

**A RESOLUTION BY  
CITY UTILITIES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH WADE COOTS COMPANY, INC. FOR FC 4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED ONE MILLION ONE HUNDRED EIGHTY-ONE THOUSAND SIX HUNDRED FIFTY DOLLARS AND NO CENTS (\$1,181,650.00) ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT AND ACCOUNT NUMBER 5052 (WATER & WASTEWATER RENEWAL & EXTENSION FUND) 170202 (DWM BIOSOLIDS TREATMENT & COLLECTIONS) 5414002 (FACILITIES OTHER THAN BLDGS/INFRASTRUCTURE – CIP) 4330000 (SEWAGE COLLECTION AND DISPOSAL) 100395 (WATER MAINS, VARIOUS LOCATIONS) 81387 (WATERSHED CP NON AMT 94DA) AND PTAE0 FUNDING SOURCE 17100395/104/505281387/5414002 FAC. NOT BUILDINGS-CIP/CITY OF ATLANTA; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta (“City”) did advertise for FC 4195, Annual Contract For Testing And Analysis Of Large Water Meters, on behalf of the Department of Watershed Management; and

**WHEREAS**, the Commissioner of the Department of Watershed Management (“DWM”) has identified the need for services which include on-site surveys and testing land analysis of large water meters throughout the City drinking water system; and

**WHEREAS**, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended FC 4195, Annual Contract For Testing and Analysis of Large Water Meters, be awarded to Wade Coots Company, Inc. in an amount not to exceed One Million One Hundred Eighty-One Thousand Six Hundred Fifty Dollars And No Cents (\$1,181,650.00).

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor is authorized to enter into an Agreement with Wade Coots Company, Inc. for FC 4195, Annual Contract For Testing and Analysis of Large Water Meters, on behalf of the Department of Watershed Management, in an amount not to exceed One Million One Hundred Eighty-One Thousand Six Hundred Fifty Dollars And No Cents (\$1,181,650.00).

**BE IT FURTHER RESOLVED**, that the term of the Agreement will be for a period of one (1) year with two (2) one (1) year renewal options at the City’s sole discretion.

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

**BE IT FURTHER RESOLVED**, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.

**BE IT FINALLY RESOLVED**, that all contracted work shall be charged to and paid from Fund Department and Account Number 5052 (Water & Wastewater Renewal & Extension Fund) 170202 (DWM Biosolids Treatment & Collections) 5414002 (Facilities Other Than Bldgs/Infrastructure – CIP) 4330000 (Sewage Collection And Disposal) 100395 (Water Mains, Various Locations) 81387 (Watershed CP Non Amt 94DA) and PTAE0 Funding Source 17100395/104/505281387/5414002 Fac Not Buildings-CIP/City of Atlanta.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** City Utilities

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH WADE COOTS COMPANY, INC. FOR FC 4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED ONE MILLION ONE HUNDRED EIGHTY-ONE THOUSAND SIX HUNDRED FIFTY DOLLARS AND NO CENTS (\$1,181,650.00) ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT AND ACCOUNT NUMBER 5052 (WATER & WASTEWATER RENEWAL & EXTENSION FUND) 170202 (DWM BIOSOLIDS TREATMENT & COLLECTIONS) 5414002 (FACILITIES OTHER THAN BLDGS/INFRASTRUCTURE - CIP) 4330000 (SEWAGE COLLECTION AND DISPOSAL) 100395 (WATER MAINS, VARIOUS LOCATIONS) 81387 (WATERSHED CP NON AMT 94DA) AND PTAEO FUNDING SOURCE 17100395/104/505281387/5414002 FAC. NOT BUILDINGS-CIP/CITY OF ATLANTA; AND FOR OTHER PURPOSES.

**Council Meeting Date:** May 5, 2008

**Requesting Dept.:** Watershed Management

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

**Example:** *The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.*

The purpose legislation is to authorize contract award for FC-4195, Annual Contract for Testing and Analysis of Large Water Meters with Wade Coots Company, Inc. in an amount not to exceed \$1,181,650.00.

**2. Please provide background information regarding this legislation.**

**Example:** *The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.*

The purpose legislation is to authorized contract award for FC-4195, Annual Contract for Testing and Analysis of Large Water Meters with Wade Coots Company, Inc. in an amount not to exceed \$1,181,650.00.

**3. If Applicable/Known:**

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** SERVICES

- (b) **Source Selection:** Competitive Bid
- (c) **Bids/Proposals Due:** NEW PROJECT
- (d) **Invitations Issued:**
- (e) **Number of Bids:** Two (2)
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:** Water Management Services, A Division of Thielsch Engineering, Inc. @ \$2,813,008.40 and Wade Coots Company, Inc. @ \$1,181,650.00.
- (h) **Term of Contract:** ONE (1) YEAR WITH TWO (2) ONE-YEAR RENEWAL OPTIONS

**4. Fund Account Center (Ex. Name and number):** 2J21 (Water & Wastewater Renewal & Extension) 574001 (Fac. Other Than Buildings) Q65J080394DA (Water Mains, Various Locations) -- FDOA: 5052-170202-5414002-4330000-100395-81387 -- PTAE0: 17100395-104-505281387-5414002

