

**TRANSPORTATION COMMITTEE  
MINUTES  
MARCH 30, 2011**

The regularly scheduled meeting of the Transportation Committee was Convened at 10:43a.m. on Wednesday, March 16<sup>th</sup>, in Committee Room #2.

**The Following Committee Members were Present**

**The Honorable C. T. Martin, Chair  
The Honorable Felicia A. Moore  
The Honorable Keisha Lance Bottoms, Vice Chair  
The Honorable Carla Smith  
The Honorable H. Lamar Willis  
The Honorable Michael Julian Bond**

Others in attendance were Richard Mendoza, Public Works; Nursef Kedir, Public Works; Cotena Carothers, Public Works; Katrina Taylor-Parks, Public Works; Valerie Bell-Smith, Public Works; Louis Miller, Aviation; Anita Williams, Aviation; Thomas Weyandt, Office of the Mayor; Saul Schultz, Law Department; Theo Pace, Law Department; Leeshu Kennedy, MARTA; General Public, Members of the Press and Council Staff.

**A. ADOPTION OF AGENDA**

The Agenda was amended to accept one walk-in Resolution, 11-R-0545. The Agenda was Adopted as amended without objection.

**B. APPROVAL OF MINUTES**

The Minutes for the Transportation Committee Meeting held on March 16, 2011 were approved without objection.

**C. DISCUSSION ITEM/PRESENTATION**

**Department of Public Works: 1<sup>st</sup> Quarter Report, Commissioner Richard Mendoza**

Commissioner Mendoza appeared before the Committee to report on the Department of Public Works 1<sup>st</sup> Quarter. He told the Committee that included in the report was a brief description of the four major offices of the department, the Office of Transportation, the Office of Fleet Services, the Office of Solid Waste Services and the Office of the Commissioner. He spoke on recent accomplishments and anticipated program highlights for proposed new initiatives, FY2011 accomplishments, changes in customer service, community outreach efforts and a performance matrix. A copy of this information is on file with these minutes.

**REGULAR REPORT**

**D. RESOLUTIONS**

11-R-0490 ( 1)      A Resolution by Transportation Committee authorizing the Mayor to execute an Airport Use License Agreement with Ryan International Airlines for operations at Hartsfield-Jackson Atlanta International Airport; and for other purposes.

**FAVORABLE (6 YEAS) (0 NAYS)**

11-R-0491 ( 2)      A Resolution by Transportation Committee authorizing the Mayor to execute a Lease Agreement with Integrated Airlines Services, Inc. for the occupancy and use of space in North Cargo Building at Hartsfield-Jackson Atlanta International Airport; and for other purposes.

**FAVORABLE (6 YEAS) (0 NAYS)**

11-R-0492 ( 3)      A Resolution by Transportation Committee authorizing the Mayor to execute a Lease Agreement with DHL Express USA, Inc. for the occupancy and use of space in 1220 Toffie Terrace at Hartsfield-Jackson Atlanta International Airport; and for other purposes.

**FAVORABLE (6 YEAS) (0 NAYS)**

11-R-0493 ( 4)      A Resolution by Transportation Committee authorizing the Mayor to execute a Lease Agreement with Huntleigh Security Services, Inc. for the occupancy and use of space in North Cargo Building at Hartsfield-Jackson Atlanta International Airport; and for other purposes.

**FAVORABLE (6 YEAS) (0 NAYS)**

11-R-0526 ( 5)      A Resolution by Transportation Committee authorizing the Mayor to execute Contract No. FC-5202, Consolidated Rental car Facility Final Closeout Audit, with NTRC, P.C., Inc. in an amount not to exceed \$107,590.00, to be charged to and paid from the FDOA Numbers listed; and for other purposes.

