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The Regular meeting of the Finance/Executive Committee of the Atlanta City Council was held Wednesday, August 29, 2007 at 1:00 p.m. in Committee Room #2, City Hall South, 2nd Floor.

Present: Councilmember Howard Shook, Chair
Councilmember Felicia A. Moore
Councilmember Clair Muller
Councilmember Jim Maddox
Councilmember Cleta Winslow
Janice D. Davis, CFO
Departmental Staff

Absent: Councilmember Kwanza Hall

Chairperson Shook called the meeting to order at 1:10 p.m. after declaring a quorum present. The Committee members present were introduced as follows: Councilmembers Felicia A. Moore, Clair Muller, Jim Maddox and Cleta Winslow. Other Departmental staff was present as well.

The Agenda was adopted as printed with the addition of three new Resolutions and two new First Read Ordinances. Minutes of the August 1, 2007 Regular Finance/Executive Committee were also adopted.

TO RE-APPOINT MR. CEDRIC SUZMAN TO SERVE AS A MEMBER OF THE ATLANTA SISTER CITIES COMMISSION

07-C-1627 (1) A Communication by Mayor Shirley Franklin reappointing **Mr. Cedric Suzman** to serve as a member of the Atlanta Sister Cities Commission for a term of three (3) years scheduled to begin on the date of Council confirmation.

FAVORABLE

Mr. Cedric Suzman: addressed the Committee by stating that this is a re-appointment. He is currently a Director. Councilmember Maddox offered a motion to **Approve, 4 Yeas.**

TO APPOINT MR. BARLETT H. HARGRO TO SERVE AS AN AD HOC MEMBER OF THE CIVIL SERVICE BOARD

07-C-1639 (2) A Communication by Mayor Shirley Franklin appointing **Mr. Barlett H. Hargro** to serve as an Ad Hoc member of the Civil Service Board for the City of Atlanta. This re-appointment is for a term of three (3) years scheduled to begin on the date of Council confirmation.

FAVORABLE

Mr. Barlett H. Hargro: addressed the Committee by stating that this is a first time appointment for him. Councilmember Maddox stated that he has known Mr. Hargro for several years. He has served on the Zoning Review Board as well. Councilmember Maddox offered a motion to **Approve, 4 Yeas.**

TO APPOINT MR. KEVIN PERRY TO SERVE AS AN AD HOC MEMBER OF THE CIVIL SERVICE BOARD

07-C-1640 (3) A Communication by Mayor Shirley Franklin appointing **Mr. Kevin Perry** to serve as an Ad Hoc member of the Civil Service Board for the City of Atlanta. This re-appointment is for a term of three (3) years scheduled to begin on the date of Council confirmation.

FAVORABLE

Councilmember Maddox offered a motion to **Approve, 4 Yeas.**

CONSENT AGENDA**TO REAUTHORIZE AN AMENDMENT TO CHAPTER 2, ARTICLE X, DIVISION 4, SECTION 2-1188 (C) OF THE CODE OF ORDINANCES OF THE CITY OF ATLANTA**

- 07-O-1672 (1) An Ordinance by Finance/Executive Committee to reauthorize an Amendment to Chapter 2, Article X, Division 4, Section 2-1188 (c) of the Code of Ordinances of the City of Atlanta, to change the means by which Public Notice of Contract Opportunities is given, by providing for online solicitations for Procurement Services which are not governed by State Law, and repealing the requirement that solicitations are advertised in a newspaper of general circulation; and for other purposes.

FAVORABLE ON FIRST READ**TO WAIVE SECTION 2-1192, ARTICLE X, OF THE PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA**

- 07-O-1673 (2) An Ordinance by Finance/Executive Committee authorizing the Mayor to waive Section 2-1192, Article X, of the Procurement and Real Estate Code of the City of Atlanta Code of Ordinances and to authorize the Chief Financial Officer to pay the invoices of SWS First Response (Southern Waste Services, Inc.) for emergency collection, removal and disposal of chemicals spilled at the Hemphill Treatment Plant in an amount not to exceed one hundred twenty-five thousand three hundred fifty-six dollars and fifty-four cents (\$125,356.45); all contracted work will be Charged To and Paid From Fund, Account and Center Number 2J01 (Water & Wastewater Revenue Fund) 523001 (Service/Repair/Maintenance Contract) Q63301 (Water Treatment Complex - Hemphill); and for other purposes.

FAVORABLE ON FIRST READ**TO AUTHORIZE THE CITY OF ATLANTA TO WAIVE THE COMPETITIVE PROCUREMENT PROVISIONS**

- 07-O-1674 (3) An Ordinance by Finance/Executive Committee authorizing the City of Atlanta to waive the Competitive Procurement Provisions contained in Article X, Procurement and Real Estate Code, of the City of Atlanta Code of Ordinances, to authorize the Chief Financial Officer to pay all outstanding invoices, to Tople Construction and Engineering, Inc., for FC-3006007910, Virginia Highland Streetscape Project, on behalf of the Department of Public Works, in an amount not to exceed eighty five thousand four hundred nineteen dollars and six cents (\$85,419.06). All payments be Charged To and Paid From Fund, Account, and Center Numbers: 1C28 (General Gov't Capital Outlay Fund) 574001 (Fac. Other Than Buildings) M23F03389985 (North Highland Avenue Sidewalks) and 1C28 (General Gov't Capital Outlay Fund) 524001 (Consultant/Prof. Services) M65F01869985 (Highland Corridor); and for other purposes.

