CITY COUNCIL
ATLANTA, GEORGIA

06- R -2545

A RESOLUTION BY
PUBLIC SAFETY AND LEGAL ADMINISTRATION COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE DEPARTMENT OF CORRECTIONS ("DEPARTMENT"), TO EXECUTE AN AGREEMENT FOR FC-60060007878, INMATE FOOD SERVICES, WITH TRINITY SERVICES GROUP, INC., IN AN AMOUNT NOT TO EXCEED ONE MILLION FOUR HUNDRED SIXTY FIVE THOUSAND NINE HUNDRED SEVENTY SEVEN DOLLARS ANNUALLY ($1,465,977.00), FOR THE PURPOSE OF PROVIDING FOOD, LABOR, SUPPLIES, AND MATERIALS NECESSARY FOR FOOD PREPARATION FOR INMATES DETAINED IN THE ATLANTA DETENTION CENTER. ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 1AO1 (GENERAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) I21003 (FOOD SERVICES); AND FOR OTHER PURPOSES.

WHEREAS, in an effort to meet the American Correctional Association's standards for food preparation in a correctional facility, the Department determined that procuring an external food service vendor with the appropriate knowledge and experience in food preparation was needed to adequately meet the nutritional supplements, food portions, and caloric standards required for food preparation in a correctional facility; and

WHEREAS, the City of Atlanta ("City") did solicit Request for proposals for qualified contractors for FC-60060007878, Inmate Food Services, on behalf of the Department of Corrections; and

WHEREAS, the Chief of the Department of Corrections and the Chief Procurement Officer of the Department of Procurement have recommended that the agreement for FC-60060007878, Inmate Food Services be awarded to the most responsive and responsible bidder, Trinity Services Group, Inc..

THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES, that the Mayor be and is hereby authorized to execute a contract, on behalf of the Department of Corrections, with Trinity Services Group, Inc., for FC-60060007878, for the purpose of providing food, labor, supplies, and materials necessary for the food preparation for inmates detained in the Atlanta Detention Center, in an amount not to exceed one million four hundred sixty five thousand nine hundred seventy seven dollars ($1,465,977.00).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer be and is hereby directed to prepare an appropriate contractual agreement to be approved by the City Attorney as to form, for execution by the Mayor.

BE IT FURTHER RESOLVED, that the contractual agreement shall not become binding on the City and the City shall incur no liability or obligation until such agreement has been signed by the Mayor and delivered to Trinity Services Group, Inc.

BE IT FINALLY RESOLVED, that all services for contracted work shall be charged to and paid from Fund, Account and Center Number: 1AO1 (General Fund) 524001 (Consultant/Professional Services) I21003 (Food Services).

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE **ATTN: GREG PRIDGEON**

Chief Procurement Officer's Signature: Adam L. Smith
Adam L. Smith

Originating Department: Department of Corrections

Contact Person: Shannon L. Burton
x 6988

Committee(s) of Purview: Public Safety & Legal Admin.
Committee Meeting Dates(s): October 31-
November 1, 2006

Council Deadline: October 10, 2006
Full Council Date: November 6, 2006

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-60060007878, FOOD SERVICES FOR THE CITY OF ATLANTA DETENTION CENTER, WITH TRINITY SERVICES GROUP, INC., A DIVISION OF COMPASS GROUP, IN AN AMOUNT NOT TO EXCEED ONE MILLION, FOUR HUNDRED SIXTY-FIVE THOUSAND, NINE HUNDRED SEVENTY-SEVEN ($1,465,977.00) DOLLARS ANNUALLY, TO FURNISH ALL FOOD, LABOR, MATERIALS AND SUPPLIES NECESSARY TO PROVIDE FOOD SERVICES TO INMATES ON BEHALF OF THE DEPARTMENT OF CORRECTIONS; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBERS: **1A01** (GENERAL FUND) **524001** (CONSULTANT/PROFESSIONAL SERVICES), AND **I21003** (FOOD SERVICES).

BACKGROUND

The vendor selected was the incumbent Contractor, having provided food services to the inmates at the Atlanta Detention Center since 2003.

FINANCIAL IMPACT (if any): $1,465,977.00

Mayor's Staff Only

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Received by Mayor's Office: _____ (date)

Reviewed by: _____ (initials) (date)

Submitted to Council: _____ (date)

Action by Committee: _____Approved_____Advertised _____Held _____Amended

_____Substitute _____Referred_____Other

Legislative White Paper

To: Public Safety/Legal Administration Committee

Caption

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN APPROPRIATE CONTRACTUAL AGREEMENT FOR FC-60060007878, FOOD SERVICES FOR THE CITY OF ATLANTA DETENTION CENTER (RFP), WITH TRINITY SERVICES GROUP, INC., A DIVISION OF COMPASS GROUP IN AN AMOUNT NOT TO EXCEED $1,465,977.00 ANNUALLY, TO FURNISH ALL FOOD, LABOR, MATERIALS AND SUPPLIES NECESSARY TO PROVIDE FOOD SERVICES TO INMATES ON BEHALF OF THE DEPARTMENT OF CORRECTIONS; ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 1A01 (GENERAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES), AND I21003 (FOOD SERVICES).