**FAVORABLE (6 YEAS) (0 NAYS)**

**E. PAPERS HELD IN COMMITTEE**

10-O-0467 ( 1)      A **Substitute** Ordinance by Transportation Committee to amend Chapter 138 (Entitled "Street, Sidewalks and Other Public Places"), Article IV, Division 2, Sections 138-84 and 138-85 so as to amend the procedures to be followed for the installation of Traffic Calming Devices in the public right-of-way; and for other purposes. **(Held 3/31/10 for the sub-committee to meet and report back to the Committee; 12/15/10 Substituted and held for further review; 3/16/11 Substituted and held for further review.)**

**E. PAPERS HELD IN COMMITTEE (CONT'D)**

- 10-O-1399 ( 2)      An Ordinance by Transportation Committee amending Chapter 22, Article III, Division 7, of the Code of Ordinances of the City of Atlanta; to create Code Section 22-206 titled "Off-Airport Parking Operators" on behalf of the Department of Aviation Ground Transportation Division, for the purpose of restructuring the fees the City assesses Off-Airport Parking Operators; and for other purposes. **(Work session held 8/18/10) (Held 9/1/10 at the request of the Department)**
- 10-O-1400 ( 3)      An Ordinance by Transportation Committee amending Chapter 22, Article III, Division 7, of the Code of Ordinances of the City of Atlanta, on behalf of the Department of Aviation Ground Transportation Division, for the purpose of restructuring and increasing the fees the City assesses the Airport's Commercial Ground Transportation Operators; and for other purposes. **(Work session held 8/18/10) (Held 9/1/10 at the request of the Department)**
- 10-R-1456 ( 4)      A Resolution by Councilmembers Michael J. Bond, Ivory L. Young, Jr., Kwanza Hall, H. Lamar Willis, Aaron Watson, Cleta Winslow, Yolanda Adrean, Carla Smith, Natalyn Archibong, Keisha Lance Bottoms and Joyce Sheperd to create a Multi-Modal Transportation Commission to study and make recommendations for addressing the City of Atlanta's Transportation and Infrastructure needs; and for other purposes. **(Held 9/1/10 at the request of the author.)**
- 10-O-1732 ( 5)      An Ordinance by Councilmembers Michael J. Bond, Keisha Lance Bottoms, C. T. Martin, H. Lamar Willis, Cleta Winslow, Aaron Watson, Ivory L. Young, Jr., Yolanda Adrean and Joyce Sheperd authorizing the Mayor or his designee to install a traffic signal at the intersection of County Line Road, SW and Tell and Butner Roads; and for other purposes. **(Held 9/29/10 for further review.)**
- 10-O-2100 ( 6)      An Ordinance by Councilmember Michael Julian Bond to create certain parking benefit districts within the City of Atlanta; to set aside 15% of all parking management revenues received from Contract No. FC-4877, Parking Management Services, for the purpose of implementing streetscape improvements and traffic mitigation measures within current and future Parking Enforcement Zones; and for other purposes. **(Held 12/1/10 at the request of the author and to schedule a worksession.)**

**E. PAPERS HELD IN COMMITTEE (CONT'D)**

10-O-2102 ( 7)      An Ordinance by Councilmember Michael Julian Bond to amend Chapter 150, Article IV, Division 3, Section 150-132 of the City of Atlanta Code of Ordinances to provide that residents of Primary Parking Meter Zones created pursuant to the provisions of Subsections 150-132(a) through 150-132(d) may petition the Commissioner of the Department of Public Works to provide for a petitioning process for the creation of Sub-zones within previously established Primary Parking Meter Zones; and for other purposes. **(Held 12/1/10 at the request of the author and to schedule a worksession.)**

**(Chairperson Martin brought forward this paper and a motion was made to file per the author.)**

**FILED (6 YEAS) (0 NAYS)**

11-O-0010 ( 8)      An Ordinance by Transportation Committee to make Carroll Street, S.E. between Boulevard, S.E. and Tennelle Street, S.E. a One-Way Street with traffic being directed Northbound, and to make Tennelle Street, S.E. between Carroll Street, S.E. and Savannah Street, S.E. a One-Way Street with traffic being directed Eastbound; and for other purposes. **(Held 2/2/11 at the request of the Department of Public Works for further review.)**

11-O-0011 ( 9)      A **Substitute** Ordinance by Transportation Committee authorizing the Mayor or his designee to make Jesse Hill, Jr. Drive, S.E., a One Way Street between Armstrong Street, S.E. and Gilmer Street, S.E. with traffic being directed Southbound; to restrict parking on both sides of Jesse Hill, Jr. Drive, S.E. between Armstrong Street, S.E. and Gilmer Street, S.E.; and for other purposes. **(Held 2/2/11 at the request of the Department of Public Works to prepare a substitute; Substituted and held 2/16/11.)**

