

**A RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE CHIEF PROCUREMENT OFFICER TO UTILIZE THE GSA SCHEDULE CONTRACT GS-27F-0016L WITH LANDSCAPE FORMS FOR THE PURCHASE OF EXTERIOR FURNITURE ON BEHALF OF THE DEPARTMENT OF AVIATION IN AN AMOUNT NOT TO EXCEED \$52,897.84. ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM CCID 5501 (AIRPORT REVENUE FUND), DEPARTMENT 180312 (OPERATIONS), EXPENDITURE 5316008 (FURNITURE AND FIXTURES), FUNCTIONAL ACTIVITY 7563000 (AIRPORT).

WHEREAS, the City of Atlanta (“City”) Department of Aviation, desires to purchase exterior furniture to enhance the customer experience and improve airport aesthetics; and

WHEREAS, pursuant to the City’s Procurement and Real Estate Code of Ordinances §2-1604, the Chief Procurement Officer may procure supplies or services through any public procurement unit for the cooperative use of supplies or services under the terms agreed upon between the parties; and

WHEREAS, the General Manager of the Department of Aviation and the Chief Procurement Officer recommend utilizing the GSA Schedule Contract GS-27F-0016L with Landscape Forms for the exterior furniture.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Chief Procurement Officer is authorized, pursuant to § 2-1604 of the City of Atlanta Code of Ordinances, to utilize the GSA Schedule Contract GS-27F-0016L with Landscape Forms to purchase exterior furniture, for the Department of Aviation in an amount not to exceed \$52,897.84.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate contractual agreement.

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from CCID 5501 (Airport Revenue Fund), 180312 (Operations), 5316008 (Furniture and Fixtures), Functional Activity 7563000 (Airport).

BE IT FINALLY RESOLVED, that the Agreement will not become binding upon the City and the City will incur no obligation or liability under it until it has been approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk, and delivered to Landscape Forms.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Authorization is sought to utilize the GSA Schedule Contract GS-27F-0016L with Landscape Forms for the purchase of exterior furniture on behalf of the Department of Aviation in an amount not to exceed \$52,897.84.

2. Please provide background information regarding this legislation.

In 2006, Hartsfield Jackson Atlanta International Airport embarked upon the "Clean Sweep" Program. The goal of this program is to improve the aesthetics and cleanliness of the airport's facilities to enhance the experience for customers and employees. Part of this enhancement was to replace damaged and mismatched public seating and trash receptacles along the inner curbsides of the Main Terminal. Phase I of this project was completed in the summer of 2007. This document seeks approval to purchase Phase II of the furniture, which includes procuring the same model of benches and trash receptacles for the outer curbsides of the Main Terminal.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Services

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) **Number of Bids:**

(f) Proposals Received:

(g) Bidders/Proponents:

(h) Term of Contract:

4. Fund Account Center (*Ex. Name and number*):

Fund: 5501 (Airport Revenue Fund) Account: 5316008 (Furniture and Fixtures)
Org 180312 (Operations) **Function Activity:** 7563000 (Airport)

Center: Dept

5. Source of Funds: Airport Revenue Fund

6. Fiscal Impact: \$52,897.84

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Cory Bushway for Paul Meyer

QUOTATION

landscapeforms®

Date: 02/19/2009
 LF Quote#: 0000090209
 PO#:

CORPORATE
 431 Lawndale Avenue
 Kalamazoo, MI 49048-9543
 P: 800.521.2546 F: 269.381.3455
 www.landscapeforms.com
 Federal I.D.# 38-1897577

LONDON
 52 Cardy Road
 Hemel Hempstead
 HP11SQ
 United Kingdom
 P/F: 01442 236551

Project: Hartsfield-Jackson Atlanta Intl Airport-Curbside Liners

Bill To: Hartsfield-Jackson Atlanta Intl Airport
 ATTN: Cory Bushway
 P.O. Box 20509
 Atlanta, GA 30320

Ship To: Hartsfield-Jackson Atlanta Intl Airport
 ATTN: Cory Bushway - (404) 209-4142
 1255 South Loop Rd
 Atlanta, GA 30320

