

The Regular meeting of the Finance/Executive Committee of the Atlanta City Council was held Wednesday, July 11, 2007 at 1:00 p.m. in Committee Room #2, City Hall South, 2<sup>nd</sup> Floor.

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**Present:** Councilmember Howard Shook  
Councilmember Kwanza Hall  
Councilmember Jim Maddox  
Councilmember Clair Muller  
Councilmember Cleta Winslow

Janice D. Davis, CFO  
Departmental Staff

**Absent:** Councilmember Felicia A. Moore

Vice Chairperson Hall called the meeting to order at 1:15 p.m. after declaring a quorum present. The Committee members present were introduced as follows: Councilmembers Kwanza Hall, Jim Maddox, Clair Muller and Cleta Winslow. Other Departmental staff was present as well.

The Agenda was adopted as printed with the addition of two new Resolutions, one First Read Ordinance and an Addendum Agenda with two items. Minutes of the June 27, 2007 Regular Finance/Executive Committee were adopted as well.

#### **DISCUSSION ITEM**

#### **INDEPENDENT ASSESSMENT OF ORACLE IMPLEMENTATION - LESLIE WARD - INTERNAL CITY AUDITOR**

**Ms. Leslie Ward:** Internal City Auditor addressed the Committee by stating that she has Bill Califord and Tony Ross of KPMG with her. We have provided audit work regarding the status of the ERP Project. They have also issued a document that has already been distributed.

**Mr. Bill Califord:** Director of KPMG addressed the Committee by stating that we looked at where the ERP Project is today. We have an interactive session of sharing ideas. This framework was used for our initial basis. We wanted to use this as an observation and our framework is conclusive.

**Mr. Tony Ross:** Manager of KPMG addressed the Committee by stating that we have been here for six to eight weeks. Slide #1 is the Table of Contents. ERP is a key initiative for the City of Atlanta to become a digital City. On April 11, 2007, we received an emergency request to do an audit of the ERP Project. We have interviewed over 30 team members. When the RFP came through, there were three objectives. 1) Determine the current state of the implementation, 2) Provide a roadmap to complete the implementation and 3) Provide guidance and criteria for maintaining the system after launch. Within these objectives, we reported on 13 focus areas and made 58 observations and recommendations. We reviewed the contracts, project plans, testing documentations, defects logs and resolutions. We attended the Steering Committee meetings. Slide #5 is the conclusion, which includes the maps. It shows that if the recommendations are not followed, this is the likelihood of reoccurrences. Mr. Califord added that things have been done in a positive way. The City has taken the leadership to keep the Project moving. Chairperson Shook asked who will offer a response. CFO Davis responded that we are preparing a written response. Mr. Ross stated that Slide #6 is the impact. Slide #7, #8 and #9 identifies observation. The third column is the focus areas. Mr. Califord added that we are focusing on opportunities from the last few years. Mr. Ross stated that Slide #10 is the high level project plan of getting users involved. Slide #11 shows the additional funds needed to complete the Project. He then stated the next slides talk about the processes, testing, recommendations and observations. The project plan dates were not enforced. It is important to transition the information to the employees. Slide #14 talks about the Steering Committee. We found that the Steering Committee does not discuss detailed issues. Slide #15, is the Program Manager responsibilities. We only have a certain time period to get this done.

We will develop a critical path milestone. The PMO recommendation is to have a robust responsibility and function. This job should be responsible for reporting to the Steering Committee. A designated lab should be established for testing. The test strategy was not done. Slide #18 shows the process. It showed that when testing occurred, the digest changed. Slide #19 is the testing recommendations. Slide #20 is the change management activities. Slide #21 talks about some of the recommendations. Slide #22 and #23 talk about technical changes. Mr. Califord stated that all of these are from a thorough evaluation. Councilmember Hall asked what is the initial total cost? Ms. Ward responded at the end of May around \$30 million dollars had been spent or committed. The last adopted budget was for \$33 million dollars. Councilmember Hall asked who was the PMO? Ms. Ward responded that we had a contractor whose contract had expired because he could not get insurance. Councilmember Hall asked if it was best practice to have a PMO. Mr. Califord responded that ownership of the Project resides with the City of Atlanta. We support Mr. Zies completely. The training program will be with getting the message out. This will be a success story. Councilmember Hall asked what is the additional cost? Is there an ongoing cost as well? Mr. Califord responded the additional cost will be provided by CFO Davis and Mr. Zies. There will be ongoing costs as well. Councilmember Hall asked if ownership resides in the Department of Finance. CFO Davis responded that functional ownership will be in the Departments of Finance, Procurement and Human Resources because they are the largest stakeholders. The technical ownership will be with the Department of Information Technology. Mr. Califord responded that this has to be a collaborative effort.

**Ms. Luiz Borrero:** Deputy Chief of Staff addressed the Committee by stating that she is the Chair of the Steering Committee and the best practice for the management responsibility is to have the Committee in place. We have determined that we will put in place measurements for the level of achievements. We have already followed up on the recommendations. Councilmember Hall asked what do we end up with at the end of the day. CFO Davis responded an integrated financial system, human resources and fixed assets systems, a better way to provide for grants, better reporting and the ability to conduct business in a 21<sup>st</sup> century system. When the MARS system was put together it was not integrated. We are now doing accrued accounting. Councilmember Hall asked if the price is compatible with what other Cities paid. Will you be leaving before the project is completed? Mr. Califord responded that the projective goal time line is January 2008. These are new roles added to the system. There will be a continuation of enhancements. This is a complex initiative. Ms. Ward added that the team that we have has extensive experience. This is not an out of the ball park figure. She knows of other Cities that did this and did not implement anything or implemented just one piece of the system. Councilmember Maddox asked how much savings can the City look forward to. Ms. Ward responded that we don't really know yet. It will occur over time. CFO Davis added that there may be savings, but the benefits will be larger. We will see reduction in costs after we have been in the system for awhile. Councilmember Maddox asked why did you choose to do certain pieces. Mr. Ross added that we picked that module because it would support the business. CFO Davis responded that we had to address GASB 45 and we never implemented the State Chartered Accounts. There was no integration between procurement and the bulk of the financial systems. It became an essential piece. Councilmember Maddox asked what books will be closed by the end of this year since we are now in the new fiscal year as of July 1<sup>st</sup>. CFO Davis responded that you will close out employee related books for tax purposes. We won't be reporting the employee information on two books. We will have a half year that is converted and a half year that is active. Councilmember Maddox asked when will the complete system test be done? Mr. Califord responded that we are now looking at the Testing Committee. We will work closely with the Department of Information Technology. CFO Davis added that we are still active because we spent so much time testing. We spent a lot of time testing between modules. When the Oracle Team pulled out, the City staff were still testing. Testing has gone on since February. Councilmember Muller asked how do we handle the addition \$15 million dollars? CFO Davis responded that it is funded through GMA loans. She believes that they can handle it, but we are reaching the limit.