FAVORABLE ON FIRST READ

TO AUTHORIZE THE MAYOR OR HER DESIGNEE, ON BEHALF OF THE CITY OF ATLANTA ("CITY"), TO ACCEPT AND EXECUTE A DEED FOR APPROXIMATELY 7.2 ACRES

- 07-O-1675 (4) An Ordinance by Finance/Executive Committee authorizing the Mayor or her Designee, on behalf of the City of Atlanta ("City"), to accept and execute a Deed for approximately 7.2 acres of property in the City located on Rickenbacker Way known as the Blue Heron Nature Preserve ("Blue Heron Nature Preserve Property") from the Chattowah Open Land Trust, Inc., for an amount not to exceed ten thousand dollars (\$10,000.00) and to fund due diligence and purchase services in an amount not to exceed twenty thousand dollars (\$20,000.00), said amounts to be Paid From the General Government Capital Outlay Fund Budget in 1C28 (General Government Capital Outlay Fund) 571001 (Land) Y63F06392BG (Citywide Greenway Trail Projects) and amending the 2007 General Government Capital Outlay Fund Budget Department of Planning and Community Development by Transferring between Accounts the sum of thirty thousand dollars (\$30,000.00); and amending the 2007 General Government Capital Outlay Fund Budget, Department of Planning and Community Development, by Adding To Anticipations and Appropriations in an amount not to exceed \$30,000.00; to enter into a Memorandum of Understanding ("MOU") with the Blue Heron Nature Preserve, Non Profit Organization, for the maintenance of the Blue Heron Nature Preserve Property; and for other purposes.

FAVORABLE ON FIRST READ

TO AMEND THE 2007 (INTERGOVERNMENTAL GRANT FUND) BUDGET BY ADDING TO ANTICIPATIONS AND APPROPRIATIONS

- 07-O-1676 (5) An Ordinance by Finance/Executive Committee amending the 2007 (Intergovernmental Grant Fund) Budget by Adding To Anticipations and Appropriations, in the amount of one hundred ninety-seven thousand eight hundred thirty dollars (\$197,830.00), to increase the Budget amount authorized by the U.S. Department of Housing and Urban Development (HUD) for the City of Atlanta Section 8 Moderate Rehabilitation Program (GA269MR0001/0002); and for other purposes.

FAVORABLE ON FIRST READ

TO WAIVE THE COMPETITIVE PROCUREMENT AND OTHER APPLICABLE REQUIREMENTS TO MULTITERM CONTRACTS

- 07-O-1699 (6) An Ordinance by Finance/Executive Committee waiving the Competitive Procurement and other applicable requirements to multiterm contracts set forth in the City's Procurement and Real Estate Code and authorizing, retroactively, the City's renewal of that certain Contract No. FC-7531-02-B; Washington Representative, with Bracy Tucker Brown to provide representation in the Nation's Capital on behalf of the Hartsfield-Jackson Atlanta International Airport for an amount not to exceed \$144,000; all contracted work to be Charged To and Paid From Fund, Account and Center Number 2H01 (Airport Revenue Fund) 524001 (Consult/ Professional Services) R51008 (Marketing & Public Relations); and for other purposes.

FAVORABLE ON FIRST READ

REGULAR AGENDA

TO ALLOW THE CITY TO IMPOSE A CONVENIENCE FEE IN THE AMOUNT OF FOUR DOLLARS AND FIFTY CENTS (\$4.50)

- 07-O-1087 (1) An Ordinance authorizing the Chief Financial Officer to allow the City to impose a convenience fee in the amount of four dollars and fifty cents (\$4.50) on credit cards users, online payment users, electronic check users, submitting payments for water and wastewater city services, to recover the cost the City pays to third-party vendors to process such payments; all collected funds will be deposited into Fund Account and Center Number 2J01 (Water and Wastewater Revenue Fund) 641307 (Credit Card) B00001 (Convenience Fee); and for other purposes. **(Referred back to Finance/Executive Committee by Council, August 20, 2007)**

HELD

CFO Davis stated that we want to Hold this paper in order to have the opportunity to provide more clarity to the community. Councilmember Moore stated that citizens have an issue with paying the additional fees. What percentages of the collections are coming from credit cards? CFO Davis responded that the fee was authorized for on-line payments. There are two groups processing the surcharge payments and they have two different fee structures. 44% of the \$1 million dollars was tied to water bills. All of the water customers are paying for this. Councilmember Moore stated that we should make sure it is in our best interest to subsidize it through everybody. Visa didn't allow us to charge back that fee, so how much does it cost. CFO Davis responded that Visa won't allow you to charge a flat fee, but a percentage on something that is not a tax. Credit Card Companies do not care if the cost is passed on. Councilmember Maddox stated that he has a problem with the miscommunication in the community. The Department of Watershed Management is telling the residents that it is for a Debit Card as well. We need to make a decision. He is not in support of spreading the cost to everyone that doesn't even use that method of payment. He wants to make sure that the Administration does what they are supposed to do in regards to better explaining it to the community. CFO Davis responded if you use a Debit Card for non-water bills there is no fee, but there is one for a water bill. There are two different companies with different processes. Councilmember Maddox stated that it was not clarified at the last meeting. CFO Davis responded that is when she realized that we needed to go back and research it. Councilmember Winslow supports Holding the paper. How many people use Credit Cards and Debit Cards? CFO Davis responded that she has the number of transactions covered by credit cards, which were 176,000 in February. She will provide the Committee members with a broader source of information. You have to charge 2.5% on the taxed amount.

Mr. Greg Pridgeon: Mayor's Office Chief of Staff addressed the Committee by stating that at the last meeting we stated that we would try our best to get the information out to the NPU's. We apologize for the misinformation. After discussions, we felt it best to ask for more time to make it extremely clear to the community. Some NPU's do understand it, but they don't like it. They want us to absorb the cost. We could spread the cost to everyone, even if they don't use it. We still couldn't articulate the revised message. The funds have to come from somewhere. We hope that we are given the chance to redeem ourselves. Councilmember Maddox asked what method could we use that doesn't cost a thing. CFO Davis responded that cash or mailing a check is the only way. If you are paying for a business license with a check, there is no charge. When

you mail a check it is through normal processing, but if you go to the window there is a third party validation.

TO AMEND THE 2007 GENERAL GOVERNMENTAL CAPITAL OUTLAY FUND BUDGETS

07-O-1480 (2) A **Substituted** Ordinance by Finance/Executive Committee Amending the 2007 General Government Capital Outlay Fund Budgets in the Departments of Public Works, Police, Fire Rescue, Parks, Recreation & Cultural Affairs, and Planning and Community Development by Transferring between accounts the sum of \$454,100.00 for the purpose of funding the purchase of Transportation Modeling Software and existing personnel necessary to conduct the City-Wide Comprehensive Transportation Study; and for other purposes. **(Finance/Executive Substitute corrects the Fund, Account and Center Number and increases the cost from \$419,000.00 to 454,100.00, 8/29/07)**

FAVORABLE ON SUBSTITUTE

Chairperson Shook stated that the Substitute increases the cost and corrects the Fund, Account and Center Number.

