

**A RESOLUTION
BY PUBLIC SAFETY AND LEGAL ADMINISTRATION COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL LEASE AGREEMENT WITH THE SIMON PROPERTY GROUP FOR THE RENTAL OF APPROXIMATELY 2846 SQUARE FEET OF OFFICE SPACE LOCATED AT 3393 PEACHTREE ROAD, SUITE 2015, LENOX MALL, ATLANTA, GEORGIA, FOR THE DEPARTMENT OF POLICE ZONE TWO SUB-STATION, BEGINNING NOVEMBER 1, 2007, UNTIL OCTOBER 31, 2010, IN AN AMOUNT NOT TO EXCEED ONE DOLLAR (\$1.00) PER YEAR TO BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 1A01 (GENERAL FUND) 525001 (RENTALS/LEASES NON-CAPITAL) X42202 (ZONE TWO); AND FOR OTHER PURPOSES.

WHEREAS, the Department of Police currently occupies approximately 2846 square feet of office space at 3393 Peachtree road, Suite 2015, Lenox Mall, pursuant to a lease agreement between the Simon property group and the City of Atlanta ("city"); and

WHEREAS, the current lease agreement with the Simon Property Group is set to expire on October 31, 2007; and

WHEREAS, the Department of Police desires to continue to occupy 2846 square feet of office space at 3393 Peachtree Road, suite 2015, Lenox Mall, for use as the Police Zone Two Sub-station.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor be and is hereby authorized to enter into a renewal lease agreement for the rental of 2846 square feet of office space located at 3393 Peachtree Road, Suite 2015, Lenox Mall, Atlanta, Georgia, for the Department of Police Zone Two Sub-station, beginning November 1, 2007, until October 31, 2010, in an amount not to exceed one dollar (\$1.00) per year to be charged to and paid from fund account and center number 1A01 (general fund) 525001 (rentals/leases non-capital) X42202 (zone 2).

BE IT FURTHER RESOLVED, that the City Attorney be and is hereby directed to review the lease agreement prior to execution by the Mayor.

BE IT FINALLY RESOLVED, that the agreement shall not be binding upon the city and the city will incur no obligation or liability under it until it has been approved by the City Attorney as to form, executed by the Mayor, and attested to by the Municipal Clerk.

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

For Legislative Counsel Use Only	
<u>08/02</u> Date Received	<input checked="" type="checkbox"/> Complete <input type="checkbox"/> Incomplete (Date returned: _____)
_____ Date of Department Consultation <u>09/05</u>	_____ Date of Finance Department Consultation
Commissioner Notified: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, Why? _____	
Legislation Required <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Legislation Type <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance
Amends the Code <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Blueback Prepared <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Commissioner Signature _____	
Council Members Only: Authority to speak to Subject Matter Attorney <input type="checkbox"/> Yes <input type="checkbox"/> No Authority to speak to Department <input type="checkbox"/> Yes <input type="checkbox"/> No	

Date Submitted: 08/02/07

Department Submitting Request: POLICE

Person Submitting Request: DISTEPHANO Extension: 817-6921

Bureau/Division Manager: DEPUTY CHIEF G.N. TURNER
Extension: 853-7290

Requesting preliminary meeting with Legislative Counsel attorney? Yes No

Subject Matter of the Meeting N/A

Cycle Number/Requested Full Council Date (not earlier than 4 weeks from date of submission):
#17/OCT 15, 2007

If this must be submitted to Council in fewer than 4 weeks explain why. Please identify consequences if legislation is not submitted for requested cycle. Also, if applicable, please state why the Legislative Request Form was submitted after the Cycle deadline. All non-conforming requests must have Commissioner approval.

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

Part I: Legislative Request Form:

Instructions: Please answer all questions fully before submitting. Attach additional pages if necessary. All requests for legislation must have approval of a manager prior to submission. All incomplete requests will be returned. Send request via electronic mail to Legislative Counsel. No hard copies will be accepted. Please refer to attached deadlines for the relevant Chief of Staff submission guidelines.

1. Legislation Name/Project Name: RENEWAL LEASE AGREEMENT; POLICE ZONE 2 SUBSTATION

2. What is the purpose of this legislation? (check one)

- Accept a grant or donation
- Amend budget
- Amend Code of Ordinances
- Amend Contract
- Anticipate funds
- Appropriate funds
- Apply for a grant or donation
- Authorize/renew Contract
- Fines/penalties
- Human Resources related
- Make a purchase
- New project
- Procuring goods
- Procuring services
- Other, please explain

Please describe in detail the purpose of your legislation?
RENEWAL LEASE AGREEMENT FOR THE RENTAL OF THE POLICE ZONE 2 SUBSTATION.