Councilmember Hall stated that we have concerns because we had a deadline and did not make it. What progress have we made? CFO Davis responded that we have a paper to authorize funding for a Cooperative Agreement to get the people in place to develop the training materials. Our vendors can now register on line. We have stretched our organization to the limit. Councilmember Maddox asked what is the cost of the paper coming forward. CFO Davis responded that is a Not To Exceed amount of \$1,129,831.20 dollars. Chairperson Shook asked how was working with City staff. Mr. Califord responded that the openness and dialogue was perfect. Mr. Ross added that we did not want to come and disrupt any procedures going on. Everyone was flexible with their calendars and scheduling. Chairperson Shook stated that we were concerned about impeding your ability to do an audit on this system. Mr. Califord added that we wanted to ensure that the process was moving forward. It was a collaborative effort. Some of the things are already in place and moving forward. He believes that during the transition the project was redirected in a positive way. This is now behind them. Chairperson Shook asked if you were impressed by anything. Mr. Califord responded we are impressed by the leadership. Chairperson Shook stated that other Cities have found themselves in cost overruns with this type of project as well. Why is it the same mistakes for governments? Mr. Califord responded that it is not just the governments. It is having a safety measure in place as well. It is not uncommon to have mistakes. Chairperson Shook asked if the Consultants are leaving too abruptly. Mr. Califord responded no, he does not think so. CFO Davis added that we are starting the Human Resources portion in December in order to capture the first pay check in January 2008. It is not a staggered implementation. Chairperson Shook asked if we started off too low in the first place. Ms. Ward responded that she came to that conclusion by what was involved. The project was a more lengthy process. It was from our audit work and not benchmarking when we found the offset. The City needed more time to get its processes in place. Chairperson Shook stated that we are eager to see a successful outcome. The Administration has worked with the Committee on this project. He wants a formal detailed point by point discussion in writing. CFO Davis responded that she will provide that. They should have it by the time they are back from recess. She thanked the Committee for the opportunity to take advantage of KPMG work. Councilmember Hall stated that it is wise to have a potential review of all of the items. Ms. Ward responded that you can expect that and we will track the recommendations.

#### **TO APPOINT MR. GREGORY GIORNELLI AS CHIEF OPERATING OFFICER**

07-C-1385 (1) A Communication by Mayor Shirley Franklin appointing Mr. Gregory Giornelli as Chief Operating Officer. This appointment is scheduled to begin on the date of Council confirmation.

#### **FAVORABLE**

**Mr. Greg Pridgeon:** Chief of Staff of the Mayor's Office addressed the Committee by stating that Mr. Giornelli is a strong member of our team. The Mayor wants you to give consideration and approval of this candidate. We will provide any additional information you desire. We have provided a package regarding the compensation.

**Mr. Dave Walker:** addressed the Committee by stating that a couple of weeks ago the Mayor has stated that Blacks have lost their voting majority in Atlanta. That is contradictory to her sayings because she is hiring a non-black to replace a black. He has no acts to grind for Mr. Giornelli. There are hundreds of black people watching this and will thank me for my comments.

**Mr. Greg Giornelli:** candidate for Chief Operating Officer of the Mayor's Office addressed the Committee by stating that he is delighted to serve. Councilmember Maddox stated that it is a good recommendation and he wanted to offer a motion to Approve. He has developed a good report with the Council. Mr. Giornelli responded that everyone has their own style, but we do need communication. His commitment is open communication. Councilmember Hall stated that it has been a pleasant

experience working with Mr. Giornelli. Chairperson Shook added that you have made it a habit of coming here and being a straight shooter.

**Ms. Benita Ransom:** Commissioner of the Department of Human Resources addressed the Committee by stating that his resume' shows that he is well qualified for this position. This position qualification includes a Graduate or Professional Degree with 10 years experience. He has a BA and Law Degree and part of the Georgia Bar Association. He has accomplished a number of things. From 2003-2006 he was President of the Atlanta Development Authority, from 2002 to 2003 he was the Mayor's Chief Policy Officer. He was involved in the Water Department's transaction. Chairperson Shook asked if the package is identical to the current COO. Commissioner Ransom responded that they are identical. He will assume the role on July 17<sup>th</sup>. Chairperson Shook asked if there is a transition period. Commissioner Ransom responded 20 to 25 days. He will meet with Department Heads to discuss future Budgets. Councilmember Maddox asked when will the current COO salary end. Commissioner Ransom responded August 20<sup>th</sup>. Councilmember Hall asked how do you plan to address the day to day operations. Mr. Giornelli responded that he is responsible for the day to day operations of the City and to make sure that the improvements are institutionalized. We want a City that runs effectively and efficiently. Councilmember Winslow commented that she is glad that he is coming back. Chairperson Shook asked about the role you had when you were Chief Policy Officer. Mr. Giornelli responded that the first eight months when the Mayor was elected, she did not have a COO. He looked at the City's infrastructure, which included restructuring the Water Department and taking back the water functions from United Water. There were other reorganizations established at that time as well. He is excited and thinks it is a great opportunity. Atlanta is his hometown and this is meaningful work to him. Chairperson Shook asked what changes do we expect from you? Mr. Giornelli responded that he will get with the Council and the Departments to find out what your priorities are. The biggest challenge is making sure you pick the right and meaningful priorities. We will set those goals and will you can him accountable. Councilmember Maddox offered a motion to **Approve, 5 Yeas**. Mr. Pridgeon thanked the Committee.

