

CITY OF ATLANTA

BOARD OF ETHICS
John D. Marshall, Chair
Chuck Barlow, Vice-chair
Leah Janus
Lawrence S. Levin
Robert B. Remar

68 MITCHELL STREET SW, SUITE 3180
ATLANTA, GEORGIA 30303-0312
(404) 330-6286
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ETHICS OFFICE
Ginny Looney
City Ethics Officer
glooney@atlantaga.gov

March 3, 2005

Ms. Rhonda Dauphin Johnson
Municipal Clerk
City of Atlanta
55 Trinity Avenue, Suite 2700
Atlanta, GA 30303

049 02 237 JK

Dear Ms. Johnson:

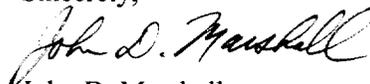
I am pleased to inform you that the Atlanta Planning Advisory Board has selected Kenyatta Mitchell as its representative on the City of Atlanta's Board of Ethics. Ms. Mitchell is currently serving as the director of investigations at the Georgia Real Estate Commission and previously worked as a policy analyst for the Governor's Office of Planning and Budget. She has been appointed to fill Dr. Gloria Bromell-Tinubu's unexpired term of office, which ends in November 2006.

Ms. Mitchell meets all the requirements for the office. In January, APAB President M.M. Harper sent a letter to the Ethics Office announcing Ms. Mitchell's selection. Attached are Ms. Harper's letter and a copy of Ms. Mitchell's resume. In addition, the Department of Human Resources has reported that the candidate has cleared the criminal history, employment, and education background check as required under section 2-804 of the Code of Ethics.

It is my understanding that Ms. Mitchell's appointment will be complete as soon as you sound her name at the next regularly scheduled council meeting.

If you need any further information, please let me know.

Sincerely,


John D. Marshall

Enclosure

cc: Mayor Shirley Franklin
City Council President Lisa Borders
Kenyatta Mitchell (w/o enclosures)
M.M. (Peggy) Harper (w/o enclosures)
Board of Ethics members (w/o enclosures)



January 14, 2005

Ms. Ginny Looney
Ethics Officer
City of Atlanta
55 Trinity Avenue, S.W.
Atlanta, GA 30303

Dear Ms. Looney:

As you are aware, in 2003, the Atlanta Planning Advisory Board (APAB) selected Dr. Gloria Bromell-Tinubu as its representative to the City of Atlanta Ethics Board and that in the summer of 2004, Dr. Tinubu resigned from the position after accepting the Presidency of a small historically black college in the Carolinas. Subsequent to receiving written notification from Dr. Tinubu in early fall 2004, the APAB Executive Board began a search for her replacement.

I am pleased to inform you that, after a long and arduous search, Mrs. Kenyatta Mitchell, a resident of the Summerhill neighborhood, has been selected to fill Dr. Tinubu's unexpired term. Kenyatta has worked in the public policy arena since her graduation from Clark-Atlanta University and is an active participant in the activities of her neighborhood and NPU. She will, I believe, bring to the Board a balanced and logical viewpoint.

Her resume is enclosed and I look forward to your acknowledgement of her confirmation to this important and needed city board. If you have any questions, please do not hesitate to contact me at 404/522-3231 or by email at min_yin @bellsouth.net.

Sincerely,

MMHarper

President
attachment

cc: APAB Executive Committee
Rhonda Dauphin-Johnson, Municipal Clerk, City of Atlanta
Wendy Scruggs-Murray, Citizens Participation Coordinator, City of Atlanta

2005 OFFICERS

President M. M. (Peggy) Harper
Recording Secretary Saundi Wilson

Vice President Edward M. Gilgor
Corresponding Secretary Tony M. L. McMann

KENYATTA MITCHELL

175 Richmond Street Atlanta, Georgia 30312 404.584.0343 Kenyattaa@hotmail.com

A well-connected, achievement-driven specialist with outstanding qualifications in all phases of government relations, with particular emphasis on budget analysis, lobbying and economic development. Spearheaded the Governor's office efforts for state and local projects including:

- o Daimler Chrysler plant location
- o Atlanta's bid for the FTAA
- o 2004 State-wide transportation initiative
- o Public/private partnership for tourism

PROFESSIONAL EXPERIENCE

Director of Investigations, Georgia Real Estate Commission, Atlanta, Georgia 2004 to Present

- o Responsible for overseeing the development and on-going management of the agency's real estate agent and appraiser's investigations unit.
- o In charge of 10 investigators and support staff as well as the department budget, administrative functions, agency policies, and ensures the program meets its objectives.
- o Provides guidance and instruction concerning the direction of investigations and insures that investigators accurately analyze consumers' problems and complaints, reviews documentation of the investigative process and tracks the disposition of cases.

Policy Analyst, Governor's Office of Planning and Budget, Atlanta, Georgia 2000-2004

- o Perform budget and policy analysis and planning for the Governor related to economic development, infrastructure, and natural resources for completeness, accuracy and conformity with procedures, regulations and organizational objectives.
- o Develop, analyze and execute budgets in excess of \$500,000,000, which include federal, state, private funding and investment grade bonds.
- o Utilize cost benefit research in evaluating financial requests, assessing program substitutions and exploring alternative methods of funding.
- o Responsible for measuring organizational performance, assessing the effect of an agency's programs and policies on their budget and in charge of drafting budget-related legislation.
- o Provide advice and technical assistance in preparing annual budgets to the Governor's staff and agencies.

Legislative Liaison, GLBC, Atlanta, Georgia 2000

- o Composed legislative agendas that are presented before the Georgia legislature.
- o Responsible for analyzing laws proposed by the General Assembly and responds to inquiries from the general public, legislators, and state agencies.
- o Recruited, interviewed, evaluated staff and responsible for the placement of personnel.

Assistant to the President, APEX Museum, Atlanta, Georgia 1998-1999

- o Personal assistant to the president of the APEX Museum, responsible for the legal and historical analysis.

Democracy Program Intern, The Carter Center, Atlanta, Georgia 1998

- o Assisted in the organization of a consultation in Liberia on the establishment of a national independent human rights commission that will incorporate human rights education into the everyday curriculum
- o Produced weekly written and electronic updates for President Jimmy Carter and the Carter Center staff.

EDUCATION

Masters of Arts in Political Science and International Politics, Clark Atlanta University, 1998
Bachelors of Arts in History, Clark Atlanta University, 1996

(Do Not Write Above This Line)

A COMMUNICATION BY JOHN D. MARSHALL, CHAIR, BOARD OF ETHICS:

INFORMING THAT THE ATLANTA PLANNING ADVISORY BOARD HAS SELECTED KENYATTA MITCHELL AS ITS REPRESENTATIVE ON THE CITY OF ATLANTA'S BOARD OF ETHICS.

Filed by fall

Council

3/7/05
w/objection

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

Date Referred

Referred To:

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee _____
Date _____
Chair _____
Referred To _____

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)
Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)
Other

Members

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)
Other

Members

Refer To

Committee

Date

Chair

Action

Fav, Adv, Hold (see rev. side)
Other

Members

- FINAL COUNCIL ACTION
- 2nd
 - 1st & 2nd
 - 3rd
 - Consent
 - V Vote
 - RC Vote

CERTIFIED

MAR 07 2005

[Handwritten signature]

MAYOR'S ACTION