

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT AGREEMENT NO. 3 WITH CLARK TRUCK REPAIR FOR FC-6005007949, ANNUAL CONTRACT FOR FLEET MAINTENANCE, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED ONE MILLION DOLLARS AND NO CENTS (\$1,000,000.00) ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 2J01 (WATER & WASTEWATER REVENUE FUND) 523001 (SERVICE/REPAIR/MAINTENANCE CONTRACT) Q64001 (PLANT MAINTENANCE); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into an agreement with Clark Truck Repair for FC-6005007949, Annual Contract for Fleet Maintenance, pursuant to Resolution 05-R-1362; and

WHEREAS, the term of the original contract is three (3) years and requires yearly funding adopted by Council and approved by the Mayor; and

WHEREAS, the original contract in the amount of \$949,619.98 was adopted by council on September 6, 2005, approved by the Mayor on September 12, 2005, and was executed on November 3, 2005; and

WHEREAS, Amendment No. 1, a change order in the amount of \$94,962.00, was executed February 13, 2007; and

WHEREAS, Amendment No. 2 in the amount of \$1,200,000.00 was adopted by council on February 5, 2007, approved by the Mayor on February 13, 2007, and executed on February 27, 2007; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended the execution of Amendment Agreement No. 3 with Clark Truck Repair in an amount not to exceed One Million Dollars and No Cents (\$1,000,000.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to execute Amendment Agreement No. 3 ("Agreement") with Clark Truck Repair for FC-6005007949, Annual Contract for Fleet Maintenance, in an amount not to exceed One Million Dollars and No Cents (\$1,000,000.00).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to Clark Truck Repair.

BE IT FINALLY RESOLVED, that all contracted work will be charged to and paid from Fund, Account and Center Number 2J01 (Water & Wastewater Revenue Fund) 523001 (Service/Repair/Maintenance Contract) Q64001 (Plant Maintenance).

Part II: Legislative White Paper:

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities Committee

**Caption: A RESOLUTION
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Council Meeting Date: November 19, 2007

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

This agreement AMENDMENT NO. 3 for FC-6005007949, Annual Contract for Fleet Maintenance Services with Clark Truck Repair has a multi-year base of three (3) years with two (2) one-year renewal options. The funding for each year of the base must be allocated to keep the contract moving. The purpose of this request is to put in place the 2007-2008 funding in the amount of \$1,000,000.00.

2. Please provide background information regarding this legislation.

This agreement AMENDMENT NO. 3 for FC-6005007949, Annual Contract for Fleet Maintenance Services with Clark Truck Repair has a multi-year base of three (3) years with two (2) one-year renewal options. The funding for each year of the base must be allocated to keep the contract moving. The purpose of this request is to put in place (AMENDMENT NO. 3) the 2007-2008 funding in the amount of \$1,000,000.00.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc): SERVICES**
- (b) **Source Selection:**
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:**

**4. Fund Account Center (Ex. Name and number): 2J01 (OPERATIONS) 523001
(SERVICE/REPAIR/MAINTENANCE CONTRACT) Q64001 (DRINKING WATER FACILITY
MAINTENANCE)**

Fund: _____ Account: _____ Center: _____

5. Source of Funds: *Example: Local Assistance Grant*

6. Fiscal Impact: \$1,000,000.00

7. Method of Cost Recovery: WATER AND SEWER REVENUE FUND

**This Legislative Request Form Was Prepared By: Gwendolyn J. Carswell, Contracting Officer,
Sr./Interim Watershed Manager, ext. 6331.**

**LEGISLATIVE SUMMARY
REQUEST FOR AMENDMENT NO. 3**

FC-6005007949, Annual Contract for Fleet Maintenance Services

TO: CITY UTILITIES COMMITTEE

CAPTION

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Committee Meeting Date:	November 13, 2007
Council Meeting Date:	November 19, 2007
Legislation Title:	6005007949 Fleet Maintenance
Requesting Dept.:	Watershed Management
Contract Type:	SERVICES-BID
Advertisement:	Atlanta Journal Constitution June 19, 2005
Bids/Proposals Due:	July 6, 2005
Invitations Mailed:	110
Bids/Proposals Received:	3
	(1) Clark Truck Repair *949,629.98
	(2) Airport Chevrolet-Deemed non-responsive due to bidder's failure to bid on all required services
	(3) Nalley Motor Truck-Deemed non-responsive due to bidder's failure to submit a bid bond

**Denotes the Lowest Most Responsive and Responsible Bidder.*

Contractor: Clark Truck Repair

Estimated Value: \$1,000,000.00

Scope Summary: This Amendment No. 3 is designed to provide funding for 2008 of the Agreement which will ensure the safe operation of all Department of Watershed Management fleet vehicles by providing preventive and corrective maintenance on vehicles, as well as towing and roadside assistance.

