

**A RESOLUTION**

**08-R-1862**

**BY CITY UTILITIES COMMITTEE**

**AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH METALS & MATERIALS COMPANY, LLC FOR FC-4718, CONTRACT A, ANNUAL CONTRACT SMALL WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS AND NO CENTS (\$4,000,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, DEPARTMENT, ORGANIZATION AND ACCOUNT NUMBER 5057 (2001 WATER & WASTEWATER BOND FUND) 5414002 (FACILITIES OTHER THAN BUILDINGS/INFRASTRUCTURE – CIP) 170408 (DWM DRINKING WATER ENGINEERING SERVICE) 4440000 (DISTRIBUTION) AND PTAE0 FUNDING SOURCE 17102658.102.505721444.0000.00000000.00000000 (SMALL METER INSTALLATION TASK AWARD); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta (“City”) did advertise for FC-4718, Contract A, Annual Contract for Small Water Meters, on behalf of the Department of Watershed Management; and

**WHEREAS**, the Commissioner of the Department of Watershed Management (“DWM”) has identified the need for services which include on demand services for the installation of small water meters; and

**WHEREAS**, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended FC-4718, Contract A, Annual Contract for Small Water Meters, be awarded to Metals & Materials Company, LLC in an amount not to exceed Four Million Dollars and No Cents (\$4,000,000.00).

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA**, that the Mayor is authorized to enter into an Agreement with Metals & Materials Company, LLC for FC-4718, Contract A, Annual Contract for Small Water Meters, on behalf of the Department of Watershed Management, in an amount not to exceed Four Million Dollars and No Cents (\$4,000,000.00).

**BE IT FURTHER RESOLVED**, that the term of the Agreement will be for a period of one (1) year with two (2) one (1) year renewal options at the City’s sole discretion.

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

**BE IT FURTHER RESOLVED**, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.

**AND FINALLY BE IT RESOLVED**, that all contracted work shall be charged to and paid from 5057 (2001 Water & Wastewater Bond Fund) 5414002 (Facilities Other Than Buildings/Infrastructure – CIP) 170408 (DWM Drinking Water Engineering Service) 4440000 (Distribution) and PTAE0 Funding Source 17102658.102.505721444.0000.00000000.00000000 (Small Meter Installation Task Award).

**LEGISLATIVE SUMMARY**  
**(RFQ-4718, Annual Contract for Small Water Meters, Contract A)**

**TO: CITY UTILITIES COMMITTEE**

**CAPTION**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH METALS & MATERIALS COMPANY, LLC FOR FC-4718, CONTRACT A ANNUAL CONTRACT SMALL WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS AND NO CENTS (\$4,000,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, DEPARTMENT, ORGANIZATION AND ACCOUNT NUMBER 5057 (2001 WATER & WASTEWATER BOND FUND) 5414002 (FACILITIES OTHER THAN BUILDINGS/INFRASTRUCTURE - CIP) 170408 (DWM DRINKING WATER ENGINEERING SERVICE) 4440000 (DISTRIBUTION) AND PTAEO FUNDING SOURCE 7102658.102.505721444.0000.00000000.00000000 (SMALL METER INSTALLATION.TASK.AWARD); AND FOR OTHER PURPOSES.**

<b>Committee Meeting Date:</b>	<b>September 30, 2008</b>
<b>Council Meeting Date:</b>	<b>October 6, 2008</b>
<b>Legislation Title:</b>	<b>RFQ-4718, Annual Contract for Small Water Meters, Contract A</b>
<b>Requesting Dept.:</b>	<b>Watershed Management</b>
<b>Contract Type:</b>	<b>BID</b>
<b>Advertisement:</b>	<b>Web: 08/24/2008</b>
<b>Bids/Proposals Due:</b>	<b>August 21, 2008</b>
<b>Invitations Mailed:</b>	<b>30</b>
<b>Bids/Proposals Received:</b>	<b>6</b>
<b>Bidders:</b>	<b>Shaheed's Construction Company, Inc. (\$5,700,220.00) Metals and Materials Engineers, LLC (\$4,991,750.00) Brent Scarbrough and Company, Inc. (\$7,857,250.00) Kemi Construction Company, Inc. (\$4,938,300.00) Rockdale Pipeline, Inc. (\$5,708,627.50) Wade Coots Company, Inc. (\$9,364,600.00)</b>

**Contractor:** Metals and Materials Engineers, LLC (two contracts awarded, second award made to: Kemi Construction Company, Inc.)