### **CONSENT AGENDA**

#### **TO AUTHORIZE THE MAYOR TO EXECUTE A QUITCLAIM DEED**

07-O-1367 (1) An Ordinance by Finance/Executive Committee Authorizing the Mayor to execute a Quitclaim Deed conveying the City of Atlanta's interest in a Tax Deed on property located at the rear of 186 Rogers Street, Tax ID # 15-211C-04-024 in Land Lot 211 of the 15<sup>th</sup> District of DeKalb County, Georgia, for the consideration of one dollar (\$1.00), to the Warehouse Partnership, L.P., as they have paid said property's Ad Valorem Taxes over the years and have obtained title to all property interests except the City of Atlanta's in a registration for Land Action in DeKalb County, Georgia Superior Court; and for other purposes.

#### **FAVORABLE ON FIRST READ**

#### **TO AUTHORIZE THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA ("CITY"), TO NEGOTIATE FOR AND PURCHASE FOUR PARCELS OF PROPERTY**

07-O-1368 (2) An Ordinance by Finance/Executive Committee Authorizing the Mayor, on behalf of the City of Atlanta ("City"), to negotiate for and purchase four parcels of property, located at Walnut Street and Grave Street, from the Concerned Black Clergy ("The Vine City CBC Property"), in an amount not to exceed three hundred thousand dollars (\$300,000.00), for the purpose of expanding the existing Vine City Park. The City's purchase price, due diligence, purchase services and development costs shall be Paid From

Fund, Account, and Center Number 1B09-573002-T31Z07029999, Westside Tad Fund/Construction in Progress/Westside Tad 2005, which account has been funded from the Westside Tad Neighborhood Fund Allocation approved by the Atlanta Development Authority (“ADA”); approving conforming changes to the Intergovernmental Agreement by and between the City and ADA relating to the Vine City Park of which the Vine City CBC Property will form a part; and for other purposes.

**FAVORABLE ON FIRST READ**

**TO AMEND THE 2008 (GENERAL FUND) BUDGET**

07-O-1383 (3) An Ordinance by Finance/Executive Committee Amending the 2008 (General Fund) Budget, Department of Finance, by Adding To Anticipations and Appropriations in an amount not to exceed eighty eight thousand dollars and no cents (\$88,000.00) for costs related to environmental reviews performed on behalf of the Housing Authority of the City of Atlanta; and for other purposes.

**FAVORABLE ON FIRST READ**

**REGULAR AGENDA**

**TO AMEND CHAPTER 110, ARTICLE 1, SECTION 110-3 OF THE CODE OF ORDINANCES OF THE CITY OF ATLANTA, GEORGIA**

07-O-1007 (1) An Ordinance by Councilmembers Kwanza Hall and Jim Maddox Amending Chapter 110, Article 1, Section 110-3 of the Code of Ordinances of the City of Atlanta, Georgia which sets forth the Fee Schedule for City of Atlanta’s Recreation Centers, by adding a new Subsection 110-3 (a) (9), entitled “Neighborhood Service Centers Room Rental Fees”, for purpose of creating a room rental fee schedule for Georgia Hill, John C. Birdine, and Dunbar Neighborhood Service Centers administered by the Department of Parks, Recreation, and Cultural Affairs; to create a refundable room deposit fee; to establish that half of all funds generated by such fees shall be deposited into Fund Account Number: 1A01 (General Fund) 462201 (Building Rental) B00001 (Revenue Center), and that half of the Funds generated by such fees shall be deposited into 3P02 (Trust Fund) 462201 (Deposits Building Rental) N13W02119999 (Georgia Hill Neighborhood Center); 3P02 (Trust fund) 462201 (Deposits Building Rental) N13W02129999 (John C. Birdine Center); and 3P02 (Trust Fund) 462201 (Deposits building Rental) N13W02789999 (Dunbar Neighborhood Center); all revenues generated by the Refundable Room Deposit Fee at each Neighborhood Service Center shall be deposited into 1A01 (General Fund) 462201 (Building Rental) B00001 (Revenue Center) and expended from 1A01 (General Fund) 529010 (Refunds) T31001 (Unallocated Fund-Wide Expenses); and for other purposes. **(Held for NPU Notification Public Hearing, 5/16/07); (Favorable on Substitute, 6/27/07); (Referred back from Full Council for further review by the NPU, 7/2/07)**

**HELD**

Chairperson Shook stated that this paper will be Held for input from the NPUs.

**TO AUTHORIZE THE MAYOR, ON BEHALF OF THE CITY OF ATLANTA ("CITY"), TO NEGOTIATE FOR AND PURCHASE AND DEVELOP, APPROXIMATELY 4.96 ACRES OF PROPERTY**

07-O-1255 (2)

A **Substitute** Ordinance by Finance/Executive Committee Authorizing the Mayor, on behalf of the City of Atlanta ("City"), to negotiate for and purchase and develop, approximately 4.96 acres of property located at 3984, 3994 and 4012 Peachtree Dunwoody Road, N.W., Atlanta, Georgia (The Peachtree Dunwoody Road Property"), from the Conversation Fund ("TCF"), in an amount not to exceed two million seven hundred thousand dollars (\$2,700,000.0), for the purpose of creating a new park, the City's purchase price, due diligence, purchase services and development costs shall be paid from the General Government Capital Outlay Fund Budget in the Department of Planning and Community Development 1C28 (General Government Capital Trail Projects) 571001 (Land) Y63F060392BG (City Wide Greenway Trail Projects) and Amending the 2007 General Government Capital Outlay Fund Budget Department of Planning and Community Development by Transferring between Accounts in the sum of two million seven hundred thousand dollars (\$2,700,000.00); and Amending the 2007 General Government Capital Outlay Fund Budget, Department of Planning and Community Development, by Adding To Anticipations and Appropriations in the amount not to exceed two million seven hundred thousand dollars (\$2,700,00.00); and for other purposes. **(Finance/Executive Committee Substitute adds the Title Name, Description and Fund, Account and Center Numbers, 7/11/07)**

**FAVORABLE ON SUBSTITUTE**

**Ms. Diane Harnell-Cohen:** Commissioner of the Department of Parks, Recreation and Cultural Affairs addressed the Committee by stating that we are excited about this paper. This property is not far from Phipps Plaza. This is funded from the Park Impact North Funding. The Substitute adds the Title Name, Description and Fund, Account and Center Numbers. This paper is supported by the North Buckhead Civic Association. Chairperson Shook asked how will it be developed into green space. Commissioner Harnell-Cohen responded that once we own it, we will be involved in the transformation. Chairperson Shook stated that it is a very sensitive piece of property. The community is extremely grateful to save this property. He then offered a motion to **Approve on Substitute, 5 Yeas.** Councilmember Maddox asked who is the current owner? Commissioner Harnell-Cohen responded that it is privately own.