Ship Via: Common Carrier
 F.O.B.: Destination

| Qty | Description | Unit Price | Total Price |
|------------------------------|---|-------------|---------------------------------|
| Tagging Instructions: | | | |
| Bill of Lading Instructions: | | | |
| 24 | Petoskey Bench Style: <i>Backed</i> Insert: <i>Rod</i> Wood/Polysite Selection: <i>None</i> Support Style: <i>Quad</i> Mounting: <i>Surface Mount</i> Powdercoat Color: <i>To Be Advised</i> | \$ 1,361.57 | \$ 32,677.68 |
| 16 | Petoskey Litter Style/Mounting: <i>Surface Mount 20 X 46 Tube Support</i> Options: <i>Sand Pan</i> Powdercoat Color - Body and Lid: <i>To Be Advised</i> Powdercoat Color - Support: <i>To Be Advised</i> Standard Liner: <i>30 gallon Stormcloud Polyethylene Liner</i> | \$ 986.26 | \$ 15,780.16 |
| 16 | Petoskey Litter Liner | \$ 90.00 | \$ 1,440.00 |
| | | | Item Total \$ 49,897.84 |
| | | | Shipping & Handling \$ 3,000.00 |
| | | | Sub Total \$ 52,897.84 |
| | | | Estimated Tax \$ 0.00 |
| | | | Document Total \$ 52,897.84 |

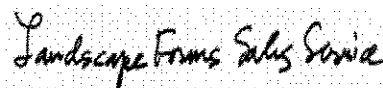
Payment Terms: NET 30 Days

Landscape Forms reserves the right to change payment terms based on payment history as well as information obtained from commercial credit reporting agencies.

- Changes to or cancellations of orders may incur a penalty charge of 30% or more. Special orders may not be changed or cancelled.
- No merchandise can be returned without authorization from Landscape Forms. Returns may be subject to a disposition fee of 30-100%.
- Prices based on quantities shown. Change in quantity may affect price. Prices are held for 60 days.

Ship Date:

Cust #: 0SUI8
 SSR: Sharon Norris
 Rep: ADS AD



Purchaser

Seller

QUOTATION

landscapeforms®

Date: 02/19/2009
LF Quote#: 0000090209
PO#:

Project: Hartsfield-Jackson Atlanta Intl Airport-Curbside Liners

Bill To: Hartsfield-Jackson Atlanta Intl Airport
ATTN: Cory Bushway
P.O. Box 20509
Atlanta, GA 30320

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431 Lawndale Avenue
Kalamazoo, MI 49048-9543
P: 800.521.2546 F: 269.381.3455
www.landscapeforms.com
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LONDON
52 Cardy Road
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United Kingdom
P/F: 01442 236551

Ship To: Hartsfield-Jackson Atlanta Intl Airport
ATTN: Cory Bushway - (404) 209-4142
1255 South Loop Rd
Atlanta, GA 30320

Ship Via: Common Carrier
F.O.B.: Destination

- Landscape Forms is a supplier only and ships via common carrier. Customer is responsible for offloading and installing unless otherwise indicated above.
- Purchaser is responsible for confirming options, materials, quantities, etc., for completeness and conformity to plans and specifications.
- Landscape Forms does not supply anchoring hardware except for "Mix" and "Stay" products. The hardware provided for these products MUST be used.
- All orders ship upon completion of fabrication. A one-week grace period may be available, after which storage fees will apply.
- This Agreement contains the entire understanding between the parties. All prior communications are merged into this Agreement. The terms of this Agreement shall control any conflict between documents.
- This Agreement may be signed by the parties separately and by facsimile, and together they shall be deemed one binding, original Agreement.
- Purchaser shall pay all costs and expenses paid or incurred by Landscape Forms in collecting any amounts due for goods purchased by Purchaser, including without limitation, reasonable attorneys' fees and costs. Balances on invoices not paid within 30 days of date of invoice, or within an alternate period of time as determined and indicated by Landscape Forms, shall incur interest at a rate of 18% per annum. Cash discounts are not offered.
- Pricing includes selection from Landscape Forms' standard powdercoat colors. Optional RAL colors and custom color matches are available for an additional fee and will extend lead-time. Please contact Landscape Forms for more information.
- Tax is estimated. Actual tax will be charged on final invoice and shall be payable by the Purchaser. U.S. customers must provide a valid sales tax exemption or resale certificate to remove liability.
- **REMITTANCE OPTIONS:** For information on paying via credit card, ACH, direct bank transfer, or wire please email us at AR@landscapeforms.com. Mail payments to:

USD Checks
Landscape Forms, Inc.
Dept 78073
PO Box 78000
Detroit, MI 48278-0073
USA

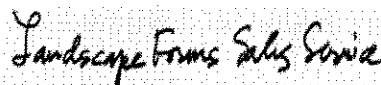
CAD Cheques
Landscape Forms, Inc.
PO Box 2408
Station A
Toronto, Ontario M5W 2K6
CAN

GBP Cheques
Landscape Forms Limited
PO Box 7082
1 Chaseside
Bournemouth
BH1 9NW
UK

Page: 2 of 2

Ship Date:

Cust #: 0SUI8
SSR: Sharon Norris
Rep: ADS AD



Purchaser

Seller

Legislation Summary

Committee of Purview:

Caption

A resolution authorizing the Mayor to execute an appropriate contractual agreement on behalf of the Department of Aviation with Landscape Forms, Inc. in an amount not to exceed fifty-two thousand eight hundred ninety-seven dollars and eighty-four cents (\$52,897.84). All contract work shall be charged to and paid from fund account and center number: 5501 (Airport Revenue Fund), 180312 (Operations), 5316008 (Furniture and Fixtures), 7563000 (Airport).

