

The Regular meeting of the Finance/Executive Committee of the Atlanta City Council was held Wednesday, June 27, 2012, at 1:00 p.m. in Council Chambers, City Hall South, 2nd Floor.

Present: Councilmember Felicia A. Moore, Chair Jim Beard, CFO
Councilmember Yolanda Adrean Departmental Staff
Councilmember Howard Shook
Councilmember C.T. Martin
Councilmember Kwanza Hall
Councilmember Michael Julian Bond
Councilmember Aaron Watson

Chairperson Moore called the meeting to order at 1:10 p.m. after declaring a quorum present. The Committee members present were introduced as follows: Councilmembers Yolanda Adrean, Howard Shook, C.T. Martin and Kwanza Hall. Other Departmental staff was present as well.

Chairperson Moore stated that the Agenda is approved as printed with one new paper, **4 Yeas**. The minutes of the Finance/Executive Committee of June 13, 2012 were **Approved, 4 Yeas**.

CONSENT REPORT

ORDINANCES FOR FIRST READ

12-O-0878 (1) An Ordinance by Finance/Executive Committee authorizing the Chief Financial Officer to amend the FY2013 Budget by adding to anticipations and appropriations funds in the amount of one million one hundred thirty two thousand dollars and no cents (\$1,132,000.00) for funding of the Atlanta Streetcar Transit Enhancements Project through a Livable Centers Initiative Grant; and for other purposes.

FAVORABLE ON FIRST READ

12-O-0879 (2) An Ordinance by Finance/Executive Committee authorizing the Mayor to enter into Lease Agreements for the rentals of office space at the John C. Birdine, Dunbar and Georgia Hill Neighborhood Centers with various public and private agencies that provide valuable services to the surrounding communities at an annual rental rate of ten and 00/100 dollars (\$10.00) per square foot for a period of up to three (3) years with tenants to be determined in the sole discretion of the Office of Enterprise Assets Management; to waive provisions of Section 2-1547 of the City of Atlanta Code of Ordinances that require solicitation for lease of City-owned property through a request for lease proposals process and annual revision of rental fees; to have fifty percent (50%) of all rental revenue deposited into Fund 1001 (General Fund), Department 000002 (Executive-Real Estate), Account 3810008 (Building Rentals, General) and fifty percent (50%) of all rental revenue deposited into the established Trust Fund Account for each Neighborhood Center; and for other purposes.

FAVORABLE ON FIRST READ

REGULAR AGENDA

12-O-0819 (1) An Ordinance by Finance/Executive Committee authorizing the Chief Financial Officer to amend the FY2013 Budget by adding to anticipations and appropriations in the amount of four million eight hundred dollars and no cents (\$4,857,500.00), to be used for the acquisition of equipment for the Atlanta Fire Rescue Department pursuant to the 2008

master lease and option agreement between the City of Atlanta and the Georgia Municipal Association, Inc.; and for other purposes.

FAVORABLE

Councilmember Martin offered a motion to **Approve, 5 Years.**

12-0-0820 (2) A **Substituted** Ordinance by Finance Executive Committee to repeal Ordinance Number 12-0-0242 adopted by the Atlanta City Council on March 19, 2012 and approved as per City Charter Section 2-403 on March 28, 2012, pertaining to transferring funds from a Trust Account to the General Fund for the purpose of upgrading computer systems and payment of software licensing fees for the Office of Buildings; and for other purposes. **Finance/Executive Committee Substitute corrects FDOA, 6/27/12)**

FAVORABLE ON SUBSTITUTE

Chairperson Moore stated that we have a Substitute. Councilmember Martin offered a motion to **Approve on Substitute, 5 Years.**

12-0-0833 (3) A **Substituted** Ordinance by Finance Executive Committee to reprogram the remaining balance of four hundred seventy-five thousand, five hundred ten dollars and no cents (\$475,510.00) in Trust Account 7701 (Trust) 250302 (PCD Zoning and Code Enforcement) 583001 (Payment as Agent) 7450000 (Code Compliance) 600259 (Low Voltage Escrow) 69999(Non-Capital), established for the purpose of holding pre-payments for Low Voltage Permits to the Office of Building Technology Trust, to Trust Account 7701 (Trust) 050212 (DIT IT Server Management) 5421003 (Equipment (\$5,000+)) 15350000 (Information System/Data Processing) 600259 (Low Voltage Escrow) 69999 (Non-Capital); and for other purposes. **(Finance/Executive Committee Substitute corrects FDOA, 6/27/12)**

