



CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30335-0300
TEL (404) 330-6100

04-C -0702

March 15, 2004

President Cathy Woolard and
Members of Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell St., S.W.
Atlanta, Georgia 30303

RE: Civilian Review Board Re-Appointment

Dear President Woolard and Members of the Council:

It is a pleasure for me to appoint Janice Hall to serve as a member of the Civilian Review Board for the City of Atlanta. This appointment is for a **term of two (2) years**.

I am confident that Janice Hall will serve the Civilian Review Board with integrity and dedication.

Sincerely,



Shirley Franklin

CONFIRMED BY

MAY 03 2004

COUNCIL

STATEMENT OF QUALIFICATIONS

JANICE W. HALL

2186 Fairhaven Circle, NE
Atlanta, Georgia 30305
404-233-2523
jhallatl@aol.com

Current Volunteer Positions:

Janice Hall is currently serving as Vice President of the Peachtree Hills Civic Association. Responsibilities include membership, management of security patrol, and management of email communications list. Duties include:

- Printing and distributing annual dues statements
- Collecting dues and depositing into appropriate accounts
- Preparing, printing and distributing membership directory
- Interviewing and hiring security patrol officers
- Scheduling officers' hours
- Preparing daily worksheets for officers
- Managing officers' payroll and preparing 1099 statements
- Maintaining and updating email membership list and PHCA database
- Managing neighborhood security alert program via email

Janice volunteers weekly at the Zone 2 precinct. She will be setting up an email communication program to all of the neighborhoods in Zone 2, which she will then manage. Duties will include:

- Contacting all neighborhoods in Zone 2 to establish a communication link to Zone 2
- Screening incoming emails to Zone 2
- Responding or referring as appropriate
- Disseminating information to the neighborhoods via email, as directed by the Zone 2 Commander

Janice is also currently a member of the Northwest Community Public Safety Task Force, which encompasses Vine City, English Avenue, Herndon Homes and Magnolia Park. She's frequently asked by other neighborhood associations to advise them on setting up their own security programs.

Past Experience and Training:

- Graduate of the Citizens Police Academy
- Completed APD sponsored diversity workshop
- Various positions on the PHCA Board since 1989:
 - Was instrumental in establishing the PHCA security patrol
- Represented PHCA on NPU-B
- Served on APD's Awards Committee
- Retired 1989 as Administrative Assistant to Chief Justice of the Georgia Supreme Court

RCS# 5658
5/03/04
4:01 PM

Atlanta City Council

Regular Session

MULTIPLE

04-C-0702 AND 04-C-0703

CONFIRM

YEAS: 9
NAYS: 0
ABSTENTIONS: 0
NOT VOTING: 7
EXCUSED: 0
ABSENT 0

Y Smith	NV Archibong	NV Moore	Y Mitchell
Y Starnes	NV Fauver	Y Martin	Y Norwood
Y Young	Y Shook	Y Maddox	Y Willis
NV Winslow	NV Muller	NV Boazman	NV Woolard

MULTIPLE

04-C-0702

(Do Not Write Above This Line)

A COMMUNICATION BY MAYOR SHIRLEY FRANKLIN

A COMMUNICATION TO APPOINT JANICE HALL TO THE CIVILIAN REVIEW BOARD FOR A TERM OF TWO (2) YEARS, EFFECTIVE UPON COUNCIL CONFIRMATION.

CONFIRMED BY

MAY 03 2004

COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

Date Referred 4/19/2004

Referred To: FLE & C.O.C.

Date Referred

Referred To:

Date Referred

Referred To:

First Reading

Committee _____
 Date _____
 Chair _____
 Referred To _____

PS Committee

Date 27, 2004

Chair

Action Fav, Adv, Hold (see rev. side) Other

Members

Handwritten signatures:

Refer To

Committee

Date

Chair

Action Fav, Adv, Hold (see rev. side) Other

Members

C Committee

Date 3/3/04

Chair

Action Fav, Adv, Hold (see rev. side) Other

Members

Handwritten signatures:

Refer To

Committee

Date

Chair

Action Fav, Adv, Hold (see rev. side) Other

Members

FINAL COUNCIL ACTION

2nd 1st & 2nd 3rd

Readings

Consent V Vote RC Vote

CERTIFIED

CERTIFIED

MAY 3 2004

COUNCIL PRESIDENT PROTEM

MAY 03 2004

MAYOR'S ACTION