

11-C-1302

A COMMUNICATION BY COUNCILMEMBERS JOYCE M. SHEPHERD, DISTRICT 12; KEISHA LANCE-BOTTOMS, DISTRICT 11; C. T. MARTIN, DISTRICT 10; FELICIA A. MOORE, DISTRICT 9 AND H. LAMAR WILLIS, POST 3 AT-LARGE:

APPOINTING MS. RENE BAILEY TO SERVE AS A MEMBER OF THE ALCOHOL TECHNICAL ADVISORY GROUP II. THIS APPOINTMENT IS SCHEDULED TO BEGIN ON THE DATE OF COUNCIL CONFIRMATION.

CONFIRMED BY

SEP 19 2011

COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1ST ADOPT 2ND READ & REFER
- PERSONAL PAPER REFER

Date Referred: 09/10/2011
Referred To: Public Safety & Social Services

Date Referred:
Referred To:
Date Referred:
Referred To:

Committee _____
Date _____
Chair _____
Referred To _____

PSLA
Committee

9/13/11
Date

Chair

Action

Fav, Adv, Hold (see rev. side)
Other

Members

Refer To

First Reading

Committee _____
Date _____
Chair _____
Action _____
Fav, Adv, Hold (see rev. side)
Other _____
Members _____
Refer To _____

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)
Other

Members

Refer To

FINAL COUNCIL ACTION
 2nd 1st & 2nd 3rd
Readings
 Consent V Vote RC Vote

CERTIFIED

CERTIFIED
SEP 19 2011

ATLANTA CITY COUNCIL PRESIDENT

Signature

CERTIFIED
SEP 19 2011

Signature

MAYOR'S ACTION



RECEIVED
11-C-1302
OFFICE OF
MUNICIPAL CLERK

2011 AUG 29 PM 12:30

ATLANTA CITY COUNCIL

Joyce M. Sheperd
COUNCILMEMBER
DISTRICT 12

55 TRINITY AVENUE, S.W.
SUITE 2900
ATLANTA, GEORGIA 30303
TEL (404) 330-6053
FAX (404) 658-6561
E-MAIL jmsheperd@atlantaga.gov
WEBSITE Councilmember Sheperd

Wednesday, August 24, 2011

CONFIRMED BY

SEP 19 2011

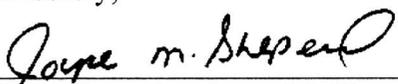
COUNCIL

President Ceasar C. Mitchell
Atlanta City Council
55 Trinity Avenue
Atlanta, GA 30303

Dear President Mitchell:

I would like to recommend Ms. Renee Bailey for the joint appointment to the Alcohol Technical Advisory Group II for districts 9, 10, 11, 12, and Post 3. Attached is the resume of Ms. Renee Bailey who is my nominee for the Alcohol Technical Advisory Group II. Ms. Bailey works in her community as vice chair of the Glenrose Heights Community Association. She is eager to participate on the board and bring her expertise to assist the Alcohol Technical Advisory Group II in moving forward bringing a positive impact to the city.

Sincerely,



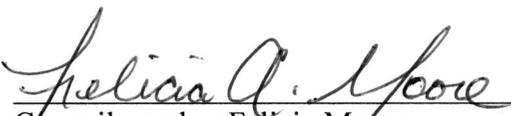
Councilmember Joyce M. Sheperd
District 12



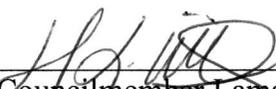
Councilmember Keisha Lance-Bottoms
District 11



Councilmember C.T. Martin
District 10



Councilmember Felicia Moore
District 9



Councilmember Lamar H. Willis
Post 3 At Large

Attachment: Renee Bailey Resume

Renee Bailey

2553 Preston View Ct.
Phone: (678) 770-9173

Atlanta, Georgia 30315
E-mail: Tandra_Bailey@yahoo.com

Objective: To incorporate my technical skills, education, and professional experience in obtaining an ambitious and rewarding career in the field of Public Health.

Laboratory Skills:

- FDA, CLIA, and ISO Regulations
- Document Controls System
- Calibration and Validation
- GMP/GLP
- Microbiology
- Parasitology (including blood parasites)
- Virology
- Time Resolve Florescence
- ELISA/ DIG-ELISA
- Pulse Field Gel Electrophoresis
- DNA and RNA extraction
- Aseptic Techniques
- Mouse inoculations
- Light Microscopy
- Media Preparation
- Gram staining
- PCR and RT- PCR
- Northern and Western Blotting
- Microorganism identification
- Serial dilutions
- Cell, bacteria, and Tissue culturing
- Animal Necropsy
- Fluorescence
- Molecular biology

Education:

May 2005 **Master of Science in Biology Education, MS. Ed.**
Alabama State University, Montgomery, AL

May 2001 **Bachelor of Science in Biology, B.S**
Alabama State University, Montgomery, AL

Professional Work Experience:

11/2008-Present Health Scientist/Biologics Branch Quality Assurance Manager- Centers for Disease Control and Prevention, Atlanta Georgia

- Manages the Biologics Branch Quality Assurance program.
- Develops and implements professional standards for a quality assurance program for the production of biological products.
- Develops criteria consistent with production requirements established by FDA, CLIA, and ISO.
- Manage, track, and report on deviations, investigations, corrective actions, and other actions required when requirements are not met.
- Advises on quality control and assurance programs for specialized laboratory production processes.
- Complies with FDA, CLIA, ISO, and other quality and safety regulations.
- Assists in the internal audit program to determine whether the quality management system is effective and manage corrective actions resulting from observations.
- Reviews and approves validation protocols and reports, equipment and document change control requests.
- Conducts and documents employee training for all branch teams.
- Creates user friendly PDF electronic forms and writes Standard Operating Procedures for the Quality Assurance/Control program.