Mr. Garnett Brown: of the Bureau of Planning addressed the Committee by stating that earlier in the year we received a Citywide contract in the amount of \$1 million for studying and planning for transportation. We want to purchase software to do transportation modeling. Personnel cost is also included to hire a person to administer the software. We are working with the CIP Projects along with Police and Fire. Chairperson Shook asked what is accounted for the additional sum. Mr. Brown responded that the Department of Information Technology is working on the additional cost. We want to add two interns. Chairperson Shook asked when will it be completed. Mr. Brown responded December 2008. Councilmember Winslow offered a motion to **Approve on Substitute, 5 Years.**

TO AUTHORIZE THE CITY OF ATLANTA TO WAIVE THE PROVISIONS CONTAINED IN CHAPTER 2, ARTICLE X, DIVISION 14, SUBDIVISION II, SECTION 2-1547 OF THE CITY OF ATLANTA CODE OF ORDINANCES

07-O-1506 (3) A **Substitute** Ordinance by Finance/Executive Committee Authorizing the City of Atlanta to waive the Provisions contained in Chapter 2, Article X, Division 14, Subdivision II, Section 2-1547 of the City of Atlanta Code of Ordinances to authorize the Chief Procurement Officer to lease approximately 1,599 square feet of office space at City Hall East to Morseberger Group, on a month-to-month basis for a period not to exceed May 31, 2008, in an amount not to exceed \$1,200.00 per month; to authorize the Mayor to enter into a Lease Agreement with Morsberger Group for the lease of approximately 1,599 square feet of office space at City Hall East; all lease payments shall be deposited to Fund Account and Center Number: 1A01 (General Fund) 462201 (Bldg. Rentals) D45A01069999 (City Hall East); and for other purposes. **(Finance/Executive Committee includes the monthly rental cost and changes the square footage, 8/29/07)**

FAVORABLE ON SUBSTITUTE

Chairperson Shook stated that we have a Substitute.

Mr. Peter Andrews: Senior Assistant City Attorney addressed the Committee by stating that this is a lease to the buyers of the property to get things done at City Hall East. It is included in the monthly lease. The square footage is made more exact. The Substitute includes the monthly rental cost. Councilmember Moore offered a motion to **Approve on Substitute, 5 Years.**

TO CORRECT ORDINANCE 07-O-0618 BY CORRECTING ANTICIPATIONS AND APPROPRIATIONS ACCOUNT NUMBERS AND GRANT PROJECT ACCOUNT

07-O-1507 (4) A **Substitute** Ordinance by Finance/Executive Committee to correct Ordinance 07-O-0618 by correcting Anticipations and Appropriations Account Numbers and Grant Project Account for the South Moreland Avenue Livable Centers Initiative Study funded by the Atlanta Regional Commission; and for other purposes. **(Finance/Executive Committee Substitute corrects the Fund, Account and Center Number, 8/29/07)**

FAVORABLE ON SUBSTITUTE

Chairperson Shook stated that we have a Substitute that corrects the Fund, Account and Center Number. Councilmember Moore asked why are asterisks in the Legislation. CFO Davis responded that we use the asterisk when there are a number of line items. Councilmember Winslow offered a motion to **Approve on Substitute, 5 Years.**

TO AUTHORIZE THE CHIEF FINANCIAL OFFICER TO AMEND THE 2008 WATER AND WASTEWATER BUDGET

07-O-1619 (5) A **Substitute** Ordinance by Finance/Executive Committee Authorizing the Chief Financial Officer to Amend the 2008 Water and Wastewater Budget, on behalf of the Department of Watershed Management, in the amount of \$7,454,507.18 by Transferring Funds from 2J26 (1999 Water and Watershed Bond Fund) 772001 (Easements) Q38102649999 (Greensferry Sewer Separation); 2J26 (1999 Water and Wastewater Bond Fund) 771001 (Land) Q38102649999 (Greensferry Sewer Separation); 2J26 (1999 Water and Wastewater Bond Fund) 774001 (FAC. Other Than Buildings) Q38102609999 (Indian Creek Sewer); 2J26 (1999 Water and Wastewater Bond Fund) 792001 (Reserve, Designated) T11001 (Reservation of Fund Appropriations); 2J26 (1999 Water and Wastewater Bond Fund) 791001 (Reserve For Appropriations) T11001 (Reservation of Fund Appropriations) to 2J26 (1999 Water and Wastewater Bond Fund) 729023 (Arbitrage Rebate) T31001 (Unallocated Fund Wide Expenses) to pay Arbitrage Rebate) T31001 (Unallocated Fund Wide Expenses) to pay Arbitrage Rebate Liability for the 1999 Water and Wastewater Bond to the Internal Revenue Service; and for other purposes. **(Finance/Executive Committee Substitute corrects Fund, Account and Center Numbers, 8/29/07)**

FAVORABLE ON SUBSTITUTE

Chairperson Shook stated that we have a Substitute that corrects the Fund, Account and Center Numbers. CFO Davis stated that Arbitrage rebate comes along because we allowed earnings. We previously paid \$4.5 million dollars leaving an underpayment of \$2.5 million dollars. We are Substituting because when we initially brought the paper before Council we had not began the Close Out of the old Bond Funds in Watershed. This is part of our clean up. Councilmember Maddox asked what is the rationale for being late? CFO Davis responded that when Bonds are issued you are given 5 years to spend them down. You have to have 85% of your proceeds spent in the first 24 months. We were running up against the 5 year spending. The City invested the