Background: **Original contract** in the amount of \$949,619.98 was executed 11/07/05-11/06-08 (**Legislation ID 05-R-1362**)
Amendment No. 1 in the amount of \$94,962.00 was executed 02/13/07 (**Change Order**)
Amendment No. 2 in the amount of \$1,200,000.00 was executed on 02/27/07 (**Legislation ID 07-R-0112**).

Evaluation Team: Representatives from the Department of Watershed Management and the Office of Contract Compliance

Term of Contract: The term of this Amendment shall be to add funds that will cover the time remaining on the Original Contract Agreement which will remain in effect until November 6, 2008. Agreement terms include: three (3) yr base with two (2) one (1) year renewal options.

Fund Account Centers: 2J01 (Water & Wastewater Revenue Fund)
523001(Service/Repair/Maintenance Contract) Q64001 (Plant Maintenance).

Prepared By: Kimberly Lyons, Contracting Officer

Contact Number: (404) 865-8521

FILE COPY



CITY OF ATLANTA
DEPT. OF PROCUREMENT

07 OCT 19 PM 4:40

SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

October 18, 2007

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

RE: LEGISLATIVE REQUEST FOR
FC-6005007949, Annual Contract for Fleet Maintenance Services,
Amendment Agreement No. 3
Contractor: Clark Truck Repair

Please prepare appropriate legislation for Cycle 19 (November 19, 2007) to amend the above-referenced contract for the purpose of adding 2007/2008 funds on behalf of the Bureau of Drinking Water.

All other terms, conditions, etc. shall remain the same. Attached is the requisition (Q6408002) identifying the appropriate fund-account and center number (2J01-523001-Q64001) in the amount of \$1,000,000.00.

If you have any questions concerning this matter, please feel free to contact Gwendolyn J. Carswell, Watershed Manager, at (404) 330-6331 or Jimmy Gragg, Project Manager, at (404) 557-4996.

Your assistance in this matter is requested and appreciated.

/gjc

c: Sheila Pierce, DWM
Chris Heberd, DW
Sammy Goodson, DWM
Cathy Martin, DOP
Benjamin Kuku, DW
Karla Brown, DW
Jimmy Gragg, DW
Sterling Thomas, DF
Pati McMahon, DWM
Maisha Land-Wood, DWM
Gwendolyn J. Carswell, DWM
File



CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

OFFICE OF CONTRACT COMPLIANCE
55 TRINITY AVENUE, S.W. SUITE 1700
ATLANTA, GEORGIA 30303
OFFICE (404) 330-6010
FAX (404) 658-7359

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Acting Director *HO*
Office of Contract Compliance

DATE: July 18, 2005

RE: **Recommendation for FC 6005007949, Annual Contract for Fleet
Maintenance Services**

The Office of Contract Compliance has reviewed the two (2) proposals for minority and female business enterprise participation. Both bidders are eligible under Section 2-1449(a)(2)(C) of the Equal Business Opportunity Code of Ordinances and have been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilizing AABEs, FBEs and ABEs as indicated below:

<u>Clarke Truck Repair</u>	<u>(15 Pts.)</u>
Quick Fleet Tire Sales, Inc.	AABE 20%
Veteran Radiator	FBE 5%
Marietta Wrecker	FBE 15%
Kelly Auto	ABE 5%
Participation Total	45%

<u>Airport Chevrolet</u>	<u>(15 Pts.)</u>
New Image Wrecker Service	FBE 10%
Atlanta Glass Services	FBE 10%
Campbell Cleaning Services	AABE 8%
Quick Snack	ABE 5%
Participation Total	33%

Adam L. Smith
July 18, 2005
Page 2

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

CC: File
Carl Hall, DOP

REQUISITION NUMBER

Q6408002

BUY ENTITY

CONT

REQUESTER I.D.

543

SHIP-TO CODE

134

FAC

2J01

523001

ACCOUNT

Q64001

CENTER

FUND (COMPANY)

DATE NEEDED

10/19/2007

LINE	ITEM NUMBER	DESCRIPTION	QTY	UOM	UNIT PRICE	ESTIMATED AMOUNT
1	9291814	FC-6005007949, ANNUAL FLEET MAINTENANCE SERVICES AMENDMENT AGREEMENT NO. 3	1		1,000,000.00	\$1,000,000.00
TOTAL						\$ 1,000,000.00

CITY OF ALBANY
DEPT. OF PROCUREMENT
01 OCT 19 PM 1:40

SUGGESTED VENDOR

CLARK TRUCK REPAIR

VENDOR NUMBER

Q2158

DEPARTMENT

WATERSHED MANAGEMENT

BUREAU

DRINKING WATER

CONTACT PERSON

Gwendolyn J. Carswell

DATE COMPLETED

10/19/2007

PHONE NUMBER (404) 330-6331

The undersigned certifies that funds are available at the budget adoption level for all items.

