



CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30335-0300
TEL (404) 330-6100

04-C-1448

August 16, 2004

President Pro-Tempore Ceasar Mitchell and
Members of Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell St., S.W.
Atlanta, Georgia 30303

RE: Civil Service Board Appointment

Dear President Pro-Tempore Mitchell and Members of the Council:

It is a pleasure for me to appoint Charles E. Taylor to serve as a member of the Civil Service Board for the City of Atlanta. This appointment is for a **term of three (3) years**.

I am confident that Charles E. Taylor will serve the Civil Service Board with integrity and dedication.

Sincerely,

Shirley Franklin

CONFIRMED BY

SEP 07 2004

COUNCIL

CHARLES E. TAYLOR

Atlanta, Georgia

o: 404.873.5411

e: ctaylor@HTGroup.com

WORK EXPERIENCE

THE HT GROUP OF COMPANIES, Atlanta, GA: Chief Executive Officer of real estate acquisition, management and development companies. 1996-Present

HT GROUP, LLC f/k/a A. B. & E., INC., Atlanta, GA: Chief Executive Officer, in-house legal counsel, shareholder/member, principal officer and director of closely held real estate companies. Business focusing on development, construction, management, leasing, sales, and acquisition of commercial and multi-family residential properties. 1988 to Present

CHARLES E. TAYLOR, ESQUIRE d/b/a ATLANTA COMMERCIAL MEDIATION: Solo legal practice primarily in area of commercial real estate transactions and alternative dispute resolution practice primarily in the areas of real estate, business and commercial disputes..

REGISTERED MEDIATOR AND ARBITRATOR NEUTRAL: Georgia Office of Dispute Resolution.

COURT PROGRAMS: Court-Annexed Civil Arbitration Program of Fulton County Superior Court; Pro-bono mediator for Fulton County Magistrate Court Landlord/Tenant Mediation Program

DISPUTE RESOLUTION TRAINING: Justice Center of Atlanta; American Arbitration Association; Resolution Resources Corp.

ADR PANELS: American Arbitration Association; Resolution Resources Corporation.

OTHER TRAINING: National Criminal Defense College, 1993

MORRIS, MANNING & MARTIN, Atlanta, Georgia: Associate Attorney with transactional practice in the areas of real estate, finance, and business law. Represented primarily construction lenders and commercial developers of multi-family residential properties, shopping centers, office buildings, hotels and subdivisions. Supervised, directed and trained younger associates. February, 1986 to August, 1988

TROTTER, SMITH & JACOBS, Atlanta, Georgia: Associate Attorney with practice in the areas of real estate, tax, and corporate law. Practice focused on real estate syndication, mergers and acquisitions and finance. September, 1984 to January, 1986

PAUL, HASTINGS, JANOFSKY & WALKER, Atlanta office: Summer Associate. Summer, 1983

THE TAYLOR COMPANIES, Atlanta, Georgia: Identification and analysis of commercial property for purchase and development; Commercial property management; Preparation of market analysis for potential shopping center site. Summers, 1979, 1980 and 1982

HARBISON DEVELOPMENT CORPORATION, Columbia, SC: Intern at HUD Title VII New Town. Spring, 1977

PROFESSIONAL ASSOCIATIONS: Admitted to the Georgia Bar. Member of Atlanta Bar Association, American Bar Association and Lawyer's Club of Atlanta; International Association of Attorneys and Executives in Corporate Real Estate; International Council of Shopping Centers. Founding member of Board of Directors of Atlanta Dispute Resolution Lawyers Section of the Atlanta Bar Association

TEACHING EXPERIENCE

EMORY UNIVERSITY SCHOOL OF LAW, ATLANTA, GA: Adjunct Professor, Negotiation, Commercial Real Estate Finance and Transactions. 1996 to present

GEORGIA STATE UNIVERSITY, ATLANTA, GA: College of Business Administration, Department of Real Estate and Urban Affairs, Part-time Instructor, Real Estate Investment Management; Legal Aspects of Real Estate. Completed College of Business Administration, Effective Teacher Program, Winter, 1993