proceeds themselves in 1999. In 2000 a bond investment contract and a bank won the bid. There were allegations from the IRS that there was some confusion between the bank and the issuer. There was a payment made of \$13 million dollars that should have been proceeds, but it was not. There was a finding of what the City made. It was filed after the point and a mistake of omitting the \$13 million dollars. We have communicated with the IRS for settlement for the last two years. The penalty is 50% of the amount that the rebate should have been. We since have hired a new firm to do the calculation and we are on track. We still pay \$4.5 million dollars in rebate instead of \$7 million dollars. The \$2.5 million dollars is the unpaid liability. Councilmember Maddox asked if this will fix it. CFO Davis responded that this will fix the penalty and arrears. Every five years we are required to do a calculation and file a report with the IRS. In some instances we are entitled to a refund if the interest rate stays the same. In 2009, we will file a new report with the IRS. Chairperson Shook asked about controls in the process. Is there anything else coming our way? CFO Davis responded that there are some Aviation Bonds that have the same two firms involved that the IRS requested information on. They may not be subject to an audit. We have also begun using Commercial Papers and we will yield Restrict Bonds. We have changed the way we come to City Council so it is easier to spend the Bonds we have. We will use asterisks more generally. Chairperson Shook asked if the entities we used contributed to the situation we are in now. Can we recover any cost? CFO Davis responded that the previous calculator was a small firm, but we have moved to a larger firm who will bare some of the liability. Chairperson Shook stated that he did not want to jump to any conclusion. Councilmember Maddox offered a motion to **Approve on Substitute, 5 Yeas.**

TO WAIVE SECTION 150-207(A) OF THE CODE OF ORDINANCES OF THE CITY OF ATLANTA

07-O-1788 (6)

An Ordinance by Councilmember Anne Fauver **as Substituted by Finance/Executive Committee (1), 8/29/07** to waive Section 150-207(a) of the Code of Ordinances of the City of Atlanta to allow roller skating in the streets of Atlanta on October 7, 2007 for the 26th Annual Athens to Atlanta Road Skate; and for other purposes. **(Finance/Executive Committee Amendment adds a new Section 3 that the applicant is required to get a permit and renumber Section 3 to Section 4, 8/29/07)**

FAVORABLE AS AMENDED

Chairperson Shook stated that this paper should have gone to the Transportation Committee. Given the time sensitivity, it was given to the Finance/Executive Committee. Councilmember Moore asked what streets are blocked off. Chairperson Shook responded that it is on a rolling basis and the streets are blocked off for a certain amount of time. Councilmember Moore offered a motion to **Approve, 5 Yeas.** Councilmember Maddox asked if they would have to get a permit. CFO Davis responded yes, it is in the Whereas Clauses. Chairperson Shook stated that we will add a new Section 3 that the applicant is required to get a permit and renumber Section 3 to Section 4. He then offered a motion to **Approve as Amended, 5 Yeas.**

TO AMEND ARTICLE "V", CLASSIFICATION PLAN, SECTION 114-477, OF THE CODE OF ORDINANCES, CITY OF ATLANTA, GEORGIA

07-O-1789 (7)

An Ordinance by Councilmember Howard Shook **as Substituted by Finance/Executive Committee (1), 8/29/07** to amend Article "V", Classification Plan, Section 114-477, of the Code of Ordinances, City of Atlanta, Georgia, so as to create classifications; and for other purposes. **(Finance/Executive Committee Substitute corrects the Classification Title, Finance/Executive Committee Conditional Passage of receiving two studies, 8/29/07)**

FAVORABLE ON SUBSTITUTE ON CONDITION

Mr. Dave Edwards: Mayor's Office Program Manager addressed the Committee by stating that we are reorganizing four areas of the City, which are Facility Maintenance, Capital Projects, Real Estate and Fiscal Assets. This paper creates two Classifications. The Law Department is working on a clean up paper. Councilmember Winslow asked if these are on-going positions. Mr. Edwards responded yes. Chairperson Shook stated that the Substitute amends the paper Classification Title. Councilmember Moore stated that the ranges are \$75,000 to \$115,000 and \$108,000 to \$157,000. Mr. Edwards responded that there are two Classifications that are comparable to other surrounding municipality positions.

Ms. Sherry Dickerson: of the Department of Human Resources addressed the Committee by stating that we did do a survey. We will provide the information to the Committee. Councilmember Moore asked about the Director's position. Ms. Dickerson responded that she would provide the backup information to support the salary range. Councilmember Moore offered a motion to **Approve on Substitute on Condition of receiving the two studies**. She also asked for the job description and qualifications as well. Ms. Dickerson responded that she would provide it.

TO AUTHORIZE CITY EMPLOYEES TO RETAIN EXCESS ANNUAL LEAVE AND COMPENSATORY TIME ON A ONE TIME BASIS

07-O-1801 (8) An Ordinance by Councilmember C.T. Martin **as Substituted by Finance/Executive Committee (1), 8/29/07** to authorize city employees to retain excess annual leave and compensatory time on a one time basis, beyond the limits set forth in the City of Atlanta Code of Ordinances; and for other purposes. **(Finance/Executive Committee Substitute moves it to the current year, 8/29/07)**

FAVORABLE ON SUBSTITUTE

CFO Davis stated that we have engaged in a Fiscal Year where three audits have been done. We are asking that the employees maintain the time that they have. Long term employees are getting significant amount of leave that they cannot use. We are looking at putting other mechanisms in place in the future. We ask that we don't penalize the employees and give us to 2009 to come up with a plan. The Substitute moves it to the current year. Councilmember Moore asked when will it be resolved. CFO Davis responded that some companies let employees use their time to pay for health insurance or as a pay out arrangement. Councilmember Maddox offered a motion to **Approve on Substitute, 5 Years**.

TO ISSUE A REFUND TO URBAN RESIDENTIAL FINANCE AUTHORITY

07-R-1677 (1) A Resolution by Finance/Executive Committee authorizing the Chief Financial Officer to issue a refund to Urban Residential Finance Authority in the amount of ten thousand eight hundred seventy seven dollars and seventy nine cents (\$10,877.79) for Loan Servicing payments paid in error to the City of Atlanta; all funds shall be Charged To and Paid From Fund Account and Center Number 1B01 (Community Development Block Grant) 529010 (Refunds) J53X0210A270 (Grant Reimbursements, Refunds, and Other Receipts); and for other purposes.

FAVORABLE

Councilmember Winslow offered a motion to **Approve, 5 Years**.

TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT

07-R-1678 (2)

A **Substitute** Resolution by Finance/Executive Committee authorizing the Mayor or her Designee to enter into a Cooperative Purchasing Agreement pursuant to Section 2-1601 et. Seq. of the City of Atlanta Code of Ordinances, utilizing the State of Georgia Contract GS-35F-4984H with IBM, for the purchase of two cores and 24GB of memory and AIX software, and one p550 server with two power 5+ cores, software and maintenance for court view servers, on behalf of the Department of Information Technology, in an amount not to exceed sixty three thousand one hundred sixty two dollars and forty two cents (\$63,162.42); all contracted work shall be Charged To and Paid From Fund Account and Center Numbers 1A01 (General Fund) 521105 (Supplies, Non-Consumable) E25001 (IT Infrastructure) (\$47,158.52); 1A01 (General Fund) 523001 (Service, Repair and Maintenance) E22001 (IT Applications) (\$16,003.90); and for other purposes. **(Finance/Executive Committee Substitute corrects Fund, Account and Center Number and cleans up language, 8/29/07)**

FAVORABLE ON SUBSTITUTE

Chairperson Shook stated that we have a Substitute that corrects the Fund, Account and Center Number.

Mr. Mark Campbell: addressed the Committee by stating that it allows for testing in non production environments. Councilmember Winslow asked if it will help with complaints from the Traffic Court. Mr. Campbell responded yes. Chairperson Shook stated that the Substitute also cleans up language.

TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH UNISOURCE UTILIZING THE STATE OF GEROGIA CONTRACT SWC60748

07-R-1679 (3)

A Resolution by Finance/Executive Committee authorizing the Mayor to enter into an Agreement with Unisource utilizing the State of Georgia Contract SWC60748 for the purchase of furniture on behalf of the Department of Watershed Management/Safety and Security Division in an amount not to exceed ninety-one thousand four hundred nine-eight dollars and eighty-three cents (\$91,498.83); all contracted work will be Charged To and Paid From Fund, Account and Center Number 2J01 (Water and Wastewater Revenue Fund) 521105 (Supplies, Non-Consumable) Q12001 (Watershed Security); and for other purposes.

FAVORABLE

Ms. Sheila Pierce: Deputy Commissioner of the Department of Watershed addressed the Committee by stating that this request is to purchase furniture for two locations for the Department of Watershed Management. We are purchasing cubicles and desks. The vendor is a State contractor. Councilmember Moore asked what is happening with the old furniture. Ms. Pierce responded that if an employee moves out or leave, the furniture stays. It is for people going into space for the first time. We are adding on additional space as well. Councilmember Maddox offered a motion to **Approve, 5 Yeas.**

TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES

07-R-1680 (4) A Resolution by Finance/Executive Committee authorizing the Mayor or her Designee to enter into a Cooperative Purchasing Agreement pursuant to Section 2-1601 et. Seq. of the City of Atlanta Code of Ordinances, utilizing the State of Georgia Contract S-GTA00008 with Dell Software and Peripherals, for a three-year Microsoft Enterprise Licensing Agreement, on behalf of the Department of Information Technology, in an amount not to exceed six hundred eighty six thousand one hundred five dollars and eight cents (\$686,105.08) per year; all contracted work shall be Charged To and Paid From Fund Account and Center Number 1A01 (General Fund) 523001 (Service, Repair and Maintenance) E22001 (IT Applications); and for other purposes.

FAVORABLE

Mr. Campbell stated that DIT conducted a study. We have a common platform operating Citywide. Chairperson Shook asked why haven't we done this earlier. Mr. Campbell responded that he is not sure. Councilmember Moore asked how long is this for? Mr. Campbell responded three years. Chairperson Shook offered a motion to **Approve, 5 Yeas.**

TO AUTHORIZE THE CHIEF PROCUREMENT OFFICER TO UTILIZE THE STATE OF GEORGIA CONTRACT #N39913715

07-R-1681 (5) A Resolution by Finance/Executive Committee authorizing the Chief Procurement Officer to utilize the State of Georgia Contract #N39913715, Vendor #P3355 with Dell Marketing, Inc. for the purchase of a Dell Server Support Agreement on behalf of the Department of Watershed Management in an amount not to exceed forty-four thousand five hundred ninety-seven dollars and thirty-one cents (\$44,597.31); all contracted work shall be Charged To and Paid From Fund Account and Center Number 2J01 Water & Wastewater Revenue Fund) 523001 (Service/Repair/Maintenance Contracts) Q63401 (Drinking Water Pumping Stations); and for other purposes.

FILE

Chairperson Shook offered a motion to **File, 5 Yeas.**

TO AUTHORIZE THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 1 FOR FC-7669-04

07-R-1682 (6) A **Substitute** Resolution by Finance/Executive Committee authorizing the Mayor to execute Renewal Agreement No. 1 for FC-7669-04 for Citywide Vending and Concession Services with A-Action Janitorial & Vending Service, Inc., on behalf of the Office of General Services. The Contract will be revenue generating and such revenues shall be deposited into Fund, Account and Center Numbers: Department of Aviation, 2H01 469101 B00001 (Recover Erroneous Payments-Revenue); Office of General Services 1A01 462311 B00001 (General Fund, Food, Drink and Notions); Department of Corrections 3P02 461007 I11W02BXQNA0 (Vending Machine Proceeds-Employee Rewards); Department of Fire 3P02 461007 W11T13089999 (Vending Machine Proceeds-Fire Headquarters Vending Machines); Department of Parks,

Recreation & Cultural Affairs, Bureau of Parks, 3P02 46101 N24X219QNAO (Employee Incentive Program); Bureau of Recreation, 3P02 462311 N31W02CP9999 (Food, Drink and Notions-Recreation Activities); Bureau of Cultural Affairs 3P02 461101 N41X06202QNAO Cultural Affairs-General); Department of Police, (SunTrust Bank); Bureau of Motor Transport, (Atlanta City Employees Credit Union); Department of Public Works, 3P02 461007 M32T13019999 (Vending Machine Proceeds-Chester Avenue); 3P02 461007 M32T13029999 (Vending Machine Proceeds-Claire Drive); 3P02 461007 M32T13049999 (Vending Machine Proceeds-Maddox Park); 3P02 461007 M32T13099999 (Vending Machine Proceeds-Liddell); Department of Watershed 3P02461007 Q32T13059999 (Vending Machine Proceeds-R.M. Clayton); 3P02 461007 Q32T13079999 (Vending Machine Proceeds-Utoy Creek); 3P02 461007 Q61T13119999 (Vending Machine Proceeds-Drinking Water); and for other purposes. **(Finance/ Executive Committee Substitute adds the correct Fund, Account and Center Numbers, 8/29/07)**

FAVORABLE ON SUBSTITUTE

Chairperson Shook stated that we have a Substitute that corrects the Fund, Account and Center Numbers.