FAVORABLE ON SUBSTITUTE

Chairperson Moore stated that we have a Substitute. Councilmember Martin offered a motion to **Approve on Substitute, 5 Years.**

RESOLUTIONS

12-R-0875 (1) A **Substitute** Resolution by Finance/Executive Committee authorizing the Mayor, on behalf of the City, to enter into an appropriate Contractual Agreement with Lichty Commercial Construction, Inc. for FC-5525, Ben Hill Recreation Center Renovations & Addition, on behalf of the Department of Parks, Recreation and Cultural Affairs in an amount not to exceed nine hundred ninety six thousand four hundred fifty dollars (\$996,450.00); all contracted work shall be charged to and paid from: 1001 (General Fund) 140364 (Recreation Ctr. Operations) 5222001 (Repair & Maintenance Building) 619000 (Special Facilities); and or other purposes. **(Finance/Executive Committee Substitute corrects the FDOA, 6/27/12)**

FAVORABLE ON SUBSTITUTE

Chairperson Moore stated that we have a Substitute.

Mr. George Dusenbury: Commissioner of the Department of Parks, Recreation and Cultural Affairs stated that the Substitute corrects the FDOA. We are upgrading all of the Recreational Centers through the Park Improvement Bonds. Councilmember Adrean asked what is this for? Commissioner Dusenbury responded it is for Ben Hill

Recreational Center, which is about 35,000 square feet. It is also a two level structure located in District 12. The facility is relative new. The \$1 million dollars is for renovation and expansion. Councilmember Martin stated that there was conversation regarding non-adequate Centers in Southwest Atlanta. Has land been purchased to build a Natatorium? Commissioner Dusenbury responded that he would provide the information. Councilmember Hall offered a motion to **Approve on Substitute, 5 Yeas.**

12-R-0876 (2) A Resolution by Finance/Executive Committee authorizing the Mayor, on behalf of the City of Atlanta to execute Amendment Number 1 with Norred & Associates, Inc., for FC-5274, Citywide Armed and Unarmed Security Guard Services on behalf of the Executive Offices-Office of Enterprise Assets Management to add sites and funding for the Department of Parks, Recreation & Cultural Affairs in an amount not to exceed two hundred thirty-three thousand nine hundred sixty-four dollars and no cents (\$233,964.00); all contracted work to be charged to and paid 1001 (General Fund), Department 140301 (PRC Recreation Administration) Account 5212001 (Consultant/Professional), Function Activity 6110000 (Culture/Recreation Administration); and for other purposes.

FAVORABLE

Commissioner Dusenbury stated that we want to be added on to the contract from OEAM for security. Councilmember Hall offered a motion to **Approve, 5 Yeas.** Chairperson Moore asked about the splash pad issues at Centerhill. Commissioner Dusenbury responded that he would look at it. This is for nine pools, which five will stay opened until school starts and four until Labor Day. We have armed security at some of the Centers as well as overnight security. He could do a breakdown by pool.

Mr. Hans Utz: Mayor's Office Deputy Chief Operating Officer stated that there is a fundamental difference in coverage versus a facility where anyone should not be there. Commissioner Dusenbury added that we could have 500 people at a pool, but the average is 250. Councilmember Adrean asked what will the lifeguards do? Commissioner Dusenbury responded maintains order. Councilmember Martin stated that there have been problems with people coming from neighborhoods.

12-R-0877 (3) A Resolution by Finance/Executive Committee authorizing the Mayor on behalf of the City of Atlanta to enter into Amendment Number 6 for FC-4714, Citywide HVAC Services with Honeywell, Inc. on behalf of the Executive Offices-Office of Enterprise Assets Management to add additional Funding for HVAC Services at 72 Marietta Street for a Chiller Replacement, in an amount not to exceed four hundred fifty-four thousand eight hundred sixty three dollars and no cents (\$435,870.00) to be charged to and paid from Fund 1001 (General Fund), 040421 (Exe. 72 Marietta-Main Bldg), 5212001 (Consultant/Professional) 1565001 (General Buildings & Plants); and for other purposes.

FILE

Chairperson Moore offered a motion to **File, 5 Yeas.** Councilmember Adrean stated that in Finance/Executive Briefing we asked what is the funding source?