**FAVORABLE ON SUBSTITUTE (6 YEAS) (0 NAYS)**

11-R-0330 (10)      A Resolution by Councilmembers Felicia A. Moore and Yolanda Adrean requesting that the Department of Public works not use the 2009 Retail Planning Corporation Traffic Study as a basis for recommending a traffic signal at Howell Mill Road and White Street; calling for a new study to be conducted and paid for by the City; requiring that implementation of the study be conducted after traffic mitigation measures are in place; and for other purposes. **(Held 3/2/11 at the request of the author for a new study.)**

**F. ITEM(S) NOT ON THE AGENDA**

11-R-0545 ( 1)

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An Resolution by Transportation Committee for the City Council of the City of Atlanta, Georgia authorizing the submission of the City of Atlanta's 2010 Transportation Investment Act Project List; and for other purposes.

**FAVORABLE AND REFERRED TO SPECIAL CALLED  
COUNCIL MEETING ON 3/30/11 (6 YEAS) (0 NAYS)**

**G. REQUESTED INFORMATION**

**2/16/11**

**Councilmember Willis:**

- 1. Asked MARTA to provide him a copy of a study on the cost benefits analysis on emergency preparedness.**

**3/30/11**

**Councilmember Martin:**

- 1. Asked Public Works, by way of Katrina Taylor-Parks, for a list of vacancies And employee absences.**

**Councilmember Willis:**

- 1. Asked Aviation, by way of Katrina Taylor-Parks, to provide additional information concerning the Super Rent before 4/1/11.**

4 Major offices

# Department of Public Works

## Our Mission

The Department of Public Works touches the lives of residents and visitors in the City of Atlanta as directly and as frequently as any other city department.

The mission of the Atlanta Public Works Department is to be an industry leader in the 24/7 delivery of services that maintain and improve the City's infrastructure and physical environment. Through the five branches of our department, Office of the Commissioner, Offices of Transportation, Fleet Services, Solid Waste Services, and Capital Improvements we will strengthen community partnerships, create transparent policies, and sustainable procedures to improve infrastructure, as well as, positively impact the public safety, health, and wellness of the City of Atlanta. Public Works has a continued commitment to serve beyond expectations.

## Summary of Operations

The Department of Public Works manages the City's public right of way and handles some of the most commonly reported issues such as traffic signals, street signs, potholes, household garbage pick-up and recycling. Public Works also provides transportation planning and engineering services as well as public parking management.

The Department engages in consistent community outreach and educational initiatives with community groups, organizations, and businesses to provide an ongoing line of communication to ensure we are meeting citizen expectation with regards to the public right of way.

## DEPARTMENTAL DIVISIONS

**Office of Commissioner (OOC)** The Office of the Commissioner provides leadership and direction for the overall management and operation of the Department Public Works. It also provides support services for the management of departmental operations. These support services include human resource and labor



Richard Mendoza  
Commissioner



Dexter White  
Deputy  
Commissioner

relations; public relations & community outreach; budget administration and management; monitoring of contracts, grants, and assessments; analysis of operations for improving effectiveness and efficiency; and coordination of legislative affairs for the department.

**Office of Transportation (OOT)** The Office of Transportation is responsible for overseeing and maintaining the City's infrastructure. It provides a variety of services to the citizens of Atlanta, internal operating departments, and governmental agencies. This office is comprised of Technical Services, Infrastructure Project Development, Crew Construction & Maintenance, Condition Assessments and Permits, the Public Parking Program and the Quality of Life Bond Program.



Colena Alexander  
Transportation  
Engineering



Madelyn Grant  
Capital Projects



Michele Wynn  
Transportation  
Planning

*The Office of Transportation also includes Transportation Operations, managed by Teresa Smith, not pictured here.*

**Office of Solid Waste Services (SWS)** The Office of Solid Waste Services is responsible for the collection and disposal management of solid waste within the City of Atlanta. This office is also responsible for waste reduction and recycling; landfill post-closure management; solid waste management and analysis; education and enforcement; street sweeping and cleaning; dead animal removal; facilitating the Keep Atlanta Beautiful program, and assisting with city-wide emergency operations.