Council Meeting Date: April 20, 2009

Legislation Title: Resolution authorizing the Chief Procurement Officer to utilize the Federal GSA Contract #GS-27F-0016L with Landscape Forms, Inc. for the purchase of Exterior Furniture on behalf of the Department of Aviation in an amount not to exceed fifty-two thousand eight hundred ninety-seven dollars and eighty-four cents (\$52,897.84). All contract work shall be charged to and paid from fund account and center number: 5501 (Airport Revenue Fund), 180312 (Operations), 5316008 (Furniture and Fixtures), 7563000 (Airport).

Requesting Department: Department of Aviation

Contract Type: N/A

Source Selection: Federal GSA Contract #GS-27F-0016L

Bids/Proposals Due: N/A

Invitations Issued: N/A

**Number of Bids/
Proposals Received:** N/A

Bidders/Proponents: N/A

Justification Statement: N/A

Background: N/A

Fund Account Centers: 5501 (Airport Revenue Fund), Department 180312 (Operations), Expenditure 5316008 (Furniture and Fixtures), Functional Activity 7563000 (Airport).

Source of Funds: N/A

Fiscal Impact: N/A

Term of Contract: N/A

Method of Cost Recovery: N/A

Approval:
DOF:
DOL:

Prepared By: Seipati Mogotsi, Ms., Buyer

Contact Number: 404.330.6027



Home | eBuy - quotes | GSA Advantage - online shopping | Help

Search: all the words

C Contractor Information

(Vendors) How to change your company information

| | | | | | |
|--------------|--|---------------------------|--|---------------------------------|--|
| Contract #: | | GS-27F-0016L | | Socio-Economic : Small business | |
| Contractor: | | LANDSCAPE FORMS, INC | | Govt. Contracting Officer: | |
| Address: | | 431 LAWDALE AVE | | Carmel L. Pizzuti | |
| | | KALAMAZOO, MI 49048-9572 | | Phone: 703-605-9255 | |
| Phone: | | (616)381-0490 | | E-Mail: carmel.pizzuti@gsa.gov | |
| E-Mail: | | SLN@landscapeforms.com | | | |
| Web Address: | | http://landscapeforms.com | | | |

| Source | Title | Contract Number | Contract Terms & Conditions | Contract End Date | Category | View Items Available |
|--------|----------------------------------|-----------------|-----------------------------|-------------------|----------|----------------------|
| 71 II | HOUSEHOLD AND QUARTERS FURNITURE | GS-27F-0016L | | Apr 2, 2012 | 71 207 | |
| | | | | | 71 299 | |

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Anita Williams

Contact Number: 404-530-6600

Originating Department: Aviation

Committee(s) of Purview: Transportation

Chief of Staff Deadline: 3/17/09

Anticipated Committee Meeting Date(s): 4/01/09

Anticipated Full Council Date: 4/20/09

Commissioner Signature: 

Chief Procurement Officer Signature: 

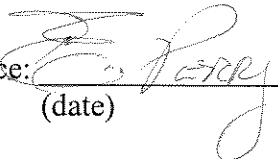
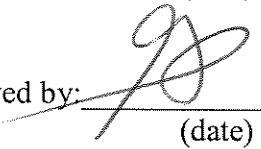
CAPTION

A RESOLUTION AUTHORIZING THE CHIEF PROCUREMENT OFFICER TO UTILIZE THE GSA SCHEDULE CONTRACT GS-27F-0016L WITH LANDSCAPE FORMS FOR THE PURCHASE OF EXTERIOR FURNITURE ON BEHALF OF THE DEPARTMENT OF AVIATION IN AN AMOUNT NOT TO EXCEED \$52,897.84. ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM CCID 5501 (AIRPORT REVENUE FUND), DEPARTMENT 180312 (OPERATIONS), EXPENDITURE 5316008 (FURNITURE AND FIXTURES), FUNCTIONAL ACTIVITY 7563000 (AIRPORT).

FINANCIAL IMPACT (if any) \$52,897.84

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office:  Reviewed by: 
(date) (date)

Submitted to Council: _____
(date)