Ms. Katrina Taylor-Parks: Mayor's Office Deputy Chief of Staff stated that the funding is from Office of Enterprise Asset Management. It is not in Watershed budget.

12-R-0897 (4) An **Amended** Resolution by Councilmember C.T. Martin authorizing the re-employment of City Retiree Ms. Gloria Peters in the Department of Planning and Community Development Office of Buildings as a Zoning Plan Review Specialist pursuant to Section 3-505 (C) of the Charter of the City of Atlanta, Georgia;

and for other purposes. **(Finance/Executive Committee Amendment changes term to 90 days, 6/27/12)**

FAVORABLE AS AMENDED

Chairperson Moore asked what is the plan for rehiring?

Mr. Don Rosenthal: Director of Office of Building stated that we attached a plan for replacing the two people. We are asking them to train existing employees. Chairperson Moore stated that we can only do it three months at a time. Ms. Taylor-Parks added that we can do an Amendment for 90 days and come back for additional time. Chairperson Moore offered a motion to Amend for 90 days. Councilmember Hall stated that he hopes this is a pathway for few problems with plan reviews. Councilmember Adrean asked if the positions were posted. Mr. Rosenthal responded yes they were opened, but now they are closed. Councilmember Martin offered a motion to **Approve as Amended, 5 Yeas.**

Mr. James Shelby: Commissioner of the Department of Planning and Community Development stated that we are changing the job descriptions as well.

12-R-0898 (5) An **Amended** Resolution by Councilmember C.T. Martin authorizing the re-employment of City Retiree Ms. Ann S. Heard in the Department of Planning and Community Development Office of Buildings as an Office of Buildings Assistant Director pursuant to Section 3-505 (C) of the Charter of the City of Atlanta, Georgia; and for other purposes. **(Finance/Executive Committee Amendment changes term to 90 days, 6/27/12)**

FAVORABLE AS AMENDED

Councilmember Martin offered a motion to **Approve as Amended, 5 Yeas.**

PAPERS HELD IN COMMITTEE

10-O-0774 (1) An Ordinance by Councilmembers H. Lamar Willis and Alex Wan to amend Article VII Division II of Chapter II of the Code of Ordinances of the City of Atlanta so as to provide that it shall be unlawful for any City Officer or Employee to knowingly and willfully withhold information, make false or misleading statements or to give untrue testimony before any of its standing Committees; to provide that any Officer or Employee who is found to have violated this Provision shall be dismissed from the employ of the City; and for other purposes. **(Held, 4/28/10)**

HELD

10-O-1733 (2) An Ordinance by Councilmembers Michael Julian Bond, Joyce Sheperd, Aaron Watson, Keisha Lance Bottoms, H. L. Willis, Ivory Lee Young, Jr., C.T. Martin, and Yolanda Adrean authorizing the Mayor or his designee to create a Parking Pass Program for all duly appointed members of City Boards and Commissions; and for other purposes. **(Held, 9/29/10)**

HELD

10-O-1739 (3) An Ordinance by Councilmember Natalyn Mosby Archibong to amend the Charter of the City of Atlanta, Georgia, 1996 Ga Laws P. 4469 et seq. adopted under and by virtue of the Authority of the Municipal Home Rule Act of 1965, O.C.G.A. Section 36-35-1 et seq. as amended, by amending Part 1 (Charter and Related Laws), Subpart A, (Charter), Article III (Executive), Chapter 3 Entitled (City Departments), Section 3-305 of the City of Atlanta's

Code of Ordinances by adding a new Sub-Paragraph (d); and for other purposes. **(2nd Reading, 1st Adoption, 9/29/10); (3rd Reading, Final Adoption, Substituted as Amended and Held, 10/13/10 by Committee for additional information)**

HELD

11-R-0771 (4) A Resolution by Councilmembers H. Lamar Willis, Keisha Lance Bottoms and Aaron Watson proposing the creation of the Southwest Atlanta Community Improvement District as authorized by the General Assembly of the State of Georgia in the Atlanta Community Improvement District Act, contingent upon the consent of the majority of the owners of real property within the District boundaries; and for other purposes. **(Held, 5/11/11)**

HELD

11-O-0790 (5) An Ordinance by Councilmembers Felicia A. Moore and C. T. Martin to transfer \$16,000.00 from the District 9 Councilmember Non-Departmental Expense Account and \$12,000.00 from the District 10 Councilmember Non-Departmental Expense Account to the Department of Planning and Community Development to be used to fund the Nomination and Designation Activities per the City of Atlanta's Historic Preservation Ordinance for the Collier Heights Neighborhood's consideration as a locally designated Historic District; and for other purposes. **(Held 6/1/11 for consideration with 2012 Budget)**