**Mr. Sangeetha Rao:** Senior City Attorney addressed the Committee by stating that they do not know. Commissioner Harnell-Cohen responded that the City did not directly purchase the property. Councilmember Hall stated that this is a good purchase. Senior City Attorney Rao responded that she would find out who the current owner is. Councilmember Winslow stated that they may not want their name announced on camera. The deal is still being worked out. Commissioner Harnell-Cohen responded that these transactions are complex for us to make.

**TO ANTICIPATE AND APPROPRIATE URBAN RESIDENTIAL FINANCE AUTHORITY (URFA)**

07-O-1256 (3)

An Ordinance by Finance/Executive Committee to Anticipate and Appropriate Urban Residential Finance Authority (URFA) of the City of Atlanta, Georgia Housing Bond Proceeds in the amount of \$35,053,775.68, to fund Housing Projects in the City of Atlanta; and for other purposes.

**FAVORABLE**

**Ms. Dana Boone:** Debt and Investment Chief addressed the Committee by stating that this transaction occurred in the spring and this is the paper to Anticipate and Appropriate the Bond Proceeds. Chairperson Shook asked what was the original amount of the Bond? Ms. Boone responded \$75 million dollars. Chairperson Shook stated that he wanted to be briefed on the Programs. Councilmember Maddox offered a motion to **Approve, 5 Yeas.**

**TO AMEND THE 2007 (COMMUNITY DEVELOPMENT FUND) BUDGET**

07-O-1320 (4) A **Substitute** Ordinance by Finance/Executive Committee Amending the 2007 (Community Development Fund) Budget by Transferring To and From Appropriations in the amount of \$502,000.00 for the purpose of Closing Out Various Projects and Reprogramming these funds to Projects ready for implementation; and for other purposes. **(Finance/Executive Committee Substitute corrects the Fund, Account and Center Number and authorizes the contract with Community Development Corporation, 7/11/07)**

**HELD AND SUBSTITUTED**

Chairperson Shook stated that we have a Substitute.

**Mr. Jim Talley:** Grants Manager addressed the Committee by stating that the Substitute corrects the Fund, Account and Center Number and authorizes the contract with Community Development Corporation. The paper needs to be Held for the 30 day public review. Councilmember Winslow asked about demolition. Once the money is moved, where does it go? Mr. Talley responded that money goes to the demolition project. Councilmember Winslow asked about the Wesley Senior Center. Mr. Talley responded that the project is closed. It was for \$85,000 and when the contract expired, there was \$2,000 left.

**TO CORRECT A COST CENTER IN ORDINANCE, 06-O-2242**

07-O-1444 (5) An **Amended** Ordinance by Councilmember H. Lamar Willis correcting a Cost Center in Ordinance, 06-O-2242 adopted by City Council on November 6, 2006 and approved by the Mayor; on November 14, 2006; and for other purposes. **(Finance/Executive Committee Amendment in the 2<sup>nd</sup> Whereas Clause "Remove the "s" from the work its, and insert the word "be" so that the Clause reads Whereas, the legislation had an error in a cost center and it needs to be corrected. Section 1, second sentence, insert the word "from" so that Section 1 reads That Ordinance 06-O-2242 adopted by City Council on November 4, 2006 and approved by the Mayor on November 14, 2006 be and is hereby amended by deleting from Section 25 the cost center D25P0442A25A and inserting in lieu thereof the cost center Y46P0442A25A, 7/11/07)**

**FAVORABLE AS AMENDED**

Chairperson Shook stated that we have an Amendment. Councilmember Maddox offered a motion to **Approve as Amended, 5 Yeas.**

**TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH CONSULTANT WALLACE ROBERTS & TODD, LLC**

07-O-1446 (6) An Ordinance by Councilmembers Mary Norwood, H. Lamar Willis and Ceasar C. Mitchell Authorizing the Mayor or her Designee to enter into an Agreement with Consultant Wallace Roberts & Todd, LLC, in an amount not to exceed \$30,000, for the purpose of conducting research, evaluating the existing and proposed Tree Ordinance and providing recommendations thereto; and for other purposes.

**FAVORABLE**

Chairperson Shook stated that Councilmember Norwood has taken a leadership role in getting the Tree Ordinance corrected. Because of this company's expertise, we thought that they could provide the service. \$15,000 will come from Councilmember's Norwood Account and the other amount will come from Council's Shared Account available for Consulting Services. Councilmember Maddox asked if you checked with the Law Department on whether we can do it regarding the bidding process. Chairperson Shook stated that this format meets the legal muster. Councilmember Maddox asked Commissioner Cover if this information will be beneficial to the Tree Ordinance and the City.

**Mr. Steven Cover:** Commissioner of the Department of Planning and Community Development addressed the Committee by stating that the information will be helpful for the City. Councilmember Winslow stated that she did not want to violate the Procurement Code. Chairperson Shook stated that the original Legislation was Filed, but this was introduced at the end of the last meeting and we do meet the Competitive Procurement requirements. Councilmember Winslow asked if this is something that we normally do.

**Mr. Dave Chapman:** Deputy Chief Procurement Officer addressed the Committee by stating that the Council has done this in the past. The situation normally arises when a contractor is doing work on a project and their knowledge is beneficial. It avoids the expense of going out and bidding again. Councilmember Winslow asked what will they do differently. Chairperson Shook responded that one thing different is that we will have a first scientific mapping of the City. We will be able to take advantage of their expertise. Councilmember Winslow asked if they have an expertise in this area. Chairperson Shook responded that Parks did an in-depth study and this company has the experience. Councilmember Maddox asked how long do we anticipate this work being relevant. Chairperson Shook stated that this is a one time snap shoot. We may have to come back time to time for updates. Councilmember Maddox offered a motion to **Approve, 5 Yeas.**

**TO AUTHORIZE THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH JAKES' NEWSSTAND, LLC**

07-R-1365 (1) A Resolution by Finance/Executive Committee Authorizing the Mayor to enter into an Appropriate Contractual Agreement with Jake's Newsstand, LLC, for FC-3007000027, Operation and Management for Newsstand and Concession Services, on behalf of the Office of General Services, at a rate of one thousand three hundred dollars and no cents (\$1,300.00) per month to be deposited to Fund Account and Center Number 1A01 (General Fund) 462201 (Bldg Rentals, General) B00001 (Revenue Center); and for other purposes.

