

**COMMITTEE ON COUNCIL  
MINUTES  
MAY 7, 2012**

The Regularly Scheduled Meeting of the Committee on Council was held on Monday, May 7, 2012 in Committee Room #2.

Chairperson Adrean recognized a quorum was present and the meeting convened at 11:25 a.m.

**The Following Committee Members were Present**

**The Honorable Yolanda Adrean, Chair  
The Honorable Natalyn M. Archibong  
The Honorable Felicia A. Moore  
The Honorable Joyce M. Sheperd, Vice-Chair  
The Honorable Natalyn M. Archibong  
The Honorable Kwanza Hall  
The Honorable Keisha Lance Bottoms**

**The Following Committee Member was not Present**

**The Honorable Cleta Winslow**

Others in attendance were Yvonne Cowser-Yancy, Department of Human Resources; Jabu M. Sengova, Interim Ethics Officer; Caroline Tanner, Chair Board of Ethics; Nina Hickson, Ethics Officer Appointee; Katrina Taylor-Parks, Mayor's Office; Saul Schultz, Law Department; Public Safety Officer; General Public, Members of the Press, and Council Staff.

**A. ADOPTION OF AGENDA**

The Agenda was Adopted without objection.

**B. APPROVAL OF MINUTES**

The Minutes for the April 16, 2012 Committee on Council Meeting were Approved without objection.

**C. ADOPTION OF FULL COUNCIL AGENDA**

The Full Council Agenda for May 7, 2012 was Adopted without objection.

**D. COMMUNICATIONS**

12-C-0472 ( 1) A Communication from Cathy Richards, President, Atlanta Planning Advisory Board, to Municipal Clerk Rhonda Dauphin Johnson, submitting their appointment of **Dr. F. Karcheik Sims Alvarado** as the Board's representative to serve as a member of the BeltLine Tax Allocation District Advisory Committee, scheduled to begin on the date of Council confirmation. **(Favorable by Community Development/Human Resources Committee 5/1/12.)**

**FAVORABLE (6 YEAS) (0 NAYS)**

12-C-0473 ( 2) A Communication from Cathy Richards, President, Atlanta Planning Advisory Board, to Municipal Clerk Rhonda Dauphin Johnson, submitting their appointment of **Mr. Maceo C. Williams, Sr.** as the Board's Representative to serve as a member of the Atlanta Citizen Review Board, scheduled to begin on the date of Council confirmation. **(Favorable by Public Safety & Legal Administration Committee 5/1/12.)**

**FAVORABLE (6 YEAS) (0 NAYS)**

12-C-0474 ( 3) A Communication from Chair Caroline Johnson Tanner, Board of Ethics, to Municipal Clerk Rhonda Dauphin Johnson submitting their appointment of **Ms. Nina Hickson** as the City of Atlanta's Ethics Officer, scheduled to begin on the date of Council confirmation.

**FAVORABLE (5 YEAS) (0 NAYS) (1 ABSTENTION)**

12-C-0478 ( 4) A Communication Councilmembers Michael Julian Bond, Post 1 At Large, Carla Smith, District 1, Kwanza Hall, District 2, Ivory Lee Young, Jr., District 3 and Clea Winslow, District 4, to Council President Ceasar C. Mitchell, submitting their joint appointment of **Dr. Pearlle Craft Dove** to serve as a member of the Ella Mae Brayboy Commission.

**FAVORABLE (6 YEAS) (0 NAYS)**

12-C-0479 ( 5) A Communication from Christie Jackson, Chair, NPU-K, to Council President Ceasar C. Mitchell, submitting **Ms. Christy Garrison Harrison** as NPU-K's representative, to serve as a member of the Ella Mae Brayboy Commission.

**HELD (6 YEAS) (0 NAYS)**

**E. ORDINANCE FOR SECOND READING**

12-O-0471 ( 1) An Ordinance by Committee on Council to codify, at Section 150-244 of the Code of Ordinances of the City of Atlanta, Ordinance Number 98-O-0204, Adopted, February 16, 1998 and Approved, March 2, 1998, pertaining to the prohibition of commercial “Cut-Through” Truck Traffic on Moores Mill Road, west of I-75; and for other purposes.

**FAVORABLE (4 YEAS) (0 NAYS)**

**F. PAPERS HELD IN COMMITTEE**

10-O-0133 ( 1) An Ordinance by Councilmember Felicia A. Moore **as substituted by Committee on Council** to amend Section 2-41 of the Code of Ordinances of the City of Atlanta, Georgia which is currently entitled “Proclamations and Citations” by creating a new Section 2-41 and changing the catchline to “Legislation and Other Items for Consideration by Council” which code section shall set forth the process by which legislation and other items for consideration by the Council shall be presented to the Council; to re-designate Code Section 2-41 as Code Section 2-41.1; to waive conflicting ordinances and code sections; and for other purposes. **(Substituted and held 1/19/10 for further discussion and review.)**