**Estimated Value:** \$4,000,000.00

**Scope Summary:** The scope of work provides for the furnishing of all labor, equipment, and material necessary to provide on-demand services for the installation of small water meters as authorized by the Department of Watershed Management.

**Background:** Original contract, execution to be determined.

**Evaluation Team:** Representatives from the Department of Watershed Management and Office of Contract Compliance

**Term of Contract:** Period of one (1) year with two (2) one (1) year renewal options.

**Fund Account Centers:** 5057 (2001 Water & Wastewater Bond Fund) 5414002 (Facilities Other Than Buildings/Infrastructure – CIP) 170408 (DWM Drinking Water Engineering Service) 4440000 (Distribution) and PTAE0 Funding Source 7102658.102.505721444.0000.00000000.00000000 (Small Meter Installation.Task.Award).

**Prepared By:** Mano Smith, Contracting Officer

**Contact Number:** (404) 330-6351

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

Committee of Purview: City Utilities

**Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH METALS & MATERIALS COMPANY, LLC FOR FC-4718, CONTRACT A, ANNUAL CONTRACT SMALL WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED SIX MILLION DOLLARS AND NO CENTS (\$6,000,000.00) ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT AND ACCOUNT NUMBER 5057 (2001 WATER & WASTEWATER BOND FUND) 5414002 (FACILITY OTHER THAN BLDGS/INFRASTRUCTURE – CIP) 170408 (DWM DRINKING WATER ENGINEERING SERVICE) 4440000 (DISTRIBUTION) AND PTAE0 FUNDING SOURCE 7102658.102.505721444.0000.00000000.00000000 (SMALL METER INSTALLATION.TASK.AWARD); AND FOR OTHER PURPOSES.**

Council Meeting Date: October 6, 2008

Requesting Dept.: Watershed Management

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

*Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.*

The purpose legislation is to authorized contract award for FC- 4718, Annual Contract for Small Water Meters with (Contract A) Metals and Materials Engineers, LLC. and (Contract B) Kemi Construction, Inc. in an amount not to exceed \$4,000,000.00 EACH.

**2. Please provide background information regarding this legislation.**

*Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.*

The purpose legislation is to authorized contract award for FC- 4718, Annual Contract for Small Water Meters with (Contract A) Metals and Materials Engineers, LLC. and (Contract B) Kemi Construction, Inc. in an amount not to exceed \$4,000,000.00 EACH.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** CONSTRUCTION
- (b) **Source Selection:** Competitive Bid
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:** FIVE (5)
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** ONE (1) YEAR WITH TWO (2) ONE-YEAR RENEWAL OPTIONS

**4. Fund Account Center (Ex. Name and number):**

Fund: \_\_\_\_\_ Account: \_\_\_\_\_ Center: \_\_\_\_\_

**5. Source of Funds: *Example: Local Assistance Grant***

17102658.102.505721444.0000.00000000.00000000 (Small Meter Installation.Task.Award)

**6. Fiscal Impact:** \$8,000,000.00 Total

***Example: This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.***

**7. Method of Cost Recovery:** WATER AND WASTEWATER REVENUE FUND

***Examples:***

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

This Legislative Request Form Was Prepared By: Gwendolyn J. Carswell, Watershed Manager, ext. 6331.

FILE COPY



CITY OF ATLANTA  
DEPT. OF PROCUREMENT

08 SEP -2 PM 12: 24

SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.  
ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
ROBERT J. HUNTER  
Commissioner

August 29, 2008

**MEMORANDUM**

**TO:** Adam L. Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner *Robert J. Hunter*  
Department of Watershed Management

**RE:** **AWARD RECOMMENDATION**  
**FC-4718, ANNUAL CONTRACT FOR SMALL WATER METERS**

It is the recommendation of the Department of Watershed Management that the contract for the above referenced services be awarded to the two (2) lowest most responsive and responsible bidders:

**CONTRACT A**  
**METALS AND MATERIALS ENGINEERS, LLC.**

**CONTRACT B**  
**KEMI CONSTRUCTION COMPANY, INC.**

**In an amount not to exceed**  
**\$4,000,000.00 each**

All funds shall be charged to and paid from 17102658.102.505721444.