**FAVORABLE**

**Ms. Perceta Watkins:** of the Office of General Services addressed the Committee by stating that this contract for the Newsstand. The vendor will pay \$1,300 per month. Councilmember Maddox offered a motion to **Approve, 5 Years.** Chairperson Shook asked what has he been paying? Ms. Watkins responded \$650.00 per month. Chairperson Shook asked if that is the best use of the space there. Ms. Watkins responded yes, we were going to put in a satellite Credit Union, but it will be put in the Public Safety Facility instead.

**TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT AGREEMENT WITH ATLANTA TRANSPORTATION PLANNING GROUP**

07-R-1366 (2)

An **Amended** Resolution by Finance/Executive Committee Authorizing the Mayor to execute a Contract Agreement with Atlanta Transportation Planning Group for FC-6007000026, for the purpose of providing Professional Services in developing a Comprehensive Transportation Plan (CIP) arising from an in-depth study supported by the ARC Comprehensive Transportation Planning Program, on behalf of the Department of Planning and Community Development, in an amount not to exceed one million two-hundred fifty thousand dollars (\$1,250,000.00). All contracted work shall be Charged To and Paid From Fund, Account and Center Number: 1B02 (Intergovernmental Grant Fund) 524001 (Consultant/Professional Services) Y63X0120RGV0 (Transportation Impact Fees) (\$1,000,000.00) and 1C28 (General Government Capital Outlay Fund) 524001 (Consultant/Professional Services) Y63001 (Planning) (\$150,000.00) and 1C28 (General Government Capital Outlay Fund) 524001 (Consultant/Professional Services) Y11001 (Office of the Commissioner of the Department of Planning and Community Development) (\$100,000.00); and for other purposes. **(Finance/Executive Committee Amendment in the Caption delete (Office of the Planning Commissioner) and insert (Office of the Commissioner of the Department of Planning and Community Development). In the 7<sup>th</sup> Whereas Clause, delete (Office of the Planning Commissioner) and insert (Office of the Commissioner of the Department of Planning and Community Development). In BE IT FINALLY RESOLVED, delete (Office of the Planning Commissioner and insert (Office of the Commissioner of the Department of Planning and Community Development, 7/11/07)**

**FAVORABLE AS AMENDED**

Chairperson Shook stated that we have an Amendment.

Commissioner Cover stated that the Amendment changes the Office of the Commissioner to the Office of the Commissioner of the Department of Planning and Community Development. We are pleased that they will be working with us. Councilmember Muller stated that this is the first transportation plan. Have we hired the people yet?

**Ms. Heather Ahadeff:** of the Department of Planning and Community Development addressed the Committee by stating that the first group is Grice and Associates and a joint venture with Jordan and Jordan. Councilmember Muller stated that people have asked that they be involved in the process. Commissioner Cover responded that they would be involved. Councilmember Winslow asked if this will intertwined with what ADA is doing. Is this part of Peachtree Corridor? Commissioner Cover responded yes. Councilmember Maddox asked if they would be seeking input from the neighborhoods. Commissioner Cover responded yes. Councilmember Maddox asked about plans that have already been completed. Will it be incorporated? Commissioner Cover responded

that they will use existing plans as well. It will be one of their initial stages to collect all of the various plans. Ms. Ahadef responded that this is the first time to take all of those plans and put them together. Councilmember Maddox asked if the next step is implementing improvements. Commissioner Cover responded yes. There will be a funding example book to identify funding and implementations to identify various projects. There will be a map book as well. Councilmember Hall asked who else have a comprehensive plan in the region. Ms. Ahadef responded that the Atlanta Region Commission has one. We are in the second round of this program. They are interested in the regional system and have completed plans for Cobb County. Commissioner Cover added that \$1 million dollars is from the Atlanta Region Commission. Chairperson Shook asked when is it due? Commissioner Cover responded late fall of next year. Chairperson Shook stated that it is a huge project and he looks forward to it. Councilmember Muller offered a motion to **Approve as Amended, 5 Yeas**.

**TO AUTHORIZE THE MAYOR TO EXECUTE A PURCHASE ORDER AND MAINTENANCE AGREEMENT**

07-R-1378 (3)

An **Amended** Resolution by Finance/Executive Committee Authorizing the Mayor to execute a Purchase Order and Maintenance Agreement, pursuant to §2-1191.1 (Special Procurement) of Article X, Procurement and Real Estate Code of the City of Atlanta, Code of Ordinances for the procurement of four (4) Specialty Buses and Support Equipment that will transport passengers between Concourse E and the Hard Stand Gates to be established on Ramp 6, in an amount not to exceed two million five hundred sixty thousand dollars and no cents (\$2,560,000.00) to be Charged To and Paid From Fund, Account and Center Number 2H27 (2000 Airport Revenue Bond Fund) 574001 (Facilities Other Than Buildings) R21E012493CG (Terminal Improvements); and for other purposes. **(Finance/Executive Committee Amendment in the 2<sup>nd</sup> Whereas Clause, delete the first two words namely “of the “ following the work “capacity”, 7/11/07)**

**FAVORABLE AS AMENDED**

Chairperson Shook stated that we have a clerical Amendment.

**Mr. Ben DeCosta:** Department of Aviation General Manager addressed the Committee by stating that this will purchase four riding buses to move passengers to Concourse E. We are recommending moving passengers from the Aircraft to the Terminal. There are stairs included with the buses. Chairperson Shook stated in the Finance/Executive Briefing that because of the new routes, during bad weather the lack of gates have caused passengers to have to wait. Mr. DeCosta responded that one of the things that plague Atlanta is thunderstorms. Councilmember Maddox stated that he is glad because he had a bad experience on the taxiway where he had to wait two hours. When will they be available for delivery? Mr. DeCosta responded that they are already here and waiting on Council's approval. Councilmember Maddox offered a motion to **Approve as Amended, 5 Yeas**. Mr. DeCosta responded that we will own the equipment and it will be operated by a contractor and will be used on an as needed basis. We will have four buses and four gates. It will be for four aircrafts. The bus seats 112 people. Chairperson Shook asked who makes the call. Mr. DeCosta responded that there will be procedures in place on first come first serve basis. Chairperson Shook asked if it is temporary. Mr. DeCosta responded that we will continue to use them as long as space is available. We will not use as many during winter months because of deicing. We have two people movers in place as well. These buses are necessary. They will be up and running in the next couple of weeks.