10-C-1748 ( 2) A Communication from Sam A. Williams, President, Metro Atlanta Chamber, to Municipal Clerk Rhonda Dauphin Johnson, submitting the appointment of **Mr. Bill Clement** to serve as a member of the John Portman and Herman Russell Commission. **(Held 10/4/10 to allow the appointee an opportunity to appear before the Committee.)**

10-C-1818 ( 3) A Communication by Council President Ceasar C. Mitchell, to Municipal Clerk Rhonda Dauphin Johnson, appointing **Mr. Eugene J. Duffy** to serve as a member of the Mr. John Portman and Mr. Herman Russell Commission. **(Held 11/1/10 to allow the appointee an opportunity to appear before the Committee.)**

10-C-1907 ( 4) A Communication from **Mr. A. J. Robinson, President,** Central Atlanta Progress, Downtown Improvement District, to Municipal Clerk Rhonda Dauphin Johnson, appointing **himself** as representative to serve as a member of the John Portman and Herman Russell Commission. **(Held 11/15/10 to allow the appointee an opportunity to appear before the Committee.)**

10-O-2101 ( 5) An Ordinance by Councilmember Michael Julian Bond to amend Chapter 114, Personnel, Article IV, Classification Plan of the Code of Ordinances, City of Atlanta, Georgia, so as to create a Director of Research and Policy in the Department of City Council, Office of Council Staff; and for other purposes. **(Held 12/6/10 for further review.)**

**F. PAPERS HELD IN COMMITTEE (CONT'D)**

- 10-O-2103 ( 6)      An Ordinance by Councilmember Michael Julian Bond to amend Chapter 114, Personnel, Article IV, Classification Plan of the Code of Ordinances, City of Atlanta, Georgia, so as to provide for certain position creations and reclassifications in the Department of City Council, Office of Council Staff; and for other purposes. **(Held 12/6/10 for further review.)**
- 11-R-0794 ( 7)      A Resolution by Councilmembers C. T. Martin, Joyce M. Sheperd and Yolanda Adrean, authorizing the creation of a City Wide Commission to study current methods, alternatives, locations and best practices for honoring citizens in the City of Atlanta; and for other purposes. **(Held 6/6/11 for further discussion.)**
- 11-R-0954 ( 8)      A Resolution by Committee on Council to express the intent of the City Council to revise the job description of the Municipal Clerk and once revised, to open the position to applicants, to conduct interviews and to select the successful candidate; and for other purposes. **(Held 6/20/11 for further discussion and additional information.)**

**G. DISCUSSION/PRESENTATION**

**1. FY 2013 Office Operations Overviews and Budgets:**

Ethics Office, Jabu Sengova, Acting Ethics Officer came before the committee to give a brief presentation of the Ethics Office 2013 proposed budget and to report on the 2012 expenses for the Ethics Office. A copy of the information provided is on file with these minutes.

No presentation for Council Staff was available at the time of this meeting.

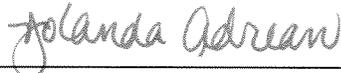
I. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 12:12 p.m.

*Respectfully Submitted:*

  
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*Wazonna H. Griffin, Legislative Assistant*

