CITY OF ATLANTA

55 TRINITY AVENUE, S.W
ATLANTA, GEORGIA 30335-0300
TEL (404) 330-6100

SHIRLEY FRANKLIN
MAYOR

04-C-0737

April 8, 2004

President Cathy Woolard and
Members of Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell St., S.W.
Atlanta, Georgia 30303

RE: Atlanta Sister Cities Commission Appointment

Dear President Woolard and Members of the Council:

It is a pleasure for me to appoint John H. Eaves to serve as Chair of the Atlanta Sister Cities Commission for the City of Atlanta. This appointment is for a **term of three (3) years**.

I am confident that John H. Eaves will serve the Atlanta Sister Cities Commission with integrity and dedication.

Sincerely,

Shirley Franklin

Curriculum Vitae

JOHN H. EAVES, Ph.D.

1371 Cascade Falls Drive, SW ■ Atlanta, GA, 30311 ■ 404.696.0191 ■ jeaves1000@aol.com

SUMMARY OF QUALIFICATIONS

- Sixteen years of extensive experience as an administrator, researcher, educator, and advisor in primary, secondary, and higher educational environments.
- Sixteen years of progressive experience in management, supervision, strategic planning, program design, assessment, management, and evaluation.
- Sixteen years of comprehensive experience developing diversity programming initiatives and international linkages.
- Competence to teach graduate and undergraduate courses in History of Education, Current Issues in Education, Multiculturalism in Education, Public Administration, and Leadership.
- Excellent teaching, oral, written communication, cross cultural, and fundraising skills.

EDUCATION

1999 **Ph.D. Educational Administration**
The University of South Carolina, Columbia, South Carolina

1987 **M.A. Religion**
Yale University, New Haven, Connecticut

1984 **B.A. Mathematics**
Morehouse College, Atlanta, Georgia

EXPERIENCE

1999-present **Regional Manager ■ United States Peace Corps**
Atlanta Regional Office, Atlanta, Georgia

- Direct Peace Corps recruitment activities for the southeastern United States, including six states, Puerto Rico, and the U.S. Virgin Islands.
- Manage office and supervise 17 employees, develop office policy; hire, train, and hold staff to performance objectives.
- Collaborate with university administrators and faculty to develop partnerships and linkages to promote international opportunities for students.
- Interface with community leaders, the media, corporate executives, and school officials to generate awareness about Peace Corps programs.
- Create marketing strategy that includes placing media advertisements and organizing special promotional events with Peace Corps senior-level staff, national and regional celebrities, and local politicians to generate awareness.
- Observe Peace Corps overseas sites in Haiti, Dominican Republic, Jamaica, and Paraguay.
- Devise and implement an annual communications plan.
- Develop strategic planning to meet production goals, monitor and evaluate production results.
- Serve as fiscal manager and monitor all contracts with vendors and clients.
- Prepare, implement, and revise office operational budget; monitor expenditures, and act as project manager for all purchases.

2002-present **Assistant Professor ■ Kennesaw State University**
Department of Educational Leadership, Kennesaw, Georgia

- Teach graduate-level courses in educational leadership program to prepare students for future administrative roles in education.
- Develop curriculum, prepare lesson plans, provide instruction, and monitor student performance.
- Make site visitations to local school districts, meet school administrative personnel, and supervise student placement assignments.

1996-1999 **Assistant Dean of Student and Enrollment Services**
Clayton College & State University, Morrow, Georgia

- Supervised Office of Student Life and Orientation, Office of Financial Aid, and the Office of Multicultural Programs.
- Administered the University Lyceum Program and collaborated with faculty to implement a variety of campus-wide cultural and enrichment programming.
- Promoted international education and pursued linkages with universities abroad.
- Managed the University Emergency Loan Program, Parking Appeals Committee, Student Services Committee, and Judicial System.
- Counseled and advised students.

1995-1996 **Director of Off-Campus Student Affairs**
Morehouse College, Atlanta, Georgia

- Implemented a comprehensive program to meet the needs of commuter students.
- Conducted on-going needs assessments of students.
- Evaluated existing student personnel services and recommended appropriate revisions.
- Coordinated the College Judicial System.

1990-1995 **Assistant Dean of Students**
Davidson College, Davidson, North Carolina

- Implemented programs to enhance student development and retention.
- Coordinated college-wide tutorial program and academic support services.
- Conducted sensitivity training and administered campus-wide diversity programs.
- Helped establish a study abroad program at the University of Cape Coast, Ghana, West Africa.
- Advised minority students, student clubs, and campus organizations.
- Chaired the College Judicial Committee and Emergency Loan Program.

1988-1990 **Director of Residence Life**
Johnson C. Smith University, Charlotte, North Carolina

- Responsible for the overall administration and supervision of on-campus housing for 1200 students.
- Developed departmental programs, policies, and procedures.
- Hired, trained, and supervised a professional staff. Managed operational budget of $400,000.
- Directed on-going effort to renovate the residential facilities.
- Performed personal counseling to students.

MISCELLANEOUS PROFESSIONAL EXPERIENCES

2004 **Fulbright Senior Specialist ■ University of Lapland, Roveniemi, Finland**

- Hired as a an on-site consultant at the University of Lapland, Department of International Affairs.
- Develop a strategic plan and marketing strategy to enhance the university's international program.

2003 **Seminar for US Administrators in International Education ■ Fulbright Commission**

- Selected in nation-wide competition to participate in three-week seminar in Germany.
- Learned about German education, social, and political institutions.
- Served as emissary for US State Department.