Ms. Percita Watkins: of the Office of General Services addressed the Committee by stating that this is renewal #1 and the Substitute list the other Departments. Councilmember Moore asked about the ratings. Ms. Watkins responded that we did a survey and do not have any formal complaints. Chairperson Shook offered a motion to **Approve, 5 Yeas.**

TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT

07-R-1683 (7)

A Resolution by Finance/Executive Committee authorizing the Mayor to enter into a Contractual Agreement, on behalf of the Department of Parks, Recreation and Cultural Affairs, with Independent Officials Association, for FC-3007000027 for the purpose of providing Seasonal Umpire and Referee Services for Youth Athletics, pursuant to § 2-1191.1 (Special Procurement) of Article X, Procurement and Real Estate Code of the City of Atlanta, Georgia, in an amount not to exceed two hundred nineteen thousand seven hundred eighty dollars (\$219,780.00). All contracted work shall be Charged To and Paid From Fund, Account and Center Number: 1A01 (General Fund) 524001 (Consultant Professional Services) N31101 (Recreation Administration); and for other purposes.

FAVORABLE

Mr. Dave Chapman: Deputy Chief Procurement Officer addressed the Committee by stating that this is for the Department of Parks, Recreation and Cultural Affairs to obtain Referees. There is no subcontracting involved. He believes it is for the Summer/Fall Programs. Councilmember Maddox offered a motion to **Approve, 5 Yeas.**

TO AUTHORIZE THE CHIEF FINANCIAL OFFICER TO PAY THE OUTSTANDING INVOICE OF PARK PRIDE

07-R-1684 (8)

A **Substitute** Resolution by Finance/Executive Committee authorizing the Chief Financial Officer to pay the outstanding invoice of Park Pride, on behalf of the Department of Watershed Management, for the restoration of the Shady Valley Park ("Park"),

for damages sustained during the installation of a sewer line, in an amount not to exceed thirty five thousand six hundred eighty dollars (\$35,680.00). All payments be Charged To and Paid From Fund, Account, and Center Number: 2J26 (1999 Water and Wastewater Bond Fund) 574001 (Fac. Other Than Buildings) Q38I02609999 (Indian Creek Sewer); and for other purposes. **(Finance/Executive Committee Substitute corrects the Center Number, 8/29/07)**

HELD AND SUBSTITUTE

CFO Davis stated that the Substitute corrects the Center Number. Chairperson Shook stated that the Commissioner wants this paper Held.

TO AMEND THE CODE OF THE CITY OF ATLANTA, GEORGIA BY ADDING TO SECTION 2-183

06-O-0787 (1) An Ordinance by Councilmember Caesar C. Mitchell **as Substituted by Finance/Executive Committee** to Amend the Code of the City of Atlanta, Georgia by adding to Section 2-183; Department Heads under supervision and direction of the Mayor; exception responsibilities; and for other purposes. **(Substituted and Held, 3/29/06 at the request of the Author)**

HELD

TO AUTHORIZE THE MAYOR TO EXECUTE A MASTER AGREEMENT WITH TDC SYSTEMS INTEGRATION, INC. FOR FC-6006007881

06-R-1667 (2) An **Amended** Resolution by Finance/Executive Committee Authorizing the Mayor to execute a Master Agreement with TDC Systems Integration, Inc. for FC-6006007881, Citywide On-Call Services for Information Technology Staffing; authorizing the Chief Information Officer of the Department of Information Technology, the Director of Information Technology of the Department of Watershed Management and the Aviation Information Systems Director of the Department of Aviation to execute all statements of work; all contracted work shall be Charged To and Paid From Various Fund, Account and Center Numbers; and for other purposes. **(Amended and Held, 8/16/06 at the request of the Committee to allow time pending additional review)**

HELD

TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS THE SANDTOWN COMMUNITY

06-O-1924 (3) An Ordinance by Councilmembers Howard Shook, Jim Maddox, H. Lamar Willis and Ceasar C. Mitchell to provide for the Annexation of Land known as the Sandtown Community to the Corporate Limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Referred back by Full Council, 12/04/06); (Held, 12/13/06 until such time that the community sponsor requests that the annexation application be withdrawn, it expires or the annexation process is restarted)**

HELD

TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS CASCADE GLENN

- 06-O-1926 (4) An Ordinance by Councilmembers Howard Shook, Jim Maddox, H. Lamar Willis and Ceasar C. Mitchell to provide for the Annexation of Land known as Cascade Glenn to the Corporate Limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Referred back by Full Council, 12/04/06); (Held, 12/13/06 until such time that the community sponsor requests that the annexation application be withdrawn, it expires or the annexation process is restarted)**

HELD

TO PROVIDE FOR THE ANNEXATION OF LAND TO THE CORPORATE LIMITS OF THE CITY OF ATLANTA, GEORGIA

- 06-O-2250 (5) An Ordinance by Councilmembers Jim Maddox, H. Lamar Willis and Ceasar C. Mitchell to provide for the Annexation of Land to the Corporate Limits of the City of Atlanta, Georgia; to provide for the notification of the Department of Community Affairs of the State of Georgia of such Annexation; and for other purposes. **(Held, 10/11/06 at the request of the Law Department)**

HELD

TO AMEND THE PROCUREMENT CODE OF THE CITY OF ATLANTA, GEORGIA

- 07-O-0138 (6) An Ordinance by Councilmember Ceasar C. Mitchell to Amend the Procurement Code of the City of Atlanta, Georgia by Adding to Section 2-1142; monthly report to City Council; and for other purposes. **(Held, 1/31/07 at the request of the Department of Procurement for an additional study)**

