

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2, FOR FC-6005007893, UTILITY BILL PAYMENT CENTER SERVICES, WITH GSC ENTERPRISE, INC. D/B/A FIDELITY EXPRESS, INC., ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT FOR TIME-ONLY; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into an agreement with Fidelity Express, Inc., FC-6005007893, Utility Bill Payment Center Services on July 15, 2005; and

WHEREAS, the original term of the agreement was for three (3) years with two (2) one (1) year renewal options at the City's sole discretion; and

WHEREAS, the City did enter into Renewal Agreement No. 1 for a term of July 15, 2008 to July 14, 2009 pursuant to Resolution 08R1162 ; and

WHEREAS, GSC Enterprise, Inc. D/B/A Fidelity Express, Inc. has performed the contracted services to the satisfaction to the Department of Watershed Management and the City; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended Renewal Agreement No. 2 with GSC Enterprise, Inc. D/B/A Fidelity Express, Inc., for FC-6005007893, Utility Bill Payment Center Services for time-only.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES that the Mayor is authorized to enter Renewal Agreement No. 2 with GSC Enterprise, Inc. D/B/A Fidelity Express, Inc., for FC-6005007893, Utility Bill Payment Center Services, on behalf of the Department of Watershed Management for time-only.

BE IT FURTHER RESOLVED, that the term of Renewal Agreement No. 2 will be from July 15, 2009 to July 14, 2010.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the Agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to GSC Enterprise, Inc. D/B/A Fidelity Express, Inc.

LEGISLATIVE SUMMARY

FC-6005007893, Utility Bill Payment Center Services, Renewal No. 2

TO: City Utilities Committee

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2, FOR FC-6005007893, UTILITY BILL PAYMENT CENTER SERVICES, WITH GSC ENTERPRISE, INC. D/B/A FIDELITY EXPRESS, INC., ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT FOR TIME-ONLY; AND FOR OTHER PURPOSES.

Committee Meeting Date:	April 28, 2009
Council Meeting Date:	May 4, 2009
Legislation Title:	FC-6005007893, Utility Bill Payment Center Services, Renewal No. 2
Requesting Dept.:	Watershed Management
Contract Type:	(Professional Services)
Advertisement:	3/27/05, Atlanta Journal Constitution 3/24/05 City of Atlanta Web page
Bids/Proposals Due:	5/4/05
Invitations Mailed:	N/A
Bids/Proposals Received:	2
Bidders/Proponents:	Fidelity Express, Inc. Global Financial Services, Inc.
Contractor:	Fidelity Express, Inc.
Estimated Value:	N/A
Scope Summary:	The City offers its water and sewer customers the options of making those utility payment at multiple sites throughout its services areas.

Background: Original Agreement \$2.00 Per Transaction fee
Renewal No. 1 \$2.00 Per Transaction fee
Renewal No. 2 \$2.00 Per Transaction fee

Evaluation Team: Representatives from the Department of Watershed
Department Watershed

Term of Contract: Three (3) years, with two (2) one (1) year renewal
option

Original Agreement 07/15/05-07/14/08
Renewal No. 1 07/15/08-07/14/09
Renewal No. 2 07/15/09-07/14/10

Fund Account Centers: n/a (time- only)

Prepared By: Sean Holloway

Contact Number: 404-330-6608



CITY OF ATLANTA
DEPT. OF PROCUREMENT

09 MAR 26 AM 10:40

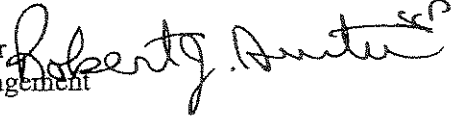
SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE, SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

March 20, 2009

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management 

RE: FC-6005007893 UTILITY BILL PAYMENT CENTER SERVICES
RENEWAL AGREEMENT NO. 2
CONTRACTOR: GSC ENTERPRISE, INC., DBA FIDELITY EXPRESS, INC.

The Department of Watershed Management would like to exercise renewal option number two for the subject contract and contractor for a term of one (1) year for time only. The legislative request has been submitted for Cycle 7, May 4, 2009.

If you have any questions, please contact Courtney A. Hunt, Contracting Officer, Departmental at (404) 330-6346.

Thank you for your assistance in this matter.

Attachments

cc: Shelia Pierce, Deputy Commissioner, DWM
Cathy Martin, Deputy Chief Procurement Officer, DOP
Sammy Goodson, Deputy Commissioner, DWM
Courtney A. Hunt, Contracting Officer, Senior, DWM
File

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2, FOR FC-6005007893, UTILITY BILL PAYMENT CENTER SERVICES, WITH GSC ENTERPRISE, INC. D/B/A FIDELITY EXPRESS, INC., ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT FOR TIME-ONLY; AND FOR OTHER PURPOSES

Council Meeting Date: May 4, 2009

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose of this legislation is to seek approval for issuance of Notice to Proceed for Renewal Option No. 2 (time only) for FC-6005007893, Utility Bill Payment Services with GSC Enterprise, Inc. dba Fidelity Express, Inc.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The Utility Bill Payment Services contract is an agreement that was entered into to provide customers with satellite payment locations at multiple sites in the Department of Watershed Management's water and sewer service areas.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:**
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** Three (3) yrs w/ two (2) One (1) yr renewals - Renewal No. 1 expires 07/14/09.

4. **Fund Account Center (Ex. Name and number):** Time only - no funds associated with this renewal.

Fund: _____ Account: _____ Center: _____

5. **Source of Funds: Example: Local Assistance Grant**

6. **Fiscal Impact:** Time only - no fiscal impact with this renewal.

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. **Method of Cost Recovery:**

Examples:

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Courtney A. Hunt

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: _____ Maisha L. Wood _____

Contact Number: _____ (404) 330-6887 _____

Originating Department: _____ Department of Watershed Management _____

Committee(s) of Purview: _____ City Utilities Committee _____

Chief of Staff Deadline: _____ April 16, 2009 _____

Anticipated Committee Meeting Date(s): _____ April 28, 2009 _____

Anticipated Full Council Date: _____ May 4, 2009 _____

Legislative Counsel's Signature: _____ *[Signature]* _____

Commissioner Signature: _____ *Robert G. Dunter scP* _____

Chief Procurement Officer Signature: _____ *[Signature]* _____

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2, FOR FC-6005007893, UTILITY BILL PAYMENT CENTER SERVICES, WITH GSC ENTERPRISE, INC. D/B/A FIDELITY EXPRESS, INC., ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT FOR TIME-ONLY; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): n/a

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: *4/14/09 AmQ* Reviewed by: *[Signature]*
(date) (date)

Submitted to Council: _____
(date)

09 APR 14 PM 1:24
CITY OF ATLANTA
DEPT. OF PROCUREMENT