

**A RESOLUTION  
BY TRANSPORTATION COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 WITH ATLANTA BUILDING MAINTENANCE, INC. FOR FC-7703-04, JANITORIAL SERVICES AT HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$171,267; ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H01 (AIRPORT REVENUE FUND) 523001 (SERV/REPAIR/MAINT CONT.) R41001 (AVIATION MAINTENANCE - FACILITY).**

**WHEREAS**, the City of Atlanta ("City") owns and operates Hartsfield-Jackson Atlanta International Airport ("Airport"); and

**WHEREAS**, the City entered into an agreement with Atlanta Building Maintenance, Inc. for FC-7703-04, Janitorial Services, for the Airport, pursuant to Resolution 05-R-1320; and

**WHEREAS**, the base term of the agreement is two (2) years with two (2) separate, consecutive three (3) year renewal options at the sole discretion of the City.

**WHEREAS**, the Chief Procurement Officer authorized a 90-day extension establishing the expiration date of January 4, 2008; and

**WHEREAS**, Atlanta Building Maintenance, Inc. has performed the contracted services satisfactorily; and

**WHEREAS**, the Aviation General Manager and the Chief Procurement Officer recommend the execution of Renewal Agreement No. 1 with Atlanta Building Maintenance, Inc., in an amount not to exceed \$171,267, to be paid annually.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES** that the Mayor is authorized to enter into Renewal Agreement No. 1 with Atlanta Building Maintenance, Inc., for FC-7703-04, Janitorial Services, in an amount not to exceed \$171,267 to be paid annually.

**BE IT FURTHER RESOLVED**, that the renewal term will be for a period of three years.

**BE IT FURTHER RESOLVED**, that the City Attorney is directed to prepare an appropriate agreement for execution for the Mayor.

**BE IT FURTHER RESOLVED**, that the agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the contractor.

**BE IT FINALLY RESOLVED**, that all contracted work will be charged to and paid from Fund, Account and Center Number: 2H01 (Airport Revenue Fund) 523001 (Serv/Repair/Maint Cont.) R41001 (Aviation Maintenance – Facility).



CITY OF ATLANTA  
DEPT. OF PROCUREMENT

07 OCT -3 AM 11: 18

## CITY OF ATLANTA

SUITE 1790  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303

(404) 330-6204 Fax: (404) 658-7705  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

Shirley Franklin  
Mayor

DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPB  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

September 21, 2007

Mr. Kevin McCann  
President  
Atlanta Building Maintenance, Inc.  
1325 Union Hill Industrial Court  
Suite A  
Alpharetta, Georgia 30004

**Via Facsimile No.: (770) 475-7720**

**Re: 90-Day Extension  
FC-7703-04, Janitorial Services at Hartsfield-Jackson Atlanta  
International Airport ("H-JAIA")**

Dear Mr. McCann:

This letter serves as an extension of the above-referenced agreement from the City of Atlanta (the "City") with all items, terms and conditions unchanged.

The City's Department of Procurement extends this agreement for ninety (90) calendar days from the original expiration date, giving the project a new expiration date of January 4, 2008. Therefore, by copy of this correspondence, we are requesting your agreement to the extension of said Agreement for an additional ninety (90) calendar days.

Please sign in the space provided below and return one copy of this letter to the above address. This letter should be returned to this office within five (5) calendar days from receipt. A copy of this extension should be maintained for your files.

Mr. Kevin McCann  
Atlanta Building Maintenance, Inc.

Via Facsimile No.: (770) 475-7720

Re: 90-Day Extension

FC-7703-04, Janitorial Services at H-JAIA

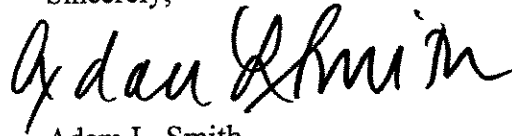
September 21, 2007

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Should you have any questions or concerns in this regard, please contact Ms. Clarissa Brome, Contracts Administrator, at (404) 330 6379.

Your cooperation in this matter is appreciated.

Sincerely,



Adam L. Smith

ALS/ccb

By:  Atlanta Building Maintenance.