HELD

TO AUTHORIZE THE CITY OF ATLANTA TO WAIVE THE COMPETITIVE PROCUREMENT PROVISIONS

- 07-O-0622 (7) An Ordinance by Councilmembers Anne Fauver and Carla Smith Authorizing the City of Atlanta to waive the Competitive Procurement Provisions contained in Article X, Procurement and Real Estate Code of the City of Atlanta Code of Ordinances to maximize efficiency in purchasing systems furniture for several City of Atlanta Capital Projects; and for other purposes. **(Held, 3/28/07 pending a Substitute to include other Projects)**

HELD

TO PROVIDE FOR THE ANNEXATION OF 4605 BIRDIE LANDE, SW, ATLANTA, GEORGIA, 30331

- 07-O-0623 (8) An Ordinance by Councilmember Jim Maddox to provide for the Annexation of 4605 Birdie Lane, SW, Atlanta, Georgia, 30331, 0.404 acres of land located in Land Lot 61 of the 14th District of Fulton County to the corporate limits of the City of Atlanta, Georgia; to provide for the notification of the Department of Community Affairs of the State of Georgia of such Annexation; and for other purposes. **(Held, 3/28/07 to ensure annexation procedures are executed appropriately)**

HELD**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS CASCADE FALLS SUBDIVISION**

- 07-O-0624 (9) An Ordinance by Councilmember James Maddox to provide for the annexation of land known as Cascade Falls Subdivision to the corporate limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Held, 3/28/07 pending review to determine additional properties contiguous to the City are identified and included in the annexation)**

HELD**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS THE ORKNEY/LANARK DRIVE COMMUNITY**

- 07-O-0968 (10) An Ordinance by Councilmember Jim Maddox to provide for the Annexation of land known as the Orkney/Lanark Drive Community to the corporate limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Held, 5/16/07 due to State requirement)**

HELD**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS THE HUNTINGTON COMMUNITY (POMPEY DRIVE/OLD FAIRBURN ROAD)**

- 07-O-0969 (11) An Ordinance by Councilmember Jim Maddox to provide for the Annexation of land known as the Huntington Community (Pompey Drive/Old Fairburn Road) to the corporate limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Held, 5/16/07 due to State requirement)**

HELD**TO AMEND ARTICLE V, CLASSIFICATION PLAN, OF THE CODE OF ORDINANCES, CITY OF ATLANTA, GEORGIA**

- 07-O-0974 (12) An Ordinance by Councilmember C.T. Martin **as Substituted by Finance/Executive Committee** to Amend Article V, Classification Plan, of the Code of Ordinances, City of Atlanta, Georgia, so as to create (215) positions in the Atlanta Police Department; and for other purposes. **(Substituted and Held, 5/16/07 in conjunction with consideration of 2008 Budget)**

HELD**TO AMEND CHAPTER 110, ARTICLE 1, SECTION 110-3 OF THE CODE OF ORDINANCES OF THE CITY OF ATLANTA, GEORGIA**

- 07-O-1007 (13) A **Substitute** Ordinance by Councilmembers Kwanza Hall and Jim Maddox Amending Chapter 110, Article 1, Section 110-3 of the Code of Ordinances of the City of Atlanta, Georgia which sets forth the Fee Schedule for City of Atlanta's Recreation Centers, by adding a new Subsection 110-3 (a) (9), entitled "Neighborhood

Service Centers Room Rental Fees”, for purpose of creating a room rental fee schedule for Georgia Hill, John C. Birdine, and Dunbar Neighborhood Service Centers administered by the Department of Parks, Recreation, and Cultural Affairs; to create a refundable room deposit fee; to establish that half of all funds generated by such fees shall be deposited into Fund Account Number: 1A01 (General Fund) 462201 (Building Rental) B00001 (Revenue Center), and that half of the Funds generated by such fees shall be deposited into 3P02 (Trust Fund) 462201 (Deposits Building Rental) N13W02119999 (Georgia Hill Neighborhood Center); 3P02 (Trust fund) 462201 (Deposits Building Rental) N13W02129999 (John C. Birdine Center); and 3P02 (Trust Fund) 462201 (Deposits building Rental) N13W02789999 (Dunbar Neighborhood Center); all revenues generated by the Refundable Room Deposit Fee at each Neighborhood Service Center shall be deposited into 1A01 (General Fund) 462201 (Building Rental) B00001 (Revenue Center) and expended from 1A01 (General Fund) 529010 (Refunds) T31001 (Unallocated Fund-Wide Expenses); and for other purposes. **(Held for NPU Notification Public Hearing, 5/16/07); (Favorable on Substitute, 6/27/07); (Referred back from Full Council for further review by the NPU, 7/2/07)**

HELD

TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT

- 07-R-1086 (14) A Resolution by Finance/Executive Committee Authorizing the Mayor or her Designee to enter into a Cooperative Purchasing Agreement pursuant to Chapter 2, Article X, Division 15, Section 2-1601 et. Seq. of the City of Atlanta Code of Ordinances, utilizing State of Georgia Contract #SWC50755 with Bank of America, N.A., on behalf of the Department of Finance, for the use of Bank of America Visa purchasing cards and associated services; and for other purposes. **(Held, 5/30/07 pending receipt of documentation that the recommendations from the Credit Card Audit are met)**

HELD

TO AMEND THE PENSION ACTS APPLICABLE TO MEMBERS OF THE GENERAL EMPLOYEES PENSION FUND OF THE CITY OF ATLANTA

- 07-O-1331 (15) An Ordinance by Councilmember C.T. Martin **as Amended by Finance/Executive Committee** to Amend the Pension Acts applicable to Members of the General Employees Pension Fund of the City of Atlanta, so as to provide for a Retirement Program for Employees involuntarily separated to balance the City of Atlanta 2008 Fiscal Year Budgets and for Reorganization of the Workforce; and for other purposes. **(Amended and Held, 6/27/07 pending receipt of actuarial report and recommendation from the General Fund Pension Board)**

HELD

ITEMS NOT ON AGENDA**TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF ATLANTA AND IVS CONSULTING, INC.**

- 07-R-1805 (1) A Resolution by Finance/Executive Committee authorizing the Mayor or her Designee to execute an Amendment to the Agreement between the City of Atlanta and IVS Consulting, Inc., for specialized staffing for the implementation of the Enterprise Resource Planning Project, on behalf of the Department of Finance, in an amount not to exceed eighty one thousand five hundred dollars and no cents (\$81,500.00) to be charged to and paid from Fund Account and Center Number: 1C51 (Capital Finance Fund) 524001 (Consultant/Professional Services) T33401 (ERP Project); and for other purposes.