If this legislation is to award/amend/renew a contract, please provide the following:
Expiration date of contract: OCTOBER 31, 2010
Contract Term (months/yr): 3 years. The City may end the agreement prior to the expiration date.

3. Please describe why legislation is required rather than administrative action by the Department (please cite any relevant code sections or internal policies).

Council authorization is required to enter into the contract agreement.

4. If there is an existing process, will this legislation impact that process? How?

WILL ENSURE CONTINUED OCCUPATION OF THE ZONE 2 SUBSTATION UNTIL 2010.

**LEGISLATIVE COUNSEL
REQUEST FOR LEGISLATION**

5. Please explain and estimate any financial impact on the City or your Department.

Will the City need to appropriate or transfer funds to accomplish this purpose?

YES; \$1/year.

Has this purpose already been set forth in the budget?

YES.

Will there be a fee or charge assessed by the City?

o If so, how much? NO.

o How was the fee or charge determined? N/A

What FAC #'s are needed for this legislation? Also, please provide the associated amounts.

1A01 525001 X42202; \$1/YEAR.

Is a grant required for this legislation? Yes No

If so, is a matching grant required? Yes No

Will there be an increase or decrease in personnel? No.

o Has HR been made aware of the need for personnel changes? Yes No
If so, who is the contact person? N/A at extension

o Will positions be created or abolished? No.

Will additional resources be required to achieve this purpose? NO.

o If yes, what are those resources?

o Has the Department estimated the cost of those resources?

Will revenue be generated for the City?

NO.

6. If there has been previous or similar legislation, please describe and cite the relevant legislation (e.g., 04-R-0001). 06-R-2211

7. Is this a computer/technology purchase? Yes No

If so, please forward ISR (Information System Hardware/Software Request) along with a copy of this Legislative Request Form via inter-office mail to: Legislative Counsel, Suite 4100, Law Department.

Please forward any additional pertinent or supporting documents (e.g. contracts, exhibits, requisitions, copies of any old ordinances/resolutions pertaining to this issue, etc.) along with a copy of this Legislative Request Form and legislative white paper via email to legislative_counsel or via inter-office mail to: Legislative Counsel, Suite 4100, Law Department.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: PUBLIC SAFETY AND LEGAL ADMINISTRATION

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL LEASE AGREEMENT FOR THE RENTAL OF THE POLICE ZONE 2 SUBSTATION.

Council Meeting Date: OCTOBER 15, 2007

Requesting Dept.: POLICE

B. To be completed by the department :

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

AUTHORIZE THE MAYOR TO RENEW A LEASE AGREEMENT FOR THE RENTAL OF THE POLICE ZONE 2 SUBSTATION.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

THE DEPARTMENT WISHES TO CONTINUE TO OCCUPY THE POLICE ZONE 2 SUBSTATION.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** LEASE RENEWAL
- (b) **Source Selection:** N/A
- (c) **Bids/Proposals Due:** N/A
- (d) **Invitations Issued:** N/A
- (e) **Number of Bids:** N/A
- (f) **Proposals Received:** N/A
- (g) **Bidders/Proponents:** N/A

(h) Term of Contract: 3 YEARS

4. Fund Account Center: 1A01 525001 X42202

5. Source of Funds: *Example: Local Assistance Grant* \$1/YEAR; GENERAL FUND

6. Fiscal Impact: \$1/YEAR

Example: This legislation will result in a reduction in the amount of ___\$1___ to Fund Account Center Number 1A01 525001 X42202.

7. Method of Cost Recovery: N/A

Examples:

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: TONY DISTEPHANO

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Mr. T. DiStephano

Contact Number: 817-6921

Originating Department: Police

Committee(s) of Purview: Public Safety & Legal Administration

Chief of Staff Deadline: September 24, 2007

Anticipated Committee Meeting Date(s): October 9-10, 2007

Anticipated Full Council Date: October 15, 2007

Legislative Counsel's Signature: Legislation approved by M. Key.

Commissioner Signature: 

Chief Procurement Officer Signature: _____

CAPTION

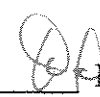

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FINANCIAL IMPACT (if any)

\$1.00/YEAR.

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 9.17.07  Reviewed by: 
(date) (date)

Submitted to Council: _____
(date)