Council Meeting Date:	November 6, 2006
Legislation Title:	Resolution authorizing the Mayor to enter into a contractual agreement with Trinity Services Group, Inc.
Requesting Department:	Department of Corrections
Contract Type:	Professional Services
Source Selection:	Sealed Request for Proposals (RFP)
Bids/Proposals Due:	July 26, 2006
Invitations Issued:	17
Bids/Proposals Received:	2
Bidder/Proponents:	Prestige Foods Trinity Food Services
Justification Statement:	The Department of Corrections seeks to enter into a supply agreement with supplier, Trinity Services Group, Inc. for an initial term of three years. Trinity Services Group, Inc. will be responsible for providing food, labor, materials and supplies for the prison population, staff and visitors at the Atlanta Detention Center.
Background:	The vendor selected was the incumbent Contractor, having provided food services to the inmates at the Atlanta Detention Center since 2003.
Fund Account Center:	**1A01** (General Fund) **524001** (Consultant/Professional Services), and **I21003** (Food Services).
Term of Contract:	Three (3) years, with two (2) one-year renewal options

Method of Cost Recovery: None

Prepared By: Shannon Burton
(404) 330-6988

CITY OF ATLANTA

Shirley Franklin
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Director
Mayor's Office of Contract Compliance

RE: **Bid Recommendation for FC 6006007878, Inmate Food Services**

DATE: September 13, 2006

The Office of Contract Compliance has reviewed the two bids for minority and female business enterprise participation. Both bidders are eligible under Section 2-1449(a)(2)(C) of the Equal Business Opportunity (EBO) Code of Ordinances and have been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilize AABEs and FBEs as indicated below:

Trinity Services Group	
Kaco Supply Co.	AABE 10%
Meat Masters, Inc.	FBE 10%
All Pro Food Service	AABE 10%
Participation Total	**30%**

Prestige Foods, Inc.	
N'Genuity Enterprises	FBE 9%
Glory Foods	AABE 13%
Renaissance Man Food Service	AABE 7%
Participation Total	**29%**

If you have questions, please contact me at (404) 330-6010 or Tracy F. Reed at (404) 330-6011.

cc: File
Shannon Burton, DOP

TAB Sheet

Proposals Due : July 26, 2006, 1:59 PM

FC-6006007878, Inmate Food Services

CITY OF ATLANTA
DEPT. OF PROCUREMENT

2006 JUL 26 PM 1:59

	Proponent	Location	Proposal Amount		
1	Trinity Services Group				
2	Prestige Foods Corporation				
3	~~Food of Jewels~~ NONRESP.				
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					

CITY OF ATLANTA
DEPT. OF PROCUREMENT
2006 AUG 31 PM 12:44

CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

254 PEACHTREE STREET, S. W.
ATLANTA, GEORGIA 30303
TEL: (404) 865-8001 FAX: (404) 658-6064

DEPARTMENT OF CORRECTIONS
THOMAS J. POCOCK
CHIEF

PATRICIA R. SMITH, DEPUTY DIRECTOR
ADMINISTRATIVE SERVICES

MEMORANDUM

TO: Adam Smith
Department of Procurement

FROM: Thomas J. Pocock TP/PS
Department of Corrections

DATE: August 31, 2006

SUBJECT: **SELECTION OF FOOD SERVICE VENDOR**

The Department of Corrections solicited bids to secure a vendor to provide food service to the inmates and staff of the Atlanta City Detention Center. We received two bids in reference to this Request for Proposal and have selected the vendor, we feel, that will provide the best services to the department.

Trinity Food Services Group, Inc. has been selected to provide the food service needs for the City of Atlanta, Department of Corrections.

If there are further questions, please do not hesitate to contact me or Pat Smith of my staff at (404) 865-8024

TJP:PRS:ps

cc: David Chapman – *Department of Procurement*
Shannon Burton – *Department of Procurement*

2006 AUG 31 AM 11:03
DEPT. OF PROCUREMENT
CITY OF ATLANTA

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE **ATTN: GREG PRIDGEON**

Legislative Counsel (Signature): Terry Grandison

Contact Number: 6946

Originating Department: Corrections

Committee(s) of Purview Public Safety and Legal Administration

Council Deadline: 11/13/06

Committee Meeting Date(s): 11/28 -11/29 **Full Council Date:** 12/04/06

Commissioner Signature Diane Jones

Procurement Signature Adam J. Smith

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR, ON BEHALF OF THE DEPARTMENT OF CORRECTIONS ("DEPARTMENT"), TO EXECUTE AN AGREEMENT FOR FC-60060007878, INMATE FOOD SERVICES, WITH TRINITY SERVICES GROUP, INC., IN AN AMOUNT NOT TO EXCEED ONE MILLION FOUR HUNDRED SIXTY FIVE THOUSAND NINE HUNDRED SEVENTY SEVEN DOLLARS ANNUALLY ($1,465,977.00), FOR THE PURPOSE OF PROVIDING FOOD, LABOR, SUPPLIES, AND MATERIALS NECESSARY FOR FOOD PREPARATION FOR INMATES DETAINED IN THE ATLANTA DETENTION CENTER. ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 1AO1 (GENERAL FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) I21003 (FOOD SERVICES); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): No Matching Grant Funds Required

Mayor's Staff Only

Received by Mayor's Office: 11/14/06 (date) Reviewed by: (date)

Submitted to Council: 11/17/06 (date)