (Task) 220131975 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00083	Management Analyst, Senior (25%)	311084	25

OFFICE OF GRANT SERVICES, **HOPWA Program Administration:**

FROM: 10210948 (Project) **** (Task) 250131963 (Award) 5111001 (Expenses Type)

TO: 10211279 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
18552	Management Analyst, Senior	311084	25
37367	Management Analyst, Senior	311084	25

OFFICE OF GRANT SERVICES, **HOPWA Needs Assessment:**

FROM: 10210949 (Project) **** (Task) 250131963 (Award) 5111001 (Expenses Type)

TO: 10211278 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
54705	Budget & Policy Analyst, Senior	311120	25



OFFICE OF GRANT SERVICES, **CDBG Program Administration:**

FROM: 10210935 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

TO: 10211206 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00096	Accounting Manager	311025	25
52001	Director Grants Services	311107	38
56346	Budget & Management Analyst Director (33%)	312097	35

OFFICE OF GRANT SERVICES, **CDBG Program Administration:**

FROM: 1001 100102 5111001 1512000

TO: 10211206 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
09095	Administrative Assistant, Sr	314008	13

OFFICE OF GRANT SERVICES, **HOPWA Program Administration:**

FROM: 10210935 (Project) **** (Task) 250131963 (Award) 5111001 (Expenses Type)

TO: 10211279 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
01130	Management Analyst Senior (33%)	311084	25

(D). That the following positions within the **DEPARTMENT OF THE MAYOR** be and are hereby transferred from and to PTAEOs listed effective December 22, 2011:

OFFICE OF CHIEF OF STAFF, Human Services, **CDBG Program Administration:**

FROM: 04210940 (Project) **** (Task) 220131962 (Award) 5111001 (Expenses Type)

TO: 04211327 (Project) **** (Task) 220132036 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
22163	Administrative Assistant, Senior	314002	11
22164	Homeless Service Coordinator	314045	13
00094	Management Analyst	311056	21
17180	Management Analyst	311056	21
17186	Management Analyst	311056	21

OFFICE OF CHIEF OF STAFF, Human Services, **HOPWA Program Administration**

FROM: 04211014 (Project) **** (Task) 250131963 (Award) 5111001 (Expenses Type)

TO: 04211327 (Project) **** (Task) 250132042 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
18631	Management Analyst	311057	21



Section 2: That Section 2-843, Automobile Allowances, of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That the following positions within the **DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT** be approved for automobile expense reimbursement as designated, effective December 22, 2011:

OFFICE OF HOUSING, **HOME Program Administration**, to be charged to and paid from the following PTAE0: 25210932 (Project) **** (Task) 250431969 (Award) 5111001 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
00064	Financial Manager	311008	25
00079	Management Analyst, Principal	311083	27
21193	Management Analyst	311056	21

(B). That the following positions within the **DEPARTMENT OF FINANCE** be approved for automobile expense reimbursement as designated, effective December 22, 2011:

OFFICE OF GRANT SERVICES, **CDBG Program Administration**, to be charged to and paid from the following PTAE0: 10210934 (Project) **** (Task) 220131962 (Award) 5235002 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
20679	Management Analyst, Senior	311084	25

(C). That the following positions within the **DEPARTMENT OF THE MAYOR** be approved for automobile expense reimbursement as designated, effective December 22, 2011:

OFFICE OF CHIEF OF STAFF, Human Services, **CDBG Program Administration**, to be charged to and paid from the following PTAE0: 04210940 (Project) **** (Task) 220131962 (Award) 5235002 (Expenses Type)

<u>POSITION NUMBER</u>	<u>CLASSIFICATION TITLE</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>
17180	Management Analyst	311056	21

Section 3: That all positions contained herein shall be subject to the availability of funds from the U.S. Department of Housing and Urban Development for the purpose of funding these positions, and said positions shall be terminated and abolished at such time as funding is no longer available to fund said positions.

Section 4: That all ordinances and parts of ordinances in conflict with this ordinance are hereby waived to the extent of the conflict.

A true copy,

Rhonda Daughin Johnson
Municipal Clerk

ADOPTED by the Atlanta City Council
APPROVED as per City Charter Section 2-403

JUL 02, 2012
JUL 11, 2012

RCS# 2141
7/02/12
2:41 PM

Atlanta City Council

12-O-0712

FUNDING VARIOUS GRANT POSITIONS UNDER
2012 CDBG, ESG, HOME AND HOPWA
ADOPT ON SUB

YEAS: 8
NAYS: 0
ABSTENTIONS: 2
NOT VOTING: 6
EXCUSED: 0
ABSENT 0

NV Smith	Y Archibong	Y Moore	Y Bond
Y Hall	A Wan	Y Martin	NV Watson
A Young	Y Shook	NV Bottoms	Y Willis
NV Winslow	Y Adrean	NV Sheperd	NV Mitchell

12-O-0712