HELD

11-R-0989 (6) A Resolution by Councilmembers Aaron Watson, Carla Smith, Cleta Winslow, Ivory Lee Young, Jr., Keisha Lance-Bottoms and H. Lamar Willis requesting that the Departments of Law and Finance launch a study of the operational impact of a modification of the number of Judges in the Municipal Court of Atlanta; such operational impact study to be presented to the City Council by no later than August 31, 2011; and for other purposes. **(Held, 6/29/11)**

HELD

11-O-0990 (7) An Ordinance by Councilmember Ivory Lee Young, Jr. amending the Atlanta Code of Ordinances, Section 114-126 (a) by replacing language stating that employees "May" receive an Annual Performance-Based Salary Increase, with language stating that employees "Shall" receive an Annual Performance-Based Salary Increase; and for other purposes. **(Held, 6/29/11)**

HELD

11-R-1104 (8) A **Substitute** Resolution by Finance/Executive Committee authorizing the Mayor to award and execute an Agreement with Thanks Again, LLC, pursuant to Code Section 2-1191; Sole Source Procurement, for the purpose of providing a Credit Card Based Customer Rewards Program for Hartsfield-Jackson Atlanta International Airport, in an amount not to exceed \$135,000.00 for one year; all contracted work shall be charged to and paid from FDOA 5501 (Airport Revenue Fund) 180402 (Concessions) 523001 (Advertising) 7563000 (Airport) (\$45,000); and Marketing Fund 5501-000001-1233011-00000000 (\$90,000); and for other purposes. **(Favorable on Substitute, 7/27/11); (Referred back by Full Council, 8/15/11); (Held, 8/31/11)**

HELD

- 11-O-1358 (9) An Ordinance by Councilmember Kwanza Hall imposing a Limited and Temporary Moratorium upon the issuance of Business Licenses to New Pain Management Clinics within the City of Atlanta; and for other purposes. **(Held, 9/14/11)**

HELD

- 11-O-1473 (10) A **Substitute** Ordinance by Finance/Executive Committee to amend the Atlanta code of Ordinances by: adding a Subsection (10) to Section 2-190(b) to create a City of Atlanta Office of Film, Television, Music and Digital Media Development in the Office of the Mayor; and adding a new Section 2-200 that sets forth the functions and duties of the City of Atlanta Office of Film, Television, Music and Digital Media Development; and modifying Chapter 46, entitled Civic and Cultural Affairs, by adding a new Article IV entitled "Entertainment Filming Ordinance"; and establishing a process for use of City property, use of City intellectual property, film permitting, and the collection of fees from such use and permits, the allocation of a Fund or management by the City of Atlanta Office of Film, Television, Music and Digital Media Development, and the establishment of a Board of Advisors to advise the Mayor on the City of Atlanta Office of Film, Television, Music and Digital Media Development, on activities of the entertainment industry; and for other purposes. **(Held, 11/2/11)**

HELD

- 11-R-1677 (11) A Resolution by Councilmember Joyce M. Sheperd and Michael J. Bond to create a Task Force to convene on the establishment of a Commission to oversee the Film, Television, Music and Digital Entertainment Industry in the City of Atlanta; to Study the issues surrounding Film and TV Production and the use of public property within the City of Atlanta and to report it's findings and recommendations to the Mayor and Members of the Atlanta City Council within 120 days; and for other purposes. **(Held, 11/16/11)**

HELD

- 11-O-1763 (12) An Ordinance by Councilmembers Michael Julian Bond, Ivory Lee Young, Jr. and C.T. Martin to authorize the Chief Financial Officer to create a Trust Fund Account for Tax Revenue collected from Sunday Retail Beer, Wine and Liquor Sales amending the 2012 (General Fund) Budget by adding to anticipations and appropriations sales tax proceeds in the amount of \$250,000.00; to use said tax revenue for Atlanta Police Department DUI Enforcement and for Enforcement of City of Atlanta Liquor Licenses; and for other purposes. **(Held, 11/30/11)**

