

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH ELECTRICAL TESTING INC. FOR FC-6006007923, ANNUAL CONTRACT FOR ELECTRICAL TESTING AND INSPECTION SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY THOUSAND DOLLARS AND NO CENTS (\$350,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, DEPARTMENT, ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 5222001 (REPAIR & MAINTENANCE-EQUIPMENT) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") Department of Watershed Management entered into an agreement FC-6006007923, Annual Contract for Electrical Testing and Inspection Services, with Electrical Testing, Inc. ("Contractor"); and

WHEREAS, the contract's original term was for one year with two (2) one (1) year renewal options; and

WHEREAS, the term of the original agreement was from February 2, 2007 to February 1, 2008; and

WHEREAS, the Department of Watershed Management ("Department") did enter into Renewal Agreement No. 1 with a term of February 2, 2008 to February 1, 2009; and

WHEREAS, the Contractor has performed contracted services satisfactorily; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended Renewal Agreement No. 2 for FC-6006007923, Annual Contract for Electrical Testing and Inspection Services, with Electrical Testing, Inc.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to enter into Renewal Agreement No. 2 ("Agreement") with Electrical Testing, Inc. for FC-6006007923, Annual Contract for Electrical Testing and Inspection Services, with Electrical Testing, Inc. on behalf of the Department of Watershed Management, in an amount not to exceed Three Hundred Fifty Thousand Dollars and No Cents (\$350,000.00).

BE IT FURTHER RESOLVED, that the term of the Agreement will be from February 2, 2009 through February 1, 2010.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.

BE IT FINALLY RESOLVED, that all contracted work will be charged to and paid from Fund, Department, Organization, and Account Number 5051 (Water & Wastewater Revenue Fund) 5222001 (Repair & Maintenance-Equipment) 170407 (DWM Drinking Water Facility Maintenance) 4430000 (Treatment).

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH ELECTRICAL TESTING INC. FOR FC-6006007923, ANNUAL CONTRACT FOR ELECTRICAL TESTING AND INSPECTION SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY THOUSAND DOLLARS AND NO CENTS (\$350,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 5222001 (REPAIR & MAINTENANCE-EQUIPMENT) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

Council Meeting Date: October 6, 2008

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

THE PURPOSE OF THIS LEGISLATION IS TO AUTHORIZE APPROVAL FOR RENEWAL AGREEMENT NO. 2 UNDER FC-6006007923, ANNUAL CONTRACT FOR ELECTRICAL TESTING AND INSPECTION SERVICES IN AN AMOUNT NOT TO EXCEED \$350,000.00.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

THIS CONTRACT CONTINUES TO PROVIDE PREVENTATIVE AND PREDICTIVE MAINTENANCE FOR AL OF THE CRITICAL HIGH VOLTAGE COMPONENTS. THIS CONTRACT ALSO PROVICES INSIGHT TO PROBLEMS NEEDING CORRECTIVE ACTION BEFORE THE EQUIPMENT FAILS OR SHUTS DOWN CRITICAL PUMPING AND TREATEMENT COMPONENTS.

3. If Applicable/Known:

(a) Contract Type (e.g. Professional Services, Construction Agreement, etc): SERVICES

(b) Source Selection:

(c) Bids/Proposals Due:

(d) Invitations issued:

(e) Number of Bids:

(f) Proposals Received:

(g) Bidders/Proponents:

(h) Term of Contract:

4. Fund Account Center (*Ex. Name and number*): 5051(WATER & WASTEWATER REVENUE FUND) - 5222001 (REPAIR & MAINTENANCE-EQUIPMENT) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) - 4430000 (TREATMENT)

Fund: _____ Account: _____ Center: _____

5. Source of Funds: *Example: Local Assistance Grant*

6. Fiscal Impact: \$350,000.00

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery: WATER AND WASTEWATER REVENUE FUND

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

This Legislative Request Form Was Prepared By: Gwendolyn J. Carswell, Watershed Manager, ext. 6331



SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
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FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

August 27, 2008

REVISED 9/2/08

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

**RE: LEGISLATIVE REQUEST FOR
FC-6006007923, Annual Contract for Electrical Testing and Inspection
Services
Renewal Agreement No. 2
Contractor: Electrical Testing, Inc.**

Please prepare appropriate legislation for Cycle 16 (October 6, 2008) to renew the above-referenced contract on behalf of the Department of Watershed Management, Bureau of Drinking Water.

All other terms, conditions, etc. shall remain the same. All funds shall be charged to and paid from 5051 (Water and Wastewater Revenue Fund) 170407 (DWM Drinking Water Facility Maintenance) 5222001 (Repair and Maintenance/Building) 4430000 (Water Administration) in the amount of \$350,000.00.