TEACHING EXPERIENCE

C.L.E 1995 Real Property Law Institute: Application of ADR Techniques to the Real Estate Practice
International Association of Attorneys and Executives in Corporate Real Estate 1998 Annual Conference: Financing/Capital Markets
C.L.E 2000 Commercial Real Estate Law Program: Real Estate Finance, what the numbers really mean
C.L.E 2001 Real Property Law Institute: Current Issues in Retail Leasing-Letters of Intent
Georgia State Law School Jewish Students Association Law Day Speaker March, 2002: The Current State of Civil Liberties
Atlanta Bar Association Alternative Dispute Resolution Lawyers Section Speaker's Bureau

EDUCATION

EMORY UNIVERSITY SCHOOL OF LAW, Atlanta, Georgia - JD, 1984:

Honors: Graduated with distinction, Number 11 of 198; Order of the Coif; American Jurisprudence Award in Contracts; Moot Court Society
Activities: 1982 Orientation Counselor; Student Legal Services; Volunteer Income Tax Assistance Program

BROWN UNIVERSITY, Providence, Rhode Island - AB Economics, 1981:

Significant additional study in Music; Teaching Assistant for introductory business courses; Dean's Task Force, special student counselor training program; Officer in numerous extra-curricular activities

LOVETT HIGH SCHOOL, Atlanta, Georgia - 1977:

Graduated with highest honors, top 5% of class; Fine Arts Guild Award; National Honor Society; Varsity Basketball; Theater; Newspaper

OTHER REAL ESTATE AND BUSINESS RELATED ACTIVITIES AND INTERESTS

MOUNTAIN HAUS AT VAIL BOARD OF MANAGERS, Vail, CO: Member of Board responsible for management of 72 Unit condominium-hotel property. President of Board, Chair of buildings and grounds, other offices. 1987 to 1998
ATLANTA CONTEMPORARY ARTS CENTER f/k/a NEXUS, Atlanta, GA: Chair of building Committee, supervised acquisition, renovation, and construction of new arts center facility; Executive Committee, various officer positions
OTHER BUSINESS ACTIVITIES: Former officer and director of start up computer software company

COMMUNITY ACTIVITIES

ANTI-DEFAMATION LEAGUE: National Commissioner, National Executive Committee, Vice Chair, National Civil Rights for Southern Area; Southeast Regional Board of Directors, Chair, Southeast Region Civil Rights Committee; Chair, National Bylaws Committee, National Civil Rights, Washington Affairs and Legal Affairs Committees; Former Treasurer; Former Chair Strategic Planning Committee, Founding Co-Chair of ADL Network
JEWISH ARTS & CULTURE f/k/a INTOWN JEWISH LIFE CENTER: Founding director, Secretary, Chair, Advisory Committee
MARCUS ATLANTA JEWISH COMMUNITY CENTER: J in The City Advisory Committee
GEORGIA ADVISORY COMMITTEE, UNITED STATES COMMISSION ON CIVIL RIGHTS: Member, 2000-present
THE TEMPLE, ATLANTA, GA: Board of Trustees; Co-chair, Social Action Committee
ATLANTA EDUCATIONAL TELECOMMUNICATIONS COOPERATIVE d/b/a PUBLIC BROADCASTING ATLANTA: Board of Directors; Secretary, Executive Committee; Chair Programming Committee 2000-present
THE WILLIAM BREMEN JEWISH HERITAGE MUSEUM, ATLANTA, GEORGIA: Board of Trustees, 2004-present
ATLANTA INTERNATIONAL SCHOOL: Building and Grounds Committee 1998-present
ATLANTA JEWISH FEDERATION COMMUNITY RELATIONS COMMITTEE 1998-present; Executive Committee and Chair, Jewish Security and Civil Rights Subcommittee 1998-2000
ATLANTA JEWISH COALITION FOR LITERACY: Volunteer literacy tutor, Garden Hills School 2000-2001
LEADERSHIP ATLANTA: Class of 1998, Various Committees
FULTON COUNTY ARTS COUNCIL: Member; Founding Chair of Fulton County Public Art Program 1986-2003
ATLANTA CONTEMPORARY ARTS CENTER f/k/a NEXUS CONTEMPORARY ARTS CENTER: Board of Directors 1985-1998; Executive Committee; Chair, building committee; Treasurer; 1999-2000 Capital Campaign
AMERICAN JEWISH COMMITTEE: Former member of Board of Trustees, various committees
ATLANTA JEWISH FEDERATION: 1987 Leadership Enrichment Program; Community Relations; Allocations/Program Review
ATLANTA JUNIOR GOLF ASSOCIATION: Advisory Committee 2001- present

