

**A RESOLUTION BY
FINANCE/EXECUTIVE COMMITTEE**

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO GRANT AGREEMENTS WITH THE STATE OF GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS, ENABLING THE CITY TO ACCEPT LOCAL ASSISTANCE GRANTS NOT TO EXCEED A TOTAL AMOUNT OF \$200,000 (TWO HUNDRED THOUSAND DOLLARS).

WHEREAS, annually the State of Georgia provides local assistance grants throughout the State pursuant to O.C.G.A. §§ 36-81-8.1, 50-8-8 (a); and

WHEREAS, the City of Atlanta is authorized to act as a fiscal agent to accept local assistance grants on behalf of qualified and responsible area nonprofit organizations; and

WHEREAS, all funds shall be monitored and distributed as required under state law and city requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

Section 1: That the Mayor or her designee is hereby authorized to accept upon receipt and execute the appropriate grant agreements for local assistance grants issued by the State of Georgia Department of Community Affairs.

Section 2: That the following projects may be included as local assistance grants received by the City of Atlanta:

| | |
|--|--------------------|
| Park Pride of Atlanta-Collier Park LAG No. 162 | \$5,000 |
| The Wren's Nest LAG No. 163 | \$10,000 |
| Intergenerational Resource Center LAG 164 LAG No. 164 | \$15,000 // |
| Community Design Center LAG No. 165 | \$ 5,000 // |
| Andrew and Walter Young Family YMCA LAG No. 166 | \$5,000 // |

| | |
|--|-----------------|
| Kappa Omega Community Center LAG No. 168 | \$10,000 |
| Agape Community Center LAG No. 169 | \$10,000 |
| Harriet G. Darnell Senior Multipurpose Facility LAG No. 170 | \$10,000 |
| Butler Street YMCA LAG No. 172 | \$15,000 |
| Cascade Community Services LAG No. 173 | \$15,000 |
| Fernbank Museum of Natural History LAG No. 174 | \$20,000 |
| Pittsburgh Community Improvement Association LAG No. 176 | \$6,000 |
| Historic Business Association LAG No. 177 | \$5,000 |

Section 3: That the City Attorney prepare and review any contracts, documents, or memorandum of law required to execute the grant agreements.

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

| | |
|--|---|
| For Legislative Counsel Use Only | |
| 1-12-09 _____ Date Received | 2-04-09 _____ Complete _____ Incomplete (Date returned: _____) |
| _____ Date of Department Consultation | _____ Date of Finance Department Consultation |
| Commissioner Notified: ___ Yes ___ No If No, Why? _____ | |
| Legislation Required ___x Yes ___ No | Legislation Type ___x Resolution _____ Ordinance |
| Amends the Code ___ Yes ___x No | Blueback Prepared ___x Yes _____ No |
| Commissioner Signature _____ | |
| Council Members Only: Authority to speak to Subject Matter Attorney ___ Yes ___ No Authority to speak to Department ___ Yes ___ No | |

Date Submitted: 11-12 January 7, 2009

Department Submitting Request: Grants Services

Person Submitting Request: Aiko Bethea Extension: _____
404.865.8491

Bureau/Division Manager: Lee Hannah Extension: _____

Requesting preliminary meeting with Legislative Counsel attorney? Yes No

Subject Matter of the Meeting Forward grant agreements and review already completed legislation.

Cycle Number/Requested Full Council Date (not earlier than 4 weeks from date of submission): 4

If this must be submitted to Council in fewer than 4 weeks explain why. Please identify consequences if legislation is not submitted for requested cycle. Also, if applicable, please state why the Legislative Request Form was submitted after the Cycle deadline. All non-conforming requests must have Commissioner approval.

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

Part I: Legislative Request Form:

Instructions: Please answer all questions fully before submitting. Attach additional pages if necessary. All requests for legislation must have approval of a manager prior to submission. All incomplete requests will be returned. Send request via electronic mail to Legislative Counsel. No hard copies will be accepted. Please refer to attached deadlines for the relevant Chief of Staff submission guidelines.