AUTHORIZED SIGNATURE

Robert J. Hunter scP

DATE

10/19/07

DOP USE ONLY
BUYER ID: _____

10/19/2007 11:21:11

NEXT FUNCTION: _____ ACTION: _____

REQUEST: G _____ SAVE SHOW PAGE NO: _____

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=====
BUY ENTITY                : CONT
REQUISITION NO.         : Q6408002
REQUESTER ID            : 543
REQUISITION TOTAL      : 1,000,000.00
REQUISITION LINE TOTAL: 1,000,000.00
DIFFERENCE              : .00
REQ TYPE: OT
MISC :OT
COMPUTERS:PC
MOTORIZED:MT
BUYER ID                : CO
REQUISITION STATUS     : 0
GL EFF DT/TRIP END DT  : 10/19/2007
DATE ENTERED           : 09/12/2007
DATE LAST UPDATED      : 10/19/2007
SIGNATURE APPROVAL     : FIN _____
UNRESOLVED LINES      : 0
OPEN LINES             : 1
PARTIALLY CLOSED LINES: 0
CLOSED LINES           : 0
TOTAL LINES            : 1
=====

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NOTES: _____

10/19/2007 11:20:56

NEXT FUNCTION: _____ ACTION: _____

REQUEST: N _____ SAVE SHOW PAGE NO: _____

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BUY ENTITY           : CONT           REQUISITION NO.: Q6408002
REQ. LINE NO.       : 0001           REQUESTER ID   : 543
BUYER ID            : CO             PRIORITY      : 1
CATALOG NO.         : _____     ITEM NO.       : 9291814
ITEM DESCRIPTION     : FC-6005007949 FLEET MAINT. -AMENDMENT NO. 3
QUANTITY REQUIRED SKU: 1             SKU           : EA
UNIT PRICE          : 1000000.00000   PRICE TYPE    : _____
REQUIRED DATE       : 10/19/2007     SHIP TO CODE  : 134
GL EFFECTIVE DATE   : 10/19/2007

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PREFERRED VENDOR/QUOTE

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PAY ENTITY : _____ VENDOR NO : _____ GROUP NUMBER : _____
OR SHORT NAME : _____ QUOTE REQUIRED : N
QUOTE NUMBER : _____ ITEM SEQ NO. : _____
GL COMPANY : 2J01 GL ACCOUNT : _____ 523001
GL CENTER : Q64001 DISTRIB IND : _____
PROJECT CO. : _____ PROJECT CODE : _____ ACCOUNTING RULE: 01
DSP DEFAULTS : _ PASS : _ CONT TO RQ2 : _ LINE STATUS : 1

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NEXT FUNCTION: _____ ACTION: _____

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COMP / ACCT / CNTR                ALTERNATE COMP / ACCT / CNTR
2J01                523001 Q64001    2J01                523001 Q640**

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ACCT DESC: SERV/REPAIR/MAINT CONT.    ORIG APPROPRIATION:                0.00
CNTR DESC: DRINKING WATER FACILITY MAINTENANCE    LAST ACTIVITY: 10/19/2007

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-	8,095,450.00	(ALLOTMENT)		8,095,450.00	(ALLOTMENT)
-	3,450,000.00	(COMMITMENT)	-	3,450,000.00	(COMMITMENT)
-	3,339,513.07	(ENCUMBRANCE)	-	3,339,513.07	(ENCUMBRANCE)
-	921,263.04	(EXPENDITURE)	-	921,263.04	(EXPENDITURE)
=	384,673.89	(AVAIL BAL)	=	384,673.89	(AVAIL BAL)

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L OVEREXPEND          A          E          C G
V TOLERANCE  BDG YTD P  EST          N          L R
L POST AMT   PCT  GRP LTD P  REV EXP  C COMM  S P  STAT  ACTIVE  INACTIVE
                                DATE      DATE
0 Y      0      0          Y Y  N  Y  Y  Y  5 2  0

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TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Department's Legislative Liaison Maisha L. Wood

Contact Number: x6887

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: November 5, 2007

Anticipated Committee Meeting Date(s): November 13, 2007

Anticipated Full Council Date: November 19, 2007

Legislative Counsel (Signature): [Signature]

Commissioner Signature Robert J. Hunter ^{SP}

Chief Procurement Officer Signature: [Signature]

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Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 10/30/07 [Signature] Reviewed by: _____
(date) (date)

Submitted to Council: _____
(date)