2001 **American Marshall Memorial Fellow ■ German Marshall Fund**

- Selected in nationwide competition to participate in intensive 3-week study tour to Belgium, Germany, Italy, and Hungary.
- Met with officials affiliated with the European Union, NATO, national and state parliaments, educational institutions, trade unions, and local media.
- Gained greater understanding of European and transatlantic economic, political, and social issues.

1993-1999 **Accreditation Visiting Committee ■ Commission on Colleges, Southern Association of Colleges and Schools**

- Served as peer reviewer on compliance committee to monitor post-secondary institutions' attempt to obtain accreditation.
- Provided oral and written report of recommendations for improvement.

1994-1995 **Diversity Trainer ■ University of South Carolina**

- Conducted internal audit of Residence Life Department's diversity needs.
- Recommended ways to promote diversity among students and staff.
- Conducted diversity training workshops for students.

1988-1990 **Adjunct Instructor ■ Department of Humanities**
Johnson C. Smith University, Charlotte, North Carolina

- Taught freshman Humanities course.
- Developed course curriculum and used a variety of instructional techniques to facilitate learning of course content.
- Received excellent ratings from students in course evaluation.

PRESENTATIONS & PUBLICATIONS

- **Editor,** "Biblical Stories of Hope and Deliverance", The Trumpet: Journal of Religious Education. Vol. 1. 2003.
- **Panelist**, "Effective Interviewing Techniques" MANRRS Conference, Atlanta, Georgia, March, 2003.
- **Panelist**, "Internship Opportunities Abroad." Study Abroad Conference, University of Georgia, Athens, Georgia, November, 2002.
- **Panelist**, "International Career Opportunities" National Association Urban Housing Officers Conference, Nashville, Tennessee, October, 2001.

- **Keynote Speaker**, "Expand your horizons: International Career Opportunities." Atlanta-Fulton County Library Award Banquet, Atlanta, Georgia, April, 2001.
- **Commencement Speaker**, "Enter to Learn, Depart to Serve." Southern Polytechnic State University, Marietta, Georgia, December, 2000.
- **Convocation Speaker**, "The Competitive Edge: How Volunteerism and Abroad Opportunities can benefit Today's College Students." Florida Memorial College, Miami, Florida, October, 2000.
- **Panelist**, "Work Opportunities Abroad: Peace Corps Programs Today." Study Abroad Conference, University of Georgia, Athens, Georgia, September, 2000.
- **Panelist**, "Work Opportunities Abroad." White House Initiatives on Historically Black Colleges and Universities Conference, Florida A&M University, March, 2000.
- **Panelist**, "International Careers for Students in the New Millenium." National Association for Foreign Student Affairs Regional Conference. Asheville, North Carolina, November, 1999.
- **Presenter**, "International Student Exchange Programs: A Tool to Enhance Retention for Students of Color." National Higher Education Retention Conference. Albuquerque, New Mexico, November, 1997.
- **Presenter**, "Student Mentoring: The Obvious and Hidden Benefits", The National Black Student Retention Conference, Los Angeles, California, November, 1993.
- **Dissertation,** "Demystifying the Morehouse Mystique: Determining the factors that lead to academic success of students at the world's only all-male, predominately African-American post-secondary institution." July, 1999.

PROFESSIONAL AFFILIATIONS & CIVIC INVOLVEMENTS

- Atlanta Sister Cities Commission, Mayoral Appointee, Member
- The Cascades Community Association, Inc., President
- Atlanta Metro Chamber of Commerce, Principal for a Day Program
- National Urban League, Black Executive Exchange Program, Visiting Professor
- Leadership Atlanta, Class of 2001, Graduate

HONORS AND AWARDS

- Fulbright Award, US Administrators in International Education Seminar, Germany (2003)
- German Marshall Fund, Travel Grant; Belgrade Yugoslavia (2002)
- American Marshall Memorial Fellowship (2001)
- Cecil I. Tucker Academic Award, University of South Carolina (1994)
- McFadden Service Fellowship, Yale University (1986)
- Outstanding Young Man of America (1984)
- Phi Delta Kappa Volunteer of the Year Award (1984)
- Atlanta Public Schools, Volunteer of the Year (1984)

04- C -0737
(Do Not Write Above This Line)

A COMMUNICATION
BY MAYOR SHIRLEY FRANKLIN

A COMMUNICATION APPOINTING JOHN H. EAVES AS CHAIR OF THE ATLANTA SISTER CITIES COMMISSION FOR A TERM OF THREE (3) YEARS. EFFECTIVE UPON COUNCIL CONFIRMATION.

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1st ADOPT 2nd READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred 4/19/2004
Referred To: F/E & C.O.C.
Date Referred
Refferred To:
Date Referred
Referred To:

First Reading
Committee
Date
Chair
Referred To

Committee	Committee
Date	Date
Chair	Chair
Action Fav, Adv, Hold (see rev. side) Other	Action Fav, Adv, Hold (see rev. side) Other
Members	Members
Refer To	Refer To

Committee	Committee
Date	Date
Chair	Chair
Action Fav, Adv, Hold (see rev. side) Other	Action Fav, Adv, Hold (see rev. side) Other
Members	Members
Refer To	Refer To

FINAL COUNCIL ACTION
☐ 2nd ☐ 1st & 2nd ☐ 3rd
Readings
☐ Consent ☐ V Vote ☐ RC Vote

CERTIFIED

MAYOR'S ACTION