1. Legislation Name/Project Name: Local Assistance Grants (there is a total of 14 pieces of legislation, each with different names, but bundled)

2. What is the purpose of this legislation? (check one)

- Accept a grant or donation [If so, is a matching grant required?] Yes No
- Amend budget
- Amend Code of Ordinances
- Amend Contract
- Anticipate funds
- Appropriate funds
- Apply for a grant or donation
- Authorize/renew Contract
- Fines/penalties
- Human Resources related
- Make a purchase
- New project
- Procuring goods
- Procuring services
- Other, please explain

If this legislation is to award/amend/renew a contract, please provide the following:

Expiration date of contract: 2010

Contract Term (months/yr): 12 months/1 year

3. Can the purpose of this legislative request be accomplished administratively?

Yes No I Don't Know

4. Please explain and estimate any financial impact on the City or your Department.

Will there be a fee or charge assessed by the City?

- If so, how much?
- How was the fee or charge determined?
- Will revenue be generated for the City?

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

Please remember to contact Human Resources if this request involves personnel changes (ex. Reclassification, New Hires, Termination, etc.

5. If there has been previous or similar legislation, please describe and cite the relevant legislation (e.g., 04-R-0001).

6. Is this a computer/technology purchase? Yes No

If so, please forward ISR (Information System Hardware/Software Request) along with a copy of this Legislative Request Form via inter-office mail to: Legislative Counsel, Suite 4100, Law Department.

Please forward any additional pertinent or supporting documents (e.g. contracts, exhibits, requisitions, copies of any old ordinances/resolutions pertaining to this issue, etc.) along with a copy of this Legislative Request Form and legislative white paper via email to legislative_counsel or via inter-office mail to: Legislative Counsel, Suite 4100, Law Department.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Community Development/ Human Resources Committee

Caption: RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO GRANT AGREEMENTS WITH THE STATE OF GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS, ENABLING THE CITY TO ACCEPT LOCAL ASSISTANCE GRANTS NOT TO EXCEED A TOTAL AMOUNT OF \$200,000 (TWO HUNDRED THOUSAND DOLLARS).

Council Meeting Date: May 2, 2009.

Requesting Dept.: Department of Finance

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose of the (resolution) legislation is to allow the Mayor/or designee to enter into standard grant agreements with the State, enabling the City act as a fiscal agent for local pass through grants. This happens annually. The purpose of the ordinances is to anticipate and appropriate the funding for each project and local nonprofit.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

Every year the state allocates funding to assist local areas, but a local government must act as a fiscal agent in order to enable the funds to be allocated. The City regularly accepts this responsibility. This year, the City is also vetting each nonprofit to ensure that it is able to responsibly spend and account for the funds.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Grant Agreement with the State and Procurement measures do not apply.

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) **Number of Bids:**

(f) **Proposals Received:**

(g) **Bidders/Proponents:**

(h) **Term of Contract:**

4. Fund Account Center (Ex. Name and number): 2501 Intergovernmental Grant Fund, 100102 Department of Grant Services, 3341101 State Direct Grant, 1512000Accounting, 102103(59)-(66) Project Numbers

Fund: _____ **Account:** _____ **Center:** _____

5. Source of Funds: Example: Local Assistance Grant Local Assistance Grant/State Department of Community Affairs

6. Fiscal Impact: Adding grant funds to the City that will automatically flow out to a designated nonprofit organization.

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery:

Examples:

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Aiko Bethea

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Legislative Counsel (Signature): Jack Tilson

Contact Number: x 6838

Originating Department: Department of Finance

Committee(s) of Purview: Community Development/ Human Resources

Council Deadline: 2/12/09

Committee Meeting Date(s): 2/24/09 Full Council Date: 3/2/09

Commissioner Signature [Signature]

CAPTION

RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO GRANT AGREEMENTS WITH THE STATE OF GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS, ENABLING THE CITY TO ACCEPT LOCAL ASSISTANCE GRANTS NOT TO EXCEED A TOTAL AMOUNT OF \$200,000 (TWO HUNDRED THOUSAND DOLLARS).

FINANCIAL IMPACT:

Mayor's Staff Only

Received by Mayor's Office: [Signature] / 2/10/09 Reviewed by: [Signature]
(date) (date)

Submitted to Council: _____
(date)

**LARGE
ATTACHMENT(S)
DOCUMENT(S),
MANNUAL(S)
OR
MAP(S)
NOT COPIED**