

04-C-1063
(Do Not Write Above This Line)

A COMMUNICATION
BY MAYOR SHIRLEY FRANKLIN
A COMMUNICATION APPOINTING
MS. JANICE D. DAVIS TO SERVE AS
THE CHIEF FINANCIAL OFFICER
(CFO) FOR THE CITY OF ATLANTA.

CONFIRMED BY
JUL 06 2004
COUNCIL

- CONSENT REFER
- REGULAR REPORT REFER
- ADVERTISE & REFER
- 1st ADOPT 2nd READ & REFER
- PERSONAL PAPER REFER - COMMUNICATION

Date Referred 06/07/04

Referred To: Finance / Exec & Committee on Gov

Date Referred _____

Referred To: _____

Date Referred _____

Referred To: _____

Committee _____

Date _____

Chair _____

Referred To _____

FINANCE & EXEC
Date 6/11/04
Chair _____

Fav, Adv, Hold (see rev. side)
Other _____

Members

Refer To

Committee FC
Date 6/19/04
Chair Donna Stowers

Fav, Adv, Hold (see rev. side)
Other _____

Members

Shirley Franklin
Janice D. Davis
Head Clerk

Refer To

First Reading

Committee _____

Date _____

Fav, Adv, Hold (see rev. side)
Other _____

Members

Refer To

Committee

Date

Chair

Fav, Adv, Hold (see rev. side)
Other _____

Members

Refer To

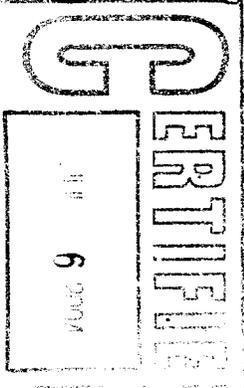
FINAL COUNCIL ACTION

2nd 1st & 2nd 3rd

Readings

Consent V Vote RC Vote

CERTIFIED



COUNCIL PRESIDENT PROTOM

JUL 06 2004

MAYOR'S ACTION



CITY OF ATLANTA

55 TRINITY AVENUE, S.W.
ATLANTA, GEORGIA 30335-0300
TEL (404) 330-6100

SHIRLEY FRANKLIN
MAYOR

04-C-1063

June 7, 2004

President Pro-Tempore Ceasar Mitchell and
Members of Atlanta City Council
City Hall, Suite 2900 South
68 Mitchell St., S.W.
Atlanta, Georgia 30303

RE: Chief Financial Officer (CFO) Appointment

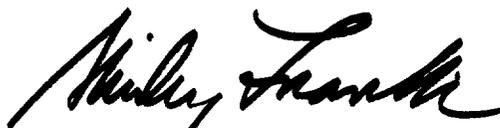
Dear President Pro-Tempore Mitchell and Members of the Council:

It is a pleasure for me to appoint Janice D. Davis to serve as the Chief Financial Officer (CFO) for the City of Atlanta. Ms. Davis has held leadership positions in finance at several major cities in the United States and other public entities. Importantly, she has inter-personal and management styles that would appear to serve the city very well.

Overall, Ms. Davis is a competent, even-keeled, financial professional who is very accustomed to a fast paced and complex work environment. For all these reasons, we believe she merits the position of CFO for the City of Atlanta.

I am confident that Janice D. Davis will serve the City of Atlanta with integrity and dedication.

Sincerely,



Shirley Franklin

CONFIRMED BY

JUL 06 2004

COUNCIL

Janice D. Davis

2200 Ben Franklin Parkway
Apartment N511
Philadelphia, Pennsylvania 19130
215/523-9019

EDUCATION

1978 B.S. University of New Orleans

EXPERIENCE

5/00 – Present

CITY OF PHILADELPHIA

Secretary of Financial Oversight/Director of Finance

Directs the financial operations of the city. Supervises the following departments: Purchasing, Accounting, Budget, Revenue, Minority Business Enterprise Commission, Treasury, Pension Trust, Risk Management, Board of Administrative Review and the Sinking Fund Commission. Exercises financial oversight of related city entities. Serves on the Board of Directors of several boards and commissions, including the Pennsylvania Convention Center, Penn's Landing, the Philadelphia Intergovernmental Cooperation Authority, the Philadelphia Facilities Management Corporation, the Philadelphia Convention and Visitors Bureau and the Philadelphia Industrial Development Corporation. Negotiates labor contracts. Supervises the issuance of all debt of the city and its related entities. Serves on the city planning Commission. Serves as Chairperson of the Board of Pensions and Retirement. Serves as a member of the Mayor's cabinet.

10/98 – 5/00

DALLAS INDEPENDENT SCHOOL DISTRICT

Chief Financial Officer

Directed the financial operations of the school district. Supervised the following departments: Purchasing, Finance and Accounting, Budget Development and Control, Risk Management, and Minority and Women Business Enterprise. Served as a member of the Superintendent's cabinet. Recommended policies and established

As General Ledger Accountant, developed the system for balancing the subsystem input into the general ledger posting. Supervised staff responsible for the data input and verification. Prepared departmental budget and monitored expenditures. Participated in the District's first audit.

As Accountant I and II, assisted in the installation and implementation of the computerized general ledger. Prepared and balanced all initializing input into the new general ledger. Supervised staff responsible for data input.

Section 3-304. Chief financial officer.

- (a) *Appointment; removal.* There shall be a chief financial officer who shall be appointed by the mayor, subject to the confirmation by a majority vote of the city council. The chief financial officer may be removed at the pleasure of the mayor or by the city council upon a three-fourths' vote of its membership.
- (b) *Qualifications.* The chief financial officer shall have at least ten years' experience in the management of fiscal operations or public finance and proven administrative ability or have served at least ten years as a comptroller or financial head of a business with a substantial budget. The number of years' experience herein may be waived by the city council upon a three-fourths' vote of its membership.
- (c) *Residency.* During his or her appointment, the chief financial officer shall be a resident of the city.
- (d) *Duties.* The chief financial officer shall be the director of the department of finance and shall perform such duties as shall be provided by this Charter or by ordinance or resolution or required by law.
- (e) The chief financial officer shall be responsible to the mayor and to the city council.

(1996 Ga. L. (Act No. 1019), p. 4469; Ord. No. 1996-53, §2, 7-10-96)

RCS# 5885
7/06/04
4:09 PM

Atlanta City Council

Regular Session

04-C-1063

MS. JANICE D. DAVIS AS CHIEF FINANCIAL
OFFICER (CFO) FOR THE CITY OF ATLANTA, GA
CONFIRM

YEAS: 14
NAYS: 1
ABSTENTIONS: 0
NOT VOTING: 0
EXCUSED: 0
ABSENT 0

Y Smith	Y Winslow	Y Shook	N Martin	Y Mitchell
Y Starnes	Y Archibong	Y Muller	Y Maddox	Y Norwood
Y Young	Y Fauver	Y Moore	Y Mosley	Y Willis

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