Print Name: Kevin McCann

Title: President

Date: 10/2/07

(does hereby agree to a contract extension  
period of ninety (90) days))

cc: Mr. Benjamin R. DeCosta  
Mr. Mario Diaz  
Mr. Chris Davis  
Ms. Lepora Manigault




Shirley Franklin  
Mayor

Benjamin R. DeCosta  
Aviation General Manager

DATE: October 26, 2007

TO: Adam L. Smith, Chief Procurement Officer  
Department of Procurement

FROM: Benjamin R. DeCosta, Aviation General Manager  
Department of Aviation 

SUBJECT: FC-7703-04 Janitorial Services Renewal Agreement #1 Atlanta Building  
Maintenance, Inc.

We are recommending that the 1<sup>st</sup> Renewal Option be exercised for this agreement. The original term of contract is for 1 year with 2 consecutive 3 year renewal options.

The amount is not to exceed \$171,267.00 to be paid out of cost center 2H01 523001 R41001.

This company has performed well in the past years of the contract. Please feel free to contact Lisa Bausley-Williams at (404) 530-2428 should you have any additional questions.

BCD/lbw

Attachments

c: P. Ferguson  
C. Davis  
S. Johnson  
L. Manigault  
D. Releford  
A. Williams  
L. Manigault  
File



**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:**

**Caption:**

**Council Meeting Date:**

**Requesting Dept.:**

**FAC Confirmed by:**

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

Contractor shall furnish all labor; materials; tools; supplies; equipment; transportation; supervision; technical; professional and other services; and shall perform all operations necessary and required to satisfactorily complete the scope of work.

The Scope of Work under the contract is to provide janitorial services to the Department of Aviation. This work is to be performed daily, Monday through Friday, except regular City holidays unless a specific request is made to the Contractor in advance or as specifically stipulated in designated areas.

**2. Please provide background information regarding this legislation.**

Atlanta Building Maintenance is one of the most established commercial maintenance contractors in the Atlanta Area; performing services in the Southeastern United States. ABM maintains excellent financial status along with a \$2 million line of credit available to the company. ABM was established in 1991 and continues to provide reliable quality janitorial services throughout the southeast without financial difficulty.

Our success in providing custodial services to some of Georgia's largest employers is evidence of our ability and commitment to our client. Atlanta Building Maintenance employs over 500 employees at this time and has an annual sales base of \$12 million. Some of our current clients include: The Georgia Building Authority, Ft. Rucker Army Base, Atlanta Public Schools, Robbins Air Force Base, IRS Martinsburg Computing Center, and Home Depot Headquarters.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:** N/A
- (c) **Bids/Proposals Due:** N/A
- (d) **Invitations Issued:** N/A
- (e) **Number of Bids:** N/A
- (f) **Proposals Received:** N/A
- (g) **Bidders/Proponents:** N/A
- (h) **Term of Contract:** Two (2) years, with options for two (2) separate, consecutive three (3)-year renewal terms, such options to be exercised at the sole discretion of the City.

**4. Fund Account Center (Ex. Name and number):** Maintenance Contract, Administration.

**Fund:** 2H01\_Airport Revenue Fund    **Account:** 523001 Serv/Repair/Maint Cont.    **Center:** R41001  
Aviation Maintenance

**5. Source of Funds:** *Example: Local Assistance Grant*

**6. Fiscal Impact:**

*Example: This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.*

**7. Method of Cost Recovery:**

**Examples:**

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

**This Legislative Request Form Was Prepared By:** Chris Davis

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Anita Williams

Contact Number: 404-530-6600

Originating Department: Aviation

Committee(s) of Purview: Transportation

Chief of Staff Deadline: 10/29/07

Anticipated Committee Meeting Date(s): 11/14/07

Anticipated Full Council Date: 11/19/07

Commissioner Signature: \_\_\_\_\_

Chief Procurement Officer Signature: *[Signature]*

**CAPTION**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 WITH ATLANTA BUILDING MAINTENANCE, INC. FOR FC-7703-04, JANITORIAL SERVICES AT HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$171,267; ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H01 (AIRPORT REVENUE FUND) 523001 (SERV/REPAIR/MAINT CONT.) R41001 (AVIATION MAINTENANCE - FACILITY).**

FINANCIAL IMPACT (if any) \$171,267

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 10/31/07 Reviewed by: *[Signature]*  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)