Douglas Raikes, Collections, Gayla Dodson, Special Operations

closure management; solid waste management and analysis; education and enforcement; street sweeping and cleaning; dead animal removal; facilitating the Keep Atlanta Beautiful program, and assisting with city-wide emergency operations.



Tracey Woods  
Director

**Office of Fleet Services (OFS)** The Office of Fleet Services partners with other City departments in the delivery of critical services. It is responsible for the acquisition, maintenance and disposal of the City of Atlanta's motorized equipment fleet of 4,673 units and 756 components, totaling over 5,429 pieces. This Office is also responsible for purchasing and dispensing over three million gallons of fuel annually.

City of Atlanta

Department of Public Works

55 Trinity Avenue

Atlanta, GA 30303

Tel: (404) 330-6333

Email: [publicworks@atlantaga.gov](mailto:publicworks@atlantaga.gov)

Website: [www.atlantaga.gov/publicworks.aspx](http://www.atlantaga.gov/publicworks.aspx)



## Contact Us!

Would you like to request a new recycling bin, report a pothole, or traffic signal malfunction? The Department of Public Works Customer Service Center is available to assist you Monday through Friday, 8:15 am - 5:00 pm at 404.330.6333 or by email at: [publicworks@atlantaga.gov](mailto:publicworks@atlantaga.gov).

The Customer Service Center will ensure your concern is properly tracked and handled by the appropriate division. Most concerns can be handled within 5 - 7 business days. However some requests may take longer to resolve depending upon the severity of the issue and resource availability.

### Departmental Divisions:

Office of Commissioner  
(404) 330-6240

Office of Transportation  
(404) 330-6501

Office of Solid Waste Services  
(404) 330-6293

Office of Fleet Services  
(404) 622-7681



## City of Atlanta

### Department of Public Works

#### FY11 Accomplishments

Completed \$150M Quality of Life Bond Program

Update of the Citywide Infrastructure Report

Implemented LED Signal Replacement Program

Implemented Street Sign Replacement Program per Federal Guidelines

Improved Fuel Operation Efficiency with City Fleet Purchase

Successfully Eliminated a Street Repair (Potholes, and others) Backlog

Successfully Implemented Routing Software to Optimize Solid Waste Service Delivery

Centralized Customer Service to Improve Service Delivery and Public Expectations

Update of the Right of Way Manual

Update of the Snow/Ice Emergency Response Plan

## City of Atlanta

Department of Public Works

55 Trinity Avenue

Atlanta, GA 30303

Tel: (404) 330-6333

Email: [publicworks@atlantaga.gov](mailto:publicworks@atlantaga.gov)

Website: [www.atlantaga.gov/publicworks.aspx](http://www.atlantaga.gov/publicworks.aspx)



## City of Atlanta

# DEPARTMENT OF PUBLIC WORKS

Adopt A Spot

Atlanta Streetcar

Bulk Waste Collection

Fleet Services

Graffiti Removal

Household Garbage Collection

Illegal Dumping

On-Street Parking Enforcement

Pothole Repair

Recycling

Street Lights

Traffic Calming

Traffic Signs & Signals

Transportation

Engineering & Planning

Yard Trimming Collection

*A few of the services we provide:*

Tel: 404-330-6333



## **DEPARTMENT OF PUBLIC WORKS**

### **SOLID WASTE – TRANSPORTATION - CITYWIDE FLEET**

The Department of Public Works touches the lives of the residents and visitors in the City of Atlanta as directly and as frequently as any other city department.

The mission of the Atlanta Public Works Department is be an industry leader in the 24/7 delivery of public works services that maintain and improve the city's infrastructure and physical environment. Through the five branches of our department, Office of the Commissioner, Offices of Transportation, Fleet Services, Solid Waste Services, and Capital Improvements we strive daily to strengthen community partnerships, create transparent policies and sustainable procedures to improve infrastructure, as well as, positively impact the public safety, health, and wellness of the City of Atlanta.