**Fund:** \_\_\_\_\_ **Account:** \_\_\_\_\_ **Center:** \_\_\_\_\_

**5. Source of Funds:** *Example: Local Assistance Grant*

**6. Fiscal Impact:** \$1,181,650.00

*Example: This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.*

**7. Method of Cost Recovery:** WATER AND WASTEWATER REVENUE FUND

**Examples:**

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

**This Legislative Request Form Was Prepared By:** Gwendolyn J. Carswell, Watershed Manager, ext. 6331.

**FC 4195, ANNUAL CONTRACT FOR TESTING AND  
ANALYSIS OF LARGE WATER  
LEGISLATIVE SUMMARY**

**TO: City Utilities Committee**

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH WADE COOTS COMPANY, INC. FOR FC 4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER METERS, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED ONE MILLION ONE HUNDRED EIGHTY-ONE THOUSAND SIX HUNDRED FIFTY DOLLARS AND NO CENTS (\$1,181,650.00) ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT AND ACCOUNT NUMBER 5052 (WATER & WASTEWATER RENEWAL & EXTENSION FUND) 170202 (DWM BIOSOLIDS TREATMENT & COLLECTIONS) 5414002 (FACILITIES OTHER THAN BLDGS/INFRASTRUCTURE – CIP) 4330000 (SEWAGE COLLECTION AND DISPOSAL) 100395 (WATER MAINS, VARIOUS LOCATIONS) 81387 (WATERSHED CP NON AMT 94DA) AND PTAEO FUNDING SOURCE 17100395/104/505281387/5414002 FAC. NOT BUILDINGS-CIP/CITY OF ATLANTA; AND FOR OTHER PURPOSES.

**Committee Meeting Date:** April 29, 2008

**Council Meeting Date:** May 5, 2008

**Legislation Title:** FC 4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE WATER

**Requesting Dept.:** Department of Watershed Management (“DWM”)

**Contract Type:** Construction Services

**Advertisement:** AJC on 01/27//07 and 02/03/08  
City of Atlanta’s web site starting 01/28/08

**Bids/Proposals Due:** February 25, 2008

**Invitations Mailed:** One Hundred Forty Three (143)

**Bidders/Bids Received:** Two (2) Bidders:

**Bidders:**

Wade Coots Company, Inc.	\$1,181,650.00
Water Management Services/ Ebony Glass & Mirror (“EGM”)	\$2,813,008.40

**Contractor:** Wade Coots Company, Inc.  
298 Six Flags Road  
Austell, GA 30303

**Estimated Value:** \$1,181,650.00



SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.  
ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
ROBERT J. HUNTER  
Commissioner

March 19, 2008

**REVISED**  
4-2-08 #2

**MEMORANDUM**

**TO:** Adam L. Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner *Robert J. Hunter*  
Department of Watershed Management

**RE:** **AWARD RECOMMENDATION**  
**FC-4195, ANNUAL CONTRACT FOR TESTING AND ANALYSIS OF LARGE**  
**WATER METERS**

It is the recommendation of the Department of Watershed Management that the contract for the above referenced services be awarded to the most responsive and responsible bidder:

**WADE COOTS COMPANY, INC.**  
**In an amount not to exceed \$1,181,650.00**

All funds shall be charged to and paid from 2J21 (Water and Wastewater Renewal and Extension Fund) 574001 (Facilities other than Buildings) Q65J080394DA (Water Mains, Various Locations) [5052-170202-5414002-4330000-100395].

If you have any questions, please feel free to contact Gwendolyn J. Carswell, Watershed Manager, at (404) 330-6331.

c: Sheila Pierce, DWM  
Chris Heberd, DWM  
Sammy Goodson, DWM  
Cathy Martin, DOP  
Benjamin Kuku, DW  
Pati McMahon, DWM  
Thelma Stewart, DL  
Maisha Land-Wood, DWM  
Gwendolyn J. Carswell, DWM



CITY OF ATLANTA

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

Shirley Franklin
Mayor

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement
FROM: Hubert Owens, Director
Mayor's Office of Contract Compliance

RE: Bid Recommendation for FC 4195, Testing and Analysis of Large Water Meters

DATE: March 11, 2008

The Office of Contract Compliance has reviewed the two bids for minority and female business enterprise participation. Only one of the two bidders has been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs and FBE as indicated below:

Wade Coots Company, Inc.
North American Pipeline Management, Inc.
J & L Contracting
Participation Total
FBE 8%
AABE 28%
36%

Water Management Services/Ebony Glass & Mirror (EGM) a JV
Ebony Glass & Mirror (EGM)
Participation Total
Non-responsive
AABE 28%
28%

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

cc: File
Marcia Toussaint, DOP

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: \_\_\_\_\_ Maisha L. Wood \_\_\_\_\_

Contact Number: \_\_\_\_\_ (404) 330-6887 \_\_\_\_\_

Originating Department: \_\_\_\_\_ Department of Watershed Management \_\_\_\_\_

Committee(s) of Purview: \_\_\_\_\_ City Utilities \_\_\_\_\_

Chief of Staff Deadline: \_\_\_\_\_ April 18, 2008 \_\_\_\_\_

Anticipated Committee Meeting Date(s): \_\_\_\_\_ April 29, 2008 \_\_\_\_\_

Anticipated Full Council Date: \_\_\_\_\_ May 5, 2008 \_\_\_\_\_

Legislative Counsel's Signature: \_\_\_\_\_  \_\_\_\_\_

Commissioner Signature: \_\_\_\_\_ Robert J. Hunter <sup>scp</sup> \_\_\_\_\_

Chief Procurement Officer Signature: \_\_\_\_\_  \_\_\_\_\_


CAPTION

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FINANCIAL IMPACT (if any) :\$1,181,650

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: MC 4/9/08 Reviewed by:  \_\_\_\_\_  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)