HELD

- 11-O-1772 (13) An Ordinance and Charter Amendment by Councilmember Yolanda Adrean **as Substituted (2) by Finance/Executive Committee** to amend the **Charter** of the City of Atlanta, Georgia, 1996 Ga Laws P. 4469, et seq., adopted under and by virtue of the authority of the Municipal Home Rule Act of 1965, O.C.G.A. Section 36-35-1 et seq., as amended, by amending Part 1 (Charter and Related Laws), Subpart A (Charter), Article II

(Legislative), Chapter 6 (City Internal Auditor), to amend Section 2-604(c) so as to define the roles and responsibilities of the Audit Committee in the Selection Process of the City's External Auditor; and for other purposes. **(1st Reading 11/21/11; 2nd Reading / 1st Adoption 2/6/12); (Favorable on 3rd Read, Final Adoption, 2/15/12); (Referred back by Full Council, 2/20/12); (Held, 2/29/12)**

HELD

11-O-1776 (14) An Ordinance by Councilmember Felicia A. Moore to amend the Procurement Code of the City of Atlanta, Georgia, by amending Sec. 2-1161, to add new language; and for other purposes. **(Held on Substitute, 11/30/11)**

HELD

11-R-1841 (15) A Resolution by Councilmembers Felicia A. Moore, Natalyn Archibong, H. Lamar Willis, Aaron Watson, Michael Julian Bond, Ivory Lee Young, Jr., Yolanda Adrean and Kwanza Hall expressing the Atlanta City Council desire to intent to act upon Section 2-396 of the City of Atlanta Code of Ordinances so as to employ directly or to contract the Services of Outside Legal Counsel to assist City Council in providing legislative oversight to the operations of the City; and for other purposes. **(Held, 12/14/11)**

HELD

12-O-0284 (16) An Ordinance by Councilmember Cleta Winslow to transfer \$80,232.00 (eighty thousand two hundred thirty two dollars) from the Fire Impact Fee Fund Account to a specific Project Center Designated Account in the Department of Fire and Rescue for the purpose of providing needed funding for the assessment, reassessment and renovation of Fire Station #7; to waive conflicting Ordinances; and for other purposes. **(Held, 2/29/12)**

HELD

12-O-0397 (17) An Ordinance by Finance/Executive Committee to amend Chapter 78, Article III, Section 78.57(A)(1)(B), of the Code of Ordinances of the City of Atlanta, to correct the fee for operational permits for storage of liquid propane gas/liquid natural gas and for the storage of other flammable and combustible liquids to establish a minimum permit fee of \$75.00 and a maximum permit fee of \$750.00; and for other purposes. **(Held, 5/2/12)**

HELD

12-O-0400 (18) An Ordinance by Finance/Executive Committee to authorize the Chief Financial Officer to establish a new Fund (Fund 2508), under the Finance Department's Office of Grants Services by amending the FY 2012 (Intergovernmental Grant Fund) Budget for the purpose of funding the Grants Compliance Division; and for other purposes. **(Held, 5/2/12)**

HELD

12-O-0402 (19) An Ordinance by Finance/Executive Committee to amend Ordinance 11-O-1290 to empower the Commissioner of Planning and Community Development to authorize overtime and incentive pay to Departmental Personnel for hours assigned to be worked in excess of the regular work week to provide additional plan review services as set forth in Section 104 (1) of Appendix "A" to

Volume III of the Code of Ordinances of the City of Atlanta which contains the Building Code Amendments. **(Held, 5/2/12)**

HELD

- 12-O-0454 (20) An Ordinance by Councilmember Alex Wan to provide for the annexation of property located at 1206 McLynn Avenue to the corporate limits of the City of Atlanta, Georgia pursuant to the 100% method; to authorize the Law Department to seek preclearance from the United States Department of Justice and to notify the Georgia Department of Community Affairs of such annexation; and for other purposes. **(Held, 3/28/12)**

FAVORABLE

Councilmember Hall offered a motion to **Approve, 5 Yeas.**

- 12-O-0569 (21) An Ordinance by Finance/Executive Committee authorizing the Chief Procurement Officer to invite Competitive Sealed Bids from interested parties for the purchase from the City of Atlanta of approximately 30.7 acres of land in Land Lot 27 of District 14 of Fulton County; and for other purposes.