**TO AUTHORIZE THE CHIEF PROCUREMENT OFFICER TO UTILIZE THE STATE OF GEORGIA CONTRACT GTA141**

07-R-1379 (4) An **Amended** Resolution by Finance/Executive Committee Authorizing the Chief Procurement Officer to utilize the State of Georgia Contract GTA141, with Anxiter, Inc. for a Blanket Purchase Order to purchase network infrastructure cabling materials on behalf of the Department of Aviation in an amount not to exceed seventy-five thousand dollars and no cents (\$75,000.00); all contracted shall be Charged To and Paid From Fund Account and Center Number 2H21 (Airport Renewal and Extension Fund), 521105 (Supplies, Non-Consumable), R12006 (Aviation Information Systems); and for other purposes. **(Finance/Executive Committee Amendment in the 2<sup>nd</sup> Whereas Clause, delete the first two words, namely "of the" following the word "capacity" and the correct spelling of the company name should be Anixter, Inc., 7/11/07)**

**FAVORABLE AS AMENDED**

Chairperson Shook stated that we have a clerical Amendment. Mr. DeCosta responded that this is a State of Georgia Contract. This is a Blanket Purchase Order. We have in-house staff currently doing the work. Chairperson Shook stated that the correct spelling of the company name should be Anixter, Inc. Councilmember Hall offered a motion to **Approve as Amended, 5 Yeas.**

**TO AUTHORIZE OF CHIEF PROCUREMENT OFFICE TO UTILIZE THE STATE OF GEORGIA CONTRACT S-000546-043**

07-R-1380 (5) An **Amended** Resolution by Finance/Executive Committee Authorizing the Chief Procurement Officer to utilize the State of Georgia Contract S-000546-043 with Cisco Systems, Inc. for the purchase of Cisco Outdoor Wireless System Equipment on behalf of the Department of Aviation in an amount not to exceed five hundred eighty-one thousand seven hundred ninety-six dollars and thirty cents (\$581,796.30); all contracted shall be Charged To and Paid From Fund Account and Center Number 2H21 (Airport Renewal and Extension Fund) 575001 (Equipment) R21E01219999 (M.I.S.); and for other purposes. **(Finance/Executive Committee Amendment in the Caption, add the word "work" so that it reads all contracted work shall ...", in the 4<sup>th</sup> Whereas Clause, delete the Contract Number "S-000546-043" and replace that reference with "S-000546-043", 7/11/07)**

**FAVORABLE AS AMENDED**

Mr. DeCosta stated that with this system you will get good cell phone reception. It will be used by Police, Fire, Maintenance, Operation Staff and other contractors. We will be more efficient and productive. Councilmember Hall asked if there is access in the Parking Lot as well. Mr. DeCosta responded that the first phase is in the center from the map. The rest of the Airport will be phase two. Chairperson Shook stated that there are several clerical errors in this paper. Councilmember Hall offered a motion to **Approve as Amended, 5 Yeas.**

**TO AUTHORIZE THE CHIEF PROCUREMENT OFFICER TO UTILIZE THE STATE OF GEORGIA CONTRACT WSCA A63309**

07-R-1381 (6) A Resolution by Finance/Executive Committee Authorizing the Chief Procurement Officer to utilize the State of Georgia Contract

WSCA A63309 with Hewlett Packard for the purchase of one (1) server, twelve (12) memory for blade servers and one (1) KVM over IP equipment on behalf of the Department of Aviation in an amount not to exceed thirty-four thousand one hundred sixty-five dollars and no cents (\$34,165.00). All contracted work shall be Charged To and Paid From Fund Account and Center Number 2H21 (Airport Renewal and Extension Fund), 575001 (Equipment), R12006 (Aviation Information Systems); and for other purposes.

**FAVORABLE**

Councilmember Hall offered a motion to **Approve, 5 Yeas.**

**TO AUTHORIZE AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT**

07-R-1382 (7)

A Resolution by Finance/Executive Committee Authorizing an Amendment to the Intergovernmental Agreement between the City of Atlanta, the Metropolitan Atlanta Rapid Transit Authority, and CBS Outdoor, Inc., formerly Atlanta Bus Shelters, a Joint Venture, dated June 30, 1992, for the Construction, Maintenance and Sale of Advertising Space on Bus Shelters within the City; and for other purposes.

**FAVORABLE**

**Carolyn Fooshee:** of Mayor's Office addressed the Committee by stating that MARTA has an Agreement with CBS Outdoors to provide bus stop shelters. The agreement has been in place since 1990. We are extending the agreement because MARTA is hiring a new company for outdoor advertising. Councilmember Winslow asked do we have a listing of the bus shelters. Ms. Fooshee responded that there will be a replacement schedule. They are in the process of negotiating the contract and do not know what the terms will be. Councilmember Winslow asked when can we get the information. Ms. Fooshee responded in October. The new person at MARTA is LaTisha Kennedy. Chairperson Shook asked how will Atlanta be a part of the approval dialogue. Ms. Fooshee responded that under the current agreement we generate \$150,000 annually. It is a 50/50 split. The rate is depended upon the negotiations. MARTA has advertising policies that they follow as well. Councilmember Maddox offered a motion to **Approve, 5 Yeas.**

**TO AMEND THE CODE OF THE CITY OF ATLANTA, GEORGIA BY ADDING TO SECTION 2-183**

06-O-0787 (1)

An Ordinance by Councilmember Caesar C. Mitchell to Amend the Code of the City of Atlanta, Georgia by adding to Section 2-183; Department Heads under supervision and direction of the Mayor; exception responsibilities; and for other purposes. **(Held, 3/29/06); (Held and Substituted, 7/12/06)**

**HELD**

**TO AUTHORIZE THE MAYOR TO EXECUTE A MASTER AGREEMENT WITH TDC SYSTEMS INTEGRATION, INC.**

06-R-1667 (2)