FAVORABLE

CFO Davis stated that this is part of the implementation of the ERP. We want to extend our contract with ESB Consulting. This person left Oracle and will become available to hire directly. This is on the technical side to support the ERP. These funds are already in the consulting agreement. It is all covered in the Capital Budget. This person will assist in the continued conversion and testing, coding, and documentation. Councilmember Maddox offered a motion to **Approve, 4 Yeas**. Councilmember Muller asked if we are hiring a consulting firm. CFO Davis responded that this is a person that works for a consulting firm.

TO AUTHORIZE THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH MAXIMUS, INC., FOR FC-6007000018

- 07-R-1806 (2) A Resolution by Finance/Executive Committee authorizing the Mayor to enter into an Appropriate Contractual Agreement with Maximus, Inc., for FC-6007000018, Indirect Cost Allocation, on behalf of the Department of Finance, in an amount not to exceed two hundred fifty seven thousand dollars and no cents (\$257,000.00); all contracted work shall be charged to and paid from Fund Account and Center Numbers: 1A01 (General Fund) 524001 (Consultant/Prof. Services) J81401 (General Accounting); and for other purposes.

FAVORABLE

CFO Davis stated that every year in our Close Out we allocate the overhead costs to the Departments. This allows us to enter into a two year agreement with a one year renewal option. It is time sensitive to give ourselves enough time to get it done. Councilmember Moore asked how much was the previous amount? CFO Davis responded that the base fee is \$95,000. There is another piece for \$95,000 plus \$67,000. Chairperson Shook asked about the additional cost. CFO Davis responded that there is an additional cost with DIT. We have been charging it to the Departments as an Internal Service Charge. This will make it an actual distribution. Councilmember Moore asked if the additional \$67,000 part of the original solicitation. CFO Davis responded that it was anticipated. Councilmember Moore stated that she would abstain. Councilmember Maddox offered a motion to **Approve, 5 Yeas**.

TO AUTHORIZE THE CITY AUDITOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH KPMG

- 07-R-1809 (3) A Resolution by Finance/Executive Committee authorizing the City Auditor to enter into an Appropriate Contractual Agreement

with KPMG for the provision of Independent Quality Assurance Services for the Enterprise Resource Planning Program on behalf of the City Auditor's Office, in an amount not to exceed six hundred four thousand dollars and no cents (\$604,000.00); all contracted work shall be charged to and paid from Fund, Account and Center Numbers: 1C51 (Capital Finance Fund) 524001 (Consultant/Professional Services) T33401 (Enterprise Resource Planning Project); and for other purposes.

FAVORABLE

Ms. Leslie Ward: Internal City Auditor addressed the Committee by stating that this Resolution allows KPMG to do quality assurance reviews. They will do a final review 90 days after the system goes live. She has provided a copy of the Audit review to Procurement. The previous contract expired in mid July and it could not be renewed because it was a State contract. We have changed the scope of services. We asked for three different reviews. Councilmember Maddox offered a motion to **Approve, 5 Years**. Councilmember Moore asked about the status of the audit on the Airport. Ms. Ward responded that the project is well on the way and we are drafting the report. The date is set for September 26th.

TO ADOPT CHANGES TO THE FOLLOWING OPERATIONAL FUNDS IN THE FY 2008 BUDGET

07-O-1807 (1) An Ordinance by Finance/Executive Committee adopting changes to the following Operational Funds in the FY 2008 Budget.

FAVORABLE ON FIRST READ

TO ADOPT THE FY 2008 BUDGET FOR THE CITY OF ATLANTA'S CAPITAL FUNDS

07-O-1808 An Ordinance by Finance/Executive Committee adopting the FY 2008 Budget for the City of Atlanta's Capital Funds.

FAVORABLE ON FIRST READ

Continuing, Councilmember Muller stated that in 2003 a Parking Tax was approved out of the Transportation Committee and should have come to the Finance/Executive Committee. She doesn't understand the history behind it. She wants more information on the rationale. Chairperson Shook stated that in Finance/Executive Briefing he had a conversation with the CFO. We need to sit down with the Departments to discuss it. Councilmember Moore added that she has information and the study along with the Legislation that was passed. She is waiting on Commissioner David Scott to return a phone call to her. She also provided the information to the City Attorney. Councilmember Maddox asked if they have been paying it. Councilmember Muller responded that some paid it and some have not. She believes that it should come to the Finance/Executive Committee. Chairperson Shook stated that we will have a Special Called Council meeting. Councilmember Moore stated that she has an objection to receiving the Legislation at the last minute. CFO Davis responded that documents were e-mailed to the Law Department last night. The paper is currently in the Clerk's Office.

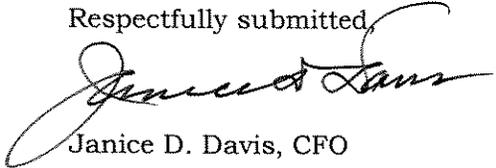
Mr. Al Bartell: addressed the Committee by stating that the West Side of the City will not be able to participate fully in the Beltline Project because of technicalities. Please look at the rail of the Beltline scope of work. Can a financing scenario be made available? Councilmember Moore asked Councilmember Muller if there is any opportunity for the City to send a message to ARC regarding their decision making. Councilmember Muller stated that there is an opportunity. Over a billion dollars have come out of transit and rail. Transportation did include part of the Beltline. We do need to stay on top of it. We also need to have a Work Session and go on-line with the

ARC as well. Chairperson Shook stated that he has asked questions of the Beltline people. Councilmember Maddox stated that we can send a letter to ARC.

ADJOURNMENT

Having no further business before the Committee, the meeting was adjourned at 3:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Janice D. Davis".

Janice D. Davis, CFO

Charlene Parker
Recording Secretary

"The Department of Finance... because customer service is important to us."