



07- C-0880

ATLANTA CITY COUNCIL

ANNE FAUVER  
COUNCILMEMBER  
DISTRICT 6

55 TRINITY AVENUE, S.W.  
SECOND FLOOR, EAST  
ATLANTA, GEORGIA 30335  
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March 23, 2007

President Lisa Border &  
Member of the Atlanta City Council  
55 Trinity Ave., SW  
Atlanta, GA 30303

**RE: APPOINTMENT TO THE ZONING REVIEW BOARD**

Dear President Borders and Members of Council,

It is a pleasure for me to reappoint Ms. Martha Porter Hall to serve as a member of the Zoning Review Board for District 5, 6 and Post 2 at-large. This appointment is for a term of two years and scheduled to begin on the date of Council confirmation.

I am certain Ms. Hall will serve the City of Atlanta with distinction.

Her resume is attached.

Sincerely,

Anne Fauver, District 6

  
Natalyn Archibong, District 5  
Mary Norwood, Post 2 at-large

/attachment

**RESUME**  
**Martha Porter Hall**  
**5 Kings Walk NE Atlanta GA 30307**  
**404-378-3798**

**Professional Experience**

**March 2001 to September 2002:** Edward Jones Investments.

*Job Title:* Office Manager

*Duties:* Managed the branch office of an investment firm.

**March to December 2000:** URS Corporation Inc.

*Job Title:* Human Resources Representative

*Duties:* Administered Human Resources procedures for 100 construction management employees.

**March 1996 to February 2000:** Atlanta Downtown Improvement District (Ambassador Force)

*Job Title:* Administrative Assistant

*Duties:* Assisted the Public Safety Manager in the startup and administration of the Ambassador Force. Managed scheduling; drafted correspondence and forms; acted as liaison with civic, governmental and business organizations; arranged meetings with law enforcement and business entities.

**December 1991 to July 1995:** Mary Davis, 6<sup>th</sup> District, Atlanta City Council

*Job Title:* Council Aide

*Duties:* Responded to constituent requests and problems; worked with the City's Department and Bureau Directors and employees; drafted legislation and correspondence; acted as liaison with civic and neighborhood groups in the District.

**April 1990 to October 1991:** XXXCEL Studios

*Job Title:* Computer Production Artist

*Duties:* Production of advertising materials for retail stores and malls.

**September 1986 to October 1991:** 3 Score Productions Inc.

*Job Title:* Assistant Production Manager

*Duties:* Supervision of production of advertising materials for retail stores and malls.

**August 1984 to August 1986:** Rich's Inc.

*Job Title:* Manager, Graphics Center

*Duties:* Supervision of production of in-house advertising materials, including newspaper, magazine and pre-print inserts

**July 1965 to July 1966 and April 1968 to June 1969:** Southern Christian Leadership Conference

*Job Title:* Assistant to Mrs. Martin Luther King, Jr.

*Duties:* First full-time secretary/assistant to Mrs. King; assisted with her professional and household responsibilities

**Education:**

B.A. in English literature, Georgia State University, 1973

**Community Leadership:**

City of Atlanta Zoning Review Board, *Vice-Chair*

City of Atlanta Pedestrian Task Force, *member*

City of Atlanta Highland Avenue Task Force, *member*

City of Atlanta Cheshire Bridge Road Task Force, *member*

Morningside-Lenox Park Association, *President*

Neighborhood Planning Unit F, *Secretary*

Piedmont Park Conservancy, *Board Member*

Arts Festival of Atlanta, *Volunteer Steering Committee*

Atlanta Shakespeare Tavern, *secretary and board member*

Druid Hills Civic Association, *board member*

Friends of Theater Emory, *board member*