A Resolution by Finance/Executive Committee Authorizing the Mayor to execute a Master Agreement with TDC Systems Integration, Inc. for FC-6006007881, Citywide On-Call Services for Information Technology Staffing; authorizing the Chief Information Officer of the Department of Information Technology, the Director of Information Technology of the Department of

Watershed Management and the Aviation Information Systems Director of the Department of Aviation to execute all statements of work; all contracted work shall be Charged To and Paid From Various Fund, Account and Center Numbers; and for other purposes. **(Held and Amended, 8/16/06)**

**HELD**

**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS THE SANDTOWN COMMUNITY TO THE CORPORATE LIMITS OF THE CITY OF ATLANTA**

- 06-O-1924 (3) An Ordinance by Councilmembers Howard Shook, Jim Maddox, H. Lamar Willis and Ceasar C. Mitchell to provide for the Annexation of Land known as the Sandtown Community to the Corporate Limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Referred back by Full Council, 12/04/06); (Held, 12/13/06)**

**HELD**

**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS CASCADE GLENN**

- 06-O-1926 (4) An Ordinance by Councilmembers Howard Shook, Jim Maddox, H. Lamar Willis and Ceasar C. Mitchell to provide for the Annexation of Land known as Cascade Glenn to the Corporate Limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Referred back by Full Council, 12/04/06); (Held, 12/13/06)**

**HELD**

**TO PROVIDE FOR THE ANNEXATION OF LAND TO THE CORPORATE LIMITS OF THE CITY OF ATLANTA, GEORGIA**

- 06-O-2250 (5) An Ordinance by Councilmembers Jim Maddox, H. Lamar Willis and Ceasar C. Mitchell to provide for the Annexation of Land to the Corporate Limits of the City of Atlanta, Georgia; to provide for the notification of the Department of Community Affairs of the State of Georgia of such Annexation; and for other purposes. **(Held, 10/11/06)**

**HELD**

**TO AMEND THE PROCUREMENT CODE OF THE CITY OF ATLANTA, GEORGIA**

- 07-O-0138 (6) An Ordinance by Councilmember Ceasar C. Mitchell to Amend the Procurement Code of the City of Atlanta, Georgia by Adding to Section 2-1142; monthly report to City Council; and for other purposes. **(Held, 1/31/07)**

**HELD**

**TO AUTHORIZE THE CITY OF ATLANTA TO WAIVE THE COMPETITIVE PROCUREMENT PROVISIONS**

- 07-O-0622 (7) An Ordinance by Councilmembers Anne Fauver and Carla Smith Authorizing the City of Atlanta to waive the Competitive Procurement Provisions contained in Article X, Procurement and Real Estate Code of the City of Atlanta Code of Ordinances to

maximize efficiency in purchasing systems furniture for several City of Atlanta Capital Projects; and for other purposes. **(Held, 3/28/07)**

**HELD**

**TO PROVIDE FOR THE ANNEXATION OF 4605 BIRDIE LANE, SW, ATLANTA, GEORGIA, 30331**

07-O-0623 (8) An Ordinance by Councilmember Jim Maddox to provide for the Annexation of 4605 Birdie Lane, SW, Atlanta, Georgia, 30331, 0.404 acres of land located in Land Lot 61 of the 14<sup>th</sup> District of Fulton County to the corporate limits of the City of Atlanta, Georgia; to provide for the notification of the Department of Community Affairs of the State of Georgia of such Annexation; and for other purposes. **(Held, 3/28/07)**

**HELD**

**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS CASCADE FALLS SUBDIVISION**

07-O-0624 (9) An Ordinance by Councilmember James Maddox to provide for the annexation of land known as Cascade Falls Subdivision to the corporate limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Held, 3/28/07)**

**HELD**

**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS THE ORKNEY/LANARK DRIVE COMMUNITY**

07-O-0968 (10) An Ordinance by Councilmember Jim Maddox to provide for the Annexation of land known as the Orkney/Lanark Drive Community to the corporate limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Held, 5/16/07)**

**HELD**

**TO PROVIDE FOR THE ANNEXATION OF LAND KNOWN AS THE HUNTINGTON COMMUNITY (POMPEY DRIVE/OLD FAIRBURN ROAD)**

07-O-0969 (11) An Ordinance by Councilmember Jim Maddox to provide for the Annexation of land known as the Huntington Community (Pompey Drive/Old Fairburn Road) to the corporate limits of the City of Atlanta; to provide for the notification of the Department of Community Affairs; and for other purposes. **(Held, 5/16/07)**

**HELD**

**TO AMEND ARTICLE V, CLASSIFICATION PLAN, SECTION 114-477, OF THE CODE OF ORDINANCES, CITY OF ATLANTA, GEORGIA**

07-O-0974 (12) An Ordinance by Councilmember C.T. Martin to Amend Article V, Classification Plan, Section 114-477, of the Code of Ordinances, City of Atlanta, Georgia, so as to create two hundred fifteen (215) positions in the Atlanta Police Department; and for other purposes. **(Substituted and Held, 5/16/07)**

**HELD****TO AUTHORIZE THE MAYOR OR HER DESGINEE TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT**

- 07-R-1086 (13) A Resolution by Finance/Executive Committee Authorizing the Mayor or her Designee to enter into a Cooperative Purchasing Agreement pursuant to Chapter 2, Article X, Division 15, Section 2-1601 et. Seq. of the City of Atlanta Code of Ordinances, utilizing State of Georgia Contract #SWC50755 with Bank of America, N.A., on behalf of the Department of Finance, for the use of Bank of America Visa purchasing cards and associated services; and for other purposes. **(Held, 5/30/07)**

**HELD****TO AUTHORIZE THE CHIEF FINANCIAL OFFICER TO ALLOW THE CITY TO IMPOSE A CONVENIENCE FEE IN THE AMOUNT OF FOUR DOLLARS AND FIFTY CENTS (\$4.50) ON CREDIT CARD USERS**