If you have any questions, please feel free to contact Gwendolyn J. Carswell, Watershed Manager, at (404) 330-6331.

c: Sheila Pierce, DWM  
Chris Heberd, DWM  
Sammy Goodson, DWM  
Cathy Martin, DOP  
Benjamin Kuku, DW  
Pati McMahon, DWM  
Maisha Land-Wood, DWM  
Gwendolyn J. Carswell, DWM



# CITY OF ATLANTA

Shirley Franklin  
Mayor

SUITE 1700  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330-6010 Fax: (404) 658-7359  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

OFFICE OF CONTRACT COMPLIANCE  
Hubert Owens  
Director  
[howens@atlantaga.gov](mailto:howens@atlantaga.gov)

## MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer  
Department of Procurement

FROM: Hubert Owens, Director *HO*  
Mayor's Office of Contract Compliance

RE: Bid Recommendation for FC 4718, Annual Contract for Small Water Meters

DATE: August 25, 2008

The Office of Contract Compliance has reviewed the six bids for minority and female business enterprise participation. All six bidders have been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs and FBEs as indicated below:

Kemi Construction Co., Inc.

Williams Underground Utilities	AABE 22%
MST Company	FBE 4%
Multiworks	AABE 6%
PS Energy Group, Inc.	FBE 2%
<b>Participation Total</b>	<b>34%</b>

Metals & Materials Engineers, LLC

Integrated Construction Management	FBE 6%
EGM	AABE 28%
<b>Participation Total</b>	<b>34%</b>

Shaheed's Construction Company, Inc.

Thrasher Trucking Co.	AABE 2%
Gantt's Construction Co.	AABE 22%
C&S Paving	FBE 6%
The Artis Group	AABE 4%
<b>Participation Total</b>	<b>34%</b>

Rockdale Pipeline

Engineered Process Equipment	AABE 28%
Ram Tool & Supply	FBE 6%
<b>Participation Total</b>	<b>34%</b>

**MEMORANDUM**

TO: Adam L. Smith  
FROM: Hubert Owens  
RE: Bid Recommendation for FC 4718, Annual Contract for Small Water Meters  
DATE: August 25, 2008  
PAGE: 2

Brent Scarbrough & Company

Drayco Group, LLC	AABE 21%
Infrastructure Technologies	AABE 7%
Allied Contracting & Engineering, Inc.	FBE 6%
<b>Participation Total</b>	<b>34%</b>

Wade Coots Company

EGM	AABE 11%
J&L Contracting	AABE 19%
North American Pipeline, Inc.	FBE 7%
<b>Participation Total</b>	<b>37%</b>

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File  
Mano Smith, DOP

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: \_\_\_\_\_ Maisha L. Wood \_\_\_\_\_

Contact Number: \_\_\_\_\_ (404) 330-6887 \_\_\_\_\_

Originating Department: \_\_\_\_\_ Department of Watershed Management \_\_\_\_\_

Committee(s) of Purview: \_\_\_\_\_ City Utilities \_\_\_\_\_

Chief of Staff Deadline: \_\_\_\_\_ September 17, 2008 \_\_\_\_\_

Anticipated Committee Meeting Date(s): \_\_\_\_\_ September 30, 2008 \_\_\_\_\_

Anticipated Full Council Date: \_\_\_\_\_ October 6, 2008 \_\_\_\_\_

Legislative Counsel's Signature: [Signature]

Commissioner Signature: [Signature] scp

Chief Procurement Officer Signature: [Signature]

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH METALS & MATERIALS COMPANY, LLC FOR FC-4718, Contract A ,ANNUAL CONTRACT A SMALL WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED FOUR MILLION DOLLARS AND NO CENTS (\$4,000,000.00) ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT AND ACCOUNT NUMBER 5057 (2001 WATER & WASTEWATER BOND FUND) 5414002 (FACILITY OTHER THAN BLDGS/INFRASTRUCTURE - CIP) 170408 (DWM DRINKING WATER ENGINEERING SERVICE) 4440000 (DISTRIBUTION) AND PTAEO FUNDING SOURCE 7102658.102.505721444.0000.00000000.00000000 (SMALL METER INSTALLATION.TASK.AWARD); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$4,000,000.00

Mayor's Staff Only

Received by CPO: \_\_\_\_\_  
(date)

Received by LC from CPO: \_\_\_\_\_  
(date)

Received by Mayor's Office: 9/17/08 Am e  
(date)

Reviewed by: [Signature]  
(date)

Submitted to Council: \_\_\_\_\_  
(date)