

**AN ORDINANCE  
BY CITY UTILITIES COMMITTEE**

**AN ORDINANCE AUTHORIZING AUTOMOBILE REIMBURSEMENT FOR POSITION NOS. 52121 (ADMINISTRATIVE ASSISTANT SENIOR) AND 53810 (CIVIL ENGINEER SENIOR) ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, BUREAU OF ENGINEERING SERVICES; AND FOR OTHER PURPOSES.**

**WHEREAS**, the incumbents in Position Nos. 52121 (Administrative Assistant Senior) and 53810 (Civil Engineer Senior), Department of Watershed Management, are not authorized automobile expense reimbursement; and

**WHEREAS**, employees are required to use their personal vehicles extensively in job site meetings, job site inspections, field visits, project management, engineering coordination meetings, administration related meetings, training, and various other meetings; and

**WHEREAS**, it is appropriate that these employees be reimbursed for the use of their personal vehicles.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF ATLANTA, GEORGIA, AS FOLLOWS:**

**Section 1:**

That the automobile expense reimbursement be and is hereby authorized for Position Nos. 52121 (Administrative Assistant Senior) and 53810 (Civil Engineer Senior) to be charged to and paid from 5052 (Water & Wastewater Renewal & Extension Fund) 5235002 (Auto Allowance) 170305 (DWM Watershed Facility Engineering) 4240000 (Tunnels).

**Section 2:**

That all Ordinances and parts of Ordinances in conflict with this Ordinance are hereby waived to the extent of the conflict for this instance only.

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** City Utilities Committee

**Caption:** AN ORDINANCE AUTHORIZING AUTOMOBILE REIMBURSEMENT FOR POSITION NOS. 52121 (ADMINISTRATIVE ASSISTANT SENIOR) AND 53810 (CIVIL ENGINEER SENIOR) ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, BUREAU OF ENGINEERING SERVICES; AND FOR OTHER PURPOSES.

**Council Meeting Date:** May 19, 2007

**Requesting Dept.:** Watershed Management

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to authorize automobile expense reimbursement for Position Nos. 52121 (Administrative Assistant Senior) and 53810 (Civil Engineer Senior) in the Department of Watershed Management.

**2. Please provide background information regarding this legislation.**

Employees are required to use their personal vehicles extensively in job site meetings, job site inspections, field visits, project management, engineering coordination meetings, administration related meetings, training, and various other meetings.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** n/a
- (b) **Source Selection:** n/a
- (c) **Bids/Proposals Due:** n/a
- (d) **Invitations Issued:** n/a
- (e) **Number of Bids:** n/a
- (f) **Proposals Received:** n/a
- (g) **Bidders/Proponents:** n/a

(h) Term of Contract: n/a

4. Fund Account Center (Ex. Name and number): Fund Name is Water & Wastewater Renewal & Extension

Fund: 5052 Account: 5235002 Center: 170305

5. Source of Funds: Water & Wastewater Renewal & Extension

6. Fiscal Impact:

*Example: This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.*

7. Method of Cost Recovery:

*Examples:*

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Yunior Galardy – 404-215-8034

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: \_\_\_\_\_ Maisha L. Wood \_\_\_\_\_

Contact Number: \_\_\_\_\_ (404) 330-6887 \_\_\_\_\_

Originating Department: \_\_\_\_\_ Department of Watershed Management \_\_\_\_\_

Committee(s) of Purview: \_\_\_\_\_ City Utilities \_\_\_\_\_

Chief of Staff Deadline: \_\_\_\_\_ April 18, 2008 \_\_\_\_\_

Anticipated Committee Meeting Date(s): \_\_\_\_\_ April 29, 2008 \_\_\_\_\_

Anticipated Full Council Date: \_\_\_\_\_ May 5, 2008 \_\_\_\_\_

Legislative Counsel's Signature: \_\_\_\_\_ *[Signature]* \_\_\_\_\_

Commissioner Signature: \_\_\_\_\_ *Robert J. Hunter* 4-9-2008 \_\_\_\_\_

Chief Procurement Officer Signature: \_\_\_\_\_ N/A \_\_\_\_\_

**CAPTION**

**AN ORDINANCE AUTHORIZING AUTOMOBILE REIMBURSEMENT FOR POSITION NOS. 52121 (ADMINISTRATIVE ASSISTANT SENIOR) AND 53810 (CIVIL ENGINEER SENIOR) ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, BUREAU OF ENGINEERING SERVICES; AND FOR OTHER PURPOSES.**

FINANCIAL IMPACT (if any) :

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: MC 4/9/08 Reviewed by: *[Signature]*  
(date) (date) (date)

Submitted to Council: \_\_\_\_\_  
(date)