



RCS# 1483  
10/17/11  
3:09 PM

Atlanta City Council

REGULAR SESSION

MULTIPLE

11-R-0651, 0653/0654/0655/0658/0659/0660  
0661/0662/0663/0664/0665/0666 AND 0667  
FILE

YEAS: 14  
NAYS: 0  
ABSTENTIONS: 0  
NOT VOTING: 1  
EXCUSED: 0  
ABSENT 1

Y Smith	Y Archibong	Y Moore	Y Bond
Y Hall	Y Wan	Y Martin	Y Watson
Y Young	Y Shook	Y Bottoms	Y Willis
Y Winslow	Y Adrean	B Sheperd	NV Mitchell

MULTIPLE

**A SUBSTITUTE RESOLUTION  
BY FINANCE/EXECUTIVE COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0004 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING NATIONAL IPA CONTRACT #618-000-11-1 WITH OFFICE DEPOT FOR OFFICE SUPPLIES FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED EIGHT HUNDRED THOUSAND DOLLARS AND NO CENTS (\$800,000.00) TO BE CHARGED TO AND PAID FROM CITY OF ATLANTA DEPARTMENTS, AS DEFINED BY THE CITY OF ATLANTA CHARTER, WITH ADOPTED FISCAL YEAR APPROPRIATIONS IN FUNDED DEPARTMENTAL FUND/DEPT.-ORG./ACCOUNT/FUNCTION ACTIVITY (FDOA) LOCATIONS.**

**WHEREAS**, the City of Atlanta ("City") desires to enter into a citywide cooperative purchase agreement number COA-0004 with Office Depot for Office Supplies utilizing National IPA Contract #618-000-11-1.

**WHEREAS**, the City continues to require the use of Office Supplies to perform the city's daily operations; and

**WHEREAS**, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

**WHEREAS**, the Chief Procurement Officer recommends the execution of a citywide cooperative purchasing agreement number COA-0004 with Office Depot, utilizing National IPA Contract #618-000-11-1 for Office Supplies, in an amount not to exceed eight hundred thousand dollars and no cents (\$800,000.00).

**WHEREAS**, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable.

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0004 with Office Depot for two (2) years with three (3) one-year renewal options utilizing National IPA Contract #618-000-11-1 for Office Supplies, in an amount not to exceed eight hundred thousand dollars and no cents (\$800,000.00) to be charged to and paid from City of Atlanta Departments, as defined by the City of Atlanta Charter, with adopted fiscal year appropriations in funded departmental Fund/Dept.-Org./Account/Function Activity (FDOA) locations.

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

**BE IT FINALLY RESOLVED**, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, Office Depot.