GEORGIA CITIZENS FOR THE ARTS: Former member of Board of Directors
ATLANTA BLACK/JEWISH COALITION: Former member of Steering Committee
OUTINGS IN THE PARK: Former member of Board of Directors and Board of Advisors
HIGH MUSEUM OF ART: Young Patrons Round Table, Vice President/Program Chairman, 1986-1987
ARTS FESTIVAL OF ATLANTA: Preview Party Committee, 1986 and 1987 festivals
AMERICAN JEWISH CONGRESS: Founding member, former Atlanta Chapter
GEORGIA LEAGUE OF WOMEN VOTERS: Lobbyist for 1982 and 1983 legislative sessions
BROWN UNIVERSITY: Founder of Esther Taylor Recital Series and Score Collection; Brown Annual Fund Class Officer
BROWN UNIVERSITY CLUB OF GEORGIA: National Alumni Schools Program; former Board of Directors, Executive Committee
POLITICAL CAMPAIGNS: Strategic Planning, Issues Development, Advance Team and Communications for Michael Lomax
Mayoral Campaign; Senator Wyche Fowler; Senator Bill Bradley; Representative John Lewis; Commissioner Martin
Luther King III; Comer Yates, Judge Jackson Bedford; Commissioner Karen Webster; Sam Zamarripa; Various
other national, local and state-wide races
ATLANTA CHAMBER OF COMMERCE: Former member of International Coordinating Committee
RELIGIOUS AFFILIATION: The Temple, Atlanta, Georgia; Temple Sinai, Atlanta, Georgia
CLUBS: The Ansley Golf Club, The Standard Club

TRAVEL

Europe, Africa, Canada, United States

PERSONAL

BORN: July 22, 1959
MARITAL STATUS: Married to Lisa Cannon Taylor; Children: Alexandra Edison Taylor, Miles Herbert Taylor
INTERESTS: Music, art, reading, skiing, sailing, travel, golf, tennis, cooking, government, basketball

INTERNET INFORMATION

E-MAIL: ctaylor@HTGroup.com; Chuck@AnsleyPark.com

REFERENCES

Available on Request

(Do Not Write Above This Line)

A COMMUNICATION BY MAYOR SHIRLEY FRANKLIN

A COMMUNICATION APPOINTING CHARLES E. TAYLOR AS A MEMBER OF THE CIVIL SERVICE BOARD FOR A TERM OF THREE (3) YEARS. EFFECTIVE UPON COUNCIL CONFIRMATION.

CONFIRMED BY SEP 07 2004 COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER

Date Referred 8/16/04

Referred To: Finance/Executive

Date Referred

Referred To:

Date Referred

First Reading

Committee _____ Date _____ Chair _____ Referred To _____

FIN Committee Date 9-1-04

Chair: Delm McGehee

Action: Fav, Adv, Hold (see rev. side) Other

Members

Members: [Signatures]

Refer To: [Signatures]

Committee: coc Date: 9/7/04

Chair

Action: Fav, Adv, Hold (see rev. side) Other

Members

Members: [Signatures]

Refer To: [Signatures]

Committee

Date

Chair

Action: Fav, Adv, Hold (see rev. side) Other

Members

Refer To

Committee

Date

Chair

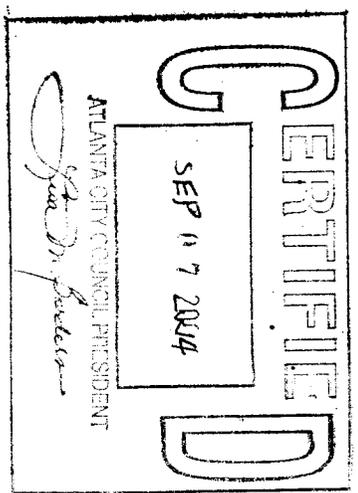
Action: Fav, Adv, Hold (see rev. side) Other

Members

Refer To

- FINAL COUNCIL ACTION
- 2nd
 - 1st & 2nd
 - 3rd
 - Consent
 - V Vote
 - RC Vote

CERTIFIED



MAYOR'S ACTION