If you have any questions concerning this matter, please feel free to contact Gwendolyn Carswell, Watershed Manager, at (404) 330-6331.

Your assistance in this matter is requested and appreciated.

/gjc

c: Sheila Pierce, DWM
Chris Heberd, DW
Sammy Goodson, DWM
Cathy Martin, DOP
Pati McMahan, DWM
Maisha Land-Wood, DWM
Gwendolyn J. Carswell, DWM
File



CITY OF ATLANTA

Shirley Franklin
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Director
Mayor's Office of Contract Compliance

RE: Bid Recommendation for FC 6006007923, Annual Contract for Electrical
Testing and Inspection Services

DATE: September 18, 2006

The Office of Contract Compliance has reviewed the three bids for minority and female business enterprise participation. All three bidders are eligible under Section 2-1449(a)(2)(C) of the Equal Business Opportunity (EBO) Code of Ordinances. However, only one bidder has been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs and FBEs as indicated below:

Nationwide Electrical Testing, Inc.

No M/FBE subcontractors listed	0%
Participation Total	0%
Non-responsive	

Electrical Testing, Inc.

AC & DC Power Technologies	FBE 17%
Horizon Power, Inc.	AABE 18%
Participation Total	35%

Electrical Power System International, Inc.

No M/FBE subcontractors listed	0%
Participation Total	0%
Non-responsive	

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File
Soraya Belgrave, DOP

LEGISLATIVE SUMMARY
(FC-6006007923, Annual Contract for Electrical Testing and
Inspection Services, Renewal No. 2)

TO: CITY UTILITIES COMMITTEE

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH ELECTRICAL TESTING INC. FOR FC-6006007923, ANNUAL CONTRACT FOR ELECTRICAL TESTING AND INSPECTION SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY THOUSAND DOLLARS AND NO CENTS (\$350,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 5222001 (REPAIR & MAINTENANCE-EQUIPMENT) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

Committee Meeting Date: September 30, 2008

Council Meeting Date: October 6, 2008

**Legislation Title: FC-6006007923, Annual
Contract For Electrical Testing And Inspection
Services**

Requesting Dept.: Watershed Management

Contract Type: BID (Services)

**Advertisement: AJC: 08/13/2006 and 08/20/2006
Web: 08/11/2006**

Bids/Proposals Due: September 6, 2006

Invitations Mailed: 92

Bids/Proposals Received: 3

**Bidders: National Electrical Testing
Electrical Testing, Inc.
Electrical Power Systems International, Inc.**

Contractor: Electrical Testing, Inc.

Estimated Value: \$350,000.00

Scope Summary: The City requires the service of a recognized independent testing firm or independent electrical consulting firm to provide electrical testing, inspection, and reporting for various Department of Watershed Management (“DWM”) facilities. DWM would like to exercise its renewal option for these services.

Background: Original Agreement: 02/02/2007 – 02/01/2008
Renewal No. 1: 02/02/2008 – 02/01/2009

Evaluation Team: Representatives from the Department of Watershed Management and Office of Contract Compliance

Term of Contract: Period of one (1) year with two (2) one (1) year renewal options.

Fund Account Centers: 5051 (Water & Wastewater Revenue Fund) 5222001 (Repair & Maintenance-Equipment) 170407 (DWM Drinking Water Facility Maintenance) 4430000 (Treatment)

Prepared By: Mano Smith, Contracting Officer

Contact Number: (404) 330-6351

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: _____ Maisha L. Wood _____

Contact Number: _____ (404) 330-6887 _____

Originating Department: _____ Department of Watershed Management _____

Committee(s) of Purview: _____ City Utilities _____

Chief of Staff Deadline: _____ September 17, 2008 _____

Anticipated Committee Meeting Date(s): _____ September 30, 2008 _____

Anticipated Full Council Date: _____ October 6, 2008 _____

Legislative Counsel's Signature: _____ *[Signature]* _____

Commissioner Signature: _____ *Robert J. Hunter scp* _____

Chief Procurement Officer Signature: _____ *[Signature]* _____

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A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH ELECTRICAL TESTING INC. FOR FC-6006007923, ANNUAL CONTRACT FOR ELECTRICAL TESTING AND INSPECTION SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY THOUSAND DOLLARS AND NO CENTS (\$350,000.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 5222001 (REPAIR & MAINTENANCE-EQUIPMENT) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$350,000.00

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 9/17/08 Am e Reviewed by: _____
(date) (date)

Submitted to Council: _____
(date)