Public Works has a continued commitment to serve beyond expectations.

#### **Summary of Operations**

The Department of Public Works is comprised of four Offices: Commissioner, Solid Waste Services, Fleet Services, and Transportation Services. We manage the city's public right of way and handle some of the most commonly reported issues such as traffic signals, street signs, potholes, household garbage pick-up and recycling. Public Works also provides transportation planning and engineering services to the City as well as public parking management.

#### **FY2011 Accomplishments**

- Completion of the \$150M Quality of Life Bond Program.
- Completion of the updated Infrastructure Report.
- Continued LED Signal Replacement Program.
- Administered Sign Inventory Collaboration. Project with Georgia Tech.
- Implemented Citywide Street Sign. Replacement Program per Federal Guidelines.
- Improved Fuel Operation Efficiency with City Fleet Purchase.
- Successfully Eliminated a Street Repair (Potholes, and others) Backlog.
- Successfully Implemented Routing Software to Optimize Solid Waste Service Delivery
- Centralize Customer Service to Improve Service Delivery and Public Expectations
- Completion of the Update of the Right of Way Manual
- Completion of the Update of the Snow/Ice Emergency Response Plan

## **FY2012 Proposed Program Highlights**

- Implementation of the Atlanta Streetcar.
- Continue Graffiti Removal Program.
- Develop and Implement an Adopt a Spot Anti-Litter Program.
- Continue to Engage in the Public Participation and Public Education Processes
- Improve Safety Training and Compliance
- Implement Departmental Training and Professional Enhancement Initiatives to Retain and Reward Human Resources Within the Department.
- Develop Infrastructure Capital Improvement Plan in anticipation of future funding.
- Update Construction Design Standards
- Implement Preventive Maintenance Program
- Resume street sweeping outside of Central Business District
- Enhanced gravel road maintenance using recycled asphalt.
- Beautify key city entranceways.
- Implement Signal and Street light Efficiency Program to reduce energy costs.

## **Public Works in the Community**

The Department engages in consistent community outreach and educational initiatives with community groups, organizations, and businesses to ensure an ongoing line of communication. We seek to meet citizen expectations with regard to the public right of way.

Our Departmental Ambassadors attend each of the City's Neighborhood Planning Units to provide information and respond to citizen inquiries and concerns. We also dedicated staff to capital projects and special community meetings to provide direct communications.

Communities are encouraged to inform Public Works regarding community clean ups and outreach initiatives. We may be able to provide assistance with roll-off bins and collection. In some instances we also provide staff resources.

Various educational materials are available upon request, to assist the community in understanding Public Works services.

### **Customer Service**

Would you like to request a new recycling bin, report a pothole, or traffic signal malfunction?

The Customer Service Center will ensure your concern is properly tracked and handled by the appropriate division. Most concerns can be handled within 24 - 48 business hours. However some requests may take up to 5 - 7 days for review and assessment depending upon the severity of the issue and resource availability.

Our most common requests for services include potholes, missing/replacement trash or recycling containers, illegal dumping, and traffic signals, and general road repair. The Customer Service Center will provide a tracking number for requests. The customer should retain this number for follow-up.

The Department of Public Works Customer Service Center is available to assist you Monday through Friday, 8:15 am - 5:00 pm at 404.330.6333 or by email at: [publicworks@atlantaga.gov](mailto:publicworks@atlantaga.gov).

