

**A RESOLUTION  
BY COMMUNITY DEVELOPMENT/HUMAN RESOURCES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO A CONTRACTUAL AGREEMENT WITH HABITAT FOR HUMANITY, INC., FOR A PERIOD OF TWELVE (12) MONTHS, IN AN AMOUNT NOT TO EXCEED \$328,471.00, FOR THE IMPLEMENTATION OF PROJECT HM-36, HABITAT FOR HUMANITY DOWNPAYMENT ASSISTANCE, UNDER THE 2007 HOME INVESTMENT PARTNERSHIP PROGRAM (“HOME”), TO BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 3P05 (HOME INVESTMENT TRUST FUND) 529002 (SERVICE GRANTS) Y46P0444A3R0 (HABITAT FOR HUMANITY DOWNPAYMENT ASSISTANCE, HM-36); AND FOR OTHER PURPOSES.**

**WHEREAS**, project HM-36, Habitat for Humanity Downpayment Assistance, was approved in the 2007 Annual Action Plan for funding under the HOME Investment Partnership Program (“HOME”); and

**WHEREAS**, Habitat for Humanity, Inc., has been selected under the 2007 HOME Program to provide first-time low-income homebuyers with downpayment assistance grants; and

**WHEREAS**, the City of Atlanta (“City”) wishes to enter into a contractual agreement with the Habitat for Humanity, Inc., for implementation of the Habitat for Humanity Downpayment Assistance Program utilizing 2007 HOME funding, for a period of twelve (12) months, in an amount not to exceed \$328,471.00; and

**WHEREAS**, the City has obtained release of funds from the U.S. Department of Housing and Urban Development (HUD) for this project, based on the filing of environmental clearances.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor or her designee be and is hereby authorized to enter into a contractual agreement with Habitat for Humanity, Inc., for a period of twelve (12) months, in an amount not to exceed \$328,471.00 for HM-36, Habitat for Humanity Downpayment Assistance, to be charged to and paid from Fund Account and Center number 3P05 (HOME Investment Trust Fund) 529002 (Service Grants) Y46P0444A3R0 (Habitat for Humanity Downpayment Assistance, HM-36).

**BE IT FURTHER RESOLVED**, that the City Attorney be and is hereby directed to prepare the appropriate contractual agreement for execution by the Mayor or her designee.

**BE IT FINALLY RESOLVED**, that said contractual agreement shall not become binding upon the City, and the City shall incur no liability upon the same until such contract is approved by the City Attorney as to form, executed by the Mayor or her designee, attested to by the Municipal Clerk, and delivered to the contracting parties.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** Community Development and Human Resources Committee

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO A CONTRACTUAL AGREEMENT WITH HABITAT FOR HUMANITY, INC., FOR A PERIOD OF TWELVE (12) MONTHS, IN AN AMOUNT NOT TO EXCEED \$328,471.00, FOR THE IMPLEMENTATION OF PROJECT HM-36, HABITAT FOR HUMANITY DOWNPAYMENT ASSISTANCE, UNDER THE 2007 HOME INVESTMENT PARTNERSHIP PROGRAM ("HOME"), TO BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 3P05 (HOME INVESTMENT TRUST FUND) 529002 (SERVICE GRANTS) Y46P0444A3R0 (HABITAT FOR HUMANITY DOWNPAYMENT ASSISTANCE, HM-36); AND FOR OTHER PURPOSES.

**Council Meeting Date:** October 15, 2007

**Requesting Dept.:** Department of Finance

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

The purpose of this legislation is to authorize the Mayor or her designee to enter into a contractual agreement with Habiat for Humanity for the implementation of project HM-36, Habitat for Humnaity DownPayment Assistance, under the 2007 Home Investment Partnership program.

**2. Please provide background information regarding this legislation.**

Habitat for Humanity has been selected under the 2007 HOME program to provide first-time low-income homebuyers with downpayment assistance.

**3. If Applicable/Known:**

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** N/A

- (b) Source Selection: N/A
  - (c) Bids/Proposals Due: N/A
  - (d) Invitations Issued: N/A
  - (e) Number of Bids: N/A
  - (f) Proposals Received: N/A
  - (g) Bidders/Proponents: N/A
  - (h) Term of Contract: 12 months
4. Fund Account Center: 3P05 529002 Y46P0444A3R0
  5. Source of Funds: *Example:* HOME program
  6. Fiscal Impact: \$328,471.00
  7. Method of Cost Recovery: N/A

**This Legislative Request Form Was Prepared By:**

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: LaShawn Gardiner

Contact Number: 404-330-6449

Originating Department: Department of Finance

Committee(s) of Purview: Finance/ Executive Committee

Chief of Staff Deadline: September 24, 2007

Anticipated Committee Meeting Date(s): October 9-10, 2007

Anticipated Full Council Date: October 15, 2007

Legislative Counsel's Signature: [Signature]

Commissioner Signature: [Signature]

Chief Procurement Officer Signature: \_\_\_\_\_

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO A CONTRACTUAL AGREEMENT WITH HABITAT FOR HUMANITY, INC., FOR A PERIOD OF TWELVE (12) MONTHS, IN AN AMOUNT NOT TO EXCEED \$328,471.00, FOR THE IMPLEMENTATION OF PROJECT HM-36, HABITAT FOR HUMANITY DOWNPAYMENT ASSISTANCE, UNDER THE 2007 HOME INVESTMENT PARTNERSHIP PROGRAM ("HOME"), TO BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 3P05 (HOME INVESTMENT TRUST FUND) 529002 (SERVICE GRANTS) Y46P0444A3R0 (HABITAT FOR HUMANITY DOWNPAYMENT ASSISTANCE, HM-36); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$328,471.00

Mayor's Staff Only

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Received by CPO: \_\_\_\_\_ (date) Received by LC from CPO: \_\_\_\_\_ (date)

Received by Mayor's Office: 9/24/07 (date) [Signature] Reviewed by: [Signature] (date)

Submitted to Council: \_\_\_\_\_ (date)