- Maintains a system of quality controls for the production of reagents and diagnostic kits, including raw material inspection, label inspection and disposition, and batch record review and approval.
- Maintains a database of over 300 Standard Operating Procedures (SOPs), technical information, and training documentation.
- Applies new methods, approaches, and technology, or extends, revises, and adapts existing methodology to new and unusual situations.
- Serves as an advisor and consultant, providing scientific and technical guidance in the development, extension and improvement of the quality compliance program of assays, biologics, and reagents.
- Regularly and routinely inspects/reviews assigned workspace to identify and personally correct, if possible, any unsafe conditions, deficiencies, processes, and procedures.
- Maintains calibration schedule of critical equipment throughout the Biologics Branch.

06/2007-11/2008 Biologist- Centers for Disease Control and Prevention, Atlanta Georgia

- Performed non-research microbiology and/or biological science support work in various scientific and public health areas associated with numerous biological agents.
- Performed serological, microbiological and molecular techniques to rapidly identify and characterize bacterial and virological agents that cause a number of diseases for the STAT lab (Specimen Triage and Tracking laboratory).
- Determined study requirements, resources, equipment needs, etc.
- Ensured incoming specimens were processed and triaged maintaining the "chain-of custody".
- Performed experiments in accordance with approved methods and procedures.
- Delivered oral briefings to a variety of individuals and groups in both informal and formal settings such as conferences and symposia.
- Ordered supplies for lab personnel.
- Conducted weekly QC checks to ensure proper maintenance of lab safety equipment.
- Input package information into StarLims.
- Ensured proper delivery of specimens throughout the CDC campus.
- Used aseptic techniques.
- Daily compliance with CLIA regulations in a certified laboratory.
- Received vaccinations for small pox and hepatitis as a job requirement.

08/2005-08/2007 Biology Teacher- Atlanta Public Schools, Atlanta, Georgia & Biology Teacher- Cobb County Schools, Powder Springs, Georgia

- Taught human biology to general education students and students with special needs.
- Prepared lessons that reflected accommodation for individual student differences.
- Planned and used appropriate instructional/learning strategies, activities, materials, and equipment that reflect accommodation for individual needs of students.
- Conducted assessment of student learning styles and used results for instructional activities.
- Cooperated with other members of the staff in planning and implementing instructional goals, objectives, and methods according to district requirements.
- Used technology in the teaching/learning process.
- Managed student behavior in the classroom and administered discipline according to board policies, administrative regulations, and IEP's.
- Kept informed of and complied with state, district, and school regulations and policies for classroom teachers.
- Compiled, maintained, and filed all reports, records and other required documents.
- Attended faculty meetings and, served on staff committees.
- Used Microsoft office programs to produce reports and presentations.

**12/2001-08/2005 Microbiologist-Alabama Department of Public Health, Montgomery
Alabama**

- Performed diagnostic and confirmatory testing for suspected bacterial agents of bioterrorism in both clinical and environmental specimens.
- FBI clearance to work in the Laboratory Response Network.
- Worked in a BSL-3 laboratory for testing select agents suspected in bioterrorism cases.
- CDC trained to instruct employees in the isolation of the Clostridium botulinum and its neurotoxin types by DIG-ELISA, and Mouse Bioassay.
- Primary laboratorian in implementation of the botulism program.
- Wrote laboratory manual for botulism program.
- Conducted Pulse Field Gel Electrophoretic analysis of pathogenic microorganisms to determine “fingerprint” patterns for epidemiological purposes.
- Performed/trained fellow employees in detecting pathogenic enteric bacteria in human specimens including Salmonella, Shigella, E. coli O157:H7 and others.
- Performed/trained fellow employees in the detection Neisseria gonorrhoea.
- Performed/trained fellow employees in ELISA to detect viral and bacterial diseases such as West Nile virus, Eastern Equine Encephalitis and Clostridium botulinum neurotoxin.
- Performed/trained fellow employees in necropsy, and fluorescent antibody testing to detect Rabies virus in wildlife and domestic mammals.
- Daily care and handling of laboratory mice to include mouse inoculations.
- Daily maintenance of Q.C. records, and Q.C. organisms.
- Use of aseptic techniques.
- Daily compliance with CLIA regulations in a certified laboratory.
- Received vaccinations for small pox, rabies, and hepatitis as a job requirement.

Professional and Volunteer Affiliations:

2008 to Present	AMERICAN SOCIETY FOR QUALITY- Member
2008 to Present	Glenrose Heights Community Association- Vice President
2011 to Present	NPU-Z Community Development Committee- Chair
2008 to 2010	Preston Hills Community Association- President
2005 to Present	Zeta Phi Beta Sorority Inc.- Member

RCS# 1428
9/19/11
4:42 PM

Atlanta City Council

REGULAR SESSION

MULTIPLE 11-C-1159, 11-C-1302 AND 11-C-1303

ADOPT

YEAS: 11
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 4
EXCUSED: 1
ABSENT 0

Y Smith	E Archibong	Y Moore	Y Bond
Y Hall	Y Wan	Y Martin	Y Watson
Y Young	NV Shook	Y Bottoms	NV Willis
NV Winslow	Y Adrean	Y Sheperd	NV Mitchell

MULTIPLE