## PERFORMANCE METRICS

### *Public Works Services*

Performance Measure Transportation		FY 2009 Actual	FY 2010 Actual	CY 2010 Actual	FY 2010 Target	FY 2011 Target	FY 2012 Target
% of reactive bridge inspections completed within 10 days of report or request	City Infrastructure		76.5%	91.8%	90.0%	90.0%	90.0%
% of bridge repairs completed within 30 days of work order creation	City Infrastructure	87.8%	86.7%	90.6%	90.0%	90.0%	90.0%
% pothole repairs completed within 72 Hours	City Infrastructure	87.0%	75.3%	80.3%	90.0%	90.0%	90.0%
% of asphalt point repairs completed within 30 calendar days of work order creation	City Infrastructure	66.9%	90.5%	93.1%	90.0%	90.0%	90.0%
% of concrete repairs completed within 30 days of work order creation	City Infrastructure	72.7%	77.9%	80.8%	90.0%	90.0%	90.0%
% emergency traffic sign repairs completed within 24 hours of receipt/report	City Infrastructure	95.6%	100.0%	99.7%	90.0%	90.0%	90.0%
% emergency traffic signal repairs completed within 12 hours of receipt/report	City Infrastructure	98.6%	98.5%	98.5%	95.0%	100.0%	95.0%
Performance Measure Solid Waste		FY 2009 Actual	FY 2010 Actual	CY 2010 Actual	FY 2010 Target	FY 2011 Target	FY 2012 Target
% of single family garbage pickups on scheduled day	Merit and Excellence	96.3%	96.1%	97.7%	96.1%	99.9%	99.9%
% of yard trimmings pickups collected On scheduled day	Merit and Excellence	81.5%	96.6%	98.0%	96.6%	99.9%	99.9%
% recycling pickups collected on scheduled day	Merit and Excellence	98.6%	98.6%	99.1%	98.6%	99.9%	99.9%
Performance Measure Fleet Services		FY 2009 Actual	FY 2010 Actual	CY 2010 Actual	FY 2010 Target	FY 2011 Target	FY 2012 Target
Average vehicle availability - Patrol Cars	Public Safety			95.0%	90.0%	100.0%	100.0%
Average vehicle availability - Motorcycles	Public Safety			110.0%	90.0%	100.0%	100.0%

Average vehicle availability - Aerial Buckets	Public Safety	93.0%	90.0%	100.0%	100.0%
Average vehicle availability - Ladders	Public Safety	113.4%	90.0%	100.0%	100.0%
Average vehicle availability - Pumpers	Public Safety	102.2%	90.0%	100.0%	100.0%
Average vehicle availability - Rear Loaders	Merit and Excellence	92.2%	90.0%	100.0%	100.0%
Average vehicle availability - Pothole Trucks	City Infrastructure	121.0%	90.0%	100.0%	100.0%



## CITY OF ATLANTA

55 TRINITY AVE., SW, ATLANTA, GEORGIA 30303-0324  
SUITE 4700, CITY HALL - SOUTH  
(404) 330-6240  
FAX (404) 658-7552  
email: [publicworks@atlanta.gov](mailto:publicworks@atlanta.gov)

**KASIM REED**  
MAYOR

DEPARTMENT OF PUBLIC WORKS

**Richard Mendoza**  
Commissioner

**Dexter C. White**  
Deputy Commissioner

## MEMORANDUM

**DATE:** March 30, 2011

**TO:** Atlanta City Council – Transportation Committee

**FROM:** Richard Mendoza   
Commissioner

**RE:** **1<sup>st</sup> Quarter Report, 2011**

The Department of Public Works is pleased to present the 1<sup>st</sup> Quarter Report for 2011. This report includes:

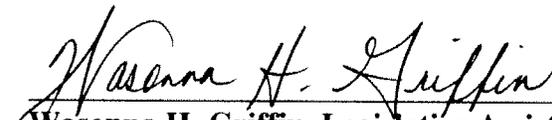
- Overview of Departmental Programs & Services
- ATLStat Performance Metrics
- FY2011 Accomplishments
- FY2012 Goals & Objectives
- Current Programs & Initiatives Underway Spring 2011
  - Adopt A Spot Litter Reduction Program
  - LMIG Street Resurfacing Projects
  - National Public Works Week

*RM/vbs*

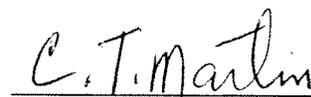
ADJOURNMENT

There being no further business before the Committee, the meeting was Adjourned at 12:00p.m.

Respectfully Submitted:

  
\_\_\_\_\_  
Wasonna H.-Griffin, Legislative Assistant

  
\_\_\_\_\_  
Larry Stokes, Research & Policy Analyst

  
\_\_\_\_\_  
The Honorable C. T. Martin, Chair  
Transportation Committee