- 07-O-1087 (14) An Ordinance by Finance/Executive Committee Authorizing the Chief Financial Officer to allow the City to impose a convenience fee in the amount of four dollars and fifty cents (\$4.50) on credit cards users, on-line payment users, electronic check users, submitting payments for water and Wastewater City Services, to recover the cost the City pays to third-party vendors to process such payments; all collected funds will be deposited into Fund, Account and Center Number 2J01 (Water and Wastewater Revenue Fund) 641307 (Credit Card) B00001 (Convenience Fee); and for other purposes. **(Held for Public Hearing, 6/13/07)**

**HELD****TO AMEND THE PENSION ACTS APPLICABLE TO MEMBERS OF THE GENERAL EMPLOYEES PENSION FUND**

- 07-O-1331 (15) An Ordinance by Councilmember C.T. Martin to Amend the Pension Acts applicable to Members of the General Employees Pension Fund of the City of Atlanta, so as to provide for a Retirement Program for Employees involuntarily separated to balance the City of Atlanta 2008 Fiscal Year Budgets and for Reorganization of the Workforce; and for other purposes. **(Held and Amended, 6/27/07)**

**HELD****ITEMS NOT ON AGENDA****ADDENDUM AGENDA****TO AUTHORIZE THE MAYOR TO ACCEPT \$12,000.00 FROM THE ATLANTA CITY EMPLOYEES CREDIT UNION**

- 07-O-1464 (1) An Ordinance by Finance/Executive Committee Authorizing the Mayor to accept \$12,000.00 from the Atlanta City Employees Credit Union to cover recruitment expenses incurred in soliciting candidates to fill the ACECU President/Chief Executive Officer

vacancy and for Training and Conference expenses for Department of Human Resources Employees; and for other purposes.

**FAVORABLE ON FIRST READ**

**TO PROVIDE FOR THE ISSUANCE AND SALE OF ITS TAX ALLOCATION REFUNDING BONDS (ATLANTIC STATION PROJECT)**

07-R-1465 (1)

A **Substitute** Resolution by Finance/Executive Committee to provide for the Issuance and Sale of its Tax Allocation Refunding Bonds (Atlantic Station Project), Series 2007 ("The Series 2007 Bonds") for the purpose of refunding its previously issued Tax Allocation Bonds (Atlantic Station Project), Series 2001 ("The Series 2001 Bonds") and paying the costs associated with the Issuance of the Series 2007 Bonds; for the purpose of authorizing the execution and delivery of a Second Supplemental Indenture of Trust, a Bond Purchase Agreement, an Escrow Deposit Agreement and approving the preparation and use of a Preliminary Official Statement for the purpose of designating the Bank of New York as Trustee, Paying Agent, Registrar and Escrow Agent; for the purpose of authorizing an Authorized Officer of the City to "Deem Final" the Preliminary Official Statement pursuant to Rule 15C2-12 promulgated by the Securities and Exchange Commission; and for certain other purposes, all in connection with the Issuance and Sale of the foregoing described Series 2007 Bonds.

**FAVORABLE ON SUBSTITUTE**

Ms. Boone stated that the market has presented an opportunity for us to refund Bonds and save \$8.7 million dollars. A.G. Edwards are the Senior Managers. We also have present Bond Counsels. Councilmember Muller asked what are the savings? Ms. Boone responded 11.9% net per value savings. Councilmember Hall asked where does the \$8.7 million go? Ms. Boone responded that we won't get the money up front, but will achieve over time. We will put it in an Account. There are no additional projects to spend the money on. Councilmember Hall asked if you won't spend it until after this period. Ms. Boone responded no and we cannot transfer it. Councilmember Hall asked what are the other fees? Is the Atlanta School Board part of this? Ms. Boone responded that it is 89% deposited into the Escrow Account, 8% for Debt Service, 2% for Insurance and 1% for Issuance Cost and it is just for the City of Atlanta. Councilmember Winslow asked what was it originally? Ms. Boone responded 7.9%, now we are asking for it not to exceed 6%, but are estimating around 4.9%. Chairperson Shook asked what is the rule of thumb? CFO Davis responded that it depends on the funding. Chairperson Shook offered a motion to **Approve on Substitute, 5 Yeas**. Councilmember Hall asked if there are particular uses. Ms. Boone responded that we can't use the funds until all of the debt is paid.

**TO AUTHORIZE THE MAYOR OR HER DESIGNEE TO ENTER INTO A COOPERATIVE PURCHASING AGREEMENT**

07-R-1466 (2)

A Resolution by Finance/Executive Committee authorizing the Mayor or her designee to enter into a Cooperative Purchasing Agreement pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, utilizing Federal GSA Contract # GS-10F-0016J with BAE Systems, for Change Management, Training Development and Delivery, and Technical Transition in connection with Enterprise Resource Planning Project, on behalf of the Department of Finance, in an amount not to exceed \$1,129,831.20; all contracted work to be charged to and paid

from Fund, Account and Center Number: 1C51 (Capital Finance Fund) 524001 (Consultant/Professional Services) T33401 (ERP Project); and for other purposes.

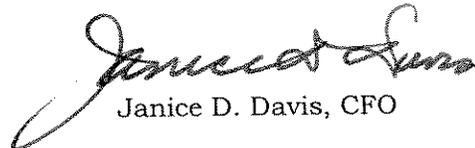
**FAVORABLE**

**Mr. Ray Zies:** Program Management Officer for Oracle addressed the Committee by stating that this paper allows us to enter into Agreement with BAE Systems. It is to correct 10 of the 58 items. It deals with training management. They have provided this service for Fulton and DeKalb County Schools. Councilmember Hall asked if the cost is out of the Budget of \$33 million dollars. CFO Davis responded that it is part of the new cost since we changed direction. Had we stayed with Oracle we would have had an additional cost. Mr. Zies added that this will get us over the huddle. Chairperson Shook asked if this is a new cost or a previously cost we had to make anyhow. CFO Davis responded that there were some changes at the beginning of the project. Had we remained with Oracle, there was a component that was for change management. There has been some minimum change management. Chairperson Shook asked what was change management called before? CFO Davis responded before you did what your boss told you to do, but now it is a discipline. Mr. Zies added we have an effective change management group. Councilmember Winslow offered a motion to **Approve, 3 Yeas, 1 Abstention.**

**ADJOURNMENT**

Having no further business before the Committee, the meeting was adjourned at 4:30 p.m.

Respectfully Submitted,



Janice D. Davis, CFO

Charlene Parker  
Recording Secretary

***“The Department of Finance... because customer service is important to us.”***