HELD

- 12-O-0570 (22) An Ordinance by Finance/Executive Committee authorizing the Chief Financial Officer or his Designee to authorize the Department of Public Works to utilize the existing Sidewalk Trust Fund Account for Infrastructure Recovery, by accepting and depositing Funds received as a result of infrastructure claims filed by the City of Atlanta against insurance providers and persons that are liable to the City as a result of damage to City infrastructure, and to use said Funds to pay corresponding incurred expenses, in order to replace and/or repair the damaged infrastructure; and for other purposes.

FILE

Councilmember Hall offered a motion to **File, 5 Yeas.**

- 12-R-0579 (23) A Resolution by Finance/Executive Committee authorizing the Chief Financial Officer to refund customers for overpayments to Water and Sewer Accounts in the amount of four hundred fifty-seven thousand, nine hundred forty-eight dollars and thirty-six cents (\$457,948.36); all funds to be charged to and paid from Fund Department Organization and Account Number 5051 (Water & Wastewater Revenue Fund) 000001 (Balance Sheet Default) 1226009 (Refunds Payable); and for other purposes. **(Held, 5/2/12)**

HELD

- 12-C-0786 (24) A Communication by City Auditor Leslie E. Ward submitting the Performance Audit report regarding Tax Allocation Districts. **(Referred to Finance/Executive and Community Development and Human Resources Committees by City Council, 6-4-2012)**

HELD

- 12-R-0821 (25) A Resolution by Finance/Executive Committee authorizing the Mayor to enter into an Agreement with CDW Government, LLC, via cooperative Purchase Agreement Number COA-5950-PL, Utilizing General Services Administration Contract No. GS-35F-

0119Y, on behalf of the Department of Watershed Management, for the purchase of ADOBE Connect Hosted in an amount not exceed ninety-seven thousand, five hundred sixty-one dollars and no cents (\$97,561.00); all contracted work will be charged to and paid from Fund Department Organization and account number 5052 (Water & Wastewater Renewal & Extension Fund) 170113 (DWM – Information Systems) 5212001 (Consulting/Professional Services) 1535000 (Data Processing/Management Information System); and for other purposes. **(Held, 6/13/12)**

HELD

12-R-0822 (26) A Resolution by Finance/Executive Committee authorizing the reemployment of Pati McMahon as a Watershed Management Director Senior for the City of Atlanta Department of Watershed Management, Pursuant to Section 3-505(C) of the Charter of the City of Atlanta, Georgia; and for other purposes. **(Held on Substitute, 6/13/12)**

HELD

Mr. Shaka Freeman: stated that employees have not had a raise in around ten years, but the retirees get a Cost of Living raise every year. This City is a major production of film, etc. For 2012 the City of Atlanta received a Best and Brightest Company to work for award. Employees need a raise.

Mr. Steven Hill: Vice President of Firefighters Pension Fund said that we will have savings from the Experience Study and would like those savings to go to Step increases for Firefighters. Please take another look at the Drop Plan. Please look at other avenues toward pay increases for all employees.

12-R-0901 (6) A Resolution by Finance/Executive Committee authorizing the Chief Financial Officer to enter into a Contract Closeout Agreement with CH2M Hill, Inc. (“CH2M Hill”) relating to claims resulting from Contract No. FC-4885, Revenue Discovery, pursuant to which the City of Atlanta (“City”) will pay \$688,196.00 to CH2M Hill which will be charged to and paid from Funds identified and collected pursuant to the Contract; and for other purposes.

FAVORABLE

Mr. Gary Donaldson: Director of the Office of Revenue stated that CH2M Hill collected \$6.1 million dollars through business licenses. The contract has expired and they are rightfully due the money. Councilmember Adrean asked if we no longer need someone to help with the past due accounts. Mr. Donaldson responded that they supplemented the efforts. We are moving forward with revenue auditioning and we can do with our internal staff. Councilmember Adrean asked if there are controls in place for the database. Mr. Donaldson responded that we will replace our mainframe system, which will cost about \$700,000. Councilmember Shook asked if there was a dispute. Mr. Donaldson responded no, we are closing it out. Chairperson Moore stated that she needs to know what your plans are for businesses operating with a license. She then stated that comparing databases is a good way to do it, but putting your feet on the ground is best. If we can't do it, then there are companies that can. She stated that at the next meeting our discussion item is the **Five Year Plan**.

ADJOURNMENT

Having no further business before the Committee, the meeting was adjourned at 1:55 p.m.

Respectfully submitted,

Jim Beard, CFO
Secretary

Charlene Parker
Recording Secretary

“The Department of Finance... because customer service is important to us.”