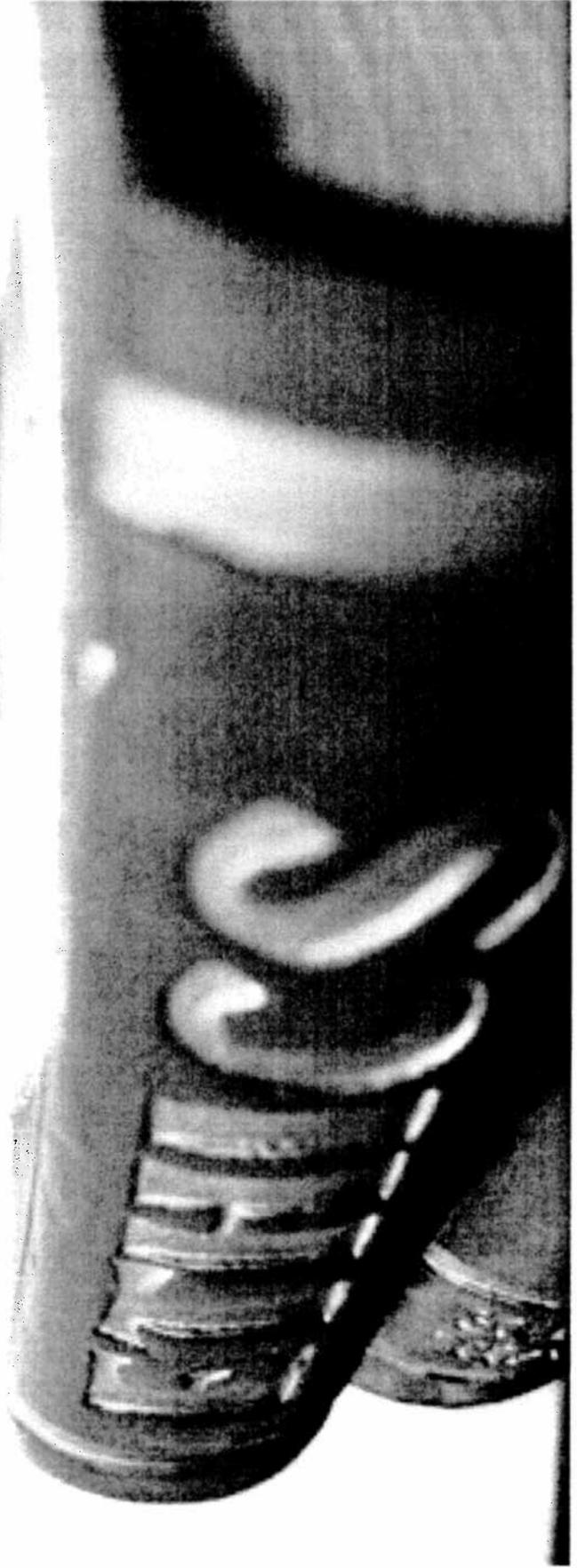
  
\_\_\_\_\_  
*Bernard Thomas, Research & Policy Analyst*

  
\_\_\_\_\_  
*The Honorable Yolanda Adrean, Chair  
Committee on Council*

# CITY OF ATLANTA

OFFICE OF FINANCE

FY 2012 FINANCIAL REPORT



## **Board of Ethics Mission Statement**

The Board of Ethics builds public trust, promotes open and transparent government, and fosters a strong ethical culture through educating, advising, and enforcing the city's ethical standards and encouraging city officials and employees to act with honesty, integrity, and accountability.



**CITY OF ATLANTA**  
**Ethics Office - General Fund**  
**Budget Variance Analysis and Third Quarter Projection**  
**For the period ending March 31, 2012**

Description	FY12 Funding Budget	YTD Encumbrance/Actual (Jul 2011 - Mar 2012)	Projected Expenses (Apr 2012 - Jun 2012)	Total Projected Expenses	Variance (\$)	Variance (%)
Personnel Expenses	\$274,670	\$165,327	\$95,854	\$261,181	\$13,489	5%
Purchased Professional & Technical Svcs	\$51,589	\$30,669	\$14,948	\$45,618	\$5,972	12%
Supplies	\$12,907	\$10,088	\$3,600	\$13,688	-\$781.15	-6%
Capital Outlays	\$0	\$0	\$0	\$0	\$0	0%
Interfund / Interdept Charges	\$0	\$0	\$0	\$0	\$0	0%
Other Costs	\$2,000	\$1,553	\$500	\$2,053	-\$53	-3%
Debt Service	\$0	\$0	\$0	\$0	\$0	0%
Conversion/Summary	\$0	\$0	\$0	\$0	\$0	0%
<b>Grand Total</b>	<b>\$341,166</b>	<b>\$207,637</b>	<b>\$114,902</b>	<b>\$322,539</b>	<b>\$18,627</b>	<b>5%</b>

1. Personnel Expenses - Surplus due to 1 vacancy.
2. Purchased Professional & Technical Services - Expected to spend within budget.
3. Supplies - Deficit due to additional purchase of computer for New Ethics Officer.
4. Capital Outlays - N/A
5. Interfund/Interdept Charges - N/A
6. Other Costs - Expected to spend within budget.
7. Debt Services - N/A
8. Conversion/Summary - N/A

## Ethics Office FY 2012 Key Highlights and Accomplishments

- Ethics training provided to 990 employees, 18 board members, 6 elected officials, and 95 citizens and NPU officers
- Received 874 signed ethics pledges from employees and officials
- Issued one formal advisory opinion and 92 advisory emails (responded to 90% of inquiries within a week)
- Launched new ***Integrity at Work*** Campaign. Key elements of campaign include:
  - Six core values: honesty, integrity, trust, accountability, transparency and respect
  - New posters and publications for employees, officials and vendors (disseminated 5,000 materials citywide)
  - Ethics awareness videos for training
  - Lunch and Learn series (slated for June 2012)

## Ethics Office

### FY 2012 Key Highlights and Accomplishments

- Completed two ethics investigations and collected \$4,301.55 in fines
- Achieved a successful **95 percent** timely filing rate of the 1,538 persons required to file the 2012 City Financial Disclosure forms; one of the best filing years for the Ethics Office. Percentage of late filers is also the **lowest in five years** at 3.5 percent
- Awarded Transparent Diamond Award to 10 departments and 8 boards with exemplary financial disclosure filing records
- Published three issues of the ethics enewsletter, ***Ethics Matters***

## Ethics Office FY 2013 Key Initiatives

- Seek **mandated ethics training** for employees through legislation or executive order
- Develop and complete an **online ethics training course** for employees
- Increase classroom ethics training for officials and employees
- Institute a ***lunch and learn series*** on ethical values based on videos and movie scenes
- Continue launching the new ***Integrity at Work*** Campaign
- Continue to give timely, well thought out and reasoned advice
- Audit the 2011 and 2012 City Financial Disclosure Statements for potential conflicts of interest